

**WILSON COUNTY SCHOOLS
PRINCIPAL RECOMMENDATION
FOR SUBSTITUTES**

This form should be completed by a Wilson County Schools principal when recommending an applicant to become a substitute. Once this form is completed, please submit to the Human Resource Services Office.

TO BE COMPLETED BY PRINCIPAL

Date _____

I would like to recommend _____

as a substitute for Wilson County Schools. My decision is based on

- | | |
|---|--|
| <input type="checkbox"/> Interview of applicant | <input type="checkbox"/> Parent at my school |
| <input type="checkbox"/> Former employee | <input type="checkbox"/> Former parent |
| <input type="checkbox"/> Current or former volunteer | <input type="checkbox"/> Former student |
| <input type="checkbox"/> Worked previously with applicant | |
| <input type="checkbox"/> Other _____ | |

Signature of Principal

School

TO BE COMPLETED BY HUMAN RESOURCE SERVICES

Documents to be provided by the applicant:

- Completed Application
- Reference Forms (3)
- High School or College Transcript

Date Completed: _____

Board Approved _____

PAYROLL

- Copy of Application
- Tax Forms
- Direct Deposit

Date Submitted _____