



**Global Education Collaborative
BOARD OF DIRECTORS - SPECIAL BOARD MEETING MINUTES**

Tuesday, Aug 06, 2019 - 5:00 PM

The meeting will be held at:
4141 S. Figueroa St. Los Angeles, CA 90037 and via telephone

Zoom: <https://zoom.us/j/4722111316>

Dial by your location

+1 669 900 6833 US (San Jose)

+1 929 205 6099 US (New York)

Meeting ID: 472 211 1316

Teleconference from:

12881 166th St., Cerritos, CA 90710

1515 Hillside Dr. Glendale, CA 91208

1. Call to Order and Attendance

Meeting is called to order at 5:08am

<u>Board Members</u>	Present	Absent
Daniel Choi	_____	X
Magaly Lavadenz	X	_____
Yen Ma-Chan	X	_____
Marsha Thomas	_____	X
Marion Wong	X	_____

<u>Staff</u>	Present	Absent
Sally Chou, GEC Chief Executive Officer	X	_____
Garnica Morris, GEC Executive Director	X	_____
Francisco Contreras, Business Manager	_____	X
Yanira Barrera, Operations Analyst	X	_____
Linda Lee, GEA Principal	X	_____
Pricilla Doorbar, GEA 2 Principal	X	_____

2. Approval of the Agenda

Yen motions and Marion seconds the motion to approve the consent agenda.

D. Choi	M. Lavadenz	Y. MaChan	M. Thomas	M. Wong		
Absent	Yes	Yes	Absent	Yes		

3. Public Comments

COMMENTS FROM THE FLOOR - At this time any person wishing to speak to any item not on the agenda will be granted three minutes to make a presentation to the Board of Directors.
COMMENTS ON AGENDA ITEMS - Any person wishing to speak to any item on the agenda will be granted five minutes to make a presentation before the board begins its deliberations or takes action on the item.

4. Public Hearing

5. CLOSED SESSION

a. Conference with Labor Negotiators

Agency Representative: Dr. Sally Chou, Chief Executive Officer
Dr. Garnica Morris, Executive Director
Francisco Contreras, Business Manager
Linda Lee, Principal GEA
Pricilla Doorbar, Principal GEA 2
Roger Scott, Legal Counsel

Employee Organization: UTLA

b. Public Employee Discipline/Dismissal/Release

6. REPORT OUT OF CLOSED SESSION ON ANY ACTION TAKEN

None to report

7. PUBLIC SESSION

RECONVENE TO OPEN SESSION: The meeting will reconvene to open session.

8. Reports

a. Board

1. Operations and Communications

i. Chief Executive Officer Report

Dr. Chou informs the board now that Dr. Morris is on board she will become a signor once it's board approved. Dr. Chou has requested that Edtec come in once a week or twice a week to help with preparation of financials as well as providing training to new staff. M. Wong asked if we have any dates for our oversight for either school site. Dr. Chou informed the board that we don't have a set date yet.

ii. Executive Director Report

Dr. Morris makes a short introduction of herself to the board and how she looks forward to working with GEC, GEA and GEA2.

iii. Board President Report- None

b. Staff

P. Doorbar makes a short introduction to our board members and informs them that the enrollment is an ongoing process and they are making progress.

L. Lee gives an update with the school flooding incident and how the summer has been just about renovation and painting. L. Lee also informs the board that the roof is also being repaired and the waxing of the school floors has started. L. Lee informs the board that she lost a total of 5 teachers due to family and person choices, GEA needs to hire one more teacher.

9. Consent Agenda

All items listed under the Consent Agenda are considered by the Board to be routine and will be approved and/or enacted by the Board in one motion. Unless specifically requested by a Board member for further discussion or Removed from the agenda, there will be no discussion of these items prior to the Board’s vote on them.

a. Approval of Meeting Minutes:

1. June 26, 2019, Board Meeting Minutes

Magaly motions and Marion seconds the motion to approve the consent agenda.

D. Choi	M. Lavadenz	Y. MaChan	M. Thomas	M. Wong		
Absent	Yes	Yes	Absent	Yes		

10. Discussion & Action Items

a. Possible approval of engagement letter with B.C. Ziegler and Company and GEA

Yen motions and Marion seconds the motion to approve the engagement letter with B.C. Ziegler and Company and GEA.

D. Choi	M. Lavadenz	Y. MaChan	M. Thomas	M. Wong		
Absent	Yes	Yes	Absent	Yes		

b. Possible approval of Updated Bank Signors Priscilla Doorbar, Principal, GEA 2 and Dr. Garnica Morris, Executive Director on Organization Bank Account

Dr. Chou mentions that with the staffing changes that updates to GEC’s bank account with CCU are needed. The following timing and changes are discussed and recommended:

*Effective August 6, 2019- Removing F. Contreras from account
Effective August 6, 2019- Adding Garnica Morris and Priscilla Doorbar
Authorizing a GEC credit card for G. Morris with a limit of \$5k immediately.*

Yen motions and Marion seconds the motion to approve the changes to the Bank Signors as stated.

D. Choi	M. Lavadenz	Y. MaChan	M. Thomas	M. Wong		
Absent	Yes	Yes	Absent	Yes		

- c. Possible approval of new board members: Jennifer Paxton, Jerry Won, Dr. Stanley Johnson

M. Lavadenz informs the board that she is stepping down from the board effective August 6th, 2019.

M. Wong and Dr. Chou Thank M. Lavadenz for all the years of service to GEC and hope that she will continue to support us.

Yen motions and Marion seconds the motion to approve the new board members.

D. Choi	M. Lavadenz	Y. MaChan	M. Thomas	M. Wong		
Absent	Yes	Yes	Absent	Yes		

- d. Possible approval of proposal for Jennifer Wen Architecture Architectural feasibility study scope of work (1.A. Item 1-7 except number 4 for the amount of \$12,000) and amended proposal to include City of Los Angeles City Case Management Fee

Dr. Chou goes over the Invoice for Architectural Feasibility study service for Global Education Academy and informs the board that \$12,000 is the fee for Jennifer Wen Architectural charges for the Feasibility study scope of work and \$1,413.27 is for the City of Los Angeles Case Management fee, a total of \$13,413.27.

Yen motions and Marion seconds the motion to approve the proposal for Jennifer Wen Architecture Architectural feasibility study scope of work (1.A. Item 1-7 except number 4 for the amount of \$12,000) and amended proposal to include City of Los Angeles City Case Management Fee.

D. Choi	M. Lavadenz	Y. MaChan	M. Thomas	M. Wong		
Absent	Yes	Yes	Absent	Yes		

- e. Possible approval of GEC Board meeting calendar for the 19-20 School Year

Yen motions and Marion seconds the motion to approve the GEC Board meeting calendar for the 19-20 School Year.

D. Choi	M. Lavadenz	Y. MaChan	M. Thomas	M. Wong		
Absent	Yes	Yes	Absent	Yes		

- f. Possible approval of GEA and GEA2 updates to hourly staff pay scale for 2019-20

Dr. Chou indicates that this is the new minimum wage rate for the city of Los Angeles. Yen motions and Marion seconds the motion to approve the GEA and GEA2 updates to the hourly staff pay scale for 2019-20.

D. Choi	M. Lavadenz	Y. MaChan	M. Thomas	M. Wong		
Absent	Yes	Yes	Absent	Yes		

ADJOURNMENT 6:15pm

Next Regular Board Meeting: 8/27/2019

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the *Rehabilitation Act of 1973* and the *Americans with Disabilities Act of 1990*, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Global Education Collaborative (GEC) at (323)232-9588

FOR MORE INFORMATION

For more information concerning this agenda or for materials relating to this meeting, please contact Global Education Collaborative (GEC) Schools at (323)232-9588