

SAN JOSE CHARTER ACADEMY
MINUTES
REGULAR MEETING
HELD AT 2021 W. ALWOOD ST., WEST COVINA, CA 91790
Elementary Cafeteria

September 11, 2018

5:00 p.m.
Regular Session

I. CALL TO ORDER: _____

II. OPEN SESSION _____ p.m.

- a. Flag Salute
- b. Roll Call

BOARD OF DIRECTORS

Matt Smith _____
Jeff Coronado _____
Tony Song _____
Dave Wallach _____
Lisa Avakian _____

SUPERINTENDENT

Dr. Denise Patton _____

III. PRESENTATIONS: NONE

IV. BOARD OF DIRECTORS' REPORTS

V. ITEMS FROM THE FLOOR/PUBLIC COMMENT

Those who wish to address the Board of Directors on any items are requested to fill out a speaker's card and leave it with the Board Chairperson prior to the item being called. Please note: these are given to the Chairperson so that he can call speakers up at the appropriate time. Speakers wishing to address the Board on any matter not on the agenda may do so during "Items from the Floor/Public Comment" section. Please keep your comments to 3 minutes or less and try to not be repetitive. We will hear comments on any one topic for 30 minutes. Under provisions of the Brown Act, the Board is prohibited from taking action on oral requests but may refer the matter to staff or to a subsequent meeting.

VI. BUSINESS SESSION

A. Organizational

1. Approval of Agenda and Consent items

Moved by _____ Seconded by _____

To approve the agenda and consent items for the regular meeting of September 11, 2018.

Ayes ____ Noes ____ Abstain ____

Smith____Coronado____Song____Wallach____Avakian____

Consent

2. Approval of Minutes

Moved by _____ Seconded by _____

To approve the minutes of the regular meeting of August 14, 2018.

Ayes ____ Noes ____ Abstain ____

Smith____Coronado____Song____Wallach____Avakian____

B. Education

3. Report of Information: CA Assessment of Student Performance and Progress Update

C. Business

Consent

4. Purchase Orders

Moved by _____ Seconded by _____

To approve/ratify listed purchase orders.

Ayes ____ Noes ____ Abstain ____

Smith____Song____Wallach____Coronado____Avakian____

Consent

5. Warrant Approvals

Moved by _____ Seconded by _____

To approve Warrants as presented.

Ayes _____ Noes _____ Abstain _____

Smith____ Song____ Wallach____ Coronado____ Avakian____

Consent

6. Contracts

Moved by _____ Seconded by _____

To approve the contracts as presented.

Ayes _____ Noes _____ Abstain _____

Smith____ Song____ Wallach____ Coronado____ Avakian____

Consent

7. Donations

Moved by _____ Seconded by _____

To approve the donations made to San Jose Charter Academy.

Ayes _____ Noes _____ Abstain _____

Smith____ Song____ Wallach____ Coronado____ Avakian____

8. Report of Information: Presentation of Unaudited Actuals

9. Unaudited Actuals

Moved by _____ Seconded by _____

To approve the unaudited actuals as presented.

Ayes _____ Noes _____ Abstain _____

Smith____ Song____ Wallach____ Coronado____ Avakian____

Consent

D. Personnel

10. Personnel Report

Moved by _____ Seconded by _____

To approve/ratify personnel as presented.

Ayes _____ Noes _____ Abstain _____

Smith _____ Song _____ Wallach _____ Coronado _____ Avakian _____

11. Plant Manager Job Description

Moved by _____ Seconded by _____

To approve the Plant Manager job description

Ayes _____ Noes _____ Abstain _____

Smith _____ Song _____ Wallach _____ Coronado _____ Avakian _____

VII. INFORMATION SESSION

1. Board of Directors' discussion
2. Dates to remember:
 - a. Sept. 12th Health Fair
 - b. Sept. 12th – Miracle Jeans Day
 - c. Sept. 17th – W.C. Kiwanis Charity Golf Classic
 - d. Sept. 19th – 21st: Dr. Patton attending CA City Schools Superintendents' Conference
 - e. **Sept. 28th: School Carnival**
 - f. Oct. 2nd – Next Board Meeting

There being no further business to come before the Board of Directors, the regular meeting of September 11, 2018 adjourned at _____ p.m. by _____.