

Application for Admission

In order for your application to be processed, your file should include the following items along with this completed application form. Some of these documents will be sent to us directly by your school, or by your guardian. Your file will be processed after **all** required documents are received.

Incomplete applications will not be processed.

Sent directly by the Applicant:

- Application for Admission to Notre Dame Cristo Rey High School.*
- Copy of your birth certificate.*
- Copy of your parents' most recent 1040 (tax return) forms. If your family does not file taxes, we require any other supporting income verification documents, such as: SSI, DTA, workers compensation, etc.*
- Official score from the Catholic High School Placement Test. Register online or call our admissions office to register. Include # 25 for Notre Dame Cristo Rey High School to receive your scores.*

Sent directly by the Applicant's school:

- Transcript Request Form is provided by NDCR and must be handed in to the applicant's school after it is completed. This form requests report cards, attendance record, disciplinary record, and other important documents used to determine the applicant's admission into NDCR.*
- Two teacher recommendations. From your language arts teacher and math teacher. These must be sent directly by your teachers.*

APPLICATION INSTRUCTIONS

Please Print

Use blue or black ink
Review for accuracy

1. APPLICANT INFORMATION

Date of Application: _____

Name: _____ Grade applying for: 9th 10th 11th 12th
Last First MI

Birth Date: ____/____/____ Country of Birth: _____ Age: ____ Gender: F M
Month Day Year

Citizenship: U.S. Citizen Permanent U.S. Resident Other: _____

Home Address: _____
Street City State Zip

Home Phone: () _____ - _____ Cellular: () _____ - _____ Email: _____
Print

Ethnic Background:

American Indian or Alaskan Native Hispanic / Latino Asian / Pacific Islander
 African American or Black Multiracial Caucasian Other: _____

Language spoken at home:

English Spanish Other: _____

Religious Affiliation:

Church/Parish: _____

Catholic Protestant Jewish Hindu
 Muslim Buddhist Christian Other: _____

2. SCHOOL INFORMATION

Please tell us about the school(s) that you have attended, listing your current school first. **Transfer Applicants:** Be sure to list your current high school first, then the middle and elementary schools you attended.

Present School: _____ Grade: _____

Address: _____

School: _____ dates attended: _____

Address: _____

School: _____ dates attended: _____

Address: _____

Have you ever been asked to skip or repeat a grade, or to withdraw from school for any reason? YES NO

Please explain: _____

3. NAME OF RELATIVE WHO ATTENDS/HAS ATTENDED NOTRE DAME CRISTO REY HIGH SCHOOL:

<i>Name</i>	<i>Relation to You</i>	<i>Year of Graduation</i>
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4. APPLICANT MEDICAL INFORMATION (Required information):

Does the applicant have any physical conditions of which the school should be aware? Please check all that apply:

- Glasses Hearing Aid Diabetes Asthma Do you use an inhaler? Yes No
- Allergy Nature of allergy? _____
- Taking medication? Explain _____
- Other medical conditions: _____

5. APPLICANT EDUCATIONAL HISTORY (Required Information):

Does the student have an Individual Education Plan (IEP) ? Yes No If yes, please explain: _____

Does the student have a 504 Education Plan? Yes No
A 504 education plan refers to the section 504 of the Rehabilitation Act (students with disabilities).

(If child receives an active IEP or 504, evaluations must be forwarded with application)

8. COMMUNITY & ORGANIZATION INFORMATION

- YMCA Adelante Youth Center YDO PALS Squash Busters
- Boys' & Girls' Club Movement City Essex Arts Center Other _____

How did you hear about Notre Dame Cristo Rey High School?

- Guidance Counselor High School Fair Church Bulletin Current NDCR student
- Community Flyer Community Event Radio Newspaper Internet/ Email

9. LIST ANY SCHOOLS OTHER THAN NOTRE DAME CRISTO REY HIGH SCHOOL TO WHICH THE APPLICANT IS APPLYING:

10. GUARDIAN INFORMATION: (please print)

Marital status of parent/s:

- Married Single Parent Divorced Separated Mother Deceased Father Deceased

Student lives with: Mother Father Grandparent Aunt/Uncle Foster Care Provider Other

If other please indicate relationship: _____

Under DCF Custody Name of Social Worker: _____ Phone: _____

Language spoken at home: English Spanish Other: _____

11. MOTHER/ GUARDIAN INFORMATION (1): (please print)

Full Name: _____ Birthplace: _____
Last First Middle Initial

Home Address _____
Street City State Zip

Home Phone: () _____ - _____ Cellular: () _____ - _____

Email: _____ Occupation: _____ Employer: _____

Education: High School Associates Degree Bachelors Degree Graduate School Other: _____

12. FATHER/ GUARDIAN INFORMATION (2): (please print)

Full Name: _____ Birthplace: _____
Last First Middle Initial

Home Address _____
Street City State Zip

Home Phone: () _____ - _____ Cellular: () _____ - _____

Email: _____ Occupation: _____ Employer: _____

Education: High School Associates Degree Bachelors Degree Graduate School Other: _____

Required information to be completed by parent/guardian

IMPORTANT: Notre Dame Cristo Rey High School provides affordable, college-preparatory education to young men and women from families with limited income. *This information will be used to evaluate your family's financial need. Financial aid is decided on a case-by-case basis using the Cristo Rey Network Guidelines, which is why we ask for the guardians income tax documents. You are required to complete a **FACTS Grant & Aid Form** available online at www.factstuitionaid.com.* If you have any questions about your family's income please contact the Admissions Office (978) 689-1928.

13. HOUSEHOLD INCOME INFORMATION: (please print)

Name of person who claims the applicant as a dependent: _____ Relationship to student: _____
First Last

Tax Reporting Filing Status:
 Married Filing Jointly Married Filing Separately Single
 Head of Household Qualifying Widow

Did you complete a IRS Income tax form? Yes No Do not file

What was your family adjusted gross income in your last tax return? \$ _____

I hereby certify that the information provided by the Guardian and Applicant on the application is complete and accurate.

Signature of Parent / Guardian

Signature of Applicant

Date

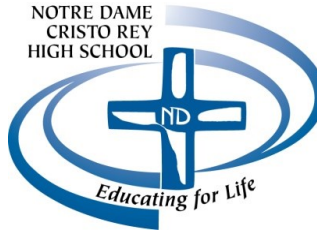
APPLICATION ESSAY

Please answer **one** of the following questions. The admissions committee will look for complete sentences, logical paragraphs, and grammatical correctness. **Essays must be authored by the applicant.** There is 300 word minimum, and it may be handwritten or typed.

1. *Notre Dame Cristo Rey High School includes a rigorous college preparatory curriculum and five full days a month of professional work in a corporate job. What characteristics do you possess that will contribute to make you successful, both academically and behaviorally in our school?*
2. *The lessons we take from obstacles we encounter can be fundamental to later success. Recount a time when you faced a challenge, setback, or failure. How did it affect you, and what did you learn from the experience?*
3. *Describe a problem you've solved or a problem you'd like to solve. It can be anything that is of personal importance, no matter the scale of a problem. Explain its significance to you and what steps you took or could be taken to identify a solution.*

(continue to back if necessary...)

ADMISSIONS · TEACHER RECOMMENDATION (MATH & ENGLISH)



Applicant:

Please print your name on the line below and give one form to **your current ELA teacher and one to your Mathematics teacher.**

Applicant’s Name: _____
Last Name First Name Middle Name

Home Address: _____
Street City State Zip

Current School: _____

Dear Evaluating Teacher: Notre Dame Cristo Rey High School is a private co-ed, Catholic High School. Our curriculum is a structured, college preparatory program that requires strong academic ability, motivation, and discipline. Thanks to our unique Corporate Work Study Program, students work one day a week; therefore, each student must be employable. As you complete this recommendation, please be aware that **the Admissions Committee depends upon your professional judgment and personal candor.** This evaluation is completely confidential. It will be seen by the Admissions Committee only.

Evaluating Teacher: _____
Name Subject/Capacity

School/Agency: _____ **Address:** _____

Phone #: _____ - _____ - _____ **How long have you known the applicant?** _____

Please evaluate the student using the scale below:

Qualities	Exceptional	Good	Average	Below Average	Unable to Judge
Motivation					
Self-Confidence					
Potential for Growth					
Independence, Initiative					
Intellectual Ability					
Written Expressions / Ideas					
Response to Constructive Feedback					
Concerns and Respect for Others					
Team Player					
Study Habits					
Maturity Level					

Please comment on student’s work ethic and other qualities that the student possesses:

To your knowledge, has the student ever engaged in special education courses? If so, to what level and or amount of hours is/was the student dedicated to special education classes?

Any significant health or physical disabilities? Yes No

Any significant behavior or personality problems? Yes No

Any significant attendance problems? Yes No

(If you marked yes to any of the questions above, please explain in the space below.)

Please add any comments about the student that you feel will help the decision making process for the Admissions Committee.

Thank you for your evaluation of this student.

Teacher Signature: _____ **Date:** _____

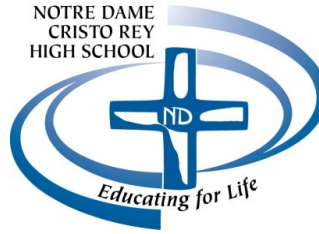
If you have any further questions, comments or concerns, please contact the Admissions Director.

Please return this form to:

Phone: (978) 689-1928
Fax: (978) 689-8728
Email: admissions@ndcrhs.org

Notre Dame Cristo Rey High School
Admissions Office
303 Haverhill Street
Lawrence, MA 01840

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Thank you for your evaluation of this student.

Teacher Signature: _____ Date: _____

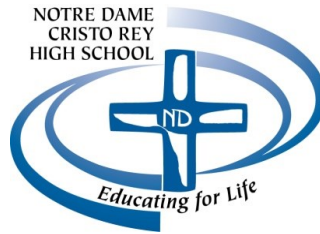
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ADMISSIONS · TRANSCRIPT REQUEST FORM



Parents please submit this form to your son/daughter's current school main office.
Entregue este formulario en el escuela actual de su hijo/a.

Dear Parent/Guardian,

Please print your son/daughter's name on the line below and give this form to his/her current school secretary or guidance counselor. These records will become part of your son/daughter's confidential admissions file.

Applicant's Name: _____
Last Name First Name Middle Name

I hereby grant permission for _____ to forward
Name of Current School

copies of the following information contained in the school records of:

7th grade final report card

8th grade up-to-date grades (must include at least first quarter)

Recent standardized test scores

Attendance records (as they appear on cumulative record or report card)

Any psycho-educational evaluations records

Behavioral records

Other: _____

Parent/ Guardian Signature

_____/_____/_____
Date

Dear Guidance Counselor or Principal,

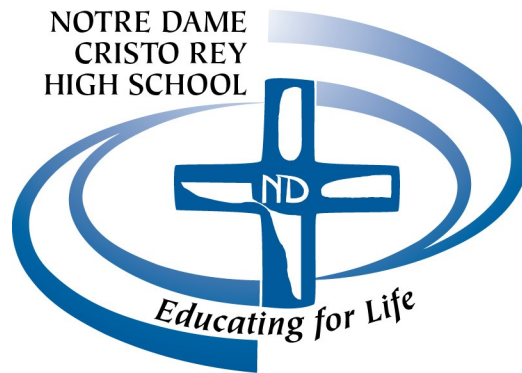
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Admissions Office
303 Haverhill Street
Lawrence, MA 01840

Phone: (978) 689-1928

Fax: (978) 689-8728

Email: admissions@ndcrhs.org



OUR MISSION

In the tradition of the Sisters of Notre Dame de Namur, Notre Dame Cristo Rey High School provides a Catholic, affordable, culturally sensitive, college preparatory education enhanced by professional work experience for young men and women from families with limited income.

OUR VISION

Notre Dame Cristo Rey High School will be known for graduating confident, academically successful students who are spiritually rooted, intellectually curious, active community and global citizens and college graduated leaders.

OUR CORE VALUES

Goodness of God ~ Integrity ~ Family ~ Education for Life ~ Respect ~ Community

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POLICY OF NON-DISCRIMINATION - *Notre Dame Cristo Rey High School does not unlawfully discriminate on the basis of race, color, gender, sexual orientation, religion or national or ethnic origin in its student admission process, faculty and staff hiring practices, educational policies, scholarships, athletics or other school-administered programs.*