

# GETTING STARTED WITH YOUR NEWTOWN GOOGLE ACCOUNT

A Short Instructional Presentation

# USING YOUR NEWTOWN HIGH SCHOOL GOOGLE ACCOUNT GIVES YOU BENEFITS

- Google Classroom
- A professional GMail for your teachers to communicate with you
- Google Docs
- Share Cloud
- Google Drive
- Zoom Video Conferencing for Classes
- Microsoft Office 365 (Coming Soon)

# HOW TO LOG IN

It's easy!

# FIRST OPEN CHROME AND GO TO GOOGLE.COM

Gmail Images 



Working...



Login



Admin



IO Classroom



Newtown Hig...



IT



Shop DOE



YouTube



New York City...



Add shortcut

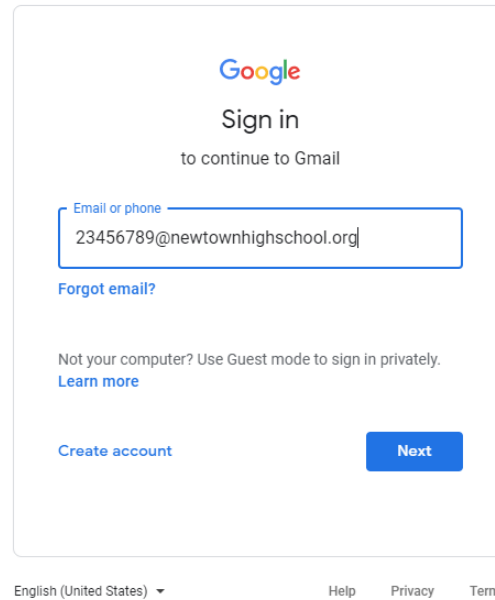
 DO THE FIVE. Help stop coronavirus

 Customize

# SIGN IN THROUGH GMAIL OR ANY OTHER APPLICATION

The image shows a screenshot of the Google homepage. At the top right, there are links for "Gmail" and "Images" next to a grid icon. A red arrow points from the text "Sign in here!" to the "Gmail" link. Below the Google logo is a search bar with the placeholder text "Search Google or type a URL". Underneath the search bar is a grid of shortcuts, including "Working...", "Login", "Admin", "IO Classroom", "Newtown Hig...", "IT", "Shop DOE", "YouTube", "New York City...", and "Add shortcut". On the right side, a dropdown menu is open, displaying icons and labels for various Google services: Account, Search, Maps, YouTube, Play, News, Gmail, Contacts, Drive, Calendar, Translate, and Photos. At the bottom of the page, there is a banner for "DO THE FIVE. Help stop coronavirus" and a "Customize" button.

USE YOUR FULL OSIS NUMBER + @NEWTOWNHIGHSCHOOL.ORG TO SIGN IN  
SEE PICTURE BELOW, YOUR PASSWORD IS newtownhs ALL LOWERCASE



The image shows a screenshot of the Google Sign in page. At the top, the Google logo is displayed in its multi-colored font. Below the logo, the text "Sign in" is centered, followed by "to continue to Gmail". A text input field is present with the placeholder text "Email or phone" and the value "23456789@newtownhighschool.org". Below the input field, there is a link for "Forgot email?". Further down, a message reads "Not your computer? Use Guest mode to sign in privately." with a "Learn more" link. At the bottom of the form, there is a "Create account" link and a blue "Next" button. Below the form, the footer contains "English (United States)" with a dropdown arrow, and links for "Help", "Privacy", and "Terms".

# ACCEPT THE TERMS THEN CHANGE YOUR PASSWORD TO YOUR OWN UNIQUE CREDENTIAL. MINIMUM OF 8 CHARACTERS LONG.



Change password for  
test@newtownhighschool.org

[Learn more about choosing a smart password](#)



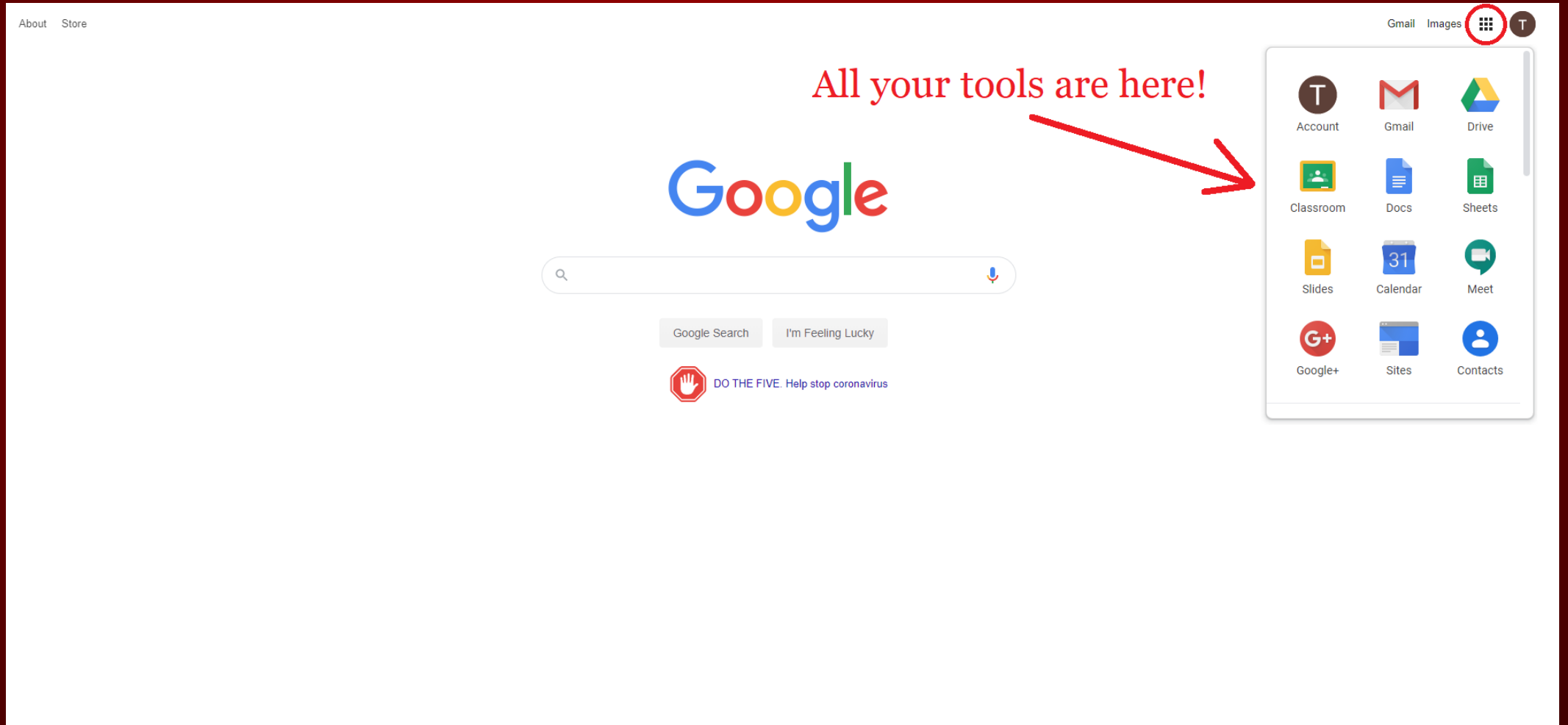
Create a new, strong password that you don't use for other websites.

Create password

Confirm password

Change password

# CLICK THE MENU TO GET A DROP DOWN LIST OF ALL THE FEATURES AVAILABLE TO YOU!



The image shows a screenshot of the Google homepage. At the top left, there are links for "About" and "Store". At the top right, there are links for "Gmail" and "Images", followed by a grid icon (the app launcher menu) which is circled in red, and a user profile icon labeled "T". In the center, the "Google" logo is displayed above a search bar. Below the search bar are two buttons: "Google Search" and "I'm Feeling Lucky". At the bottom center, there is a red hand icon with the text "DO THE FIVE. Help stop coronavirus". On the right side, a dropdown menu is open, showing a grid of application icons: Account (T), Gmail (M), Drive (G), Classroom (C), Docs (D), Sheets (S), Slides (S), Calendar (31), Meet (M), Google+ (G+), Sites (S), and Contacts (C). A red arrow points from the text "All your tools are here!" to the dropdown menu.

All your tools are here!

Account Gmail Drive  
Classroom Docs Sheets  
Slides Calendar Meet  
Google+ Sites Contacts