



## MINUTES

**VISTA OAKS CHARTER SCHOOL**  
**BOARD OF DIRECTORS MEETING**  
 - October 16, 2017, 4:30 PM -  
 14310 Byron Hwy, Byron, CA 94514

### MINUTES

**A. CALL TO ORDER** – Meeting called to order at 4:36 pm

| Present | Board Member          | Position        |
|---------|-----------------------|-----------------|
|         | Susan Williams (SuW)  | President       |
| x       | Shanda Warddrip (ShW) | Secretary       |
| x       | Tiffany Violich (TV)  | Member at Large |
| x       | Mary Wright (MW)      | Member at Large |

**B. ADOPTION OF AGENDA** – A motion was made by Mary Wright and Seconded by Shanda Warddrip to adopt the agenda.

Ayes – MW, ShW, TV

Nays – None

**C. HEARING OF PARTIES** - This portion of the meeting is set aside for allowing an opportunity for individuals to address the Governing Board regarding matters not on the Agenda but within the Governing Board's subject matter jurisdiction. The Governing Board is not allowed to act on any item that is not on the Agenda, except as authorized by Government Code Section 54954.2. Request cards for this purpose ["Speaker Cards"] are located at the entrance to the Board Room. Speaker Cards are to be submitted to the Board Secretary prior to the start of the meeting.

There were no parties to be heard.

**D. UNFINISHED BUSINESS** - There was no unfinished business.

**E. ADOPTION OF MINUTES** - A motion was made by Tiffany Violich and Seconded by Shanda Warddrip to adopt the minutes.

Ayes – MW, ShW, TV

Nays – None

**F. WARRANTS** - A motion was made by Tiffany Violich and Seconded by Mary Wright to adopt the warrants.

Ayes – MW, ShW, TV

Nays – None

**G. REPORTS AND PRESENTATION TO THE BOARD**

- a. Budget/Financials – Peter Laub, EdTec – Mr. Laub updated the board on the current financial situation of Vista Oaks Charter School and the forecasts in 2018.
- b. Update on 2017-2018 School Year – Al Seyford, Associate Director – Mr. Seyford gave a brief update on the recent School Site Council Meeting as well as the success of the Parent Workshops.
- c. Math Placement Policy Update – Al Seyford, Associate Director – Mr. Seyford updated the board that all students were properly placed according to the Math Placement Policy.



d. Uniform Complaint Policy (UCP) Quarterly Report – Joy Groen, Executive Director – Ms. Groen reported that there were no Uniform Complaints this quarter.

**H. ACTION ITEMS**

a. Policy: Child Abuse Reporting - Joy Groen, Executive Director

A motion was made by Tiffany Violich and Seconded by Shanda Warddrip to adopt the Child Abuse Reporting Policy.

Ayes – MW, ShW, TV

Nays – None

b. Policy: Teacher Notification of Suspension or Expulsion – Joy Groen, Executive Director

A motion was made by Shanda Warddrip and Seconded by Tiffany Violich to adopt the Teacher Notificatin of Suspension or Expulsion Policy.

Ayes – MW, ShW, TV

Nays – None

c. School Safety Plan– Joy Groen, Executive Director

A motion was made by Tiffany Violich and Seconded by Mary Wright to adopt the School Safety Plan.

Ayes – MW, ShW, TV

Nays – None

d. School Site Council Bylaws – Al Seyford, Associate Director

A motion was made by Mary Wright and Seconded by Shanda Warddrip to adopt the School Site Council Bylaws.

Ayes – MW, ShW, TV

Nays – None


**I. NEXT MEETING:** 4:30 PM | December 4, 2017 | Byron, CA

**J. ADJOURN** – Meeting was adjourned at 5:22 pm.

  
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Board Secretary

12/4/17  
Date

  
\_\_\_\_\_

Executive Director

12/4/2017  
Date