

WALNUT VALLEY UNIFIED SCHOOL DISTRICT

Citizens' Bond Oversight Committee – Measure WV




Unadopted MINUTES

Date: **April 30, 2019**

Time: **6:00 PM**

Place: **Walnut Valley Unified School District**

District Education Center – Board Room - 880 South Lemon Avenue, Walnut CA 91789

CBOC MEMBERS		WVUSD STAFF
Gary Chow-CHAIR	Darlene Knox	Dr. Matthew A. Torres, Assistant Superintendent
Timothy Creyaufmiller-V.CHAIR	Stan Liu	Danielle Amaya-Martinez, Sr. Administrative Assistant
Johnny Chua	Niraj Shah	Suzanne Beach, Director of Purchasing/Warehouse
Mansfield Collins	Jack KN Tsai	Celia Moynihan, Director of Fiscal
Gary Gidcumb	Kim Woo-Zeller	Sam Sornoso, Director of MOTF
		Pamela Huang, Budget Analyst
		 = Nonattendance

1. **CALL TO ORDER:**

The Meeting was called to order by Vice Chairperson Timothy Creyaufmiller at 6:15 p.m. in the Board Room of the Walnut Valley Unified School District – District Education Center.

2. **ROLL CALL:**

Roll Call was taken by Vice Chairperson Timothy Creyaufmiller as noted above.

Guests in attendance included Jeff Roule of Roule Construction; Pasqual Gutierrez of Roule Construction; and Bertha Pimentel, Senior Executive Assistant to the Superintendent.

3. **MINUTES:**

APPROVE MINUTES OF February 26, 2019

ACTION: A motion was made to approve the Minutes as presented of the CBOC Meeting held on February 26, 2019.

<i>Motion: Gary Gidcumb</i>	<i>Second: Stan Liu</i>	<i>Action: Carried</i>
<i>Vote: Ayes 6</i>	<i>Nays: 0</i>	<i>Abstentions: 0</i>

4. **NEW BUSINESS:**

A) Expenditure Report Update

Assistant Superintendent Dr. Matthew A. Torres distributed a copy of the Consolidated Budget Status Report dated April 23, 2019. Dr. Torres and Budget Analyst Pamela Huang reminded the group that a new column was added to the report identified as "Ref", which coincides with an annotation in the footer to explain reasons for alterations in the line item. The Budget vs. Commitments and Expenditures were reviewed by project. The Committee expressed its appreciation for the addition of the new column.

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B) Construction Update

Jeff Roule of Roule Construction/WVUSD Project Manager and Pasqual Gutierrez of Roule Construction distributed and reviewed, with the Committee, the 2016 Bond Project List Construction Update dated April 23, 2019. He specifically noted major projects that are currently contracted out to architects and stated that other large projects are currently in the DSA process.

C) Annual Report and Presentation to Board

Dr. Torres distributed a WVUSD CBOC – Measure WV 2016 Bond Project List Construction Update and a DRAFT copy of the WVUSD Annual Report to the Board of Trustees, from the CBOC, to be presented on June 19, 2019. Dr. Torres requested that the Committee review the report and communicate any changes and/or revisions no later than May 21.

5. ORAL COMMUNICATIONS:

A) Public Comments

There were no comments from the public.

B) Committee Comments

Mr. Creyaufmiller requested that the Committee be provided with last year’s CBOC Annual Report to the Board of Trustees. He asked that the Committee review the DRAFT provided and communicate suggestions and/or changes prior to May 21 so that a final DRAFT can be shared at the next meeting scheduled for May 21, 2019.

Mr. Gidcumb requested that completed projects, projects in progress, and non-bond projects be prepared with a table of contents and a cover page.

Kim Woo-Zeller pointed out that the report needs a new/updated Committee picture.

6. NEXT MEETINGS:

- A) May 21, 2019, at 6:00 PM – Report/Presentation
Review and Elections
- B) June 19, 2019, at 6:00 PM – CBOC Presentation at WVUSD Board Meeting

7. ADJOURNMENT:

ACTION: *A motion was made to adjourn the Business Meeting at 6:34 p.m.*

<i>Motion: Gary Gidcumb</i>	<i>Second: Darlene Knox</i>	<i>Action: Carried</i>
<i>Vote: Ayes 6</i>	<i>Nays: 0</i>	<i>Abstentions: 0</i>

Minutes prepared by: Bertha Pimentel, Senior Executive Assistant to the Superintendent