



A CALIFORNIA DISTINGUISHED SCHOOL

**REGULAR MEETING AGENDA
BOARD OF TRUSTEES**

Tuesday, November 16, 2010

3:30 PM Board & Committee Chair Training- Book Room

5:00 PM Start of Board Meeting- Library

I. BOARD AND COMMITTEE CHAIR TRAINING 3:30 – 5:00 PM

- Policy Governance
- Brown Act
- Form 700

BOARD MEETING 5:00 PM

II. PRELIMINARY

- A. Call to order
- B. Introduction of new and returning board members
- C. Roll call

III. APPROVAL OF MINUTES

October 19, 2010 Board Meeting

IV. PUBLIC COMMENT:

Non-agenda items: No individual presentation shall be for more than two (2) minutes and the total time for this purpose shall not exceed sixteen (16) minutes. Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation. Use of names of individuals should be avoided when referring to accusations or wrongdoing (names should be presented to the Executive Director for follow-up action). Speakers may choose to speak during the public comment segment and/or at the time an agenda item is presented.

V. ORGANIZATIONAL REPORTS:

- A. Executive Director's report- Michael A. Smith
- B. Principal's report- Marcia Haskin
- C. Chief Business Officer's report- Greg Wood
- D. Human Resources report- Jennifer Eustice
- E. Classified report- Eleanor Rozell
- F. Students' report- Shahin Mohamadi
- G. Faculty report- James Paleno, Wendy Hagan, Chris Lee

- H. Budget and Finance Committee report- Rob King
- I. Policy Committee report- Julia O'Grady
- J. Educational Programs Committee report- Grant Smith
- K. Communications Committee report- Monica Iannessa
- L. Operations, Facilities and Technology Committee report- Maisha-Cole Perri
- M. Parent report- Julia O'Grady

VI. DISCUSSION ITEMS

- A. Retiree Healthcare Benefit- Presentation by The Epler Company, Actuarial Consultants
 - Review of actuarial report
 - Recommendations
- B. Human Resources- Jennifer Eustice
 - Example of an Administrator and Manager Job Description
 - Employee Handbook and Policy Manual
- C. Status of New Draft Policies- Michael A. Smith
 - Free speech policy
 - Document retention and destruction
 - Whistleblower
- D. Discussion and Formation of New Ad-Hoc Board Committee Tasked with Identification of Changes, and Adherence to, New Charter
- E. Discussion of Additional Board Training

VII. ACTION ITEMS

- A. Election of Board Officers
 - Chair
 - Vice Chair
 - Secretary
- B. Board Selection of Committee Members
 - Budget & Finance Committee
 - Operation, Facilities & Technology Committee
- C. Board Selection of Committee Members
 - Grade Appeal Committee
 - Policy Governance Committee
 - Stakeholder Survey Committee
- D. Discussion and Approval of Updated Policy Committee Bylaws- Julia O'Grady
- E. Tasking of Budgeting & Finance Committee
 - Executive Limitations- Financials recommendations
- F. Discussion and Action on Repurposing Categorical Funds From the State of California for the 2010-2011 School Year That Have Become Unrestricted
- G. Task the Executive Director with Records Collection from PCHS Legal Counsel

VIII. OUTSTANDING BUSINESS

A. Financial- Greg Wood

- Accounting of monies owed to General Fund from Civic Center Permit Fees

IX. NEW BUSINESS

Board chair to announce items for closed session.

X. CLOSED SESSION

A. Conference With Information From Labor Negotiator: Michael A. Smith, Interim Executive Director

Employee organization: PESPU, UTLA

B. Conference with legal counsel- anticipated litigation

Significant exposure to litigation pursuant to subdivision b of section 54956.

OPEN SESSION

Board Chair will report publicly on any closed session action items for which a vote occurred.

XI. ADJOURNMENT