



# Diamond Bar High School

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Instructional Dean

**Denise Loera**  
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Athletic Director

**Janna Van Horn**  
Activities Director

**Mike Bromberg**  
Operations Manager

**Ginger Auten**  
Grade Level Coordinator

**Jenna Brummett**  
Grade Level Coordinator

**Sonja Burns**  
Grade Level Coordinator

**David Desmond**  
Grade Level Coordinator

**Stephanie Dueñas**  
Grade Level Coordinator

**Rich Gonzales**  
Grade Level Coordinator

**Marc Natividad**  
Grade Level Coordinator

**Kevin Patterson**  
Grade Level Coordinator

**Steve Acciani**  
Performing Arts Academy  
Coordinator

**Margaret Ku**  
International Baccalaureate  
Coordinator

**Julie Salas**  
Pathways Academy  
Coordinator

**Alina Gallardo**  
Technology Academy  
Coordinator

July 2, 2018

Dear Parents and Guardians,

Registration appointments with Grade Level Coordinators (GLCs) for all DBHS students and their parents or guardians will begin on Monday, July 9 and continue through Friday, August 3. Enclosed with this letter is a confirmation of the date and time of your registration appointment. This letter includes important information to ensure that every meeting goes smoothly.

Due to the installation of solar panels, parking is limited in the main parking lots on campus. There will be parking available adjacent to the tennis courts throughout registration. Unless you need handicapped parking, which remains available in the main lot, it is recommended that you proceed directly to the parking adjacent to the tennis courts. The entrance to this parking area is off Brea Canyon Road, south of the main parking lot exit, near the gym.

Plan to arrive at least 30-45 minutes prior to your appointment time with the GLC. The registration appointment with the GLC is just one of many things that will be done that day. There is much paperwork that the school is annually required to present to parents or guardians for their review and signature. Students will also have their picture taken for their 2018-19 DBHS student ID card and pick up the textbooks for their classes.

Note that each of the following areas will be closed for lunch during the following times:

12:35 – 1:05 pm	Guidance (no GLC appointments)
1:00 – 1:30 pm	USB (station 3)
1:30 – 2:00 pm	Textbook room (station 4)

Thank you for your understanding and cooperation.

Sincerely,

David Hong  
Assistant Principal