

John W. Garvy Elementary School
Adopt-a-Classroom Meeting
September 19, 2017

Attendance: Kelly Sanabria (Chair), Lisa Johnson (Treasurer), Sandra Ray (Secretary), Georgia Gerick, Leticia Fink

Treasurer's Report:

Today is the deadline for Walk-a-thon funds to be submitted in time for the student to receive the t-shirt prior to the event. As of today, \$2,107 has come in for the Walk-a-thon, but this does not include forms turned in over the past two days. The current balance in the AAC bank account is \$6,912.39.

Ms. Sanabria will be completing the federal and state registration paperwork required of the group to maintain its 501(c)3 status.

Gift Cards:

The Manna Group Scrip Fundraising Company has been bought by a new company named Shop with Script and Ms. Fink has registered Garvy so we will not have any interruption in the gift card fundraising activities. The first order will go out to Garvy families prior to Black Friday and the second will go out for the Christmas/Hanukkah holidays.

Walk-a-Thon:

Ready Fresh has committed to donate water again this year and will make delivery on Tuesday, September 26.

Planning for next year:

1. We will consider bumping the event a few weeks back into early October to give more time for students to fundraise and raise awareness about the event.
2. We will redesign the pledge form so that a tear-away portion of the pledge form can be submitted to receive the t-shirt prior to the event and the student will keep the main body of the form with the table to record pledges. Hopefully, this will encourage continued collection of pledges up to the actual event.
3. We also discussed soliciting additional business sponsorship of the event, awarding medals or additional more enticing prizes (perhaps donated by businesses) for the top fund-raising student/classroom.
4. A flyer about the AAC/Walk-a-Thon can be included in the Kindergarten Orientation folder.

Funding Request:

Ms. Sanabria made a motion to provide \$405.00 to the school for brackets required for the recently replaced Starboard projectors. The motion was seconded, briefly discussed, and carried with all in favor.

AmazonSmile:

Ms. Gerick summarized the AmazonSmile program, which can be easily set up for purchases on Amazon to donate a proceed a portion of the purchase to the non-profit of the user's choice. AAC is registered

with AmazonSmile. A flyer will be distributed to remind parents and we will request that a link is posted on the Garvy website. To be determined if this would be best practice.

Lanyards:

Ms. Sanabria has 69 lanyards leftover from several years ago and requested approval to donate them to the school store. After discussion, the group agreed that we did not have a need to keep the lanyards and they should go to the school store.

Teacher Wish Lists:

We discussed encouraging teachers to set up their wish lists on Amazon and share links to their wish lists with us. We can then post their links on the Garvy website, with a reminder to use AmazonSmile. This would hopefully encourage easier purchases by parents.

Growing the AAC:

We need to grow our committee and bring in new faces, ideas, and energy to both continue the great work we do as well as ensure that we the committee will continue with regular rotations in leadership so that nobody burns out. We discussed each of us recruiting one person for the next meeting.

New Business:

We discussed creating lawn signs for Garvy families to purchase and display in front of their homes. "Garvy Pride – Jewel of the Northwest Side" was suggested as the message.

Next Meeting: Monday, October 16th - 4 pm