

# Student Handbook 2018-2019



## FREDERIC AREA 6-12 SCHOOL "HOME OF THE VIKINGS"

District Administrator: Mr. Josh Robinson  
Principal: Ms. Erin Hansford  
Athletic Director: Mr. Ethan Bergstrom  
School Counselor: Ms. Emily Stauty

1437 Clam Falls Drive  
Frederic, WI 54837

Telephone: 715-327-4223 Fax: 715-327-8655  
Website: [www.frederic.k12.wi.us](http://www.frederic.k12.wi.us)

Property of: \_\_\_\_\_

Address: \_\_\_\_\_

Phone #: \_\_\_\_\_

In case of emergency, please notify:

Name: \_\_\_\_\_ Phone#: \_\_\_\_\_

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## **WELCOME!**

Welcome Students and Families!

I am so happy to be back for another busy school year! With the support of our devoted staff and community, we have committed to working hard in providing students with a positive balance of core academic course work, engaging enrichment programming, and valuable learning opportunities that will foster the fundamental capacity for college and career readiness.

Empowering students through education requires an unwavering passion for the power of individual potential. It is with undivided attention, consistent and clear expectations, and unconditional support, that our staff and community will together, help guide our students toward a more successful and rewarding future.

As 6-12 principal, I sincerely encourage all families to remain proactive in our students' extraordinary educational journeys. I invite everyone to get involved with our variety of activities and events wherever you can throughout the school year, creating unique opportunities that will develop meaningful life experiences for our students. I look forward to getting to know those of you who may be new to the district, as well as welcoming back so many familiar faces. Here's to great year ahead in Frederic!

Ms. Erin Hansford

*I'm not telling you it's going to be easy...  
I'm telling you it's going to be worth it!  
~ Art Williams ~*

## SCHOOL CALENDAR

August 22	Open House (3:30 – 6:30)
August 28	Students Begin with Summer School
August 31	No School
September 3	Labor Day No School
September 4	Students Begin
September 10-14	Homecoming Week
September 19	Picture Day for 6-12 School
September 24	No School (Teacher In-Service)
October 16	PSAT Testing
October 25	Parent-Teacher Conferences (4-8 PM)
October 26	No School (Teacher In-Service)
October 29	Parent-Teacher Conferences (4-8 PM)
November 9 or 11	Veteran's Day Program
November 12-16	Operation Help Week
November 21-22-23	Thanksgiving Break
November 28	End of first Trimester
December 17	MS & HS Holiday Concert
December 21	Operation Round-Up Reward
December 24	First day of Winter Break
January 2	Classes resume
January 9 or 16	Red Cross Blood Drive
January 21	No School (Teacher In-Service ½ day)
February 11-14	Winter Week
February 14	Winter Wellness Day
February 15	No School (Teacher In-Service)
February 18	No School
February 20	11 <sup>th</sup> Grade ACT plus Writing
February 21	11 <sup>th</sup> Grade ACT Work Keys
March 1	End of second Trimester
March 21	Parent-Teacher Conferences (4-8 PM)
March 22	No School (Teacher In-Service)
March 25	Parent-Teacher Conferences (4-8 PM)
April 9	No School (Solo & Ensemble)
April 19	No School
April 22	No School
April 29	MS & HS Spring Concert
May 6-17	AP Testing
May 13	Evening of Excellence
May 17	Commencement
May 27	Memorial Day
May 30	Last day of School
May 31	No School (Teacher In-Service)
June 3	Summer School Begins (June 3-28)
June 9	ACT Test

NAME \_\_\_\_\_ SCHOOL YEAR 2018-2019  
 GRADE \_\_\_\_\_ LOCKER # \_\_\_\_\_

TRIMESTER SCHEDULE				
PERIOD	TIME	SUBJECT	ROOM #	TEACHER
1	8:05-9:05	- - -	- - -	- - -
2	9:09-10:09	- - -	- - -	- - -
3	10:13-11:13	- - -	- - -	- - -
<b>HS VT</b> <b>MS VT</b>	11:17-11:52 11:43-12:18			
4	12:22-1:22	- - -	- - -	- - -
5	1:26-2:26	- - -	- - -	- - -
6	2:30-3:30	- - -	- - -	- - -

## **ENROLLMENT**

### **PUBLIC NOTIFICATION OF NONDISCRIMINATION**

It is the policy of the Frederic School District, pursuant to s. 118.13, Wis. Stats., and PI 9, that no person, on the basis of sex, race, religion, national origin, ancestry, creed, pregnancy, marital or parental status, sexual orientation or physical, mental, emotional, or learning disability, may be denied admission to any school in this district or be denied participation in, be denied the benefits of, or be discriminated against in any curricular, extracurricular, pupil services, recreational, or other program.

### **SCHOOL ADMISSIONS**

It shall be the responsibility of the parent or guardian of each child or a student of legal age entering the School District to complete official registration forms prior to assignment by the principal to a grade or schedule of classes. Students transferring from other school systems are required to provide a transcript of academic accomplishments at the previous school, or the address from which this data may be secured. Students entering the school district from a home-based private education program or private school shall be required to provide any available academic information and may be required to take appropriate academic tests to assist in making a placement.

**Parents are asked to notify the office promptly throughout the school year with any changes in family status, address, email, or telephone numbers.**

### **OPEN ENROLLMENT**

The inter-district public school open enrollment program allows parents to apply for their children to attend public school in a school district other than the one in which they reside. Any Wisconsin resident in 4K to grade 12 may apply to attend a nonresident school district under the open enrollment program. However, a child may transfer to a nonresident school district for early childhood education or 4K only if the child's resident school district offers the same type of program, and only if the child is eligible for that program in the resident school district. The regular open enrollment application period for the 2018-19 school year begins on February 5, 2018 and ends at 4:00 pm on April 30, 2018.

### **IMMUNIZATIONS**

All students must have current immunizations according to State Statute Section 140.5 (16). State law requires that all children entering a Wisconsin school be immunized against diphtheria, tetanus, pertussis, polio, measles, rubella, hepatitis B and varicella (chicken pox). These requirements can be waived only if a properly signed health, personal conviction, or religious exemption is filed with the school.

### **MEDICATIONS**

Absolutely no medications will be supplied by the Frederic School District. All medications must be registered and stored in the office with a signed physician order and/or consent form from a legal parent or guardian. Medications must be sent in the original, labeled containers stating the dates, times, and dosage amounts for the current school year. Any additional medications will be sent home after the registered end date or end of the school year. Types of medications include all over-the-counter products such as Tylenol, Ibuprofen, Bacitracin, allergy products, cough drops, and cold medicines.

### **ILLNESS**

If a student should become ill at school, all attempts will be made to reach a parent, legal guardian, or designated emergency contact. If no available contact can be reached, students will remain in the office in a quiet, comfortable space for the remainder of the day. **It is essential that all families provide the office with any changes in contact information during the school year in case of an emergency.**

## ACCIDENTS

It is the goal of the Frederic School District to provide safe and healthy facilities for all students and visitors. Any accident that may occur must be reported to a supervising staff member or building office. This would include any accidents within school buildings or school grounds, during any practices or events sponsored by the school district. Accident reports will be completed and filed for each student involved in an accident. Every effort will be made to contact parents or legal guardians in the event of an emergency. Emergency services will be contacted in the event of a serious injury.

## **ATTENDANCE**

School attendance is the responsibility of the students and parents/guardians (Wisconsin State Statutes, 118.15-Compulsory School Attendance). Parents/guardians are required to contact the building office by 9:00 a.m. to notify the school of any student absence. Messages can be left on the office voice mail before or after school hours. Office staff will attempt to reach parents at home or work in the event a student is absent from school without parent/guardian consent.

### EXCUSED ABSENCES

According to Wisconsin Statute 118.16(2), it is the responsibility of the school attendance officers, not the parent, to determine whether an absence is excused or unexcused.

The Frederic Board of Education recognizes the following reasons for excused absences:

- pupil illness, death in a family, court appearances, family emergencies, religious holidays, medical/dental appointments, and prearranged absences

**After 5 days of absence parents/guardians will receive a letter from the school informing them of the student's absences.**

**After 10 days of absence parents/guardians will receive a second letter stating that any further absences will require a physician's note or conference with the building principal.**

**After 15 days of absence every absence thereafter will be unexcused and a mandatory meeting with the student, parents/guardians, and administration will be held.**

### PRE-ARRANGED ABSENCES

Parents/guardians who know in advance that their students will be absent from school should contact the building office and provide written consent in advance. Students are responsible for all work assigned or due during the days of absence and must communicate all course expectations from teachers in advance.

**It will be at the discretion of the school administration to determine excusable pre-arranged reasons for absence in accordance with Wisconsin State Law on School Attendance.**

### UNEXCUSED ABSENCES

Absences that are considered to be unexcused have been:

- leaving the building without consent, skipping a class, false or forged passes or notes, phone calls intending to excuse students that are not parents or legal guardians, leaving campus for lunch or errands, hair or tanning appointments, oversleeping, or missing the bus.

### PERFECT ATTENDANCE

In order to receive a perfect attendance honor at the end of the school year, students must have attended all classes for the entire school with no unexcused absences.

## TARDINESS

Students are expected to be in class on time. Instances of tardiness may result in detentions issued by the teacher or office staff. Excessive tardiness will result in further disciplinary action and can contribute to truancy.

## TRUANCY

Because school officials are charged with the duty of enforcing the compulsory school attendance law, it has been included below for your information.

### Wisconsin State Law on School Attendance:

#### 1. **118.5 COMPULSORY SCHOOL ATTENDANCE**

Unless the child has a legal excuse or has graduated from high school, any person having under his control a child between the ages of 6 and 18 years of age who has not graduated shall cause such child to attend school regularly, during the full period and hours, religious holidays excepted, that the public or private school in which such a child should be enrolled is in session until the end of the school term, quarter, or semester of the school year in which he becomes 18 years of age.

#### 2. **118.6 TRUANCY**

Truancy means any absence of one or more days from school during which a principal or teacher has not been notified of the legal cause of such absence by the parent or guardian of the absent pupil, and also means intermittent attendance carried on for the purpose of defeating the intent of S.118.15.

#### 3. **118.16(4) HABITUAL TRUANT**

"Habitual truant" means a pupil who is absent from school without an acceptable excuse:

- UNEXCUSED Absences for Part or All of 5 days in a Semester puts you in a position to be prosecuted for violation of County and State laws.
- A child may not be EXCUSED for more than 10 days in a school year.

#### 4. **PENALTY**

Whoever violates this section or files a false statement under S.118.16 (1) may be fined or imprisoned not more than three months or both. In a prosecution under this subsection, if the defendant proves that he is unable to comply with the law because of the disobedience of the child in question, the action shall be dismissed and the child shall be proceeded against as a juvenile in need of protective services under Ch. 938.13 (6). Penalties for truancy can be handled at the county level.

## SCHOOL CLOSING ANNOUNCEMENTS

In the event school is canceled, delayed 2 hours, or released early due to inclement weather, families will be notified via voice mail, text message, and email provided by parents and legal guardians at the start of the school year. **Please be sure to update any changes in contact information with the building office throughout the school year.** Closing Information is also provided to several Twin Cities television stations: WCCO Channel 4, KSTP-TV Channel 5, KMSP FOX 9, and KARE 11. The following radio stations will also be notified: WLMX and WXCE Amery, and WJMC, WAQE, WFKX Rice Lake.

**We strongly encourage parents to make plans for back-up child care on early dismissal days and to monitor stations for school closings.**

## AFTER SCHOOL HOURS

Students should not be in the building after 4:00 p.m. unless supervised by a staff member or assigned adult in which students are participating in a supervised event or activity.

Students/uninvited guests who are in the building after 4:00 without permission may be referred to the police for a trespassing citation.

Groups using the building in the evening or weekend must use only the section of the building reserved for them and leave all rooms and equipment in proper condition to resume school the next day.



## PARKING (STUDENT VEHICLES)

Students will be required to purchase a parking permit that must be clearly displayed in any vehicle driven by a student and parked on school grounds. Student vehicles not parked in the designated student lot can be towed.

**Please be sure to indicate all vehicles your student may drive to school on the parking permit registration form and be sure the parking permit is displayed.**

Students driving in a reckless manner on school grounds could result in the loss of a parking permit. VEHICLES PARKED ON SCHOOL PROPERTY CAN BE SEARCHED.

## LOCKERS

Every student will be assigned a locker and combination at the start of each school year. Students are individually responsible for their own assigned locker and can be held liable for unnecessary damage. **The Frederic School District is not liable for any lost or stolen items.** Anything displayed inside of the locker must be appropriate and easily removable. Lockers are to be completely cleaned out prior to the last day of school. Any items left inside a locker after that time will be discarded or donated to charity.

## LOCKER SEARCHES

Courts have held that it is a proper function of school authorities to inspect the lockers under their control and to prevent their use in illicit ways or for illegal purposes. The following guidelines apply:

- Lockers are provided for convenience and are not the property of the student.
- Periodic searches of any or all lockers will be made to ensure compliance with laws and regulations.
- If at any time administration has reasonable suspicion that an item is being kept in a locker in violation of school rules, administration will search it.
- Searches of student book bags, vehicles, pockets, etc. can be and will be conducted as needed in accordance with legal guidelines.
- Disciplinary measures will result if a student's locker is filthy, has a bad odor, becomes trash-filled, or is deemed to be unsanitary or disrespected.

## LOST AND FOUND ITEMS

Students who find lost items are asked to turn them into the office where they can be claimed by the owner. Please label student items and clothing to avoid lost belongings at school. Unclaimed items will be discarded or donated at the end of the school year.

## DRESS CODE

The Frederic School District expects all students to present themselves in a respectful and appropriate manner. As education represents the work of our children, it is our goal to prepare all students for reasonable, adult employment expectations in our classrooms. The Frederic School Board and Administration reserves the right to determine appropriate attire.

1. Reasonable hygiene and clean attire is expected (all students must change for PE courses)
2. Shirts and shoes must be worn on school grounds and at school sponsored activities
3. Any clothing that exposes excessive skin or undergarments is not permitted
4. Pants and shirts must meet at the waistline
5. Shorts and skirts must extend to the length of the student's fingertips at their sides
6. Clothing with inappropriate language or graphics is not permitted (examples include ethnic, racist, sexual, drug, alcohol, or tobacco reference or advertising)
7. Coats, jackets, or blankets are not permitted in classrooms
8. Caps, hats, bandanas, or other head covers are not permitted in classrooms
9. Accessories such as sunglasses, chains, and costumes are not permitted in classrooms
10. Bags, purses, cell phones, and other personal devices are not permitted in classrooms

**Students who are not in reasonable compliance with the dress code will be asked to change their apparel or be sent home. A pattern of non-compliance by a student may lead to further disciplinary action.**

#### VIDEO AND PHOTOGRAPHY

Student events and activities are regularly photographed and/or videotaped for the district website, yearbook, social media, local newspapers, and/or public access television. Please contact the school office if your family has concerns with your student being photographed or recorded for media purposes.

#### ELECTRONIC COMMUNICATION DEVICES (ECD's)

Electronic communication devices include computers, tablets, cell phones, I-pods or MP3 players, gaming units, pagers, or any electronic device capable of communication.

**Cell phones and photography are prohibited by law from locker rooms and restrooms.**

Students who misuse ECD's can be subject to disciplinary action including confiscation.

**ECD's will not be allowed in classrooms unless instructed for use by the teacher.**

#### INTERNET AND ACCEPTABLE USE POLICY

**The Frederic School District establishes that ACCESS IS A PRIVILEGE, NOT A RIGHT.**

All individuals utilizing district technology and/or accessing the district network and internet, are subject to the terms and conditions of the acceptable use policy that must be signed by both parents/guardians and students at the beginning of each school year.

### **DISCIPLINE**

Student discipline is an essential collaboration between district staff and parents/guardians.

Students who engage in persistent disrespectful and/or disruptive behavior that interferes with the learning environment, or threatens the safety of other students or staff, will be held accountable to the consequences determined by district staff and administration.

Appropriate and sequential consequences have been identified but not limited to the following:

- Documented Warning
- Parent/Guardian Phone Call
- Viking Time Detention - 35 minutes
- Before or After School Detention - 60 minutes
- School and/or Community Service
- Loss of Privileges
- Social Probation (banned from school activities)
- In-School Suspension - full days served in the office
- Police Citation
- Out-of-School Suspension - full days served at home
- Expulsion - permanent dismissal from school

#### INSUBORDINATION

Blatant disrespect or refusal to follow directions of school personnel will be regarded as defiance of authority and insubordination. (Wisconsin Statutes 947.01)

**Students have the right to attend school without the fear of physical threat or harm, or verbal abuse. Students have the responsibility to refrain from conduct that does not respect the rights, dignity, and safety of all individuals. Students have the responsibility to express their thoughts and feelings in a manner that does not offend, slander, or ridicule others. (Wisconsin Statutes 940, 941, 942, 947)**

## BULLYING AND HARASSMENT

The bullying and harassment of students will not be tolerated at the Frederic School District. The school board considers these actions detrimental to the health and safety of students and their education.

### **Definitions:**

Student bullying and/or harassment is defined but not limited to the following:

- Verbal, written, or graphic abuse and/or name-calling of a demeaning, derogatory, or threatening nature, referencing mental capacity, physical attributes, appearance, grooming, hygiene, clothing, race, religion, sex, family, or national origin
- Defacing of school property with written or graphic materials
- Theft, damage, or destruction of another's physical property
- Physical assault of another pupil or threats to do so
- Creating an atmosphere which tends to establish a hostile environment for another pupil
- Any other conduct which results in bullying and/or harassment as defined above

## SEXUAL HARASSMENT

**Sexual harassment is defined but is not limited to the follow behaviors:**

Teasing, name-calling, spreading rumors, unwelcome touch, the pulling of clothing or undergarments, sexual jokes, comments, or questioning about another's body or sexuality.

Any pupil whose conduct, whether intentional or unintentional, results in harassment of another pupil, will be subject to proper discipline including possible suspension or expulsion proceedings per Section 120.12(1), Wis. Stat.

**Please see complete district policy #401**

## CYBERBULLYING

Students who report to staff or administration that they are being harassed or bullied over the internet or social media, will have their situation investigated and acted upon. These cases can result in disciplinary action at school and/or possible Police investigation.

## BUS DISCIPLINE (KOBUSSEN BUS COMPANY)

Riding the bus is an extension of the school day. Students are responsible for their behavior on the bus just as they are expected in school. The primary responsibility of the driver is to safely transport the students to and from school. While transporting students, the driver also has the responsibility of maintaining discipline on the bus. Drivers are expected to report distracting or disruptive behavior infractions to school administration. Serious infractions may result in bus riding privileges being suspended and/or additional discipline as deemed necessary by school administration.

## BEHAVIOR AT SCHOOL EVENTS

All students are encouraged to attend school events such as athletic contests, plays, concerts, etc. We do require that students watch the event or they will be asked to leave. Misconduct reflects upon parents, students and our school. All school-sponsored functions are considered to be extensions of the school day. Students are expected to follow all school regulations and behavior expectations.

## PHYSICAL DISPLAYS OF AFFECTION

Physical displays of affection between students is not considered acceptable behavior in school or on the school grounds. Any contact between students beyond holding hands is considered inappropriate in a school building and may result in a disciplinary action.

## DRUG FREE ENVIRONMENT

The Frederic School District is a drug-free environment. Students and parents are hereby notified that the unlawful manufacture, distribution, dispensing, possession of or use of a controlled substance or the use of alcohol on school district property, including all district-owned vehicles, is prohibited at all times. These same provisions shall be in effect at all school-sponsored events or extracurricular activities while off school premises. No student or parent/guardian may appear at school or any school-sponsored function under the influence or in possession of alcohol, non-prescribed substances, chemicals, illegal substances, or look-alikes. Failure to abide by this policy may result in referral to counseling and rehabilitation services and/or such disciplinary action up to, and including suspension or expulsion from school.

## ILLEGAL SUBSTANCES

The use, possession, sale, or furnishing of alcohol, non-prescribed substances, chemicals or illegal substances anywhere on school premises by a student at any time is prohibited.

No student or parent/guardian may appear at school or any school-sponsored function under the influence or possession of alcohol, non-prescribed substances, chemicals, illegal substances, or look-a-likes.

**Wisconsin statutes 66.054, 947.04**

**Disciplinary action may result in expulsion procedures from the District.**

## TOBACCO & NICOTINE

The School District of Frederic, in compliance with the state law, prohibits any use of tobacco or nicotine on school property. Smoking, vaping, or any use of tobacco, nicotine, lighters, matches, products, or paraphernalia is prohibited on school premises at any time. This includes any function in which the student body participates, including co-curricular bus transportation and school sponsored events off school grounds. Students caught with any tobacco or nicotine products or paraphernalia (regardless of the age of 18) on school grounds will be assigned a minimum of 2 days out-of-school suspension and could be issued a citation by the Frederic Police Department for violation of the village ordinance.

## WEAPONS

No one shall possess, use, or store a weapon or look-alike weapons in school buildings, on school grounds, in school vehicles, or at school-sponsored activities, except as otherwise specifically provided. A dangerous weapon or look-alike weapon is defined by state statute to include, but not be limited to, guns, electric weapons, knives, metallic knuckles, martial arts equipment, or any other object which is capable of inflicting bodily harm, property damage, or which endangers the health and safety of students and staff. Ammunition and explosives are included within the weapons category.

**Violation of this policy will be immediately reported to law enforcement or juvenile delinquency authorities as outlined in Chapter 938 of the Wisconsin Statutes.**

Dangerous weapons will be confiscated by school personnel and reported to the parents/guardians. Any student violating this policy shall be subject to penalties outlined in the state law and referred for suspension or expulsion in accordance with state and federal law.

The building principal may allow weapons in the building for the following purpose:

1. Weapons under the control of law enforcement personnel or by an individual in accordance with a contract entered into between a school and the individual or an employee of the individual.
2. Theatrical props used in appropriate settings or equipment used in appropriate sporting events.
3. For purposes of demonstration, educational presentations, or safety classes. Approval must be in writing and granted prior to the weapon being brought to the school. The weapon shall be maintained in the possession of the principal or person(s) designated by the principal, except during the actual demonstration or presentation. Legal Reference: Wis. Stats. ss120.12 (1), 939.22(10), 948.60, 948.605 P.L. 103-382 (Gun Free Schools Act of 1994).

## SEARCH AND SEIZURE

The school principal and other administrators may conduct a search of a student if they believe the student has drugs, weapons, alcohol, or other materials in violation of school rules or state law. The search may include inspection of clothing, purses, wallets, knapsacks, and other personal property. The search may also include an inspection of school property, including student lockers, desks, vehicles, and other areas in which items may be kept.

## **SAFETY:**

### SURVEILLANCE

The School District of Frederic has determined that in order to enhance the ability to protect the health, welfare, and safety of the district's students and staff, surveillance technology will be utilized. Surveillance technology is monitored intermittently and will be used to investigate situations under reasonable suspicion.

### VISITORS

All building visitors are required to register at the building office, stating on a sign-in sheet the purpose of the visit. All guests will be required to wear a visitor badge in plain sight at all times while in the building or on school grounds. The following are exceptions to the above:

- A. Persons who are in the building at the specific invitation of the district and are working with a district employee.
- B. Parents or citizens who have been invited to visit the school as part of a scheduled open house, event, or special activity.
- C. Individuals who are attending a scheduled performance by a school class, team, or group.

**The building principal shall have the authority to exclude from the building premises or limit the length of visits of any person or persons that he or she has reason to believe may disrupt the educational program of the school or classroom.**

### STUDENT VISITORS

Students who are not enrolled in Frederic Schools are not allowed to attend with friends and/or relatives. They may come in during lunch if granted prior approval by building principal.

### UNWELCOME VISITORS

Visitors who do not report directly to the office are considered unwelcome visitors and will be held accountable under the Frederic Village Ordinance.

### A.L.I.C.E. PROGRAM

The philosophy behind the ALICE program plan is to use technology and information in a way so that staff and students can make informed decisions in a crisis, remove as many people as possible away from a danger zone, and provide realistic training so that those involved in a crisis have a better chance of survival. ALICE drills will be conducted each school year.

### FIRE DRILLS

Fire drills will be scheduled periodically throughout each school year. Students are to follow the directions given for each classroom and proceed out of the building in an orderly manner.

### SEVERE WEATHER DRILL

During National Tornado Awareness Week, we will be holding a tornado drill. All students are to proceed in an orderly fashion to the inner school room specified by their teacher. You will be notified over the intercom when the drill is complete.

## **GRADING:**

As the purpose of grading is to reflect the students' academic achievement, there needs to be a sufficient number of assessments to determine the level of achievement. To accomplish this, effort shall be made to hold students accountable for completing the work. Due to the dramatic impact of a zero on an overall grade (quarter or semester), a zero will be used as the last resort if the student chooses to make no effort to complete an assessment.

<b>Percentage</b>	<b>Grade</b>	<b>Academic Achievement</b>	<b>% of Mastery</b>
94-100	A	Mastery	90-100% Mastery of Learning Targets
90-93	A-	Mastery	90-100% Mastery of Learning Targets
87-89	B+	Proficient	80-89% Mastery of Learning Targets
84-86	B	Proficient	80-89% Mastery of Learning Targets
80-83	B-	Proficient	80-89% Mastery of Learning Targets
77-79	C+	Basic	70-79% Mastery of Learning Targets
74-76	C	Basic	70-79% Mastery of Learning Targets
70-73	C-	Basic	70-79% Mastery of Learning Targets
67-69	D+	Limited	60-69% Mastery of Learning Targets
64-66	D	Limited	60-69% Mastery of Learning Targets
60-63	D-	Limited	60-69% Mastery of Learning Targets
0-59	F	Incomplete / Missing	Less than 59% Mastery of Learning Targets

## **GRADE POINT SYSTEM**

Frederic High School has a weighted 4.0 grade point system. All Advanced Placement (AP) courses approved by the College Board will be given +1.0 point when computing GPA. In addition, specific advanced course approved by the Frederic School District will be given +1.0 point. The following courses will be weighted for the 2018-2019 school year: AP Biology, AP Calculus, AP US History, AP Literature & Composition, AP Psychology, AP Comparative Government and Politics or any other AP course approved by the College Board.

Grading Scale is based on a 4.0 Scale

A = 4.000	C = 2.000
A- = 3.667	C- = 1.667
B+ = 3.333	D+ = 1.333
B = 3.000	D = 1.000
B- = 2.667	D- = 0.667
C+ = 2.333	F = 0.00

Weighted Grade Scale

A = 5.000	C = 3.000
A- = 4.667	C- = 2.667
B+ = 4.333	D+ = 2.333
B = 4.000	D = 2.000
B- = 3.667	D- = 1.667
C+ = 3.333	F = 0.00

## **STUDENTS' RESPONSIBILITIES INCURRED BY EXCUSED ABSENCES**

- All missed assignments and assessments may be made up
- Students are given two days for each day absent to complete test/assignments. Example: If a student has an excused absence on 10/19...all work will be due at the end of the day on 10/21.
- Completed assignments/test will be graded as usual.
- Students who are absent on the day of an exam may be required to complete an alternative assessment to reduce the opportunity to compromise the original exam.

## CHEATING AND PLAGIARISM

Cheating: violate rules, deceit, trickery, fraud, distortion of truth

Cheating is intentionally violating rules to receive credit for any work accomplished.

Plagiarism: using someone else's ideas or phrasing and representing those ideas as your own.

**Cheating or plagiarism will result in disciplinary action determined by teachers and administration.**

## PARENT - TEACHER CONFERENCES

Parent-Teacher Conferences are offered fall and late winter each school year. Check the school district calendar for details. Also, if at any time during the year you would like an opportunity to discuss your child's progress, we encourage you to make an appointment for before or after school with your child's teacher(s).

## GRADUATION REQUIREMENTS

Each student is required to successfully meet the minimum of 26 credits in order to graduate from Frederic High School. The following requirements must be met:

- 4 ..... English
- 4 ..... Social Studies
- 3 ..... Mathematics
- 3 ..... Natural Science
- 1.5 ..... Physical Education
- 1 ..... Business
- .5 ..... Financial Literacy
- .5 ..... Health
- 8.5 ..... Electives

**40 hours of community service are also required to graduate.**

Please see the school counselor with any questions about courses, credits, or transcripts.

## ANNUAL NOTICE OF RECORD REVIEW

The School District of Frederic has designated the Superintendent of Schools as the legal custodian of the public records and property of the School District of Frederic. The term "public records" as used here includes all records of the School Board, Board officers, the Superintendent, committees and the divisions and departments of the District. The public may obtain information and access to records, make requests for records, or obtain copies of records in the custody of the School District of Frederic at the following place and times at the local public offices: Administrative Offices of School District of Frederic at 1437 Clam Falls Drive, Frederic, Wisconsin 54837. The regular office hours are 7:30 a.m. to 4:00 p.m. District records are located in various offices in various locations in the District. Information concerning the location of particular records may be obtained by contacting the Office of the Superintendent. In applying the provisions of the public records law, the positions identified as local public offices within the School District of Frederic include: local public offices, Superintendent of Schools, building principals, and directors. The District is authorized by law to impose a fee on the requester that does not exceed the actual, necessary and direct cost of reproducing, locating, transcribing, mailing or shipping the record, unless a fee is otherwise specifically established by law. Information concerning the specific fees charged by the District may be obtained by contacting the Office of the Superintendent.

## OTHER POLICIES

This handbook is not a comprehensive listing of all district policies. The Frederic School Board has other policies that are not included in this handbook but are available for all students, parents, and/or legal guardians upon request. In addition, procedures and policies can be updated as the year progresses. For a copy of the most recent policies, please see Ms. Erin Hansford or Mr. Josh Robinson in the district office.





## ACKNOWLEDGEMENT OF HANDBOOK POLICIES

I hereby acknowledge that I have read the entire student handbook. I also understand and will abide by all policies and procedures listed.

Name: \_\_\_\_\_  
Signature

Name: \_\_\_\_\_  
Print

Grade: \_\_\_\_\_

Date: \_\_\_\_\_

Please tear off this page and hand it in to the 6-12 office.

