

GROVER CLEVELAND CHARTER HIGH SCHOOL **New Student Frequently Asked Questions (FAQs)**

How do I get updated information about events and activities at The Land?

Cleveland website: www.clevelandhs.org
Facebook: Grover Cleveland Charter High School
Instagram: ClevelandCharterHS
Twitter: @ClevelandChartr
Weekly ConnectEd: Sundays between 5:30-6:00 PM to phone number listed in Parent Portal
Remind App: Text @grovercle at the number 81010 or go to www.remind.com/join/grovercle to be added to the list

What are the various office hours?

Attendance Office:	7:30 AM to 4:00 PM	Main Office:	7:00 AM to 4:00 PM
College and Career Center:	8:00 AM to 3:30 PM*	Parent Center:	8:00 AM to 3:30 PM
Counseling Office:	7:30 AM to 4:00 PM	Special Education Office:	7:30 AM to 4:00 PM
Dean's Office:	7:30 AM to 3:30 PM	Student Store:	7:30 AM to 3:30 PM
Health Office:	7:30 AM to 3:15 PM		

*(Additionally, open 7:00 AM to 8 AM for seniors by appointment only)

First Days of School

When do I get my class schedule? Students will receive their fall class schedules on August 20. Room locators will be placed throughout the campus indicating where students should go to get their schedules.

How do I change a class? Starting the second day of school on August 21, students may complete a Request to See Counselor form available through their period 2 class and in the Counseling Office. Changes will only be made if students were placed in the wrong class or class level (for example, Algebra 1 instead of Geometry). We do not allow students to request specific teachers or class periods.

What is the schedule for the first day of school? School begins at 8 AM and ends at 3:10 PM. Students are to check the room locators posted throughout campus indicating where students are to go to get their class schedules. Please make sure to get to school early, as pedestrian and vehicular traffic is high. As an aside, there are 14 professional development Tuesdays, eight minimum days, and four shortened days this school year. Special bell schedules are listed in the Student Agenda and on the school website under About CHS.

Where are the entrances onto campus? The following entrances/exits are available for pedestrian traffic:

1. double gates in front of the Administration Building (Vanalden side)
2. double gates between A Hall and the Gym (near the pool on Vanalden side)
3. double gates between E and F Halls (service road between Miller CTC and Cleveland)
4. double gates between the Football Field and the Early Ed Center (Strathern side)

All gates, except for those in front of the Administration Building, will be locked in the morning at 7:55 AM. They will remain closed until school lets out for the day. After 3:30 PM, the only walkthrough gates that will be open are the Strathern gate between the Football Field and the Early Education Center, the walkthrough gate between A Hall and the Gym, and the walkthrough gate next adjacent to the Administration Building.

What kind of school supplies will I need? All students will receive a binder during Ninth Grade Orientation with school supplies to start the year. Each individual class will have different requirements so we suggest waiting until the teachers provide their course syllabi and class expectations to know what is actually needed.

When do I receive textbooks? Students will receive textbooks starting the first week of school. Teachers will be given a schedule for distribution.

When do I get my ID card? ID Pictures will be taken August 26 and August 27. Students will receive information through their period two classes and over the PA system. Students are expected to carry this card when on campus or attending school-related activities on or off campus. If the ID card is lost, a duplicate may be obtained at the Student Store at a cost of \$5.00.

When do I get a locker? Students who complete their meal applications and Orientation Information Sheet will receive a locker during Orientation; otherwise, they may get one from the Student Store once school begins. A student may use the locker to store books, notebooks, and personal articles, but the school assumes no responsibility for any loss. Students experiencing locker issues should go to the Student Store for assistance.

Will I be able to switch my locker or ask for a specific location? Will I be able to try out my locker during Orientation? No, you may not switch your locker or request a specific location unless the locker is broken. Most hallways will still be undergoing summer cleanup so many will not be accessible.

Do I need PE clothes and how do I purchase them?

For safety reasons, students are required to change into appropriate clothing for their Physical Education (PE) class. Students may wear PE-appropriate clothes (plain gray t-shirt and black shorts/sweatpants with no pockets). They may also purchase PE Clothes at the Student Store: \$30 for a set; \$16 for shorts; \$14 for a shirt (2 XL--additional \$2; 3XL--additional \$4). The Student Store only accepts cash, cashier's checks, or money order as forms of payment. Students must have appropriate closed-toe athletic shoes. Students will be provided a PE Locker that should not be shared. Students who are on athletic teams or in an off-season conditioning classes should consult with their coach before purchasing PE clothes.

Do I need to dress in PE clothes the first day of school?

Students enrolled in an athletic team should consult with their coaches. Those taking the period 6 swim team class should bring appropriate swim attire on the first day of school. Their PE teacher will inform all others on the first day of class as to when to have their PE clothes available.

Is there a dress code?

Clothing and accessories that are deemed disruptive to the instructional program and other school activities are not allowed. Clothing is to be neat and clean. Please see the Student Handbook or Student Agenda for details.

Where are the restrooms located during the school day?

Boys Restrooms: B Hall, C Hall, D Hall, G Hall, South Campus

Girls Restrooms: A Hall, B Hall, C Hall, D Hall, E Hall, G Hall, South Campus

How do I sign up for school meals?

The application for free or reduced meals is available at <https://www.myschoolapps.com>. Students who do not qualify can prepay for meals at <https://www.mypaymentsplus.com>.

Student Life**How do I join or start a student club?**

Cleveland offers over 60 clubs and student organizations. Students may join existing clubs or apply to establish one. Forms are available on the school website and information regarding starting clubs will be given at the new clubs meeting by ASB/Leadership in September. Some of the clubs will be on the Quad during Orientation but we will also have Join-A-Club Day in September. Go to the Student Section of the school website to see a current club list.

Is there a club specifically for ninth grade students?

Freshman Council is a student-run organization that oversees ninth grade student activities. The elected class president chairs it and all students are invited to attend and participate. If you are interested in running for class president, please attend the informational meeting hosted by ASB/Leadership in September.

How do I find out more information about your sports program?

Cleveland fields 44 boys and girls athletic teams. Please see the Athletic Section of the website or the Athletic Director for tryout information and game schedules. The Athletic Director is available periods 3-6 and the office is the first door on the left upon entering the Administration Building, across from the Main Office.

Do you offer a late bus for students after school?

For students involved in the athletic program, we offer a late bus that departs the school at 6 PM. The bus will be available Monday through Friday beginning August 21 and will depart from the service road between Cleveland and Miller CTC just outside of E and F Halls.

Do you have a Student Store?

Yes. The Student Store is located in C Hall from 7:30 AM to 3:30 PM and during nutrition and lunch. There will be a kiosk Student Store annex near the South Campus classrooms behind the Gym. That kiosk will be open Monday through Friday from 7:30 AM to 3:30 PM. The Student Store provides a variety of items including PE clothes, spirit wear, athletic and other school event tickets, yearbooks, drinks and snacks, etc. Purchases must be made with cash, cashier's check or money order only. Personal checks and credit cards will not be accepted.

Are there any organized after school programs on campus?

Other than extracurricular and co-curricular programs, the Boys and Girls Club provides a free after school College Bound program Monday through Friday in our Library until 6 PM. This program offers tutoring, workshops, and field trips. Applications will be available at the Boys and Girls Club booth on the Quad during Orientation and in the Main Office, Counseling Office, and Career and College Office during the school year.

Do you have a school library? If so, what are the hours?

The school library provides students with access to current print, electronic, and audiovisual resources. There is also a makerspace inside the library. Computers, printers and a photocopier are available for student use. Regular hours are 7:30 AM to 3:30 PM. On

Professional Development days, the Library will close at 1:40 PM, except for those attending the College Bound program. During class time, students must be accompanied by, or have a library pass signed by, their teacher.

Do you offer Breakfast-in-the Classroom?

No. Cleveland provides meal service at nutrition and lunch.

Can I get food delivered to the school?

Parent/guardian lunch drop-off and outside food delivery of any kind is prohibited during school hours. Students are able to bring lunch from home when they arrive to school each day or they may get lunch in the cafeteria, located in the South Campus. Students are prohibited from selling any food or drinks on campus at any time unless it is part of an approved fundraiser.

Can I get items other than food delivered to school?

No deliveries may be accepted by students at the front door or through any school gate: no exceptions. Food, flowers, balloons, gifts, money, valuables, and other items will not be accepted for delivery to students, and students are expected to arrive at school prepared for the school day. Unauthorized deliveries to students will be refused.

Why is there so much construction?

Cleveland is undergoing a \$190 million comprehensive campus modernization project that is slated for completion in three years. A new performing arts/multipurpose center, a three-story building, an indoor/outdoor dining facility, and a two-story math-science building are being constructed. Additionally, other facilities will be upgraded.

Will the construction make it difficult to get to classes on time?

This year, we have extended the passing period between periods 1 and 2, periods 3 and 4, and periods 5 and 6 from six minutes to nine minutes to provide more time for students to walk from the North Campus to the South Campus. Additionally, there will be two main walkways: the arcade walkway inside the campus that extends north to south from E and F Hall to the Gym, and a temporary fenced-in walkway in front of the school between the Administration Building and C Hall.

Counseling and Student Support Services

What type of counseling support is available at Cleveland?

Cleveland offers academic counseling (class schedules, grades, a-g requirement), college counseling (PSAT, SAT and ACT testing, Naviance, college requirements and applications, financial aid workshops), and social emotional counseling services. The Counseling Office is located in the Administration Building. Information is also available on the school website: click on Offices, and select Counseling for more information. In addition to 10 academic counselors, Cleveland has a full time Psychiatric Social Worker (PSW), full time Pupil Services and Attendance Counselor, and two School Psychologists to support students' social and emotional wellbeing. These support providers offer individual assistance and targeted group sessions during the school day.

How do I see my counselor?

You can make an appointment with your counselor by email, by phone at 818-885-2300, or by leaving a note in the Counseling Office. Email addresses are available on the website: click on Offices, and select Counseling.

Where can I go, other than my counselor, to get information about colleges?

The College and Career Center is located in Room C7. Cleveland has two college counselors, one of whom works specifically with ninth and tenth grade students. We also have College Peer Counselors (CPC) who are available in the College Office to assist students. Additionally, the College and Career Center hosts college representatives, coordinates the PSAT onsite, and conducts College Night events and other workshops for students and parents. Students may also go onto the school website for additional information.

What do I do if I feel like someone is bothering or bullying me?

Immediately report your concern to a teacher, counselor, or other staff member. You can also go to the Deans' Office located in C-Hall.

Where is the Health Office?

The Health Office is located in the Administration Building, across from the Counseling Office, and is open from 7:30 AM to 3:30 PM. All students with documented medical conditions, or who need to take or have medicine administered on campus, must make sure the school nurse is aware of this information.

I have an IEP or 504 plan. Where can my parents or I go for assistance?

Our Special Education Office is located at the east end of the Administration Building. There is a coordinator and clerical support staff member to assist.

I am an English Learner. Where can my parents or I go for assistance?

Our English Learner Development (ELD) Office is located in room D-10 at the east end of D Hall. There is a coordinator and clerical support staff member to assist.

Other

How do I contact teachers outside of class time?

You may contact teachers via Schoology or via email. Students will need to have their LAUSD email address. Students have to create or reactivate their LAUSD e-mail/Schoology account with their PIN from a school network computer. Students who do not know their pin numbers or have forgotten them may get it starting the second day of school in the College Office.

Parents may access Schoology by having an LAUSD Parent Portal account. If parents or guardians have not created one, they will be asked to do so during Orientation or in the Attendance Office as part of the enrollment process. Parents will need their student's LAUSD ID number and a PIN, both of which they may obtain during the Orientation information session. If they do not get their PIN during Orientation, parents may get it from the Parent Center once school begins.

Where is your Lost and Found?

It is located in Textbook Room for most items. More personal items such as wallets and cell phones, if found, are returned to the Main Office.

Is there a Parent Center?

Yes. It is located in C-8 and hosts many workshops and other events to support families with their efforts to help students succeed in high school. The Parent Center also is the location for monthly Coffee with the Administrators, Cocoa with the Counselors, and PTSA meetings.

Do you have any parent organizations my parents/guardians can join?

Absolutely. We have PTSA, Friends of Cleveland, (Humanities) Magnet Parent Association, Korean Parent Association, Band Booster, Drama booster, and various Athletic booster organizations.

How can my parent/guardian support my success?

Although not an exhaustive list, we encourage parents and guardians to

- talk to their child daily about what they have learned at school
- attend our school, parent, and athletic events
- volunteer on campus and at activities such as Homecoming
- access Schoology and the Parent Portal
- utilize resources available in the Parent Center
- request parent-teacher conferences as soon as they have a concern
- logon to review and update the Parent Portal regularly
- notify the Attendance Office immediately with updated contact information
- maintain communication with staff (counselors, Deans, school nurse, support provider)
- sign up for the Remind App
- run for a parent/community representative position on our School Site Council, English Learner Advisory Council (ELAC), PTSA board, and/or Cleveland Governance Council
- check the school website often for updates

What is your Attendance Policy and what do I do if I am absent?

Cleveland's goal requires all students to attend at least 96% of the school year, and more than seven absences is considered excessive. Notification of students' absences are provided via telephone, mailings, and quarterly progress reports. When returning from an absence, students must report to the Attendance Office before period 1 with a signed note from a parent or guardian indicating the student's date of birth, the days of the absence and the reason for the absence. Students who are absent five or more days due to illness must also be cleared by the school nurse prior to attending classes. Students must clear absences within 10 days or they will become truant. An absence is not considered cleared if marked unexcused or truant. For more information, please refer to the Attendance Policy included in the students' annual opening day packet and in the Student Handbook.

What happens if I am late to school?

Students who arrive late to school must sign in at the security station in front of the school before proceeding to the Attendance Office or the Dean's Office (located in C Hall) for a tardy pass. Students with a valid tardy excuse from their parent or legal guardian should proceed to the Attendance Office. Those without a valid written tardy excuse from their parent or legal guardian will need to proceed to the Dean's Office for a tardy pass. All written excuses are subject to verification by Cleveland Attendance Office staff. Every three tardies equals one detention. Students must clear detentions as soon as possible to avoid further consequences such as not being able to participate in extracurricular school activities. It is the student's responsibility to keep track of the number of detention hours owed.

How do I leave school early for an appointment?

To leave school before the normal conclusion of the school day, students must present a note from the parent or guardian--with a contact telephone number for verification purposes--to the Attendance Office before period 1 on the day of the early leave. Students will not be released unless the request is verified; they will be released only to adults whose names appear on a student's current Emergency Card or in MiSiS. A parent or guardian must come into the Attendance Office with a current form of identification to pick up their student. Early leaves will not be granted to parents or guardians who only call or email the request.