

Coal City Community Unit School District #1
Board Study Session of the Whole Meeting Minutes
Wednesday, November 28, 2018

Roll Call

President Miller called the meeting to order at 6:00 p.m. in the Coal City Community Unit School District #1 District Office Board Room. In attendance were Board members Jeff Emerson, Mary Gill, Shawn Hamilton, Quint Harmon, Chuck Lander and Ken Miller. Board member Robert Bianchetto was not in attendance. Superintendent Kent Bugg, CSBO Jason Smith, Director of Curriculum and Instruction Tammy Elledge, Special Populations Director Sandy Rakes, and board secretary Karen Vota were also in attendance.

2019-2020 Proposed Calendar

For 2019-2020, the Illinois State Board of Education is requiring that all school calendars contain 176 instructional days. The 2018-2019 District #1 calendar showed 174 instructional days. The state has also eliminated the requirement that an attendance day must contain five clock hours of student attendance. Dr. Bugg has been meeting with the Union and the administration team to develop the proposed 2019-2020 school calendar. The Board reviewed the proposed calendar and will consider it further at the December meeting.

Report from the Board Policy Committee on Board Policy 6:300

At the November 7 meeting, the Board requested that the Board Policy Committee review policy 6:300 in light of a unique early graduation request that was received. Dr. Bugg collected the data from area schools and presented his findings to the Board Policy Committee for review. The committee met on Tuesday, November 20 at 9:00 a.m. and developed recommended changes to the policy. Dr. Bugg reviewed the proposed policy changes with the Board. After discussion, the Board asked for additional information and decided to include policy 6:300 in the next cycle of Board policy revisions. The first reading will take place at the December 5 Board meeting.

SAT Improvement Plan Update

The Board directed Dr. Bugg to develop a plan to improve the SAT scores that were presented at the November 7 School Board meeting. Dr. Bugg held a meeting with the 6-12 Math and ELA Department Leaders, Tammy Elledge, and Chris Spencer on Monday, November 12. Department meetings to discuss this issue were held on Wednesday, November 14. Dr. Bugg held a second meeting with the same group with the addition of the 6-12 Science Department Leaders on Monday, November 19. The following topics were discussed at the meeting: (1) Improvement of local assessments, (2) Quality and relevancy of homework assignments, (3) Incorporation of writing skills throughout the core curriculum, (4) Investigating best practices at schools with similar demographics experiencing success on the SAT and (5) Professional development including best instructional practices. Departments will be meeting again on December 5 to continue their discussion and begin to develop their specific improvement goals. The final action plan will be presented to the Board on February 6, 2019.

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School Safety Action Plan Update

An objective of the School Safety Action Plan was to implement an anonymous reporting tool for use by District #1 students. Dr. Bugg reviewed the proposed anonymous reporting instrument with the Board. Board members were in favor of making the form available on the district website on Monday, December 3, 2018.

Facility Usage Fees

Dr. Bugg would like to discuss the current structure for Facility Usage Fees. There have been questions regarding the new fee structure coming from community organizations who utilize our buildings for various activities and/or practices. Dr. Bugg proposed to put together an ad hoc committee of Board members to meet with the groups so that they can address the questions regarding the fees. Board President Ken Miller and Vice-President Shawn Hamilton will represent the Board on this committee.

Finance Reports

The monthly revenue and expenditure summary reports for October were enclosed for review. Detailed reports were available in the Business Office for review prior to the meeting. The Treasurer's report, investment report and lunch program report for October were also enclosed for review.

Open

- a) Items not known at agenda preparation time

Dr. Bugg reported that the Second Amended Dresden Power Station Real Property Tax Assessment Settlement Agreement was approved by Judge Marsaglia on November 16, 2018.

- b) Sharing Ideas / Information

Closed Session

At 6:41 p.m. a motion made by Mr. Lander and seconded by Ms. Gill to go into closed session for the purpose of considering information regarding the appointment, employment, compensation, discipline, performance, or dismissal of specific employees.

Roll Call

Ayes: Chuck Lander, Mary Gill, Jeff Emerson, Shawn Hamilton, Quint Harmon, Ken Miller
Absent: Robert Bianchetta
Motion Carried.

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When the Board returned to open session, President Miller called the study session back to order at 6:49 p.m. with the board members answering roll call present: Jeff Emerson, Mary Gill, Shawn Hamilton, Quint Harmon, Chuck Lander, and Ken Miller. Board member Robert Bianchetta was not in attendance.

Adjournment

Ms. Gill moved and Mr. Emerson seconded to adjourn the Board Study Session of the Whole meeting at 6:50 p.m.

Kenneth P. Miller, President

Mary Gill, Secretary