

EAST VALLEY SCHOOL DISTRICT NO. 90

2002 BEAUDRY ROAD

YAKIMA, WA 98901

(509) 573-7300

FAX 573-7340

01/24/2019

Job # 2019-13257

POSITION ANNOUNCEMENT

**CERTIFICATED SPECIALIST
SCHOOL COUNSELOR
EAST VALLEY HIGH SCHOOL**

POSITION COMMENTS:

- Assignment to begin the 2019-2020 school year.
- 1.0 FTE; 7.5 Hours Per Day

MINIMUM QUALIFICATIONS:

- Must possess a current, valid Washington State Certificate and hold appropriate endorsement(s) as required by law and regulations.
- Must hold Master's Degree from accredited University, with major course work in Counseling, Psychology or other related field.
- Previous experience as a school counselor preferred.

Application Procedure:

In-district candidates must submit a letter of interest and resume (optional) to Sheryl Seaman, Human Resources Director, District Office. The letter must include the position desired and the individual qualifications for the position.

Other Applicants must apply here: evsd90jobs.hrmlplus.net Online job Center

For a complete job description, please see below.

CLOSING DATE: OPEN UNTIL FILLED

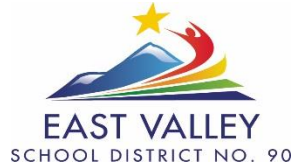
Immigration Reform and Control Act Requirements: The recommended applicant, if not a current regular employee, will be required to

complete an INS 1-9 form and must provide proof of employment eligibility.

Disclosure Statement and Background Check: Pursuant to Chapter 486, Washington Laws of 1987, the recommended applicant will be required to complete a disclosure form indicating whether he or she has been convicted of crimes against persons listed in the law. In addition, a background check will be requested from the Washington State Patrol.

Job Sharing: Pursuant to Chapter 206, Laws of 1989, East Valley is willing to accept and consider applications from individuals wishing to job share.

Equal Opportunity Employer: East Valley School District No. 90 does not tolerate discrimination in connection with any programs, activities, or employment based on race, color, national origin, sex, sexual orientation, including gender expression or identity, creed, religion, age, veteran or military status, disability, or the use of a trained dog guide or service animal by a person with a disability and provides equal access to the Boy Scouts of America and other designated youth groups. Inquiries regarding compliance procedures may be directed to the school district Title IX, Section 504/ADA, and Civil Rights Coordinator, Mr. Russ Hill, 2002 Beaudry Road, Yakima, WA 98901, hill.russell@evsd90.org or (509) 573-7300. You can report discrimination and discriminatory harassment to any school staff member or to the district's Civil Rights Coordinator, listed above. You also have the right to file a complaint. For a copy of your district's nondiscrimination 3210 policy and procedure, contact your school or district office or view it online at www.evsd90.org.



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JOB DESCRIPTION School Counselor

Skills and Qualifications:

- Valid Washington State ESA Certificate with School Counselor endorsement.
- Master's Degree from an accredited university, with major course work in Counseling, Psychology or other related field.
- Three years' work experience counseling in elementary, middle, junior or senior high school preferred.
- Bilingual English/Spanish preferred.

Major Tasks and Responsibilities:

- Establish and maintain an effective guidance and counseling program.
- Assist each student with immediate problems and concerns to effect sound decision-making skills.
- Assists with scheduling of students.
- Help with orientation of student involved in grade level changes, transfer, and entry within and outside the district.
- Function as a member of the educational team (teachers, administrators and other specialists).
- Makes referrals to community resources.
- Teach skills in the classroom, or other group settings, concerning coping, social norms, physical and emotional survival, mediation, multi-cultural awareness and problem solving.
- Administer, monitor, evaluate and record student progress using available student data.
- Work with teachers and principals to create a positive learning environment throughout the school.
- Maintain accurate, complete, and correct records as required by the building principal, administration, and the law (including parent contact or team meetings).
- Serves as the building Section 504 Coordinator.
- Participate in specialized training at the directions of the district.
- Uphold East Valley School Board Policies, follow administrative procedures, adhere to the Code of Professional Conduct, and enforce school rules.
- Performs such other duties as may be required of the position or assigned by the administration to fulfill the mission and role of the school in the community.

Certificates and Licenses:

Educational Staff Associates Certificate
School Counselor Endorsement

Salary Range:

Washington State Salary Schedule

Continuing Education / Training:

Maintains Certificates and/or Licenses Exempt

FLSA Status:

Reports To:

Building Principal

Clearances:

Criminal Justice Fingerprint/Background Clearance