

## TIPTON COUNTY SCHOOLS

Tipton County Schools supports and encourages a variety of quality educational programs. Students may attend their designated zoned school (based on the address of the legal guardian) or application may be made for Open Enrollment to another school within the school system.

### **Open Enrollment Lottery Procedures & Information**

MAILED or FAXED Applications **ARE NOT ACCEPTED**

#### **Application Process**

- Applications will be accessible on the Tipton County Schools website ([www.tipton-county.com](http://www.tipton-county.com)) at all school locations, and at the Central Office (1580 Highway 51 South Covington, Tennessee 38019) between **May 1 and June 17, 2019 (Monday-Friday 8:00 a.m. – 3:00 p.m.)**.
- All applications must be submitted by **3:00 pm on June 17<sup>th</sup>** to the Central Office (1580 Highway 51 South, Covington, TN 38019).
- Misrepresentation of information or multiple applications will be grounds to invalidate the open enrollment request.

#### **Selection Process**

- Notification of open enrollment status/selection will be mailed by **June 22, 2019**.
- Parents must then register their child on new student registration date (**July 30, 2019**) at the transfer school.

#### **The Lottery Process**

The lottery determines the order in which available slots will be filled. Applications that are received after **June 17, 2019 at 3:00 p.m. will not** be considered. The name, address, and telephone number of each eligible applicant shall be printed on a lottery log for each requested school. Open Enrollment information cards will be placed into a bin by priority level, school, shuffled and then cards will be drawn for the available number of slots at each school. One lottery drawing will be held for all available schools at Brighton High School on **June 19, 2019 at 9:00 a.m.**

#### **Parent's Notice of Acceptance**

The parent/guardian will sign a written notice of the decision to accept the open enrollment slot during new student registration on **July 30, 2019**.

If there are other questions regarding open enrollment, please contact Charlotte Fisher at 901-476-7148.

**Applications will be accepted Monday – Friday, June 3-17, 2019,  
8:00 am - 3:00 pm at the Central Office location only.**