

**Inglewood Unified School District**

**AGENDA**

**Regular Board Meeting**

**April 17, 2019, 5:30 PM**

Dr. Ernest Shaw Board Room

401 S. Inglewood Avenue

Inglewood, CA 90301

**1. INITIAL CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL**

**3.a. Board Members:** Margaret Turner-Evans, President (Seat #4); Dr. D'Artagnan Scorza, Vice President (Seat #5); Dr. Dionne Young Faulk, Member (Seat #1); Dr. Carliss McGhee, Member (Seat #2); Alice B. Grigsby, Member (Seat #3)

**3.b. Cabinet Members:** Dr. Thelma Melendez de Santa Ana, State Administrator; Nora Roque, Executive Director of Human Resources; Dr. Carmen Beck, Chief Academic Officer; and Eugenio D. Villa, Chief Business Official

**4. APPROVAL OF AGENDA**

**5. PUBLIC COMMENTS ON AGENDIZED AND NON-AGENDIZED ITEMS:** This portion of the Agenda provides an opportunity for members of the public to directly address the State Administrator and Board of Education on agenda and non-agenda items; however, the Brown Act precludes any action being taken on any items not appearing on the posted agenda for action. A public comment card must be completed and submitted to the School Police Officer who will be stationed at the entrance of the meeting room prior to the beginning of the Public Comment period. Members of the public who wish to speak about an item on the posted agenda must indicate the item number on the Public Comment Card. Three [3] minutes will be allotted to each speaker; and a maximum of thirty [30] minutes for public comment on agenda items and [30] minutes for public comment on non-agenda items will be allotted during this section. If the public comment cards exceed [10] cards per section, the State Administrator may reduce the time allowed from one or two minutes to either two or one minute, per person to hear from more speakers.

5.a. Public Comment on Agenda Items

5.b. Public Comment on Non-Agenda Items

**6. CLOSED SESSION AGENDA:** During the closed session agenda, the State Administrator may consider personnel matters, negotiations, collective bargaining, matters related to students, security matters, conference with real property negotiator, pending litigation, and/or JPA/self-insurance liability claims.

**6.a. Conference with Legal Counsel/Pending Litigation (Pursuant to Government Code Section 54956.9 (a) and (d)(1):**

6.a.1. OAH Case No. 2019010529

6.a.2. OAH Case No. 2019010531

6.a.3. OAH Case No. 2018120849

**6.b. Conference with Legal Counsel/Anticipated Litigation (Pursuant to Government Code Section 54956.9 (a) and (d)(2):**

6.b.1. 011/2018-2019 (ASCIP File No. 1703965)

6.b.2. 012/2018-2019 (ASCIP File No. 1704349)

6.b.3. 011/2018-2019 (ASCIP File No. 1704820)

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**7. REPORTING OUT CLOSED SESSION ACTIONS**

**8. STUDENT REPORTS**

8.a. Inglewood Continuation High School

8.b. Morningside High School

**9. REPORTS/PRESENTATIONS**

9.a. Strategic Plan: Site Level Plans

9.a.1. Bennett Kew Elementary School

9.b. FCMAT Progress Report Update

9.c. Facility Project Update

**10. CONSENT CALENDAR/ACTION ITEMS**

**10.a. HUMAN RESOURCES DIVISION**

10.a.1. Approval of Memorandum of Understanding (MOU) with Alliant International University, California School of Education to Provide Credential Services to Practicum Students, Student Teachers, and Teacher Interns (Collectively "Interns") Who Are or Will be Enrolled in the Teacher Credential Program

10.a.2. Ratification of the Service Agreement with Norton Medical Industries, Inc. to Provide an Anti-Drug Program "Plan" in Compliance with Provisions in Department of Transportation, Effective April 1, 2019, through March 30, 2020

10.a.3. Approval of Establishment of Job Description for Student Supervision Assistant

10.a.4. Approval of Proposal and Statement of Work with Canon Solutions America, Inc. for Therefore Essentials Edition Information Management Software, Related Hardware and Services

10.a.5. Approval of Agreement with First Capitol Consulting, Inc., to Provide Pay Equity Audit Services

10.a.6. Certificated Personnel Roster

10.a.7. Classified Personnel Roster

**10.b. BUSINESS SERVICES DIVISION**

10.b.1. Approval/Ratification of Purchase Orders in the Amount of \$851,724.63 Issued February 1, 2019, through February 28, 2019

10.b.2. Approval/Ratification of Travel Expenditures/Conference Requests Pursuant to Board Policy 3350

10.b.3. Approval of Vendor and Payroll Warrant Resolution No. 34/2018-2019, in the Amount of \$9,852,999.42 for the Month of February 2019

10.b.4. Approval/Acceptance of Donation/Gifts Listed Pursuant to Board Policy 3280

10.b.5. Approval of Agreement No. C18/19-069 with Axiom Group to Repair and Service Existing Electronic Gates at the Transportation Department Located at 10500 S. Yukon Avenue Inglewood, CA

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10.b.6. Approval of the Pomona Unified Collaborative Purchasing Group Memorandum of Understanding (MOU) for SY 2019-2020 to Participate in the 18-19 FN Distribution of USDA Food and Commercial Food Products For the Food Services Department

10.b.7. Ratification of Amendment No. 2 to the Security Services Agreement with GSG Protective Services to Provide Security Services During School Closures, Employee Absences and Additional Support During Construction at Various Sites

10.b.8. Approval to Purchase a New Multiteria Serving Line from Arrow Restaurant Equipment for the Cafeteria at Morningside High School

10.b.9. Approval of Agreement No. C18/19-082 with Beynon Sports Surfaces Inc., to Repair the Track Surfacing at Morningside High School

10.b.10. Adoption of Resolution No. 35/2018-2019 to Delete and Add Authorized Agents to Sign Checks for the Monroe Middle School Associated Student Body Account with Wells Fargo Bank

10.b.11. Ratification to Accept Bid, and Issuance of Agreement No. C18/19-079 with AAA Network Solutions, Inc., to Provide Contracted Services for E-Rate Year 2019 Project No. 0561-18C.1, Structured Cabling Project at Bennett Kew ES, Centinela ES, Crozier MS, Parent TK-8, Highland ES, Hudnall ES, Adult School, Kelso ES, La Tijera K-8, Monroe MS (Woodworth-Monroe), Morningside HS, Oak Street ES, Payne ES, and Warren Lane ES

10.b.12. Approval to Renew the Palo Threat Prevention Firewall Licenses for the Districts Network

10.b.13. Ratification of Agreement with Design Studio Graphics, LLC., to Provide Graphic Design, Social Media Advertisements and Video Production Services to the District for the Purpose of Promoting District News and Information

10.b.14. Authorization to Declare the Items Provided on the Attached Lists as Surplus

10.b.15. Approval to Purchase Four Propane School Buses from A-Z Bus Sales as Part of the South Coast Air Quality Management District (SCAQMD) for Alternative Fuel School Bus Replacement Program, Under Application Number #PA2018-02

10.b.16. Authorization to Advertise A Call for Bids for Request for Proposals (RFP) for a Qualified Vendor to Provide Contracted Services to the After School Education and Safety Programs in Elementary, K-8, and Middle School in Inglewood Unified School District

**10.c. MEASURE GG AND FACILITIES**

10.c.1. Approval/Ratification of Fund 21.1 Purchase Orders in the Amount of \$975,928.00 Issued February 1, 2019, through February 28, 2019

10.c.2. Ratification of Amendment No. 2 to Agreement No. C17/18-030 with Ninyo & Moore to Provide Environmental Consulting Services for the Beulah Payne Elementary School Los Angeles World Airport (LAWA) Sound Mitigation Project

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10.c.3. Approval of the Utilization of The California Multiple Award Schedule (CMAS) Contract Number 4-01-56-0006A with Garland Company, Inc., to Purchase Roof Replacement Materials for the Summer 2019 Roofing Project at Woodworth-Monroe Academy of Excellence

10.c.4. Approval to Bid Summer 2019 Campus Painting, Asphalt and Fencing Project for Woodworth-Monroe Academy of Excellence, Crozier Middle School, and Frank D. Parent Elementary School

10.c.5. Approval of Change Order No. 2 to Agreement No. C18/19-010 with NSA Construction Inc., for the Woodworth-Monroe Academy of Excellence Los Angeles World Airport (LAWA) Sound Insulation Project

10.c.6. Approval of Change Order No. 3 to Agreement C17/18-048 with NSA Construction for the Beulah Payne Elementary School Los Angeles World Airport (LAWA) Sound Insulation Project

10.c.7. Approval of Agreement No. C18/19-083 with Westcor Environmental for Abatement Removal of Two Heating Units, Paint and Flooring for The Morningside High School Weight Room Renovation Project

10.c.8. Approval of Amendment No. 1 to Agreement C16/17-010 with GKKWorks to Provide Architectural Design Services for Exterior Painting, Pavement Replacement and Fence Replacement at Various School Campuses as part of the Summer 2019 Projects at Woodworth-Monroe Academy of Excellence, Crozier Middle School, and Frank D. Parent Elementary Schools

10.c.9. Approval of Agreement No. C18/19-084 with Alta Environmental for Hazardous Material Testing for Summer 2019 Campus Painting, Asphalt and Fencing Project at Frank D. Parent Elementary School

10.c.10. Approval of Agreement No. C18/19-085 with Titan Environmental Solutions for Hazardous Material Testing for Summer 2019 Campus Painting, Asphalt and Fencing Projects at Crozier Middle School, Woodworth-Monroe Academy of Excellence and Beulah Payne Elementary School

10.c.11. Approval to File a Notice of Completion and Acceptance of Work with the Los Angeles County Recorder's Office for Century Paving, Agreement No. C18/19-081, Bennett-Kew Elementary School Kindergarten Playground Excavation Project

10.c.12. Approval of Agreement No. C18/19-055 with Lionakis for Master Plan Architectural Design Services for the Morningside High School Modernization Project

10.c.13. Approval/Acceptance of Bid and Issuance of Agreement No. C18/19-081 with Best Contracting Services, Inc., for the Woodworth-Monroe Summer 2019 Roofing Project

10.c.14. Approval of Agreement No. C18/19-087 with TYR for Professional Construction Inspector of Records (I.O.R.) Services for Department of State Architecture (DSA) Closeout Project No. A#03-113354 at Morningside High School

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10.c.15. Approval of Agreement C18/19-088 with Guida Surveying, Inc., for Professional Land Surveying Services for the Warren Lane K-8 Modernization Project

10.c.16. Approval of Agreement No. C18/19-089 with Guida Surveying, Inc., for Professional Land Surveying Services for the Bennett-Kew Elementary School K-8 Modernization Project

10.c.17. Ratification to Award California Uniform Public Construction Cost Accounting (CUPCCAA) Bid Agreement No. C18/19-081 with Century Paving for Excavation of the Current Playground and New Asphalt in the Kindergarten Playground at Bennett-Kew Elementary School in Preparation for a New Playground Donation

**10.d. EDUCATIONAL SERVICES**

10.d.1. Approval of Memorandum of Understanding with El Camino College District to Facilitate the Collection, Analysis, and Sharing of Student Data in Order to Track Performance and Improve Success from Elementary School Through College Until July 30, 2022

10.d.2. Approval of the Consultant Agreement Between Kelso Elementary School and InnovateEd Effective, April 18, 2019 - June 30, 2019

10.d.3. Approval of Amendment No. 1 to the Consultant Agreement with MyTherapy Company to Continue to Provide Occupational Therapist, Physical Therapist and Speech & Language Pathologist for Fiscal Year 2018-2019

10.d.4. Approval of Memorandum of Understanding (MOU) with California State University (CSU) on Behalf of California State University Long Beach of Social Work Effective, April 18, 2019 - June 30, 2020

10.d.5. Approval of Agreement with The Asia Society to Provide Global Ed Explorer, Professional Development Services and Membership in the International Studies Schools Network Effective, April 18, 2019 to June 30, 2019

10.d.6. Approval to Purchase Rosetta Stone Licenses as Supplemental Support for English Learners Effective, April 18, 2019 - June 30, 2019, at Inglewood High School

10.d.7. Ratification of the Southbay Workforce Investment Board, Inc. Youth Work Experience Program Worksite Agency Agreement No. 19-W115 Between Inglewood Unified School District Effective, April 17, 2019 - October 31, 2022

**10.e. STATE ADMINISTRATOR**

10.e.1. Conduct Reading and Adopt Board Policies and Administrative Regulations for Series 0000 (Philosophy, Goals, Objectives and Comprehensive Plans), Series 1000 (Community Relations), Series 2000 (Administration), Series 3000 (Business and Noninstructional Operations), Series 4000 (Personnel), Series 5000 (Students), Series 6000 (Instruction), and Series 9000 (Board Bylaws)

10.e.2. Approval of Amended Conflict of Interest Code of the Inglewood Unified School District

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10.e.3. Approval of the Revised FY's 2018-19 and 2019-2020 State Administrator's Board of Education Meeting Schedule

**11. APPROVAL OF MINUTES**

11.a. Minutes of the State Administrator's Regular Board of Education Meeting held on March 6, 2019

11.b. Minutes of the State Administrator's Special Board of Education Meeting held on March 13, 2019

**12. BOARD MEMBER REMARKS** - Board members may report on visits to schools, conferences and meetings attended and items of interest to the public.

**13. STATE ADMINISTRATOR REMARKS**

**14. NEXT MEETING - May 29, 2019**

**15. ADJOURNMENT**

**Disability Information**

All meetings of the State Administrator and Governing Board are open to the general public with the exception of Closed Sessions, which are held to consider those items specifically exempt under the Ralph M. Brown Act. Anyone planning to attend a meeting who has a disability and needs special assistance should call the State Administrator's Office, 310.419.2728, at least three (3) days in advance to make special arrangements.

**Spanish Interpretation / interpretación al español**

Spanish interpretation is available at Regular Session Board Meetings. [Se ofrecen servicios de interpretación al español durante las juntas regulares de la Mesa Directiva del Distrito.

**Mission Statement**

The mission of the Inglewood Unified School District is to ensure that all our students are taught rigorous standards based curriculum supported by highly qualified staff in an exemplary educational system characterized by high student achievement, social development, safe schools, and effective partnerships with all segments of the community.



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**6.a. Conference with Legal Counsel/Pending Litigation (Pursuant to Government Code Section 54956.9 (a) and (d)(1):**

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6.a.2. OAH Case No. 2019010531

6.a.3. OAH Case No. 2018120849

**6.b. Conference with Legal Counsel/Anticipated Litigation (Pursuant to Government Code Section 54956.9 (a) and (d)(2):**

6.b.1. 011/2018-2019 (ASCIP File No. 1703965)

6.b.2. 012/2018-2019 (ASCIP File No. 1704349)

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- 9.a. Strategic Plan: Site Level Plans
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- 9.b. FCMAT Progress Report Update
- 9.c. Facility Project Update

**10. CONSENT CALENDAR/ACTION ITEMS**

**10.a. HUMAN RESOURCES DIVISION**

**10.a.1. Approval of Memorandum of Understanding (MOU) with Alliant International University, California School of Education to Provide Credential Services to Practicum Students, Student Teachers, and Teacher Interns (Collectively “Interns”) Who Are or Will be Enrolled in the Teacher Credential Program**

**Recommended Motion:**

Administration recommends that the State Administrator approve the Memorandum of Understanding (MOU) with Alliant International University, California School of Education to Provide Credential Services to Practicum Students, Student Teachers, and Teacher Interns (collectively “Interns”) who are or will be enrolled in the Teacher Credential Program for a period of five years, effective January 1, 2019 through June 30, 2024.

**Rationale:**

The State Administrator must approve all MOU s. Alliant International University, California School of Education wishes to have Inglewood Unified School District in partnership to meet the growing need for qualified teachers. Both the districts and the institution must certify that interns do not displace certificated employees in participating districts.

**Financial Impact:**

None.

**Attachments:**

MOU\_Inglewood Unified School Distrit\_2019-24

**10.a.2. Ratification of the Service Agreement with Norton Medical Industries, Inc. to Provide an Anti-Drug Program "Plan" in Compliance with Provisions in Department of Transportation, Effective April 1, 2019, through March 30, 2020**

**Recommended Motion:**

Administration recommends that the State Administrator ratify the Service Agreement with Norton Medical Industries, Inc. to provide an Anti-Drug Program



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"Plan" in compliance with provisions in Department of Transportation, effective April 1, 2019 through March 30, 2020.

**Rationale:**

All service agreements must be approved by the State Administrator. Norton Medical Industries, Inc., agrees to provide the District with the services necessary for compliance with the Department of Transportation, 49 CFR, Part 61 et al. The District has a strong interest in complying with Federal and State Requirements regarding random drug and alcohol testing of Transportation staff who maintain a Commercial Driver's License. Also, and District staff that transports students by van must submit to random testing as well.

**Financial Impact:**

The annual estimated cost not to exceed \$10,000 will be paid with General Funds.

Account set-up fees as follows:

Account Activation: \$100.00

Recurrent Certification of Enrollment \$100.00

Account fee schedule is as follows:

Drug Test Fee: \$60.00

Breath Alcohol Test Fee: \$25.00

**Attachments:**

Agreement for Norton Medical Industries

**10.a.3. Approval of Establishment of Job Description for Student Supervision Assistant**

**Recommended Motion:**

Administration recommends that the State Administrator approve to establish the job description of Student Supervision Assistant, which replaces the classification of Noon Duty Aide.

**Rationale:**

AB 2160 required that all playground supervisors (also known as noon aides) employed by merit system districts as of January 1, 2019 will automatically become permanent classified employees. In IUSD, this resulted in 32 at-will employees become permanent classified employees. Human Resources provided new employee orientation to these employees in December, 2018.

The district recently reviewed the job duties of the noon aide and have created the new classification of Student Supervision Assistant. This assignment is under the direct supervision of a principal, assistant principal, or assigned supervisor, monitors the school campus to ensure that student safety protocols are observed and school/playground rules and regulations are following by students.

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**Financial Impact:**

There is no financial impact as these positions are already included in the General Fund.

**Attachments:**

Student Supervision Assistant Job Description

**10.a.4. Approval of Proposal and Statement of Work with Canon Solutions America, Inc. for Therefore Essentials Edition Information Management Software, Related Hardware and Services**

**Recommended Motion:**

Administration recommends that the State Administrator approve the Proposal and Statement of Work with Canon Solutions America, Inc. for Therefore Essentials Edition Information Management Software, related hardware and services, as priced through the Piggyback Bid No. F1-R-0251-018 with the Canon Government/Education Quotation-National IPA Agreement, at the amount of \$42,072.24; and approve the yearly maintenance and support for the subsequent four years at the rate of \$5,844 per year for Therefore Software Assurance M & S and G-2140 Production Scanner annual maintenance.

**Rationale:**

Over the past several years, the Human Resources Department has been considering digital information management and workflow systems to increase effectiveness of department services and maintain security of records and files. A digital management system is a business process for organizing, storing and retrieving data and managing digital rights and permissions. In Human Resources, that would include personnel files, I-9 records, medical files, worker's compensation files, and risk management files. All of these are highly confidential records that must be maintained according Title 5 regulations and document retention practices strictly followed. Developing a digital management system with security controls and redundancies in the system is essential.

IUSD recently contracted with Canon Solutions America to provide copiers throughout the district. Canon has a digital information management and workflow solution called Therefore. School districts in Los Angeles County that use the Therefore digital software solution have reported success with using this product, resulting in improvements in various systems (human resources management, special education compliance, business services functions, etc.). These districts include Redondo Beach Unified School District and Alhambra Unified School District.

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The following is included in the Canon Therefore proposal:

Therefore Essentials Edition Bundle

- 5 named users, 5 concurrent users
- Content Connector
- On premise implementation services by local systems analyst
- Software assurance for first year

Canon Imageformula DR-G2140 Production Document Scanner

- Exchange roller Kit
- Flatbed scanner
- Scanners install pak
- Edcarepak (on-site service program) 1 year

Future costs for the software and hardware maintenance would be as follows:

- Therefore software assurance - annual \$4,644, 4 year lock-in rate \$18,576
- Production scanner annual maintenance (on-site) - annual \$1,260, 4 year lock-in rate \$4,800

**Financial Impact:**

The total cost of the first year of software, hardware and related support and services is \$42,072.24, based on the Piggyback bid with Cannon Government/Education Quotation - National IPA Agreement # F1-R-0251-018. Additionally, future costs for the software and hardware maintenance would be as follows:

- Therefore software assurance - annual \$4,644, 4 year lock-in rate \$18,576
- Production scanner annual maintenance (on-site) - annual \$1,260, 4 year lock-in rate \$4,800

This would be paid out of the Human Resources (general fund) budget.

**Attachments:**

Canon Therefore Proposal

**10.a.5. Approval of Agreement with First Capitol Consulting, Inc., to Provide Pay Equity Audit Services**

**Recommended Motion:**

Administration recommends that the State Administrator approve the agreement with First

Capitol Consulting Inc. to provide Pay Equity Audit Services for Inglewood Unified School District at no cost to the District.

**Rationale:**

All agreements must be approved by the State Administrator. This Beta Agreement will authorize First Capitol Consulting, Inc. to include IUSD is a beta test of pay equity audit software (PayEquity) at no cost to the district. The District will receive actionable intelligence to facilitate compliance with employment-related laws, specifically in the area of pay equity.

**Financial Impact:**

There is no cost to the district.

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**Attachments:**

PayParity Beta Engagement Letter

**10.a.6. Certificated Personnel Roster**

**Attachments:**

Certificated Roster 4.17.2019

**10.a.7. Classified Personnel Roster**

**Attachments:**

Classified Roster 4.17.2019

**10.b. BUSINESS SERVICES DIVISION**

**10.b.1. Approval/Ratification of Purchase Orders in the Amount of \$851,724.63 Issued February 1, 2019, through February 28, 2019**

**Recommended Motion:**

Administration recommends that the State Administrator approve/ratify purchase orders in the amount of \$973,640.00 issued from February 1, 2019, through February 28, 2019.

**Rationale:**

All purchase orders must be ratified/approved by the State Administrator. Below is a summary of purchase order issued from February 1, 2019, through February 28, 2019:

Fund 01.0	General Fund	P400171	through PTR_40161 = \$819,366.98
Fund 01.2	La Tijera Sub Fund	P400535	through PCT_4174 = \$ 22,205.78
Fund 01.9	City Honors Sub Fund	P400467	through P400505 = \$ 5,688.36
Fund 12.0	Child Development Fund	P400509	through P400565 = \$ 3,856.74
Fund 13.0	Cafeteria Fund	PFS_40044	through PFS_40047 = \$ 606.77

**Financial Impact:**

\$851,724.63

**Attachments:**

Board PO Report February 2019

**10.b.2. Approval/Ratification of Travel Expenditures/Conference Requests Pursuant to Board Policy 3350**

**Recommended Motion:**

Administration recommends that the State Administrator approve/ratify the educational conferences, meetings, and/or workshops with expenses paid according to the Education Code.

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**Rationale:**

Approval of this request will provide staff development for conference attendee and foster improvement in teaching and administration.

Approval of this item supports the following FCMAT standard:

- Personnel Management - 5.8, Operational Procedures
- Pupil Achievement 3.13 Instructional Strategies - The district should provide instructional training to teachers so they can improve and vary their use of instructional strategies to increase student engagement and their ability to apply knowledge and skills to academic tasks as required by the Common Core State Standards and assessments.

**Financial Impact:**

The estimated cost of \$9,337 will be paid with Title I, IV, and General Funds.

**Attachments:**

Convention & Travel 4.17.2019

**10.b.3. Approval of Vendor and Payroll Warrant Resolution No. 34/2018-2019, in the Amount of \$9,852,999.42 for the Month of February 2019**

**Recommended Motion:**

Administration recommends that the State Administrator approve Vendor and Payroll Warrant Resolution No. 38/2018-2019, in the amount of \$9,852,999.42 for the month of February 2019.

**Rationale:**

All warrant and payroll resolutions must be approved by the State Administrator. The warrants, checks, and payrolls presented this date are for payment of bills with appropriations allowed and which proper orders have been issued by the State Administrator.

**Financial Impact:**

Vendor and payroll warrants expended in the month of February 2019 are \$9,852,999.42.

**Attachments:**

Resolution No. 34/2018-2019

**10.b.4. Approval/Acceptance of Donation/Gifts Listed Pursuant to Board Policy 3280**

**Recommended Motion:**

Administration recommends that the State Administrator accept the attached donations on behalf of the students and educational programs of the District.

**Rationale:**

The State Administrator may accept any bequest or gift of money or property on behalf of the District. All gifts, grants, and bequests shall become District property. A letter of appreciation will be sent to the donors upon acceptance by the State Administrator on behalf of the Board of Education and Administration.

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Acceptance of the donations will acquire and maximize internal and external sources.

**Financial Impact:**

None

**Attachments:**

Donations 4.17.2019

**10.b.5. Approval of Agreement No. C18/19-069 with Axiom Group to Repair and Service Existing Electronic Gates at the Transportation Department Located at 10500 S. Yukon Avenue Inglewood, CA**

**Recommended Motion:**

Administration recommends that the State Administrator approve Agreement No. C18/19-069 with Axiom Group to repair and service the existing electronic gates at Transportation located at 10500 S. Yukon Avenue Inglewood, CA .

**Rationale:**

All agreements must be approved by the State Administrator. Axiom Group will provide repair and service of existing electronic gates as follows:

West Side Gate at 104th Street

- Install one new exit loop
- Service existing gate operating system

East Side Gate at 104th Street

- Service existing gate operating system
- Remove chain and replace with new

**Financial Impact:**

The total cost of \$4,100 will be paid with General Maintenance Funds.

**Attachments:**

Axiom Agreement  
DIR Lookup Axiom Group  
Project ID

**10.b.6. Approval of the Pomona Unified Collaborative Purchasing Group Memorandum of Understanding (MOU) for SY 2019-2020 to Participate in the 18-19 FN Distribution of USDA Food and Commercial Food Products For the Food Services Department**

**Recommended Motion:**

Administration recommends that the State Administrator approve the Pomona Unified Collaborative Purchasing Group Memorandum of Understanding (MOU) for SY 2019-2020 to participate in the 18-19 FN distribution of USDA food and commercial food products for the Food Services Department.

**Rationale:**

All memorandums of understandings must be approved by the State Administrator. Pomona Unified School District Food and Nutrition Services Department will



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release and award an RFP for the delivery of USDA foods (commodity) processed and products and commercial equivalents, based on pricing from the Super Co-Op manufacturer RFP for the 2019-20 school year for delivery to participating Member Districts of the Pomona Unified Collaborative. It will also include pricing for miscellaneous proceri and frozen food not included in the Super Co-Op manufacturer RFP. This document is considered an intent to be named on the RFP as a partner in the procurement process. This is not a piggyback it is a collaborative purchasing effort.

**Financial Impact:**

There is no cost to the district to participate in the collaborative purchasing group; Pomona Unified has borne all costs of preparing the formal bid documents and selecting the vendor. IUSD will purchase items in quantities as projected by the District under this RFP.

**Attachments:**

MOU Pomona USD

**10.b.7. Ratification of Amendment No. 2 to the Security Services Agreement with GSG Protective Services to Provide Security Services During School Closures, Employee Absences and Additional Support During Construction at Various Sites**

**Recommended Motion:**

Administration recommends that the State Administrator ratify Amendment No. 2 to the Security Services Agreement with GSG Protective Services to provide security services during school closures, employee absences and additional support during construction at various sites.

**Rationale:**

All amendments to agreements must be approved by the State Administrator. On September 19, 2018, and February 20, 2019, the State Administrator approved an agreement and amendments No. 1 to the Security Services Agreement with GSG Protective Services.

In an effort to reduce loss of property during school breaks and construction the services of GSG Protective Services are being utilized.

NOTE: Administration first makes available security assignments to its member employees. In cases where staff is not available to cover the additional assignments outside of their regular work schedule, the services of GSG Protective Services is used. Additionally, during Spring Break additional hours were needed in order to provide ample coverage.

**Financial Impact:**

The additional estimated cost of \$50,000 will be paid with General Funds.

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**10.b.8. Approval to Purchase a New Multiteria Serving Line from Arrow Restaurant Equipment for the Cafeteria at Morningside High School**

**Recommended Motion:**

Administration recommends that the State Administrator approve the purchase of a new Multiteria serving line from Arrow Restaurant Equipment for the cafeteria at Morningside High School.

**Rationale:**

All purchases must be approved by the State Administrator. The old serving line at Morningside High School does not offer the flexibility and need to serve menu items. Arrow Restaurant Equipment will provide equipment for a new serving line for Morningside High School. Purchasing a new serving line will be cost effective and will provide flexibility and aesthetic appeal for the students participating in the National School Breakfast and Lunch Programs.

IMPLICATION: By approving this request the school will be able to improve the service and increase participation for the school breakfast and lunch programs, improve the safety of food, and overall appearance of the school food services program.

**Financial Impact:**

The estimated cost is \$96,496.10 will be paid with Cafeteria Funds.

**Attachments:**

Arrow Restaurant Equipment Quote

**10.b.9. Approval of Agreement No. C18/19-082 with Beynon Sports Surfaces Inc., to Repair the Track Surfacing at Morningside High School**

**Recommended Motion:**

Administration recommends approval of Agreement No. C18/19-082 with Beynon Sports Surfaces, Inc., to repair the track resurfacing at Morningside High School located at 10500 S. Yukon Avenue Inglewood, CA 90303.

**Rationale:**

All agreements must be approved by the State Administrator. Beynon Sports will furnish all labor, materials and equipment necessary to make necessary repairs to and re-sealing of the existing track at Morningside High School.

**Financial Impact:**

The cost of \$19,627 will be paid with General Maintenance Funds.

**Attachments:**

P18/19-082 Beynon Sports MHS Track Repairs

**10.b.10. Adoption of Resolution No. 35/2018-2019 to Delete and Add Authorized Agents to Sign Checks for the Monroe Middle School Associated Student Body Account with Wells Fargo Bank**

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**Recommended Motion:**

Administration recommends that the State Administrator approve Resolution No.35/2018-2019 to delete and add authorized agents to sign checks for the Monroe Middle School Associated Student Body Account with Wells Fargo Bank.

**Rationale:**

Governing Board approval is required for all deletions and additions to signatories on checking accounts. Due to changes in personnel, it is necessary to delete and add approved signatories on the Monroe Middle School ASB account.

Approval of the attached resolution due to personnel changes will satisfy compliance requirements and audit expectations.

**Financial Impact:**

There is not fiscal impact.

**Attachments:**

Resolution No. 35/2018-2019

**10.b.11. Ratification to Accept Bid, and Issuance of Agreement No. C18/19-079 with AAA Network Solutions, Inc., to Provide Contracted Services for E-Rate Year 2019 Project No. 0561-18C.1, Structured Cabling Project at Bennett Kew ES, Centinela ES, Crozier MS, Parent TK-8, Highland ES, Hudnall ES, Adult School, Kelso ES, La Tijera K-8, Monroe MS (Woodworth-Monroe), Morningside HS, Oak Street ES, Payne ES, and Warren Lane ES**

**Recommended Motion:**

Administration recommends that the State Administrator ratify to accept bid, and issuance of Agreement No. C18/19-079 with AAA Network Solutions, Inc., to provide contracted services for E-Rate Year 2019 Project No. 0561-18C.1, Structured Cabling Project at Bennett Kew ES, Centinela ES, Crozier MS, Parent TK-8, Highland ES, Hudnall ES, Adult School, Kelso ES, La Tijera K-8, Monroe MS (Woodworth-Monroe), Morningside HS, Oak Street ES, Payne ES, and Warren Lane ES.

**Rationale:**

All public bid projects must be approved by the State Administrator. In accordance with the California Public Contract Code section 20118.1 and in conformity with FCC/E-rate funding requirements the following is a recap of the bid process that was taken for Project No. 0561-18C.1 for Structured Cabling Services.

-A Request for Proposal (RFP) document, Product Specifications, and Drawings were prepared.

-As required by E-Rate, to achieve maximum competitive results, a "Project Notice" was posted through the Internet, in the form of filing an FCC E-rate form 470 (online posting of the bid).

-An advertisement was posted in the newspaper to meet public contract code requirements.

-The project was posted on Infinity Communications' E-rate project website.

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-Bids were due on Tuesday, March 12, 2019, at 1:00 p.m.

-Five bid responses were received:

GA Technical - Bid dismissed due to multiple mandatory requirements not met.

- Arrived late to Mandatory Pre-Bid Meeting (Meeting was not attended, walk was attended).
- Item 21 sheet was not provided per the project manual (not broken out by site & incomplete)

Tel-Pro Voice & Data Inc.

- Item 21 sheet was not submitted electronically

Base Bid price includes the Structured Cabling.

Contingency Fee price includes a 10% "Contingency Fee" \*for the Base Bid portion only.

\*The above specified "Contingency Fee" can be used for ads, moves and changes that meet the intent of the original project scope, requested by the Owner during the construction process, only. All unused "Contingency Fee" funds must be returned to the E-rate program.

Bid Results:

<b>Vendor Name</b>	<b>Amount</b>
1.AAA Network Solutions	\$ 531,057.57
2. Extenda Networks	\$1,085,982.13
3.GA Technical Services <i>(Arrived late to Pre-bid meeting, item 21 submitted incorrectly)</i>	\$ 359,731.09
4.Telpro Voice & Data Inc. <i>(Failed to submit an electronic copy of item21)</i>	\$ 627,511.34
5. VectorUSA	\$ 906,943.44

District staff recommends award of the contract to the bidder with the highest evaluated ranking bid response: AAA Network Solutions. Staff recommends that the State Administrator authorize the contract to be signed in advance of the April 17th Board meeting to be able to meet E-rate Form 471 "Funding Request" filing deadline, March 27, 2019.

**IMPLICATION:** By approving this request the District will be able to seek reimbursement upon receipt of the funding commitment decision letter issued by Universal Service Administrative Company (USAC) for general operating services and other services as referenced in the bid.

Approval of this item supports the following FCMAT standard:

Pupil Achievement - 2.5, Technology Plan

Financial Management - 15.11 Management Information Systems

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**Financial Impact:**

The cost of \$375,168.31 plus the contingency amount of \$37,516.83 will be paid with E-Rate and General Funds. The following sites were removed from the original scope of work: District Office, Inglewood Continuation High School, Inglewood High School, and Worthington Elementary School.

*Inglewood will be requesting discount commitments by submitting the Form 471 application using the eligible signed contract, which must be received and entered into the USAC system by March 27, 2019. No funding is guaranteed at any time by the FCC or USAC.*

**Attachments:**

Contract No. C18-19-079 AAA Network Solutions, Inc.

**10.b.12. Approval to Renew the Palo Threat Prevention Firewall Licenses for the Districts Network**

**Recommended Motion:**

Administration recommends that the State Administrator approve to renew the Palo Alto firewall licenses to keep the districts network safe and secure from internet attackers and malicious software.

**Rationale:**

The Palo Alto firewall provides the security needed to keep the districts network safe and secure from internet attackers and malicious software. As new attacks are identified every day the hardware requires periodic updates only available via the threat prevention license. The hardware only has limited redundancy and in the event of failure the premium support would provide an advanced replacement to bring up all internet connections. All traffic to the internet is routed and filtered through this firewall and in the event of hardware failure all school sites and non-school sites will lose internet connectivity.

Approval of this item supports the following FCMAT item:  
Financial Management 15-2, 1537 & 15.10: District-wide technology plan, technology network and security plan.

**Financial Impact:**

The cost of not to exceed \$48,192.00 (over a 3 year period) and will be paid with Information Technology funds. The service period is from March 29, 2019, through March 29, 2022 (\$16,064.00 annually).

**Attachments:**

Palo Alto Threat Prevention Firewall

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**10.b.13. Ratification of Agreement with Design Studio Graphics, LLC., to Provide Graphic Design, Social Media Advertisements and Video Production Services to the District for the Purpose of Promoting District News and Information**

**Recommended Motion:**

Administration recommends that the State Administrator ratify the agreement with Design Studio Graphics, LLC., to provide graphic design, social media advertisements, and video production services to the District, effective January 1, 2019, through June 30, 2019.

**Rationale:**

All agreements must be approved by the State Administrator. Design Studio Graphics, LLC., will provide graphic design, social media advertisements, and video production services to the District for the purpose of promoting District news and information.

**Financial Impact:**

The cost not to exceed \$35,450 will be paid with General Funds.

**Attachments:**

Agreement Design Studio Graphics, LLC

**10.b.14. Authorization to Declare the Items Provided on the Attached Lists as Surplus**

**Recommended Motion:**

Administration recommends that the State Administrator authorize to declare the items on the attached lists as surplus.

**Rationale:**

Under sections 17545 and 17546 of the Education Code, the governing board of any school district, by unanimous vote of the members present, has the authority to sell, auction, donate, or otherwise dispose of District owned furniture, equipment, or materials no longer usable, no longer needed, or obsolete. If the governing board unanimously determines that the property is worth no more than \$2,500 or that the property is of insufficient value to defray the cost or arranging a sale, the property may be sold, donated, or disposed of without advertising.

**IMPLICATION:** By approving this request sites in the District will be able to dispose of broken or obsolete equipment and materials as listed on the following pages. E-waste (equipment such as CPU's, monitors, printers) will be picked-up for proper disposal and recycling due to the presence of hazardous materials (SB20).

**Financial Impact:**

All proceeds from the sale of surplus property will be used to offset operating expenses.



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**Attachments:**

Warren Lane 4.17.2019

**10.b.15. Approval to Purchase Four Propane School Buses from A-Z Bus Sales as Part of the South Coast Air Quality Management District (SCAQMD) for Alternative Fuel School Bus Replacement Program, Under Application Number #PA2018-02 and to Revise Resolution No. 42/2017-2018**

**Recommended Motion:**

Administration recommends that the State Administrator approve to purchase four propane school buses from A-Z Bus Sales as part of the South Coast Air Quality Management District (SCAQMD) for Alternative Fuel School Bus Replacement Program, under application number #PA2018-02 and to Revise Resolution No. 42/2017-2018.

**Rationale:**

On May 4, 2018, the South Coast Air Quality Management District (SCAQMD) Governing Board approved a grant to the District under the SCAQMD Lower Emission School Bus Program. Based on the information provided. The District has selected the IC bus with the low NOx PSI engine. At the time of the SCAQMD grant award, this engine technology was in the process of certification by CARB. In early 2019, the SCAQMD was informed by the manufacturer that they are no longer pursuing development and eventual certification of this lower NOx emission engine. The alternative option that are currently CARB certified/approved and commercially available in an effort to preserve the emission reduction necessary in an effort to preserve the emission reductions necessary in the South Coast Air Basin for a path towards clean air.

The district qualified for \$522,000 from the SCAQMD Program PA2018-02 Lower Emissions School Bus Replacement Program Fund. The grant provides \$165,000 per bus base price, \$4,500 for optional fire suppression system per bus, and \$5,000 per bus for a CNG fueling station infrastructure. The district is required to provide matching funds in the total amount of \$29,852 for two 78-passenger buses and two 34-passenger buses. As a stipulation of the grant, the district agrees to operate the bus for a period of five years, provide for the fueling infrastructure, and crush one district-owned pre-1994 diesel school bus in exchange for each new CNG bus. The purchase of the new CNG buses will be purchased using piggyback bid #01/17 with A-Z Bus Sales, Inc., using the awarded SCAQMD bus grant in the amount of \$522,000 and will match the grant for a total of \$29,852. The resolution is being revised to reflect the change of vendor from Creative Bus Sales, Inc. to A-Z Bus Sales.

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**IMPLICATION:** By approving this request the District will be able to replace four pre-1994 diesel buses with new clean energy CNG buses and receive funding for fueling infrastructure.

Approval of this item supports the following FCMAT standard:

Financial Management Standard - 21.1, Transportation

**Financial Impact:**

The grant will provide \$522,000 in new bus grants. The cost of \$29,852 (District required match) will be paid with Special Education Transportation Funds. Additionally, the District has the option to add other features such as cameras (additional charges would apply) if needed.

**Attachments:**

South Coast Air Quality Management District

**10.b.16. Authorization to Advertise A Call for Bids for Request for Proposals (RFP) for a Qualified Vendor to Provide Contracted Services to the After School Education and Safety Programs in Elementary, K-8, and Middle School in Inglewood Unified School District**

**Recommended Motion:**

Administration recommends that the State Administrator authorize staff to advertise a call for bids for Request for Proposals (RFP) for a qualified vendor to provide contracted services to the After School Education and Safety (ASES) Programs in Elementary, K-8, and Middle School in Inglewood Unified School District.

**Rationale:**

All public bid projects must be approved by the State Administrator. Staff is requesting authorization to advertise a Call for Bids for a Request for Proposals (RFP) for a qualified vendor to provide contracted services to the After School Education and Safety Programs in Elementary, K-8, and Middle schools in Inglewood Unified School District.

**IMPLICATION:** By approving this request, the District will be able to obtain proposal that will identify a qualified contractor with the most responsible bid proposal for a qualified vendor to provide contracted services to the After School Education and Safety Programs in Elementary, K-8, and Middle Schools.

**Financial Impact:**

The estimated cost of approximately \$800 in advertisement fees will be paid with General Funds.

**10.c. MEASURE GG AND FACILITIES**

**10.c.1. Approval/Ratification of Fund 21.1 Purchase Orders in the Amount of \$975,928.00 Issued February 1, 2019, through February 28, 2019**

**Recommended Motion:**

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Administration recommends that the State Administrator approve/ratify Fund 21.1 Purchase Orders in the amount of \$975,928.00 Issued February 1, 2019, through February 28, 2019.

**Rationale:**

All purchase orders must be ratified/approved by the State Administrator. The following purchase orders are being brought forward for consideration:

Fund 21.1	Building Fund / Measure GG	PMGG_20216 through PMGG_20217 =	\$973,640.00
Fund 40.0	Los Angeles World Airport (LAWA)	LAWA20020	= \$ 2,288.00

**Financial Impact:**

\$975,928.00

**Attachments:**

Board Facilities PO Report February 2019

**10.c.2. Ratification of Amendment No. 2 to Agreement No. C17/18-030 with Ninyo & Moore to Provide Environmental Consulting Services for the Beulah Payne Elementary School Los Angeles World Airport (LAWA) Sound Mitigation Project**

**Recommended Motion:**

Administration recommends that the State Administrator ratify Amendment No. 2 to Agreement C17/18-30 with Ninyo & Moore to continue to provide environmental consulting services for the Beulah Payne Elementary School Los Angeles World Airport (LAWA) Sound Mitigation Project located at 215 W. 94th Street Inglewood, CA 90301.

**Rationale:**

All amendments to contracts must be approved by the State Administrator. Ninyo & Moore will continue to provide special inspection and testing services that are required by the Division of State Architecture (DSA) for the Beulah Payne Elementary School Los Angeles World Airport (LAWA) Sound Mitigation Project. This amendment is necessary due to unanticipated testing and inspection services associated with the abatement monitoring services needed to complete construction on this site.

**Financial Impact:**

The additional cost of \$56,461,80 will be paid with Measure GG and or LAWA funds.

	<b>Contract Amount</b>	<b>Reimbursable Expenses</b>	<b>Total</b>	<b>Board Approval Date</b>
Original Contract Amount	\$10,808.00	N/A	\$10,808.00	December 6, 2017

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			\$16,944.0	
Amendment No. 1	\$6,136.00	N/A	0	December 5, 2018
			\$73,405.8	
Amendment No. 2	\$56,461.80	N/A	0	April 17, 2019
			\$73,405.8	
New Contract Sum	\$73,405.80	N/A	0	

**Attachments:**

GKKWorks Amendment No. 1 to Agreement C16/17-010

**10.c.3. Approval of the Utilization of The California Multiple Award Schedule (CMAS) Contract Number 4-01-56-0006A with Garland Company, Inc., to Purchase Roof Replacement Materials for the Summer 2019 Roofing Project at Woodworth-Monroe Academy of Excellence**

**Recommended Motion:**

Administration recommends that the State Administrator approve the utilization of The California Multiple Award Schedule (CMAS) Contract Number 4-01-56-0006A with Garland Company, Inc., to purchase roof replacement material for the Summer 2019 Roofing Project at Woodworth-Monroe Academy of Excellence located at 10711 S. 10th Avenue Inglewood, CA 90303.

**Rationale:**

All CMAS purchases must be approved by the State Administrator. Public Contract Code Sections 10290 et seq. and 12101.5 includes approval for local government agencies to use CMAS for products. The District may utilize CMAS bid pursuant to the specification set forth herein to purchase roofing materials with the Garland Company, Inc., for the Summer 2019 Roofing Project at Monroe Middle School for Buildings B, C, D, E, F, and H.

**Financial Impact:**

The total cost of \$316,693.53 will be paid with Measure GG Funds.

**Attachments:**

CMAS Garland Company Roof Material

Monroe Roofing Project CMAS Material Purchase

**10.c.4. Approval to Bid Summer 2019 Campus Painting, Asphalt and Fencing Project for Woodworth-Monroe Academy of Excellence, Crozier Middle School, and Frank D. Parent Elementary School**

**Recommended Motion:**

Administration recommends that the State Administrator approve the solicitation of bids for Summer 2019 Campus Painting, Asphalt and Fencing Project at Woodworth-Monroe Academy of Excellence, Crozier Middle School, and Frank D. Parent Elementary School.

**Rationale:**

All Facilities Capital Improvement Projects must be approved by the State Administrator. This project is expected to bid in May 2019 with a June 2019 start

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date. The Summer Project will consist of exterior painting, asphalt replacement, and fencing replacement at Woodworth-Monroe Academy of Excellence, Crozier Middle School, and Frank D. Parent Elementary School.

**Financial Impact:**

The estimated cost of approximately \$800 in advertisement fees will be paid with Measure GG Funds.

**10.c.5. Approval of Change Order No. 2 to Agreement No. C18/19-010 with NSA Construction Inc., for the Woodworth-Monroe Academy of Excellence Los Angeles World Airport (LAWA) Sound Insulation Project**

**Recommended Motion:**

Administration recommends that the State Administrator approve Change Order No. 2 to Agreement No. C18/19-010 with NSA Construction for the Woodworth-Monroe Academy of Excellence Los Angeles World Airport (LAWA) Sound Insulation Project located at 10711 S. 10th Avenue Inglewood, CA 90303.

**Rationale:**

All change orders must be approved by the State Administrator. On August 3, 2018, the State Administrator approved the bid acceptance with NSA Construction Inc., for the Woodworth-Monroe Academy of Excellence LAWA Sound Mitigation Project.

Change Order No. 2 is for installation of a temporary restroom for staff to use during the construction phasing, re-routing of the power supply in one building and re-routing of a plumbing line.

**Financial Impact:**

The additional cost of \$34,069.52 will be paid with Measure GG Funds.

The Original Contract Sum Was	\$8,269,000.00
Net Change Previously Authorized Requests and Changes	\$7,585.35
The Contract Sum Prior to This Change Order was	\$8,276,585.35
The Contract Sum Will Be Increased	\$34,069.52
The New Contract Sum Including this Change Order	\$8,310,654.87

**Attachments:**

P18/19-010 NSA Construction Monroe LAWA Change Order No. 2

**10.c.6. Approval of Change Order No. 3 to Agreement C17/18-048 with NSA Construction for the Beulah Payne Elementary School Los Angeles World Airport (LAWA) Sound Insulation Project**

**Recommended Motion:**

Administration recommends that the State Administrator approve Change Order No. 3 to Agreement C17/18-048 with NSA Construction, Inc. for the Los Angeles World Airport (LAWA) Sound Insulation Project at Beulah Payne Elementary School located at 215 W. 94th Street Inglewood, CA 90301.

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**Rationale:**

All change orders must be approved by the State Administrator. On February 22, 2018, the State Administrator approved Agreement No. C17/18-046 with NSA Construction, Inc., as the general contractor for the Beulah Payne Elementary School Los Angeles World Airport (LAWA) Sound Insulation Project. Change Order No. 3 is for the installation of a new raceway to connect the fire alarms in Building C and D and additional American with Disabilities Act Compliance Accessibility (ADA) upgrades to several buildings to include installation of a ramp, door landings, door replacement, and doorframes.

**Financial Impact:**

The additional cost of \$80,131.57 will be paid with Measure GG Funds.

The Original Contract Sum Was	\$5,119,000.00
Net Change Previously Authorized Requests and Changes	\$126,304.54
The Contract Sum Prior to This Change Order was	\$5,245,304.54
The Contract Sum Will Be Increased	\$80,131.57
The New Contract Sum Including This Change Order	\$5,325,436.11

**Attachments:**

C17/18-048\_NSA Construction\_Payne LAWA\_4.17.19

**10.c.7. Approval of Agreement No. C18/19-083 with Westcor Environmental for Abatement Removal of Two Heating Units, Paint and Flooring for The Morningside High School Weight Room Renovation Project**

**Recommended Motion:**

Administration recommends that the State Administrator approve Agreement No. C18/19-083 with Westcor Environmental for abatement removal of two heating units, paint and flooring for the Morningside High School Weight Room Renovation Project located at 10500 S. Yukon Avenue Inglewood, CA 90303.

**Rationale:**

All agreements must be approved by the State Administrator. Westcor Environmental will provide the lift equipment and professional abatement removal of the two heating units, pipe insulation, paint and flooring in the weight room at Morningside High School in order for work to begin on The Morningside High School Weight Room Renovation Project.

**Financial Impact:**

The total amount of \$24,815 will be paid with Measure GG Funds.

**Attachments:**

C18/19-083 Westcor MHS Weight Room

**10.c.8. Approval of Amendment No. 1 to Agreement C16/17-010 with GKKWorks to Provide Architectural Design Services for Exterior Painting, Pavement Replacement and Fence Replacement at Various School Campuses as**



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**part of the Summer 2019 Projects at Woodworth-Monroe Academy of Excellence, Crozier Middle School, and Frank D. Parent Elementary Schools**

**Recommended Motion:**

Administration recommends that the State Administrator approve Amendment No. 1 to Agreement No. C16/17-010 with GKKWorks to provide architectural design services for exterior painting, pavement replacement and fence replacement at various school campuses as part of the Summer 2019 Projects at Woodworth-Monroe Academy of Excellence, Crozier Middle School, and Frank D. Parent Elementary Schools.

**Rationale:**

All amendments to contracts must be approved by the State Administrator. On September 14, 2016, the State Administrator approved Agreement No. C16/17-010 with Gkkworks to provide architectural services, as needed. Amendment No. 1 will provide architectural design services for exterior painting, pavement replacement and fence replacement at various school campuses as part of the Summer 2019 Projects.

Exterior painting at the following school sites:

- Woodworth- Monroe K-8 Academy (Paint exterior relocatable building #1 and exterior gym building).
- Crozier Middle School (Paint exterior for all 7 buildings)
- Frank D. Parent Elementary School (Paint exterior for all 11 buildings). Prep/paint shade structure.

This Summer project is expected to bid in May 2019 for an estimated project start date of June 2019.

**Financial Impact:**

The additional cost of \$270,225 plus \$3,500 in reimbursable expenses will be paid with Measure GG Funds.

	<b>Contract Amount</b>	<b>Reimbursabl e Expenses</b>	<b>Total</b>	<b>Board Approval Date</b>
Original Contract Amount	\$ 75,000.00	N/A	\$75,000.00	September 14, 2016
			\$273,725.0	
Amendment No. 1	\$270,225.00	\$3,500.00	0	April 17, 2019
			\$348,725.0	
New Contract Sum	\$345,225.00	\$3,500.00	0	

**Attachments:**

GKKWorks Amendment No. 1 District-wide Summer Painting

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**10.c.9. Approval of Agreement No.C18/19-084 with Alta Environmental for Hazardous Material Testing for Summer 2019 Campus Painting, Asphalt and Fencing Project at Frank D. Parent Elementary School**

**Recommended Motion:**

Administration recommends that the State Administrator approve Agreement No. C18/19-085 with Alta Environmental for hazardous material testing for Summer 2019 Campus Painting, Asphalt and Fencing Project at Frank D. Parent Elementary School.

**Rationale:**

All agreements must be approved by the State Administrator. Agreement No. C18/19-085 with Alta Environmental will allow for inspection and testing of the existing paint for hazardous material testing needed to move forward with the Summer 2019 Campus Painting, Asphalt and Fencing Project at Frank D. Parent Elementary School.

**Financial Impact:**

The total cost of \$1,281.50 will be paid with Measure GG Funds.

**Attachments:**

P18/19-084 Alta Environmental Frank D. Parent Summer Painting Project Haz Mat Testing

**10.c.10. Approval of Agreement No. C18/19-085 with Titan Environmental Solutions for Hazardous Material Testing for Summer 2019 Campus Painting, Asphalt and Fencing Projects at Crozier Middle School, Woodworth-Monroe Academy of Excellence and Beulah Payne Elementary School**

**Recommended Motion:**

Administration recommends that the State Administrator approve Agreement No. C18/19-085 with Titan Environmental Solutions for hazardous material testing for Summer 2019 Campus Painting, Asphalt and Fencing Projects at Crozier Middle School, Woodworth-Monroe Academy of Excellence and Beulah Payne Elementary School.

**Rationale:**

All agreements must be approved by the State Administrator. Agreement No. C18/19-085 with Titan Environmental Solutions will allow for the inspection and testing of the existing paint for hazardous material testing needed to move forward with the Summer 2019 Campus Painting, Asphalt and Fencing Projects at Crozier Middle School, Woodworth-Monroe Academy of Excellence and Beulah Payne Elementary School.

**Financial Impact:**

The total cost of \$2,490 will be paid with Measure GG Funds.

**Attachments:**

C18/19-085 Titan Environmental Haz Mat Services Summer Painting Project

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**10.c.11. Approval to File a Notice of Completion and Acceptance of Work with the Los Angeles County Recorder's Office for Century Paving, Agreement No. C18/19-081, Bennett-Kew Elementary School Kindergarten Playground Excavation Project**

**Recommended Motion:**

Administration recommends that the State Administrator approve the filing of the Notice of Completion and acceptance of work with the Los Angeles County Recorder's Office for Century Paving, Agreement No. C18/19-081, Bennett-Kew Elementary School Kindergarten Playground Excavation Project.

**Rationale:**

Authorization to file Notice of Completion and acceptance of work with the Los Angeles County Recorder's Office must be approved by the State Administrator. The work on the Bennett-Kew Elementary School Kindergarten Playground Excavation Project was completed on March 29, 2019, and there aren't any liens or stop notices against the contractor or project.

In accordance with and as required by subdivision (a) of California Civil Code, Section 8412 and 8414, release the District from liability for Lien and/or Stop Notice actions related to this Project and complies with directives contained in California Civil Code, Section 8180-8190 the District will file a Notice of Completion and Acceptance of Work for the completion date of March 29, 2019. Additionally, approval to file the Notice of Completion and Acceptance of Work for this project will allow the District to release any retention payments withheld from the Contractor, as per the original contract documents.

**Financial Impact:**

The cost for filing this notice with the County is estimated not to exceed \$20 and will be paid with Measure GG Funds.

**Attachments:**

NOC Century Paving Bennett-Kew Playground Demo

**10.c.12. Approval of Agreement No. C18/19-055 with Lionakis for Master Plan Architectural Design Services for the Morningside High School Modernization Project**

**Recommended Motion:**

Administration recommends that the State Administrator approve Agreement No. C18/19-055 with Lionakis for master plan architectural design services for the Morningside High School Modernization Project.

**Rationale:**

All agreements must be approved by the State Administrator. This agreement with Lionakis will allow modifications to the site to reduce the overall area occupied by Morningside High School by re-configuring the athletic field areas.

Morningside High School's Modernization to the campus will include the following: Expand the parking area near the corner of 104th Street and Yukon Ave, Demolish

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buildings I, J, K, V and W and tennis courts, new baseball/softball field at area of former buildings I,J,K,V and W and tennis courts, new outdoor basketball courts (8) north of the track, Demolish/remove modular buildings C and T, New tennis courts (8) between track and Yukon Ave, renovate turf area at track (existing running surface remains "as-is"), add bleacher seating for approximately 1,000 and field lighting at the football field/track, replace the existing main electrical service on campus, replace the electrical site distribution to each building, remove/relocate the existing low voltage system conduit and wiring from the top of the canopies and roofs to underground and remove/relocate the existing low-pressure gas lines from the top of the canopies and roofs to underground.

**Financial Impact:**

The total amount of \$873,300 plus \$15,000 in reimbursable expenses will be paid with Measure GG Funds.

**Attachments:**

C18/19-055 Lionakis MHS Master Plan Agreement

**10.c.13. Approval/Acceptance of Bid and Issuance of Agreement No. C18/19-081 with Best Contracting Services, Inc., for the Woodworth-Monroe Summer 2019 Roofing Project**

**Recommended Motion:**

Administration recommends that the State Administrator approve/accept the bid and issuance of Agreement No.C18/19-081 with Best Contracting Services, Inc., for the Woodworth-Monroe Summer 2019 Roofing Project located at 10711 S. 10th Avenue Inglewood, CA 90303.

**Rationale:**

All agreements must be approved by the State Administrator. On April 1, 2019, staff conducted a formal bid to award the Woodworth-Monroe 2019 Summer Roofing Project to provide roof repairs on buildings B, C, D, E, F, and H at Woodworth-Monroe Academy of Excellence. This project will take place during Summer 2019 in order to cause little to no disturbance at the school site.

Staff reviewed the bids and identified Best Contracting Services, Inc., to be the lowest responsive bidder.

The bid results were as follows:

<b>Vendor Name</b>	<b>Bid Results</b>
Best Contracting Services, Inc.	\$236,301
Commercial Roofing System	\$379,607
4 Seasons Roofing	\$389,700

**Financial Impact:**

The total cost of \$236,301 will be paid with Measure GG Funds.

**Attachments:**

C18/19-081 Best Contracting Services Monroe Summer Roofing

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**10.c.14. Approval of Agreement No. C18/19-087 with TYR for Professional Construction Inspector of Records (I.O.R.) Services for Department of State Architecture (DSA) Closeout Project No. A#03-113354 at Morningside High School**

**Recommended Motion:**

Administration recommends that the State Administrator approve Agreement No. C18/19-087 with TYR for professional inspector of records (I.O.R.) services for Department of State Architecture (DSA) closeout Project No. A#03-113354 located at 10500 S. Yukon Avenue Inglewood, CA 90303 at Morningside High School.

**Rationale:**

All agreements must be approved by the State Administrator. The agreement with TYR will allow for inspection of the ADA (Americans with Disabilities Act) ramp and landings north of the girl's locker room. TYR will also verify and inspect the installation of the ramps per ADA code requirements which will allow DSA Project A#03-113354 to be closed out.

**Financial Impact:**

The total cost of \$1,920 will be paid with Measure GG Funds.

**Attachments:**

C18/19-087 TYR IOR Services DSA Closeout Project

**10.c.15. Approval of Agreement C18/19-088 with Guida Surveying, Inc., for Professional Land Surveying Services for the Warren Lane K-8 Modernization Project**

**Recommended Motion:**

Administration recommends that the State Administrator approve Agreement No. C18/19-088 with Guida Surveying, Inc., for professional land surveying services for the Warren Lane K-8 Modernization Project located at 2602 W. 79th Street Inglewood, CA 90305.

**Rationale:**

All Agreements must be approved by the State Administrator. The agreement with Guida Surveying will provide the design survey, American Disabilities Act (ADA) path of travel survey and utility survey needed for land surveying for the Warren Lane K-8 Modernization Project.

**Financial Impact:**

The total cost of \$37,460 will be paid with Measure GG Funds.

**Attachments:**

C18/19-088 Guida Surveying Warren Lane Land Surveying

**10.c.16. Approval of Agreement No. C18/19-089 with Guida Surveying, Inc., for Professional Land Surveying Services for the Bennett-Kew Elementary School K-8 Modernization Project**

**Recommended Motion:**

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Administration recommends that the State Administrator approve Agreement No. C18/19-089 with Guida Surveying Inc., for professional land surveying services for the Bennett-Kew Elementary School K-8 Modernization Project located at 11710 S. Cherry Avenue Inglewood, CA 90303.

**Rationale:**

All agreements must be approved by the State Administrator. The agreement with Guida Surveying will provide the design survey, American Disabilities Act (ADA) path of travel survey and utility survey needed for land surveying for the Bennett-Kew K-8 Modernization Project.

**Financial Impact:**

The total cost of \$53,520 will be paid with Measure GG Funds.

**Attachments:**

P18/19-089 Guida Land Surveying Warren Lane K-8

**10.c.17. Ratification to Award California Uniform Public Construction Cost Accounting (CUPCCAA) Bid Agreement No. C18/19-081 with Century Paving for Excavation of the Current Playground and New Asphalt in the Kindergarten Playground at Bennett-Kew Elementary School in Preparation for a New Playground Donation**

**Recommended Motion:**

Administration recommends the State Administrator ratify to award California Uniform Public Construction Cost Accounting (CUPCCAA) Bid Agreement No. C18/19-081 with Century Paving for Excavation of the current playground and new asphalt in the kindergarten playground at Bennett-Kew Elementary School in preparation for a new playground donation.

**Rationale:**

All ratifications must be approved by the State Administrator. On February 20, 2019 the State Administrator approved the Memorandum of Understanding (MOU) between Carter's Kids and Inglewood Unified School District for a new playground donation in the kindergarten area at Bennett-Kew Elementary School.

In preparation for the upcoming playground ribbon cutting ceremony District staff procured a CUPCCAA bid for the excavation of the old playground and re-asphalting of the current playground area to fit the dimensions of the new playground being donated by Carter's Kids. CUPCCAA guidelines allow informal bidding procedures on public works construction projects, as defined in the Public Contract Code, meeting specific criteria for cost (currently less than \$200,000). The excavation and re-asphalting of this project will be done under Agreement No. C18/19-081 with Century Paving.

**Financial Impact:**

The cost of \$39,900 will be paid with Measure GG Funds.

**Attachments:**

C18/19-080 Century Paving - Bennett-Kew Playground Excavation



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**10.d. EDUCATIONAL SERVICES**

**10.d.1. Approval of Memorandum of Understanding with El Camino College District to Facilitate the Collection, Analysis, and Sharing of Student Data in Order to Track Performance and Improve Success from Elementary School Through College until June 30, 2024**

**Recommended Motion:**

Administration recommends that the State Administrator approve the Memorandum of Understanding (MOU's) with El Camino College District to facilitate the collection, analysis, and sharing of student data in order to track performance and improve success from elementary school through college until July 30, 2024.

**Rationale:**

All MOU's must be approved by the State Administrator. The educational institutions who choose to participate in this MOU desire to evaluate and improve their respective educational programs through the analysis of academic performance data concerning students who have or who are now attending an educational institution. It is necessary, therefore, for the educational institutions to share student data on a reciprocal basis for the purpose of evaluating and analyzing their respective educational programs.

**Financial Impact:**

**Attachments:**

ECC MOU

**10.d.2. Approval of the Consultant Agreement Between Kelso Elementary School and InnovateEd Effective, April 18, 2019 - June 30, 2019**

**Recommended Motion:**

Administration recommends that the State Administrator approve the consultant agreement between Kelso Elementary School and InnovateEd effective, April 18, 2019 - June 30, 2019.

**Rationale:**

All consultant agreements must be approved by the State Administrator. Kelso Elementary School seeks to contract with InnovateEd to lead Kelso PLCs to create rigorous, culturally and linguistically responsive, and practical units of instruction linked to IUSD's new ELA Curriculum Maps. During the contracted three (3) Tuesdays, the consultant will work with grade level cohorts to facilitate vertical collaboration during the school day 8:00 a.m. - 1:30 p.m. and with the whole faculty 1:30 p.m. - 3:30 p.m.

**Financial Impact:**

The cost of \$9,000 will be paid with Kelso's Title I Professional Development Funds.

**Attachments:**

Innovate ED Kelso ES



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**10.d.3. Approval of Amendment No. 1 to the Consultant Agreement with MyTherapy Company to Continue to Provide Occupational Therapist, Physical Therapist and Speech & Language Pathologist for Fiscal Year 2018-2019**

**Recommended Motion:**

Administration recommends that the State Administrator approve amendment No. 1 to the consultant agreement with MyTherapy Company, to continue to provide Occupational Therapist, Physical Therapist and Speech & Language Pathologist for fiscal year 2018-2019.

**Rationale:**

All amendments to contracts must be approved by the State Administrator. On June 20, 2018, the State Administrator approved an agreement with MyTherapy Company to provide Occupational Therapist, Physical Therapy and Speech & Language Pathologist. Amendment No. 1 is needed to include services per IEPs, provided by the Agent (MyTherapy Company), in the following areas:

Occupational Therapist (per IEP) not to exceed \$78 per hour

Physical Therapist (per IEP) not to exceed \$79 per hour

Speech & Language Pathologist (per IEP) not to exceed \$78 per hour

The \$500,000 - maximum amount of the original contract with MyTherapy Company has been exhausted. In order to pay for the increased services and the vacant positions until the end of the school year, the contract needs to be increased by \$310,000.

By approving this request, the district will have additional support to remain in compliance with the mandated State and Education Code requirements.

**Financial Impact:**

The additional cost of \$ 310,000 will be paid with Special Education Funds.

**Attachments:**

Amendment No. 1 My Therapy

**10.d.4. Approval of Memorandum of Understanding (MOU) with California State University (CSU) on Behalf of California State University Long Beach of Social Work Effective, April 18, 2019 - June 30, 2020**

**Recommended Motion:**

Administration recommends that the State Administrator approve the Memorandum of Understanding (MOU) with California State University (CSU) on behalf of California State University Long Beach of Social Work effective, April 18, 2019 - June 30, 2020.

**Rationale:**

All Memorandum of Understanding must be approved by the State Administrator. California State University Long Beach School of Social Work shall provide an internship experience. Inglewood Unified School District shall provide practical experience pursuant to the terms of this agreement and serve as a learning

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site offering Inglewood Unified School District resources and supervision to their students.

**Financial Impact:**

There is no financial impact to the District.

**Attachments:**

CSULB Student Field Placement Agreement

**10.d.5. Approval of Agreement with The Asia Society to Provide Global Ed Explorer, Professional Development Services and Membership in the International Studies Schools Network Effective, April 18, 2019 to June 30, 2019**

**Recommended Motion:**

Administration recommends that the State Administrator approve the agreement with the Asia Society to provide Global Ed Explorer, professional development services and membership in the International Studies Schools Network (ISSN).

**Rationale:**

All Consultant Agreements must be approved by the State Administrator. By approving this request City Honors will be able to move forward with its charter school vision of developing a globally focused school with emphasis on French, Spanish and Mandarin. City Honors College Preparatory will operate as a member of the international studies schools network.

The Asia Society will provide the following services:

- Global Ed Explorer, Access to an interactive online platform that holds all curriculum, instruction and assessment resources. Access is for unlimited users at the school for one year.
- 3 days (18 hours) of workshops and/or training with leadership and Mandarin teacher focused on designing and developing CHCPCS new Mandarin program takes place over 3 month period.
- 2 cycles of virtual coaching.
- Ongoing communication with expert coach and a summary report.
- 3 days (or 18 hours) of department-level coaching support for the World Language Department.

Approval of this item supports: IUSD Strategic Plan Pillar C: Effective Teachers, Leaders and Staff

LCAP Goal 2 Action 2

**Financial Impact:**

The program fee of \$28,000 will be paid with District Title II Funds plus reimbursable expenses not to exceed \$1,500 and will be paid with City Honors Supplemental Concentration Funds.

**Attachments:**

The Asia Society Agreement & Exhibit A

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**10.d.6. Approval to Purchase Rosetta Stone Licenses as Supplemental Support for English Learners Effective, April 18, 2019 - June 30, 2019, at Inglewood High School**

**Recommended Motion:**

Administration recommends that the State Administrator approve to purchase Rosetta Stone Licenses as supplemental support for our English Learners effective, April 18, 2019 - June 30, 2019, for Inglewood High School.

**Rationale:**

All agreements must be approved by the State Administrator. Inglewood High School is requesting approval to purchase 30 Rosetta Stone licenses via online program as a supplemental resource for the Inglewood High School English Learner. Rosetta Stone will allow Inglewood High School English Learner students to have online access to language lessons and solo activities after school and at home, effective April 18, 2019 - June 30, 2019.

By approving this request, Inglewood High School will be able to provide our English Learner students with instructional materials needed to be successful.

**Financial Impact:**

The cost of \$5,850 will be paid with Title I Grant Funds.

**Attachments:**

Rosetta Stone Licenses IHS 2019

**10.d.7. Ratification of the Southbay Workforce Investment Board, Inc. Youth Work Experience Program Worksite Agency Agreement No. 19-W115 Between Inglewood Unified School District Effective, April 17, 2019 - October 31, 2022**

**Recommended Motion:**

Administration recommends that the State Administrator ratify the Southbay Workforce Investment Board, Inc. Youth Work Experience Program Worksite Agency Agreement No. 19-W115 between Inglewood Unified School District effective, April 17, 2019 - October 31, 2022.

**Rationale:**

All contract agreements must be approved by the State Administrator. The Southbay Workforce Investment Board, Inc., Worksite Agency will provide subsidized work experience training for participants under the Workforce Innovation and Opportunity Act (WIOA) for the period of April 17, 2019 to October 31, 2022.

**Financial Impact:**

There is no fiscal impact to Inglewood Unified School District.

**Attachments:**

SBWIB Youth Work Experience Program 19-22

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**10.e. STATE ADMINISTRATOR**

**10.e.1. Conduct Reading and Adopt Board Policies and Administrative Regulations for Series 0000 (Philosophy, Goals, Objectives and Comprehensive Plans), Series 1000 (Community Relations), Series 2000 (Administration), Series 3000 (Business and Noninstructional Operations), Series 4000 (Personnel), Series 5000 (Students), Series 6000 (Instruction), and Series 9000 (Board Bylaws)**

**Recommended Motion:**

Administration recommends that the State Administrator conduct a reading and adopt Board Policies and Administrative Regulations for Series 0000 (Philosophy, Goals, Objectives and Comprehensive Plans), Series 1000 (Community Relations), Series 2000 (Administration), Series 3000 (Business and Noninstructional Operations), Series 4000 (Personnel), Series 5000 (Students), Series 6000 (Instruction), and Series 9000 (Board Bylaws).

**Rationale:**

All new and revised Board Policies and Administrative Regulations must be approved by the State Administrator. CSBA conducts regular reviews of recent legislation, regulations and case law that may impact board policies and administrative regulations in school districts. IUSD contracts with CSBA to receive these regular updates.

Policy development meetings were held in March 2019 with the State Administrator's Office, Educational Services, Business Services, and Human Resources. In these meetings, staff reviewed changes in board policies and administrative regulations that CSBA recommends due to legislation, regulations and case law that occurred in 2018. Draft policies and regulations have been developed that are legally compliant and reflect best practice.

The following sections are being presented for reading and adoption at this Board meeting.

- State Administrator s Office
  - 0000 Philosophy, Goals, Objectives and Comprehensive Plans
  - 1000 Community Relations
  - 2000 Administration
  - 9000 Board Bylaws
- Business Services, Facilities, MOT, Food Services
  - 3000 Business and Non-instructional Operations

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- Human Resources
  - 4000 Personnel
- Educational Services
  - 5000 Students
  - 6000 Instruction

**Financial Impact:**

There is no fiscal impact.

**10.e.2. Approval of Amended Conflict of Interest Code of the Inglewood Unified School District**

**Recommended Motion:**

Administration recommends that the State Administrator approve the proposed Amended Conflict of Interest Code of the Inglewood Unified School District.

**Rationale:**

The Political Reform Act (Government Code Section 81000, *et. seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. When positions are added, position titles change, or other changes occur that require modifications to the current conflict of interest code, such changes must be approved by the State Administrator in the case of our district. Prior to adoption, the State Administrator will report any comments, if any, that were received by her office concerning the proposed amended code.

**Financial Impact:**

None

**Attachments:**

Conflict of Interest Code

Public Notice Re Amended Code

**10.e.3. Approval of the Revised FY's 2018-2019 and 2019-2020 State Administrator's Board of Education Meeting Schedules**

**Recommended Motion:**

Administration recommends that the State Administrator approve the revised Board meeting schedule for F/Y's 2018-2019 and 2019-2020.

**Rationale:**

All Board meeting schedules must be approved by the State Administrator.

Approval of this item supports FCMAT standard:

Community Relations and Governance Standard 6.6 - Board members prepare for board meetings by becoming familiar with the agenda and support materials prior to the meeting.

**Financial Impact:**

None

**Attachments:**

Revised 2019-2020 Board Meeting Schedule

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Revised 2018-2019 Board Meeting Schedule

**11. APPROVAL OF MINUTES**

11.a. Minutes of the State Administrator's Regular Board of Education Meeting held on March 6, 2019

11.b. Minutes of the State Administrator's Special Board of Education Meeting held on March 13, 2019

**12. BOARD MEMBER REMARKS** - Board members may report on visits to schools, conferences and meetings attended and items of interest to the public.

**13. STATE ADMINISTRATOR REMARKS**

**14. NEXT MEETING - May 29, 2019**

**15. ADJOURNMENT**