

2018-2019
ST. JULIANA FALCONIERI SCHOOL
EXTENDED CARE POLICY & INFORMATION

The St. Juliana School Extended Care Program supports families by providing valued, quality child care before and after school. The program is open to all students enrolled in TK through 8th Grade. We strive to provide a safe, fun and enriching environment with a primary concern of the welfare and development of your children. The Extended Care Program is an extension of St. Juliana School and therefore follows the same philosophy, goals, rules and standards.

All families participating in the program must complete the registration form and pay the \$35 family registration fee which is non-refundable.

Extended Care Hours & Fees:

Before School Session: **(6:30 AM to 7:30 AM)**
\$ 50.00 per month for one (1) child
\$ 90.00 per month for two (2) children
\$140.00 per month for three (3) or more children

After School Session: **(3:00 PM to 6:00 PM)**
\$250.00 per month for one (1) child
\$450.00 per month for two (2) children
\$675.00 per month for three (3) or more children

Before & After School Session: (includes early dismissal days until 6:00 PM)
\$290.00 per month for one (1) child
\$530.00 per month for two (2) child
\$800.00 per month for three (3) or more children.

BLOCKS OF HOURS: Blocks of hours are purchased for \$55.00 and cover 10 hours of Extended Care supervision. Blocks of hours are to be purchased in advance of use.

HOURS OF EXTENDED CARE:

6:30AM-7:20AM / 3PM-6PM & Early dismissal Fridays 12NOON-6PM

Those families needing care prior to 6:30 AM must make arrangements with the Director at least 24 hours in advance. Late pick-up (after 6PM) will result in a charge of \$1.00 per minute (per family). This charge must be paid in cash at the time of pick-up.

EMERGENCY CARE - Even if your child is not enrolled in Extended Care, they will be signed into Extended Care if they are not picked up from school by 3:00 PM. The same will be true for early campus arrivals before 7:20 AM and for those students lingering on early dismissal days. Any child signed into Extended Care will be charged a minimum fee equivalent to ½ hour. **Unregistered families will be charged \$7.00 per hour.**

Payment Fee Schedule – All monthly charges are billed on the 25th of each month for the following month. Monthly Fees are delinquent on the 10th and will be assessed a 10% (\$25 maximum) late fee. Monthly fees are paid September through May. This compensates for the vacation days throughout the school year. ***Blocks of hours are to be purchased in advance.*** If you use the Blocks of Hours method of payment and you have an outstanding balance, your bill is due upon receipt of your statement. If a payment is not received by the end of the month, a \$25 late fee will be assessed. There will be a \$20 charge for returned checks.

Extended Care Statements - Monthly statements will be generated at the first of each month. Statements are sent via email using the email address provided on your registration form. Statements will list invoices; payments received and will provide hourly usage on a weekly basis for those families that use the Blocks of Hours payment method.

Registration Fees and Forms - Extended care information and registration forms will be included in the family packets that are distributed at the Meet in Greet the week before school begins. Completed registration forms, registration fees and first month's payments are due the first day of school. The registration form and fees may also be dropped in the Parish Office Mail drop prior to the start of school.