



**Georgia Special Needs Scholarship Program  
Public School to Public School  
Transfer Request Form for Special Needs Students Only**



**Columbia County Board of Education Special Services Department 4781 Hereford Farm Road Evans GA 30809**

**Parent Right to Choice**

Under the Georgia Special Needs Scholarship law passed in 2007 (O.C.G.A. § 20-2-2113), parent(s)/guardian(s) whose child meets the Georgia Special Needs Scholarship eligibility criteria now have the right to request a public school transfer to:

- Another public school within their district of residence; or
- Another public school system outside their district of residence; or
- To one of the three state schools for the blind or deaf.

**This form must be sent to the Special Services Department.** Complete this form and send it to the **Columbia County Special Services Department; Attention: Dr. Teri Pettyjohn; 4781 Hereford Farm Road; Evans, GA 30809.**

**2018-2019 Georgia Special Needs Student Scholarship Eligibility Criteria**

In order to qualify for the Georgia Special Needs Scholarship Program a child must meet the following requirements:

- The student's parent currently resides within Georgia and has been a Georgia resident for at least one calendar year; and
- The student has spent the prior school year (2017-2018) in attendance at a Georgia public school in grades K-12 and was in attendance on both the October 2017 and March 2018 FTE counts; and
- The student had and was served under an IEP written by the public school in accordance with federal and state laws and regulations **at any point** during the 2017-2018 school year, and served under an approved Special Education 2017-2018 Eligibility category.

There are no exceptions to the eligibility criteria.

**Intra-District Transfers (within school system)**

A school district considering a transfer request between schools in its system may deny a parent request for transfer based on lack of capacity and/or the lack of a program available at another school which is aligned with the student's IEP. Capacity is defined in two ways:

- Capacity of the school building based on established health and safety provisions; and
- Class-size capacity by grade and subject, based on state law and rule.

**Inter-District Transfers (out of system)**

A school district considering a request for a transfer to its school system from another school system has the authority to approve or deny a public school transfer request. A school district considering a transfer request can deny a request even if there is capacity and a program available that is aligned to the student's IEP within its system. If a request is approved, a school district can charge parent(s)/guardian(s) for the costs of educating a student during the first school year of the transfer.



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Student Information

Date Student's Name

Grade Date of Birth Age

Name of parent/guardian/other requesting transfer

Home Address:

City State Zip code

Phone ( ) E-Mail

Name of public school system student attended during 2017-2018 school year

Name of public school student attended during 2017-2018 school year

Request for transfer:

I, am requesting a transfer for

to attend in the Columbia County School System for the 2018-2019 school year.

Signature Parent/Guardian/Other

Date