

GARVEY SCHOOL DISTRICT
Rosemead, California

Minutes of Regular Meeting
April 19, 2018

The Garvey Board of Education met in regular session on April 19, 2018, at the Education Center, 2730 N. Del Mar Ave., Rosemead, California.

CALL TO ORDER

The meeting was called to order at 6:30 p.m., by Board President Keilley Meng.

ROLL CALL

Present at the meeting were Ms. Keilley Meng, Mr. Vinh Ngo, Mr. John Nunez, Mr. Ronald Trabanino, and Superintendent Anita Chu.

Not present at the meeting was Mr. Henry Lo.

Also in attendance were Ms. Grace Garner, Mr. Rene Hernandez, Ms. Staci Ma, and Ms. Maria De La Cruz.

VISITORS PRESENT

Present as visitors were the persons listed on the attached Register of Attendance who signed the register and whose signatures were legible and are hereby made an official part of these minutes.

PLEDGE OF ALLEGIANCE TO THE FLAG

Ken Tang led the recitation of the Pledge of Allegiance.

PUBLIC COMMENT PERIOD FOR CLOSED SESSION AGENDA ITEMS: None

MOTION TO GO INTO CLOSED SESSION

On the motion of John Nunez, seconded by Vinh Ngo, and carried by a vote of 4 to 0, the Board adjourned at 6:32 p.m., to closed session and addressed those items posted on the agenda.

Vote:	Henry Lo	Not Present
	Keilley Meng	Yes
	Vinh Ngo	Yes
	John Nunez	Yes
	Ronald Trabanino	Yes

RECONVENE INTO PUBLIC SESSION

The Board reconvened in public at 7:04 p.m.

REPORT OF ACTION TAKEN IN CLOSED SESSION

Keilley Meng indicated the following action taken during closed session:

On the motion of Vinh Ngo, seconded by Ronald Trabanino, and carried by a vote of 4 to 0, the Board appointed Marvin Lee, Accountant.

Vote:	Henry Lo	Not present
	Keilley Meng	Yes
	Vinh Ngo	Yes

John Nunez	Yes
Ronald Trabanino	Yes

COMMUNICATIONS/REPORTS FROM THE BOARD AND SUPERINTENDENT

Anita Chu welcomed Marvin Lee, Accountant to the District's leadership team. Ms. Chu introduced Paula Parvinjah, the newly appointed Director of Auxiliary Services. Ms. Chu announced that Monterey Vista School was named a 2018 California Distinguished School. This is a statewide recognition to 287 elementary schools for their exceptional gains in implementing State standards. Ms. Chu stated that a group of fifth grade students from Bitely School (the only student group) were invited to present to over sixty teachers at the annual conference hosted by Code to the Future. They presented their digital pet project where they integrated coding skills, entrepreneurship, and design thinking to address an authentic need in the community. The Bitely students, Principal Rudy Torres, teacher Scott Sakamoto received a standing ovation and many compliments from the conference participants. Ms. Chu commended our teachers and staff for embracing a whole-child education and integrating technology in the classroom that goes beyond the curriculum to reach a higher level of rigor.

John Nunez stated he was pleased to visit a couple of open houses and saw the parents, teachers and students showcasing their projects. Vinh Ngo visited a couple of schools and saw the excitement of teachers and students sharing their robots and coding projects.

Mr. Ngo stated he attended the recent Burmese New Year celebration at Mark Keppel High School. Mr. Ngo commented on the 2nd Annual Pine Derby Car Show at Monterey Vista which raised over \$1,000 and he was pleased to see that students learn that they are never too young to give and help out others.

Keilley Meng wished everyone a Happy Burmese New Year which was celebrated on April 1, 2018. Ms. Meng stated she attended the Garvey Intermediate Open House. Ms. Meng shared that last week she joined the Bitely, Sanchez and Temple field trip to see the play "Annie". Ms. Meng spoke of the annual Garvey, Temple and Muscatel musical event that had over 100 student participants. Ms. Meng recently attended a Rosemead High School Jazz at the Park where students cooked and performed at the event.

REPORT FROM UNION REPRESENTATIVES

- **Garvey Education Association (GEA)**

Ken Tang, President of Garvey Education Association, addressed the Board and quoted author Maya Angelou, "*People will forget what you said, people will forget what you did, but people will never forget how you made them feel.*" Mr. Tang asked everyone to visit all the open houses and see the work put together by students and teachers. He spoke of the many student winners from competitions, such as the Math Field Day, Spelling Bee, Science Olympiad, and History Day. Mr. Tang thanked the Board and the District for continuing negotiations and being able to come to win-win solutions.

Mr. Tang spoke of April 20th as a national walk-out day for high school students (and possibly some middle school students) commemorating the 19th anniversary of the Columbine school shooting; he encouraged everyone to wear orange on this day and show support for students.

Mr. Tang urged the Board to pass a resolution to endorse Tony Thurmond for State Superintendent of Public Instruction. Mr. Tang indicated that Marshall Tuck is raising millions of dollars from charter school organizations and will not speak for students in public schools.

Mr. Tang asked the Board to pass a resolution to celebrate and honor teachers on May 9th as National Day of Teachers. Mr. Ken quoted R. J. Palacio from the book, *Wonders*, "*Be somebody who makes everybody feel like a somebody.*"

- **California School Employees Association (CSEA):** None

REPORTS FROM DISTRICT REPRESENTATIVES

- **Garvey Council PTA:** None
- **SELPA Community Advisory Committee (CAC):** None

REPORT FROM HEAD START REPRESENTATIVE

Dr. Sandra Gonzalez, Director of Head Start/State Preschool Program, and Bernardine Perez, Head Start Policy Committee Board Liaison, addressed the Board regarding the Head Start Program. Ms. Perez spoke of today's field trip to Tanaka Farms. Ms. Perez stated that the Head Start program will meet its 25 percent non-federal match requirement in parent volunteer hours and donations in goods and services. Dr. Gonzalez commended the parents who are involved and willing to go above and beyond not only at their child's school but also for projects at other school sites.

Dr. Gonzalez stated that the Head Start Program is fully enrolled. There are 12 vacancies in the State Preschool Program. For staffing, there are seven (7) teacher assistant vacancies with interviews taking place next Wednesday. Dr. Gonzales stated that staff has completed the School Readiness Plan for the next program year. This will serve as a blueprint for all activities to be implemented to ensure children are ready for kindergarten. There are pilot activities in place, such as a newsletter to share child outcomes with parents and to provide guidance to parents on how to support their child's education.

Dr. Gonzalez was notified by LACOE Superintendent that LACOE and all Head Start delegate programs will not have to re-compete for another 5-year grant (2020-2025); however all programs must continue to ensure the delivery of quality and measurable outcomes, and compliance. In addition, Dr. Gonzalez stated that LACOE will be making a determination on the monitoring level of our program at the end of this program year and identify what actions will be needed to close the gaps and ensure full implementation and sustainability of the quality improvement plan.

HEARING OF PERSONS IN THE AUDIENCE: None

CONSENT AGENDA

On the motion of Ronald Trabanino, seconded by John Nunez, and carried by a vote of 5 to 0, the Board approved the Consent Agenda as indicated below.

Vote:	Henry Lo	Not present
	Keilley Meng	Yes
	Vinh Ngo	Yes
	John H. Nunez	Yes
	Ronald Trabanino	Yes

A. Board/Superintendent

1. Approval of Minutes
Regular Meeting – March 22, 2018
Approved.

2. Conference/Convention Attendance
It is recommended that the Board of Education approve requests for conference and convention attendance as presented. Approved.

3. Resolution 17-18-10 – Full and Fair Funding of California Public Schools
It is recommended that the Board of Education adopt Resolution No. 17-18-10 urging the State Legislature to provide full and fair funding for California public schools at the national average or higher by the year 2020. Approved.
4. City of San Gabriel and Garvey School District Use Agreement (Police Substation at Marshall School)
It is recommended that the Board of Education approve use agreement between the City of San Gabriel and Garvey School District to put an auxiliary Police Substation at Marshall School. Approved.
5. Special Education Local Plan Area (SELPA) Administrative Unit Agreement
It is recommended that the Board of Education approve the Administrative Unit Agreement designating Alhambra Unified School District as the Administrative Unit for the West San Gabriel Valley Special Education Local Plan Area (SELPA), effective July 1, 2018 through June 30, 2023. Approved.
6. Agreement – Office of Administrative Hearings
It is recommended that the Board of Education approve the required agreement for retaining the Office of Administrative Hearings to provide services of Administrative Law Judges for disciplinary and settlement conferences, mediations and other alternate dispute resolution proceedings, at a total amount not to exceed \$48,000, for a five-year term. Approved.
7. Williams Quarterly Report on Uniform Complaints
It is recommended that the Board of Education receive the District's Williams Quarterly Report on Uniform Complaints for the quarter ending March 31, 2018, to be submitted to the Los Angeles County Office of Education. Approved.
8. Head Start/State Preschool Program Policy and Procedure – Limitations on Suspension and Prohibition on Expulsion
It is recommended that the Board of Education approve the Head Start/State Preschool Program Policy and Procedure on Limitations on Suspension and Prohibition on Expulsion in accordance with LACOE requirements. Approved.
9. Head Start/State Preschool Program – Health and Safety Screener Results Certification (Williams)
It is recommended that the Board of Education certify the Head Start/State Preschool Program Health and Safety Screener results for four new classrooms at Williams in accordance with LACOE requirements. Approved.
10. Head Start/State Preschool Budget Adjustment & Request for Advance Approvals (BAR/RAA) – Non-Federal Match Waiver (Head Start Basic Funds)
It is recommended that the Board of Education approve the Head Start/State Preschool Budget Adjustment & Request for Advance Approvals (BAR/RAA) for the Non-Federal Match waiver for the Head Start Basic Funds in the amount of \$150,000. Approved.
11. Head Start/State Preschool Budget Adjustment & Request for Advance Approvals (BAR/RAA) – Non-Federal Match Waiver (Head Start Dosage Carryover Funds)
It is recommended that the Board of Education approve the Head Start/State Preschool Budget Adjustment & Request for Advance Approvals (BAR/RAA) for the Non-Federal Match waiver of the Dosage Carryover Funds in the amount of \$264,900. Approved.

12. Budget Adjustment Request for Advance Approval & Request for Advance Approvals (BAR/RAA) - Head Start Dosage Program Budget Realignment
It is recommended that the Board of Education approve the Head Start/State Preschool Budget Adjustment & Request for Advance Approvals (BAR/RAA) for the Head Start Dosage Program Budget Realignment in the amount of \$46,029. Approved.
13. Contract – LNJ Technologies (Basic Maintenance)
It is recommended that the Board of Education approve the 2018-2019 contract with LNJ Technologies for basic maintenance services and access points license renewal. District's total cost of \$12,039.32 (85% E-rate discount of total contract cost of \$80,262.10) will be paid from General Fund. Approved.
14. Contract – LNJ Technologies (Wireless Access Points)
It is recommended that the Board of Education approve the contract with LNJ Technologies to install 100 wireless access points to replace existing wireless access points in the 2018-19 school year. District's total cost of \$10,227.00 (85% E-rate discount of total contract cost of \$68,179.68) will be paid from General Fund. Approved.
15. Contract – LNJ Technologies (Re-cabling)
It is recommended that the Board of Education approve the contract with LNJ Technologies to add or replace up to a hundred (100) network drops in the 2018-19 school year. District's total cost of \$2,572.73 (85% E-rate discount of total contract cost of \$17,151.50) will be paid from General Fund. Approved.
16. Contract – LNJ Technologies (Core Switches)
It is recommended that the Board of Education approve the contract with LNJ Technologies to purchase and install two core switches in the 2018-2019 School Year. District's total cost of \$2,373.87 (85% E-rate discount of total contract cost of \$15,825.78) will be paid from General Fund. Approved.

B. Human Resources

1. Personnel Assignment Order 17-18-12 (Revised)
It is recommended that the Board of Education approve the Personnel Assignment Report 17-18-12 as presented. Approved.
2. Job Description - Assistant Supervisor I, Early Learning
It is recommended that the Board of Education approve the Job Description and establish one position for Assistant Supervisor 1, Early Learning. Approved.
3. Revised Job Description - Assistant Supervisor I, Early Learning Support Services
It is recommended that the Board of Education approve the revised Job Description for Assistant Supervisor I, Early Learning Support Services. Approved.
4. Revised Job Description – Assistant Superintendent, Learning Support Services
It is recommended that the Board of Education approve the revised Job Description for Assistant Superintendent, Learning Support Services. Approved.
5. Job Description – Dual Language Teacher
It is recommended that the Board of Education approve the Job Description and establish four positions for Dual Language Program Teachers in Spanish and Chinese (Mandarin). Approved.

6. Job Descriptions – Teacher on Special Assignment (TOSA)
It is recommended that the Board of Education approve the Job Descriptions for Teacher on Special Assignment (TOSA) that include specialized areas in English Language Arts/English Language Development, Mathematics, Science, Special Education, Dual Language Program, Assessment and Evaluation, and Educational Technology and Innovation. Approved.
 7. Revised Job Description – Grounds Crew Lead Person
It is recommended that the Board of Education approve the revised Job Description for Grounds Crew Lead Person. Approved.
 8. Revised Job Description – Maintenance II – Painter
It is recommended that the Board of Education approve the revised Job Description for Maintenance II – Painter. Approved.
 9. Revised Job Description – Maintenance II – General Worker
It is recommended that the Board of Education approve the revised Job Description for Maintenance II – General Worker. Approved.
 10. Revised Job Description – Maintenance I – General Worker
It is recommended that the Board of Education approve the revised Job Description for Maintenance I – General Worker. Approved.
 11. Revised Job Description – Grounds Equipment Operator
It is recommended that the Board of Education approve the revised Job Description for Grounds Equipment Operator. Approved.
- C. Learning Support Services**
1. Outdoor Education – Wolf Camp/Brandeis Campground (Monterey Vista School)
It is recommended that the Board of Education approve the participation of eighty fifth and sixth grade students, seven teachers and two adult chaperones in the outdoor education program at Wolf Camp/Brandeis Bardin Campground from May 8, 2018 through May 11, 2018. The estimated total cost of \$27,836.08 to be paid by donations, student contributions, and Local Control Funding Formula (LCFF) Funds. Approved.
 2. Outdoor Education – YMCA Camp Surf (Sanchez School)
It is recommended that the Board of Education approve the participation of sixty sixth grade students, four teachers and three adult chaperones in YMCA Camp Surf outdoor education program from May 21, 2018 through May 23, 2018, at an estimated cost of \$12,437.50 to be paid by fundraising, Associated Student Body (ASB) funds and Local Control Funding Formula (LCFF) Funds. Approved.
 3. Outdoor Education – Mile High Pine Camp (Willard School)
It is recommended that the Board of Education approve the increase in total cost from \$9,433.00 (previously approved on March 8, 2018) to \$10,570.00 for the outdoor education program at Mile High Pine Camp from May 1 through May 4, 2018. The additional cost of \$1,137.00 will be paid from Associated Student Body (ASB) Funds. Approved.
 4. Contract – The Music Center (Sanchez School)
It is recommended that the Board of Education approve the contract with The Music Center to provide a total of two performances to kindergarten through sixth grade students on April 20, 2018 at George I. Sanchez Elementary School at a cost of \$1,025.00; to be paid from Parent Teacher Association (PTA) Funds. Approved.

5. Contract – The Happy Crowd (Hillcrest School)
It is recommended that the Board of Education approve the contract with The Happy Crowd to provide a music performance to Transitional Kindergarten and Kindergarten students at Hillcrest Elementary School on April 27, 2018, at a cost of \$600.00; to be paid from Parent Teacher Association (PTA) Funds. Approved.
 6. Student Participation – History Day California 2018
It is recommended that the Board of Education approve the participation of fifteen students and three teachers from Richard Garvey Intermediate School and Frances Willard Elementary School in the History Day California 2018 in Rocklin, California from May 4, 2018 through May 7, 2018, at an estimated cost of \$14,806.65; to be paid by General Funds. Approved.
 7. Agreement – IXL Learning (Saint Anthony School)
It is recommended that the Board of Education approve the agreement with IXL Learning to provide site licenses and professional development for the implementation of IXL Learning at Saint Anthony School for the 2018-2019 school year. The total cost not to exceed \$8,865.00 will be paid from Title II Funds. Approved.
- D. Student Support Services**
1. Contract – Casa Colina Hospital and Centers for Healthcare (Occupational Therapy Independent Educational Evaluation)
It is recommended that the Board of Education approve the 2017-18 contract with Casa Colina Hospital and Centers for Healthcare to provide one Occupational Therapy Independent Educational Evaluation not to exceed \$1,667.00. Total contract cost is not to exceed \$1,667.00; to be paid from Special Education Funds. Approved.
 2. Contract – Simun Psychological Assessment Group, PC dba Neuropsychology Partners (Psycho-educational Evaluation)
It is recommended that the Board of Education approve the 2017-18 contract with Simun Psychological Assessment Group, PC dba Neuropsychology Partners to provide one Psycho-educational Evaluation not to exceed \$6,100.00. Total contract cost is not to exceed \$6,100.00; to be paid from Special Education Funds. Approved.
- E. Business Services**
1. Purchase Order Report 17-18-12
It is recommended that the Board of Education approve Purchase Order Report No. 17-18-12 as presented. Approved.
 2. Appropriation Transfers
It is recommended that the Board of Education approve the Appropriation Transfers as presented. Approved.
 3. Contract – Pardess Air, Inc. (HVAC Replacement – Bitely School)
It is recommended that the Board of Education approve the contract with Pardess Air, Inc. for Bid No. 02:1819 for the replacement of Heating, Ventilation, Air Conditioning (HVAC) systems at Bitely. Total cost of \$375,000.00 to be paid from Bond Funds. Approved.
 4. Contract – Marathon HVAC Service, Inc. (HVAC Replacement – Williams School)
It is recommended that the Board of Education approve the contract with Marathon HVAC Service, Inc. for Bid No. 03:1819 for the replacement of Heating, Ventilation, Air Conditioning (HVAC) systems at Williams School. Total cost of \$221,150.00 to be paid from Bond Funds. Approved.

5. Contract – SGH Architects (Engineering Design Services – Williams Head Start)
It is recommended that the Board of Education approve the contract with SGH Architects for engineering design services for parking lot expansion at Williams School. Total cost of \$12,900.00 to be paid from Head Start Funds. Approved.
6. Contract – Thompson, Letner and Rite-Way Roof companies (New Roofs and Maintenance – Various Sites)
It is recommended that the Board of Education approve the contract with Thompson Roof, Letner Roofing Co., and Rite-Way Roofing for Bid No. 01:1819 for new roofs and roof maintenance at various sites. Total cost of \$850,430.00 to be paid from Bond Funds. Approved.
7. Contract – SGH Architects (Engineering Design Services – Dewey School)
It is recommended that the Board of Education contract with SGH Architects for engineering design services for new modular and building improvements at Dewey School. Total cost of \$60,900.00 to be paid from Bond Funds. Approved.
8. Contract – Ziemba + Prieto Architects (Architectural Services – Rice School)
It is recommended that the Board of Education approve the contract with Ziemba + Prieto Architects to provide architectural services for limited American Disabilities Act (ADA) alterations at Rice School. Total cost of \$23,200.00 to be paid from Bond Funds. Approved.
9. Contract – Ziemba + Prieto Architects (ADA Architectural Services – Duff School)
It is recommended that the Board of Education approve the contract with Ziemba + Prieto Architects to provide architectural services for accessible American Disabilities Act (ADA) alterations at Duff School. Total cost of \$39,500.00 to be paid from Bond Funds. Approved.
10. Contract – Ziemba + Prieto Architects (Marquee Architectural Services – Duff School)
It is recommended that the Board of Education approve the contract with Ziemba + Prieto Architects to provide architectural services for installation of a digital marquee at Duff School. Total cost of \$11,560.00 to be paid from Bond Funds. Approved.
11. Contract – Gene Bonas Painting (Painting – Duff School)
It is recommended that the Board of Education approve the contract with Gene Bonas Painting for painting in the Administration and Kindergarten building at Duff School. Total cost of \$58,811.00 to be paid from Bond Funds. Approved.
12. Change Order – New Horizons Contracting (Asbestos Abatement – Duff School)
It is recommended that the Board of Education amend contract with New Horizons Contracting to increase contract (previously approved on March 22, 2018) by \$2,850.00 due to additional scope of work. Total cost of \$47,700.00 will be paid from Bond Funds. Approved.
13. Vendor Name Change
It is recommended that the Board of Education approve name change from Higginson Architects to SGH Architects on all contracts. Approved.
14. Contract – School Nutrition Services
It is recommended that the Board of Education approve the contract with School Nutrition Services effective July 1, 2018 to June 30, 2019. The cost of the contract is \$25,400.00 and will be paid from Food Services Funds. Approved.

ACTION ITEMS: None

OTHER ITEMS OF INTEREST TO THE BOARD

John Nunez suggested that a policy be developed on the types and quality of signs and banners from outside agencies being placed on school fences. Vinh Ngo stated he would like to see students designing murals for school fences with the support of art teachers.

Keilley Meng invited Board and Cabinet members to the Pizza Jazz Feast and Theatre Arts Showcase at Garvey Intermediate on April 27, 2018. She invited Board members to other musical events in surrounding districts. Ms. Meng stated that Temple Intermediate’s musical event will be on May 11, 12, and 18.

PUBLIC AGENDA ITEMS: None

NEXT MEETING

The following are future Board meetings and agenda topics. Closed session will begin at 6:30 p.m., and Public session to begin at 7:00 p.m.

Meeting Date	Agenda Topic
May 9, 2018 (moved from 5/10)	
May 29, 2018 - Special	
May 31, 2018	
June 14, 2018	
June 28, 2018	

ADJOURNMENT

There being no additional items, the meeting was adjourned at 7:33 p.m.

Keilley Meng, President

Anita Chu, Secretary

**REGISTER OF ATTENDANCE AT GARVEY SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING**

Ken Tang