

**PUPIL TRANSPORTATION COOPERATIVE
BOARD OF DIRECTORS
December 14, 2017
Location: Whittier Union High School District
BOARD MEETING MINUTES**

9:00 A.M.

Roll Call - Present:

Board President	- Mr. Manny Correa, Little Lake City School District
Vice President	- Mr. Douglas McMasters, Los Nietos School District
Board Member (ALT)	- Ms. Lily Huntenburg, El Rancho Unified School District
Board Member	- Mr. Jonathan Barth, East Whittier City School District
Board Member	- Mr. Mark Keriakous, South Whittier School District
Board Member	- Mr. Jon McNeil, Whittier City School District
Board Member	- Dr. Monica Oviedo, Whittier Union High School District

Roll Call – Absent:

STAFF MEMBERS PRESENT:

Mr. Steve Bui, Executive Director
Ms. Joanne Gallegos, Manager of Fiscal Services
Ms. Dana L. Williams, Administrative Secretary
Ms. Carina Lazcano, Operations Manager

STAFF MEMBERS ABSENT:

GUESTS: Daphne Liu – Auditor, Sal Holguin – AALRR, Cheryl Plotkin – ERUSD, Brian Lawler, Cynthia Sanchez, Chapter 727 CEA President, Erica Ortiz, Margie Gonzalez, Mechelle Gallegos, Bill Cooper, Maria Elena Scott, Minerva Nunez, Eileen Murillo, Beatrice Ruelas, Imelda Gallarzo, Mary Couse, Kenia Sanchez, Raquel Esparza, Jennifer Melendez, Ruth Johnson, Michael McCormick, Gina Manriquez, Yvonne Braddy, and Mayra Balogh.

I. CALL TO ORDER

A. Roll Call

Mr. Correa called the meeting to order at 9:03 a.m.

B. Mr. McMasters led the Pledge of Allegiance.

ADOPTION OF AGENDA

A. December 14, 2017

A motion to adopt the December 14, 2017 agenda was made by Dr. Oviedo seconded by Mr. McNeil, and unanimously approved by all present. **Motion carried all in favor 6 to 0.**

III. APPROVAL OF MINUTES

A. November 9, 2017 – Regular & Closed Sessions

A motion to approve the November 9, 2017 Board Meeting minutes was made by Mr. Keriakous, seconded by Mr. McMasters, and unanimously approved by all present. **Motion carried all in favor 6 to 0. One abstention from Mr. McNeil.**

B. December 8, 2017 – Special Board Session

A motion to approve the December 8, 2017 Board Meeting minutes was made by Mr. McMasters, seconded by Mr. McNeil, and unanimously approved by all present. **Motion carried all in favor 6 to 0.**

IV. PUBLIC COMMENTS

Any person who wishes to address an item on the agenda may do so at this time. Comments or suggestions from visitors are restricted to items appearing on the agenda and are limited to three (3) minutes. A Public Comment Card/Speaker Slip must be completed by the Board Secretary and received prior the start of the meeting in order to make a comment.

Cynthia Sanchez, Chapter 727 CEA President stated that Mr. Bill Cooper was the new president elect for the union. She stated that the Board would still see her around because she has 10 grandchildren in the Districts. She thanked everyone for the opportunity to serve. She thanked Mr. Bui for the 2017-18 negotiation agreement. She encourages everyone to be patient with the transition. She concluded by stating that she worked for a charter service for eight years in the office. She advised the Board that they would not find the same type of dedication and personalization to the students from a charter service as they do from PTC employees. She appealed for the Districts to change their minds.

Eileen Murillo stated that she was in the nursing field and learned a great deal about tragedy. She shared that she loves working with the parents, kids, and co-workers. It makes her sad that she and her co-workers might be out of a job because she really loves doing it. She encouraged drivers to hold on to before coming to a judgment. She told the Board that the Agency has an amazing group of drivers and asked Whittier to reconsider withdrawing. She concluded by stating she would hope for the best.

Bill Cooper, Heavy Duty Mechanic stated before making his public comment that he had appealed to three of the Board members - Mr. McMasters, Mr. McNeil, and Mr. Keriakous - about not pulling out of the Cooperative. Mr. Cooper stated that he was the new president elect and will be inducted in January 2018. Mr. Cooper stated that there was no way to curb what WUHSD is going to do. He suggested that the drivers affect commerce by not purchasing in Whittier, Pico Rivera and cities the Cooperative serves. He suggested the parents who protested the withdrawals use sick days and pull their kids out of school, and have rallies. He stated that outsourcing to charter companies will not be the better solution. He concluded that everyone should try to work together to not have to come to negative strategies.

Beatrice Ruelas, Bus Driver stated that she and other drivers have a lot of love for the kids. Quality time is personal with the kids. She stated that her relationship with the students extends past the bus. She sees kids in the community and they recognize her. She shared a story regarding a student that she helped with her shoe laces. She says that she learns more from the kids than adults. Drivers set the pace for the day. Structure is what the drivers put into the students. She said she has the faith to move forward. Sometimes we have to go to rock bottom so we can all come back up together. This tragedy is helping us to see what we have.

V. CONSENT CALENDAR

These consent calendar items are expected to be routine and non-controversial. They will be acted upon by the Board as one item without discussion. If any Board Member requests an item be removed from the Consent Calendar, it will be taken up in order indicated on the agenda.

1. Approval of Personnel Report (1718-06)
 - a. Ratification of Approval for Change of Status
 - b. Ratification of Approval for Employment
 - c. Ratification of Approval for Resignation/Termination of Employment
2. Ratification of Approval of Purchase Order numbers **38249** through **38360** in the amount of **\$250,255.79** for the month of **November 2017**.
3. Ratification of Approval of Warrant Register Report for warrants issued from the General Fund in the amount of **\$426,757.28** for the month of **November 2017** as presented.
4. Ratification of Approval of Payroll Register Report for the period of **November 2017** in the amount of **\$563,106.09**, as presented.
5. Approval of Budget adjustment to 2017/2018 beginning balance for the difference between the estimated actuals and the unaudited actuals in the General Fund (01.0) and Equipment Fund (15.0) for the 2016/2017 Fiscal Year.
6. Approval of Budget Adjustment in support of the First Interim Report.

A motion to approve the Consent Calendar was made by Mr. Keriakous, seconded by Dr. Oviedo, and unanimously approved by all present. **Motion carried all in favor 6 to 0.**

VI. ACTION ITEMS / ATTACHMENTS/ UNDER SEPARATE COVER

- A. Approval to accept the Audit Report for Fiscal Year ending June 30, 2017. Presentation given by a representative of Clifton Allen Larson, LLP

A motion to approve the Audit Report was made by Mr. McNeil, seconded by Mr. McMasters, and unanimously approved by all present. **Motion carried all in favor 7 to 0.**

- B. Approval of Positive Certification for the First Interim Report as of October 31, 2017.

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A motion to approve the Positive Certification for the First Interim Report was made by Mr. McNeil, seconded by Mr. McMasters, and unanimously approved by all present. **Motion carried all in favor 6 to 0.**

- C. Approval of appointment of Mr. Jonathan Barth, Assistant Superintendent of Business Services as East Whittier City School District's voting representative to the governing Board of the Pupil Transportation Cooperative.

A motion to approve the appointment of Mr. Jonathan Barth, Assistant Superintendent of Business Services as East Whittier City School District's voting representative was made by McMasters, seconded by Dr. Oviedo, and unanimously approved by all present. **Motion carried all in favor 6 to 0.**

VII. CLOSED SESSION

- A. Personnel: Public Employee Discipline / Dismissal / Release
- B. Vernon Kinder vs. Pupil Transportation Cooperative, Case No: BC607966
- C. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION: Significant exposure to litigation pursuant to subdivision (d)(2) and (e) of section 54956.9.
(3 Cases)

A motion to convene into Closed Session at 9:35 a.m. was made by Mr. McMasters, and seconded by Mr. Keriakous, and unanimously approved by all present. **Motion carried all in favor 7 to 0.**

VIII. RECONVENE TO OPEN SESSION

The Board reconvened to Open Session at 11:26 a.m.

No Action taken.

IX. DISCUSSION ITEMS

None

X. DIRECTOR'S REPORT

Mr. Bui wished everyone Merry Christmas and a Happy New Year.

XI. BOARD MEMBERS' REPORT

*Mr. Keriakous wished everyone a Merry Christmas.*Dr.Oviedo stated that she appreciated the public comments from Cynthia Sanchez, Eileen Murillo, and Beatrice Ruelas. She wished everyone Merry Christmas and Happy New Year. *Ms. Huntenburg also wished everyone

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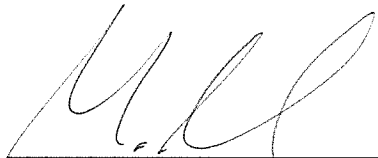
Happy Holidays and Happy New Year. *Mr. McMasters stated that his District also will be submitting an intent to withdraw letter. He also wished everyone a Merry Christmas & Happy Holidays. * Mr. Correa stated that he will be submitting letters of intent to withdraw from East Whittier, Little Lake, and El Rancho School Districts.

XII. CORRESPONDENCE

None

XIII. ADJOURNMENT

Motion adjourn the meeting at 11:30 a.m. to **Thursday, January 1, 2018 @ 9:00 a.m.** at Whittier Union High School District's Board Room for the Regular and Closed Session was made by Dr. Oviedo, seconded by Mr. McMasters, and unanimously approved by all present. **Motion carried all in favor 5 to 0.**



Manny Correa, President

1/1/18

Date