

**Minutes of Regular Meeting
The Board of Education
Gallup McKinley County Schools
June 10, 2019**

A Regular meeting of the Board of Education of Gallup McKinley County Schools was held June 10, 2019, beginning at 6:00 PM in the Board Room of the Student Support Center, 640 Boardman, Gallup, NM 87301.

BOARD MEMBERS PRESENT:

Charles Long, President - Absent
Christopher Mortensen, Vice President - Absent
Michael W. Schaaf, Secretary
Priscilla Manuelito, Member
Kevin Mitchell, Member

NEWS MEDIA PRESENT: NONE

GUESTS

Dan Berndt	Kayla Garcia	
JoAn Berndt	Cordell Platero	Lucinda Bitsoi
Kumen Adams	John Overheim	JoAnn Benenati
Nancy Adams	David Gibbons	Kyleigh Thorn
Andrew Gordon	Karen Tsosie	Sean Manuelito
Nadine Gordon	Georgianna Desiderio	Sandra Freeland
Jennifer Plummer	Andrea Thomas	Joel Quintana
Lance Plummer	Janice Cowboy	DeJong DeGroat
Dallen Plummer	Glenda Clawson	Paul Long
John Garcia	Lucy Montoya	Jolanda Nez
Angie Garcia	Cassie Montoya	Kinleigh Yazzie
Jolanda Garcia	Shawna DuBoise	Elijah Plummer
Val Garcia	Saji Sebastian	Kristen Yazzie

STAFF MEMBERS PRESENT:

Mike Hyatt, Superintendent
Pauletta White, Assistant Superintendent of Student Services
Jvanna Hanks, Assistant Superintendent of Business Services
Tim Bond, Assistant Superintendent of Support Services
Gerald Horacek, Assistant Superintendent of Curriculum and Instruction
Joan Nez, Recording Secretary

CALL TO ORDER – PLEDGE OF ALLEGIANCE - ROLL CALL

Michael Schaaf acted in the capacity of president called the Board of Education meeting to order at 6:00 p.m. on Monday, June 10, 2019, in the boardroom of the Student Support Center, 640 Boardman, Gallup, New Mexico. (Three board members were present for roll call: Kevin Mitchell, Priscilla Manuelito and Michael Schaaf)

APPROVAL OF AGENDA

Priscilla Manuelito moved and Kevin Mitchell seconded to approve the agenda as presented. Upon roll call vote, motion carried unanimously. (Three board members present and voting: Kevin Mitchell-yes, Priscilla Manuelito-yes, Michael Schaaf-yes) Priscilla Manuelito appointed secretary for the meeting.

a. Recognition (Student, Staff and Other)

1. NMSBA Student Achievement Awards

Mike Hyatt provide a brief description of the awards and appreciates the individuals receiving the awards.

Teri Fraizer awarded the 21 recipients for NMSBA Student Achievement awards: Lucy Montoya, Mary Lindenmeyer, Joan Nez, Roberta Tayah, Alberta Nozie, Heidi Johnson, Jvanna Hanks, David Gibbons, Janice Cowboy, Pauline Platero, Ronald Willie, Roger Willie, Andrew Gordon, Jumen Adams, Nancy Adams, Benina Maldonado, Diana Galindo, Elizabeth Plumb, Tonya Hubbard, Saji Sebastian, and Lucinda Bitsoi.

2. 2019 GMCS Retirees

Teri Fraizer awarded the 2019 Retirees as follows: Kumen Adams, Tony Bahe, Isabel Beard, Ruby Beaver, Dan Berndt, Virginia Berrin, Terry Boos, Kathy Bostic, Ricky Chavez, Debra Chee, Lillian Chicharello, Lenore Diaz, Kimberly Esparza,

Leonard Esparza, Danny Gaona, Edna Guliford, Betty Heidenreich, Vanesa Holly, Melzina Lewis, Catherine Murray, Nada Natan, Lee Roy, Jutta Stonawski, Henrietta Thompson, Kimberly Wells, Rose Wyaco, Elaine Yazzie, Roberta Yellowhorse, Gary Zanes, Janice Cowboy, Yvonne Plummer, Glenda Clawson, and Nancy Adams. Individuals retired November 2018 – February 2019 are Donald McDonald, Tracey Power, Laura Barney, Margaret Daugherty, Ernest Rameriz and Delray Joe.

3. Track Winners

DeShawn Garcia, Thoreau High School and Galvin Curley, Navajo Pine High School were honored for Track and Field. Thoreau High School basketball team were also recognize for their school record and appearance at the State Competition. Cordell Platero was named the Navajo Times all-star player.

APPROVAL OF MINUTES

Kevin Mitchell moved and Priscilla Manuelito second the minutes of the Board of Education regular meeting of May 20, 2019 be approve as presented. Upon roll call vote, motion carried unanimously. (Three board members present and voting: Kevin Mitchell-yes, Priscilla Manuelito-yes, Michael Schaaf-yes)

Priscilla Manuelito moved and Kevin Mitchell second the minutes of the Board of Education special meeting of June 3, 2019 be approve as presented. Upon roll call vote, motion carried unanimously. (Three board members present and voting: Kevin Mitchell-yes, Priscilla Manuelito-yes, Michael Schaaf-yes)

APPROVAL OF CONSENT AGENDA ITEMS

Priscilla Manuelito moved and Kevin Mitchell second the consent agenda items be approve as presented. (4a, 4b, 4c, 4d, 4e, 4f, 4g) Upon roll call vote, motion carried unanimously. (Three board members present and voting: Kevin Mitchell-yes, Priscilla Manuelito-yes, Michael Schaaf-yes)

A. Report on, consideration of, and action on bids, proposals and use of existing contracts: CONSENT

1. Lubricants of May 29, 2019
2. New Vehicles (2019 or 2020 Model Year) of May 30, 2019
3. Automotive Glass of June 4, 2019
4. Bulk Fuel of June 4, 2019
5. Library Supplies, Materials, & Equipment of June 4, 2019

B. Approval of Out-of-State/In State Travel: CONSENT Board Policy D-3150(10.8.1-10.8.8) Travel Approved by Superintendent

1. Marie Ippel, Rehoboth Christian, Grand Rapids, MI, July 14-17, 2019 to attend STEAM Conference. (Title II-A)

C. Approval of Student Activity Travel: CONSENT - None

D. Financial Section - CONSENT

1. 2018-2019 Budget Decrease
2. 2018-2019 Budget Increase
3. 2018-2019 Budget Adjustment Requests (Intra-Transfers)
4. 2018-2019 Budget Adjustment Requests (Inter-Transfers)
5. Current Bills - Operational, Federal Projects, Food Services, Other
6. 2019-2020 Budget Increase

E. Approval of Memorandum of Agreement between GMCS and Reader to Reader, Inc. - CONSENT

Kevin Mitchell posed questions on the program. The program is not being display at Tohatchi High School. Pauletta White clarified that the program will be expanded to Ramah High and TseYiGai High School, data indicates growth in schools that are using the program. Mike Hyatt mention that the SAT/ACT score will replace the PARRC testing and there is open communication and transparency from the administration to the principals and teachers.

F. Approval of the NM State Title III for School Year 2019-2020 - CONSENT

G. Approval of Resolution to request the sale of 8' x 100' portion of vacated alley of property on Country Club Drive - CONSENT

***4. 2018-2019 BUDGET DECREASE**

1. It is recommended that the following 2018-2019 Budget Decrease be approved.

Fund	24154 Present Budget	Decrease	Adjusted Budget	JUSTIFICATION/PURPOSE
Description	Title II - A -Teacher Principal Training \$ 1,660,093	\$325,503	\$ 1,334,590	2018-2019 Decrease

***4. 2018-2019 BUDGET INCREASE**

1. It is recommended that the following 2018-2019 Budget Increase be approved.

Fund	24101 Present Budget	Increase	Adjusted Budget	JUSTIFICATION/PURPOSE
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Description	Title I \$	6,975,540	\$2,297,050	\$	9,272,590	2018-2019 Increase
Fund	24153 Present Budget	Increase		Adjusted Budget		JUSTIFICATION/PURPOSE
Description	Title III \$	269,036	\$325,621	\$	594,657	2018-2019 Increase
Fund	27103 Present Budget	Increase		Adjusted Budget		JUSTIFICATION/PURPOSE
Description	Dual Credit Instructional Material \$	37,969	\$6,700	\$	44,669	2018-2019 Increase

***4.2018-2019 BUDGET ADJUSTMENT REQUESTS (INTRA-TRANSFERS)-Same Function**

FROM ACCOUNT	TO ACCOUNT	AMOUNT	LOCATION	JUSTIFICATION/PURPOSE OF TRANSFER
<u>Operational(11000)</u>				
Health/Medical Premiums	Employee Travel-Teacher	\$ 8,700	Business	After School Travel.
Health/Medical Premiums	Other Contract Services	\$ 807,754	Business	Recruiting Fees.
Health/Medical Premiums	Other Text Books	\$ 4,500	Business	Textbooks.
Health/Medical Premiums	Software	\$ 26,000	Business	Software for I Ready student Learning.
Health/Medical Premiums	Student Travel	\$ 29,000	Business	Adjusting estimated to actual.
Other Professional Serv.	M&R Furn/fix/equip.	\$ 2,200	Business	Maint and repair Xerox services.
Employee Travel -Non Teach	Other Contract Services	\$ 50,000	Business	Update five year facility master plan.
Other Professional Serv.	Professional Development	\$ 82,000	Business	Adjusting estimated to actual.
Dental	Overtime	\$ 20,000	Business	Adjusting estimated to actual.
Health/Medical Premiums	Other Contract Services	\$ 70,000	Business	Adjusting estimated to actual.
Health/Medical Premiums	Subs Prof/LWOP/Brev/Other	\$ 5,000	Business	Adjusting estimated to actual.
Health/Medical Premiums	Supply Assets <\$5,000	\$ 385,000	Business	Adjusting estimated to actual.
Health/Medical Premiums	Water /Sewage	\$ 80,000	Business	Adjusting estimated to actual.
Other Contract Services	Base Salaries	\$ 25,000	Business	Adjust for Superintendent leave pay out.
Other Contract Services	ERA Retiree Health	\$ 500	Business	Adjust for Superintendent leave pay out.
Other Contract Services	FICA Payments	\$ 1,550	Business	Adjust for Superintendent leave pay out.
Other Contract Services	Medicare Payments	\$ 363	Business	Adjust for Superintendent leave pay out.
Base Salaries	Supply Assets <\$5,000	\$ 1,000,000	Business	Replace labs and Administrative computers at 14 school sites(3year rotation implementation)
Additional Compensation	Overtime	\$ 27,250	Business	Align non contract pay for overtime payments.
Health/Medical Premiums	Additional Compensation	\$ 3,200	Business	Adjusting estimated to actual.
Health/Medical Premiums	Base Salaries	\$ 23,000	Business	Adjusting estimated to actual.
Health/Medical Premiums	Base Salaries	\$ 10,410	Business	Adjusting estimated to actual.
Base Salaries(2500)	Base Salaries(2400)	\$ 6,820	Business	Adjusting estimated to actual.
Health/Medical Premiums	Base Salaries	\$ 12,770	Business	Adjusting estimated to actual.
Health/Medical Premiums	Education Retirement	\$ 3,800	Business	Adjusting estimated to actual.
Health/Medical Premiums	ERA Retiree Health	\$ 1,500	Business	Adjusting estimated to actual.
Health/Medical Premiums (2400)	Health Medical Premiums(2500)	\$ 20	Business	Adjusting estimated to actual.
Health/Medical Premiums	Library Audio Visual	\$ 11,062	Business	Adjusting estimated to actual.
Legal	Professional Development	\$ 5,000	Business	Adjusting estimated to actual.
Health/Medical Premiums	Overtime	\$ 848	Business	Adjusting estimated to actual.
Health/Medical Premiums	Overtime	\$ 652	Business	Adjusting estimated to actual.
Health/Medical Premiums	Parent Travel	\$ 18	Business	Adjusting estimated to actual.
Health/Medical Premiums	Workers Comp. Emp. Fee	\$ 30	Business	
Total:		\$ 2,703,947		
<u>Teacherage(12000)</u>				
Supply Assets <\$5,000	Base Salaries	\$ 3,000	Business	Adjusting estimated to actual.
Supply Assets <\$5,000	Education Retirement	\$ 300	Business	Adjusting estimated to actual.
Supply Assets <\$5,000	ERA-Retiree Health	\$ 100	Business	Adjusting estimated to actual.

Supply Assets <\$5,000	FICA Payments	\$ 50	Business	Adjusting estimated to actual.
Supply Assets <\$5,000	Medicare Payments	\$ 10	Business	Adjusting estimated to actual.
Total:		\$ 3,460		
<u>Non Budgeted (23022)</u>				
Base Salaries	Additional Compensation	\$ 22,673	Business	Adjusting estimated to actual.
Total:		\$ 22,673		
<u>Title II -A Teacher/Principal Training (24154)</u>				
Workers Comp. Prem	Additional Compensation	\$ 120	Business	Adjusting estimated to actual.
Workers Comp. Prem	ERA-Retiree Health	\$ 4	Business	Adjusting estimated to actual.
Workers Comp. Prem	FICA Payments	\$ 5	Business	Adjusting estimated to actual.
Workers Comp. Prem	Additional Compensation	\$ 1,200	Business	Adjusting estimated to actual.
Education Retirement	Additional Compensation	\$ 260	Business	Adjusting estimated to actual.
Education Retirement	Health/Medical Premiums	\$ 42	Business	Adjusting estimated to actual.
Total:		\$ 1,631		
<u>Johnson O'Malley (25131)</u>				
Software	General Supplies & Materials	\$ 12,860	SSS	Adjusting estimated to actual.
Total:		\$ 12,860		
<u>Title VIII Set Aside(25147)</u>				
Health/Medical Premiums	General Supplies & Materials	\$ 3,000	Business	Nursing supplies.
Additional Compensation	Vision	\$ 10	Business	Adjusting estimated to actual.
Total:		\$ 3,010		
<u>After School Enrichment (27168)</u>				
FICA	Additional Compensation	\$ 597	Business	Adjust estimated budget to actual.
Total:		\$ 597		
<u>GRADS Instruction (28190)</u>				
Supply Assets <\$5,000	Professional Development	\$ 215	SSS	Adjust estimated budget to actual.
Total:		\$ 215		
<u>Capital Improvement (SB-9) Local (31701)</u>				
Supply Assets <\$5,000	General Supplies & Materials	\$ 1,100	Business	Transfer for Tohatchi High to purchase paint for the school.
Supply Assets <\$5,000	M&R Bldg & Grounds (SB9)	\$ 44,119	Business	Adjusting budget to actual .
Total:		\$ 45,219		
<u>Debt Services(41000)</u>				
Debt Serv. Reserve	Bond Principal Payment	\$ 63,971	Business	Allocate funds from reserve for new GO Bond issue payment.
Total:		\$ 63,971		

***4.2019-2020 INITIAL BUDGETS**

1.It is recommended that the following 2019-2020 Initial Budgets be approved.

Fund		24106 Present Budget	Increase	Adjusted Budget	JUSTIFICATION/PURPOSE
Description	IDEA - B	\$ -	\$5,185,496	\$ 5,185,496	2019-2020 Initial Budget(per grant requirement some funds will be allocated to 24115-Private)
Fund		24190 Present Budget	Increase	Adjusted Budget	JUSTIFICATION/PURPOSE
Description	Comprehensive Support & Improvement	\$ -	\$406,754	\$ 406,754	2019-2020 Initial Budget
Fund		24193 Present Budget	Increase	Adjusted Budget	JUSTIFICATION/PURPOSE
Description	Direct Student Services	\$ -	\$29,279	\$ 29,279	2019-2020 Initial Budget
Fund		31400 Present Budget	Increase	Adjusted Budget	JUSTIFICATION/PURPOSE
Description	Special Capital Outlay-State	\$ -	\$712,000	\$ 712,000	2019-2020 Initial Budget

STUDY CIRCLE

1. Public Comment

Andrea Thomas talked about the next years' graduation dates that it be set without changes. She also spoke on this years' graduations, credit hours, athletic fundraising (Booster Club), NMSBA Policy Advisories on emergency and commends Superintendent Hyatt and staff.

2. Superintendent Report

Mike Hyatt reiterated the school district supports cultural education and assured the budget is set for cultural education. Priscilla Manuelito commended the staff in cultural education and administration for our district to be ask to present at the conferences on cultural education, as the NMSBA ask GMCS to present at their conference. There is a call for presenters. Also, request that SFE do a presentation at the next board meeting.

a. Cultural Education

Pauletta White, Paul Long and Sandra Freeland provided a written report to the board and reviewed the report. Kevin Mitchell asked about the curriculum being revise when in prior years we have been asking for a curriculum. The curriculum is based on common core and standards.

3. Board Reports (Meetings, Conventions, Conferences, Training Sessions)

4. Notices and Communication

- a. June 14-15, 2019 ~ School Law Conference (Hotel Albuquerque)
- b. July 4, 2019 ~ Holiday (SSC Closed)
- c. July 11, 2019 ~ K5+ Starts
- d. July 15, 2019 ~ BOE Meeting
- e. August 27, 2019 ~ Board Member Filing of Declaration of Candidacy

NEW BUSINESS

A. Approval of 2019-2020 Operating Budget - ACTION

Jvanna Hanks presented the budget, she worked in collaboration with other departments to provide a budget serving quality education to every student in the district. The Rural population unit replace rural isolation units. We are losing money in some areas however; we are receiving funds from other programs using the revised formulas. The Career Clusters was a success in vocational instruction.

Kevin Mitchell moved and Priscilla Manuelito seconded to approve the Approval of 2019-2020 Operating Budget as presented. Upon roll call vote, motion carried unanimously. (Three board members present and voting: Kevin Mitchell-yes, Priscilla Manuelito-yes, Michael Schaaf-yes)

B. Approval of the written inventory report as required by NMAC 2.20.1.16 - ACTION

Priscilla Manuelito moved and Kevin Mitchell seconded to approve the Approval of the written inventory report as required by NMAC 2.20.1.16 as presented. Upon roll call vote, motion carried unanimously. (Three board members present and voting: Kevin Mitchell-yes, Priscilla Manuelito-yes, Michael Schaaf-yes)

C. Approval of the Per Pupil Expenditure Policy (Adopted under D-2150) - ACTION

Priscilla Manuelito moved and Kevin Mitchell seconded to approve the Approval of the Per Pupil Expenditure Policy (Adopted under D-2150) as presented. Upon roll call vote, motion carried unanimously. (Three board members present and voting: Kevin Mitchell-yes, Priscilla Manuelito-yes, Michael Schaaf-yes)

D. Approval of 2019-20 Special Education Budgets & IDEA B Application - ACTION

John Overheim reviewed the Special Education and IDEA B budget presented for approval.

Board questioned the carry-over amounts this year; some federal programs had just received award letters last week. Parent trainings and monitoring at the local school sites was request. A parent survey-targeting parent IEP meeting was also requested.

Priscilla Manuelito moved and Kevin Mitchell seconded to approve the Approval of 2019-20 Special Education Budgets & IDEA B Application as presented. Upon roll call vote, motion carried unanimously. (Three board members present and voting: Kevin Mitchell-yes, Priscilla Manuelito-yes, Michael Schaaf-yes)

E. Approval of Policy Service Advisory No.166-EBC Emergencies and EBC-RB Emergencies - ACTION

Mike Hyatt reviewed the policy.

Kevin Mitchell moved and Priscilla Manuelito seconded to approve the Approval of Policy Service Advisory No.166-EBC Emergencies and EBC-RB Emergencies as presented. Upon roll call vote, motion carried unanimously. (Three board members present and voting: Kevin Mitchell-yes, Priscilla Manuelito-yes, Michael Schaaf-yes)

F. Approval of Policy Advisory No.183-IKF Graduation Requirements - ACTION

Kevin Mitchell moved and Priscilla Manuelito seconded to approve the Approval of Policy Advisory No.183-IKF Graduation Requirements as presented. Upon roll call vote, motion carried unanimously. (Three board members present and voting: Kevin Mitchell-yes, Priscilla Manuelito-yes, Michael Schaaf-yes)

ADJOURN

There being no further business Priscilla Manuelito moved and Kevin Mitchell seconded the meeting be adjourned. Upon roll call vote, motion carried unanimously. (Three board members present and voting: Kevin Mitchell-yes, Priscilla Manuelito-yes, Michael Schaaf-yes) Meeting adjourned on Monday, June 10, 2019, at 9:05 p.m.

Charles Long, President

Michael Schaaf, Secretary

Recorded by
Joan Nez
June 10, 2019