

NOW AVAILABLE: Online Registration and Payments



To make an online payment follow these simple steps:

- Visit our Web Store at <http://ccboe.revtrak.net>
- Click the button for your school
- Click on the "Before and After School Program" button.
- Make payment using a **Discover, VISA, or MasterCard** debit or credit card

Continue reading for detailed registration instructions



Please visit the Columbia County School System website for future updates!

Columbia County Schools

4781 Hereford Farm Rd

Evans, GA 30809

Tel. (706)-541-0650

http://www.ccboe.net/pages/Columbia_County

Instructions for Enrolling in Before and After School Care

- Go to the Columbia County School System Web Store at <http://ccboe.revtrak.net>
- Select either the “Elementary Schools” or “Middle Schools” button from the home page



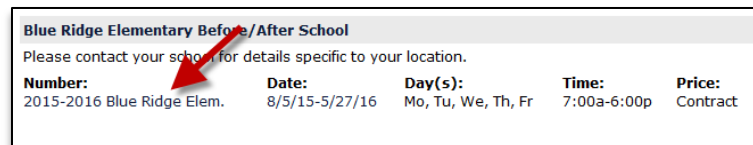
- Select the school where your child will be attending the Before and After School Program




- Click on the “2015-16 Before and After School Program” Button



- Select the class number from the course list



- After clicking into the class you wish to register for, you will select the **CLICK HERE to Register for this Class** link
- You will now be taken to a page that allows you to **create an account** or use an **email address and password to login to a current account**
- After creating an account, you will need to select your participant or **add a new participant** if they are not currently set up in your account. To do so, simply click the **ADD PARTICIPANT** Button.
Note: The name of the selected participant MUST be the name of the Person attending the course
- In order to continue registration you must answer all required fields before either clicking **Check Out** or **Continue Shopping** at the bottom of the Registration page
 - When you have added all the participants you need registered, click **GO TO CHECKOUT** 
 - NOTE: Your Shopping Cart can always be found on the left side of your screen in the Navigation Bar**
- At the Shopping cart you will need to verify all billing information for accuracy. Then you will click “**Complete Order**”
- Payment will be processed and a **Receipt** can be viewed and printed
- At the bottom of your receipt select **Logout**