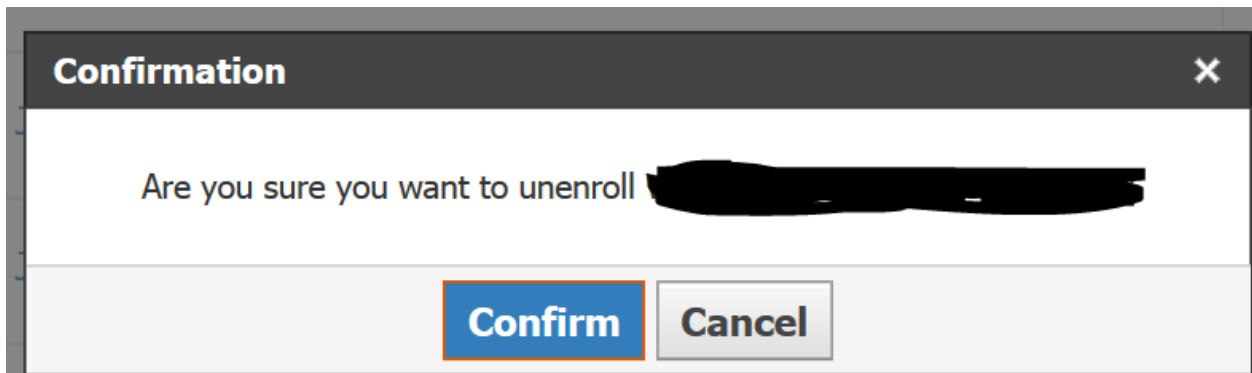


HOW TO UNENROLL STUDENTS FROM A COURSE

Click on **Members** and then click on the Gear across from the name of the student that you need to unenroll. A confirmation window will appear. Just click Confirm.



Use the Add Members Button

1. Select the Members tab in the left menu.
2. Click on the Add Members button.
3. Select the member(s) you'd like to enroll into the course. You will see a selected count in the upper right corner. You can also search or browse for each user without affecting previously selected members.
4. Click **Add Members** to finish.



Add Members ✕

Type the name of someone 🔍 Charles Maclay Middle School - 8228 All Selected (0)

[Send Access Code Via Email](#) ?

Add Members

