



UNION SCHOOL DISTRICT

Board of Trustees Minutes – Regular Meeting

Date: October 8, 2018

Place: District Administration Building
5175 Union Avenue
San Jose, California 95124

Time: 5:00 P.M. Closed Session
6:00 P.M. Regular Session

Board Present: Sheila Billings, President
Vickie Brown, Vice President
Jennifer Petroff, Clerk
Doug Evans
Thomas E. Rossmeissl

Staff Present: Denise Coleman, Superintendent
Steve Burrell, Asst. Superintendent
Andrew Schwab, Assoc. Superintendent
Rita Sohal, Assistant Superintendent

1. CALL TO ORDER/CLOSED SESSION (5:00 p.m.)

The Board of Trustees, Superintendent Denise Coleman, Assistant Superintendent Steve Burrell, Associate Superintendent Andrew Schwab, Assistant Superintendent Rita Sohal and legal counsel Eric Bengtson met regarding a liability claim (\$54956.95) for claimant Jane Doe against Union School District.

The Board of Trustees, Superintendent Denise Coleman, Assistant Superintendent Steve Burrell, Associate Superintendent Andrew Schwab, Assistant Superintendent Rita Sohal, Public Property Advisors Lisa Gillmor and Paulo Hernandez and legal counsel Harold Freiman and Kelly Rem met to conference with Real Property Negotiators. Negotiating parties: Union School District and BV Union Avenue, LLC Under negotiation: Price and terms.

5:00 – 6:00
Closed
Session

2. RECONVENE / FLAG SALUTE / CARLTON STUDENT PRESENTATION (6:05 p.m.)

Board President Sheila Billings reconvened the meeting at 6:05 p.m. The flag salute was led by Carlton student Logan I. Fifth grade Carlton students presented information about Constitution Day. Their presentation included facts about Constitution Day, an iMovie, a Bill of Rights “hand jive” and an interactive Kahoot quiz on the Constitution that was enjoyed by all. The Board of Trustees gave out certificates of recognition to the students for their wonderful presentation.

6:05 – 6:23
Reconvene/
flag salute/
Carlton
Student
Presentation

3. BOARD RECOGNITION

Susan Oster Fish, David Oster and Steven Oster were recognized for their generous donations to Oster Elementary School. The donations were used to purchase an electronic sign in memory of their father, Dr. Edwin Oster, the school’s namesake. Oster students created thank you signs, thank you plaques and word art in appreciation. Oster employees were also present to thank the family. The Board of Trustees presented the Oster family members each with an appreciation plaque.

6:23 – 6:36
Board
Recognition
Oster Family

Recess

6:36 – 6:39
Recess

4. APPROVAL OF AGENDA AND MINUTES

Board of Trustee Vickie Brown motioned to approve the agenda and the minutes, and the motion was seconded by Board of Trustee member Jennifer Petroff. The agenda and minutes were approved as follows:

4.1 The agenda was approved as amended to table agenda item 8.1, Approval of Ground Lease Agreement with BV Union Avenue, LLC.

4.2 The minutes of the regular meeting of September 10, 2018 were approved.

Ayes: Billings, Brown, Evans, Petroff, Rossmeissl

Noes: None

Absent: None

Abstentions: None

6:39 – 6:39
Approved
Board
Agenda as
Amended

5. COMMUNITY COMMENTS /COMMUNICATIONS

USD Teacher Kim Watkins asked if the district has completed an analysis to evaluate the cost to mainstream the SDC students.

Lietz teacher Becca Lacy stated the district did not post any public notices to change its practices for SDC inclusion in the regular classrooms. Ms. Lacy asked why has the board failed to inform teachers and the community, and requested the Board allow time for public comment.

Mary Killen, Guadalupe teacher, said concerned teachers have asked has there been any indication that these children have been underserved.

Dee Jones is a resident of Ross Creek Drive and retired USD teacher. Ms. Jones thanked the USD staff for hearing the concerns of the neighbors. Neighbors still have some items on the lease to discuss that they will address later since agenda item 8.1 was tabled. Ms. Jones said this is a much larger project than they imagined.

Jandy Jones decided not to speak since item 8.1 was tabled.

Mr. Stevan Kaludjerovic asked if there is anything neighbors can do to persuade the Board not to approve the [Belmont] lease.

6:39 – 6:45
Community
Comments

6. REPORTS FROM THE BOARD AND SUPERINTENDENT

The Board of Trustees and Superintendent reported on recent visits to school and district events.

6:45 – 6:51
Reports from
Board of
Trustees and
Superintendent

7. APPROVAL OF CONSENT ITEMS

Board of Trustee Thomas Rossmeissl moved for approval of the consent items. Board of Trustee member Doug Evans seconded the motion. The Board of Trustees approved the consent items by the following roll call vote:

6:51 – 6:51
Approved
Consent
Items

Ayes: Billings, Brown, Evans, Petroff, Rossmeissl
Noes: None
Absent: None
Abstentions: None

- 7.1 The Board of Trustees approved the personnel report.
- 7.2 The Board of Trustees approved the warrant list.
- 7.3 The Board of Trustees approved the budget transfers and revisions.
- 7.4 The Board of Trustees approved the declaration of surplus property for private sale or discard.
- 7.5 The Board of Trustees approved the annual report of developer fees.
- 7.6 The Board of Trustees approved the award of contract for Alta Vista Elementary School fencing.
- 7.7 The Board of Trustees approved and ratified the change orders for the Bond program.
- 7.8 The Board of Trustees approved an overnight field trip for Union Middle School.
- 7.9 The Board of Trustees approved and ratified an out of town/overnight field trip for Alta Vista, Carlton, Guadalupe, Lietz, Noddin and Oster Elementary Schools to attend the Walden West Outdoor Science Camp.
- 7.10 The Board of Trustees approved the job description for the Confidential Personnel Coordinator.
- 7.11 The Board of Trustees approved a one-year student teaching agreement with William Jessup University.
- 7.12 The Board of Trustees approved an addendum with the National University Internship Credential Program.
- 7.13 The Board of Trustees approved an addendum with National University Student Teaching Program.
- 7.14 The Board of Trustees accepted a donation from Ray Cartwright for Dartmouth Middle School.

8. ACTION ITEMS

- 8.1 Agenda item 8.1, the Approval of Ground Lease Agreement with BV Union Avenue, LLC, was tabled.

6:51 – 6:51
Approval of
Ground Lease
Agreement
with BV Union
Avenue, LLC
was tabled

8.2	Steve Burrell, Assistant Superintendent, presented revised Board Policy 1312.3, Uniform Complaint Procedures. Board of Trustee Vickie Brown motioned for adoption of the board policy, seconded by Board of Trustee Doug Evans. The Board of Trustees adopted revised Board Policy 1312.3 by the following vote:	6:51 – 6:52 Adopted Revised BP 1312.3, Uniform Complaint Procedures
	Ayes: Billings, Brown, Evans, Petroff, Rossmieisl Noes: None Absent: None Abstentions: None	
8.3	Assistant Superintendent Steve Burrell, presented revised Board Policy 4119.11, Sexual Harassment. Board of Trustee Thomas Rossmieisl motioned to adopt revised Board Policy 4119.11 and the motion was seconded by Board of Trustee Jennifer Petroff. The Board of Trustees unanimously approved the adoption of revised BP 4119.11.	6:52 – 6:53 Adopted Revised BP 4119.11, Sexual Harassment
	Ayes: Billings, Brown, Evans, Petroff, Rossmieisl Noes: None Absent: None Abstentions: None	
9.	DISCUSSION / INFORMATION ITEMS	
9.1	Assistant Superintendent Rita Sohal presented the Measure B Parcel Tax report on behalf of the committee. The total revenue collected was expended on the following: salaries and benefits for 14.5 teachers, the tax collector fee and the consultant fee.	6:53 – 6:58 Measure B Parcel Tax Report
9.2	Assistant Superintendent Rita Sohal reported on the County of Santa Clara Investment Portfolio status as of June 30, 2018. Ms. Sohal stated all the district's funds and county funds are in a comingled pool. The report showed a gain of .80%. The investment is monitored by an outside auditor.	6:58 – 7:04 Investment Portfolio Status Report
9.3	The Board of Trustees received information on the Williams Uniform Complaint Quarterly Report. Assistant Superintendent Steve Burrell noted that no complaints were filed with any school in the district during July 1 through September 30, 2018.	7:04 – 7:04 Williams Uniform Complaint Quarterly Report
9.4	Associate Superintendent Andrew Schwab presented the update of Union's California Assessment of Student Performance and Progress (CAASPP) results. Mr. Schwab reported that overall, our students continue to outperform their peers from Santa Clara County and throughout California on the state assessments in both English Language Arts and Math.	7:04 – 7:23 California Assessment of Student Performance and Progress Update
9.5	Andrew Schwab, Associate Superintendent, presented the District's Professional Development update. Mr. Schwab reviewed the Curriculum and Instruction small group differentiated instruction, the teaching methods for the 21 st century student, and practice for teaching adult learners, the opportunities for teacher learning, logistics for a professional development day and professional development feedback from Union's teachers.	7:23 – 7:43 Professional Development Update

<p>9.6 Director of Operations Joe Ayala and Assistant Superintendent Rita Sohal reviewed the cost vs. income for renting the school fields. Next steps will be to meet with the sports leagues, update the Facility Use Manual and to adopt a new fee schedule.</p>	<p>7:43 – 8:27 Facility/Field Use Fee Rates Discussion</p>
<p>10. REPORTS OF ASSOCIATIONS</p>	<p>8:27 – 8:27 No CSEA Report</p>
<p>10.1 There was no CSEA report.</p>	
<p>10.2 Julie Guglielmo, UDEA President, said UDEA is set to bargain again on October 22. Ms. Guglielmo gave a shout out to our professional educators who create valuable learning experiences every day and stated there are concerns in our community regarding changes in our Special Education program.</p>	<p>8:27 – 8:29 UDEA Report</p>
<p>11. REVIEW BOARD AGENDA CALENDAR/FUTURE AGENDA ITEMS</p>	<p>8:29 – 8:30 Reviewed Board Agenda Calendar</p>
<p>The Board of Trustees reviewed the Board Agenda Calendar. Superintendent Coleman requested the November 5 board meeting begin at 5:00 p.m. for BoardDocs training.</p>	
<p>12. RECONVENE CLOSED SESSION</p>	<p>8:30 – 9:56 Reconvened Closed Session</p>
<p>The Board of Trustees reconvened closed session. The Board of Trustees met with Superintendent Denise Coleman, Associate Superintendent Andrew Schwab, and Director of Special Education and Student Services Kate Adams to discuss a mediated settlement for Case 18.19.A.</p>	
<p>The Board of Trustees met with Superintendent Denise Coleman, Assistant Superintendent Steve Burrell, Associate Superintendent Andrew Schwab, and Assistant Superintendent Rita Sohal to discuss Public Employee Discipline/Dismissal/Release/Reassignment (Govt. Code § 54957).</p>	
<p>The Board of Trustees met with Labor negotiators Superintendent Denise Coleman, Assistant Superintendent Steve Burrell, Associate Superintendent Andrew Schwab, Assistant Superintendent Rita Sohal and Legal Counsel Karen Rezendes to discuss Union District Educators Association (UDEA) and California School Employees Association (CSEA) labor negotiations (Govt. Code § 54957.6).</p>	
<p>13. REPORT OF ACTION TAKEN IN CLOSED SESSION</p>	<p>9:56 – 9:57 Report of Action Taken In Closed</p>
<p>The Board of Trustees voted by a vote of 5 – 0 to grant the application for claimant to present a late claim and voted to reject the claim.</p>	
<p>Ayes: Billings, Brown, Evans, Petroff, Rossmeissl Noes: None Absent: None Abstentions: None</p>	
<p>The Board of Trustees voted 5-0 to approve the mediated settlement for Case 18.19.A.</p>	

Ayes: Billings, Brown, Evans, Petroff, Rossmeissl
Noes: None
Absent: None
Abstentions: None

14. ADJOURNMENT

Board of Trustee Vickie Brown motioned to adjourn the meeting at 9:57 p.m. Board of Trustee Jennifer Petroff seconded the motion and the Board of Trustees were all in favor to adjourn the meeting. The next regularly scheduled board meeting will be on November 5, 2018.

9:57 p.m.
Meeting
Adjourned

Respectfully submitted,

Denise Coleman, Secretary

Approved by Board Action:

Clerk