



BIG LAGOON UNION SCHOOL DISTRICT
Board of Trustees
February 21, 2019 4:30 pm
MINUTES

1. OPENING OF MEETING

1.1 Call to Order

The meeting was called to order at 4:40 pm.

Members present: President Dana Margolis; Clerk Jackie Tidwell; Trustees KC Allen, Carol Brainerd, Julie Jewell; Superintendent Jennifer Glueck

1.2 Approval of Agenda

Item 6.3.3 Administrative Regulation 3516.3 "Earthquake Emergency Procedure System" was removed.

Item 6.3.4 AR 5131 "Conduct" was removed.

Item 6.3.4 AR 5144.4 "Suspension/Expulsion" was added.

Approval of the Agenda, including the Consent Agenda was moved by Jackie, seconded by Carol. 5-0.

2. PUBLIC COMMENT

This is an opportunity for members of the public to make comments. The Board does not answer questions or take action during this time. In the case of numerous requests to address the same subject, the Board may select representatives to speak on each item. Proper decorum is required at all times. Speakers will be required to step down for improper language or if improper topics or closed session items are discussed. Once Public Comment is complete, members of the public may observe proceedings but may not address the Board.

Sophia McMillin (parent, classified employee) provided oral comments regarding the classroom configuration for 2019-2020. She stated that she supports the third grade students being placed in the primary grades classroom. She attested to the effectiveness of the classroom teacher, Rebecca Lawrence, and support the addition to an instructional aide to the classroom. Sophia also made comments in favor of increasing the staffing in the office.

Rebecca Lawrence (primary grades teacher) made comments in favor of the third graders being in the primary grades classroom. She also made comments that favor increasing the staffing to the office.

3. CONSENT AGENDA

3.1 Action on Board Minutes (1/22/19)

Recommendation to Approve

3.2 Action of Warrants (January 2019)

Recommendation to Approve

4. REPORTS/INFORMATION ITEMS

4.1 Superintendent Report

The Superintendent provided a written report.



4.2 Staff Reports

4.3 Effective Governance

The Superintendent reviewed the guidelines for Board meeting procedures, including public comment and open and closed sessions.

5. BUSINESS and LOCAL CONTROL

5.1 Local Control Accountability Plan (LCAP)

Informational update

5.2 Approval of Second Interim Budget Report

Recommendation to Approve

Approval of the Second Interim Budget Report was moved by KC, seconded by Carol. 5-0.

6. ADMINISTRATION and POLICY

6.1 Form 700 Statement of Economic Interests

All Trustees and the Superintendent filled in the annual requirement, Form 700.

6.2 Comprehensive School Safety Plan

Informational update

The policies and regulations that are contained in the Safety Plan are set to be approved this meeting and the Safety Plan will be brought to the Board for approval at the March meeting.

6.3 Updated Board Policies

Recommendation to Approve

- | | | | |
|------------------|-------------------|---------------|--|
| 6.3.1 | 0450 | BP and AR | Comprehensive Safety Plan |
| 6.3.2 | 3516 | BP and AR | Emergencies and Disaster Preparedness Plan |
| 6.3.3 | 3516.3 | AR | Earthquake Emergency Procedure System |
| 6.3.4 | 5131 | BP and AR | Conduct |
| 6.3.5 | 5131.2 | BP | Bullying |
| 6.3.6 | 5132 | BP and AR | Dress Code |
| 6.3.7 | 5144 | BP and AR | Discipline |
| 6.3.8 | 5144.4 | BP and AR | Suspension/Expulsion |
| 6.3.9 | 5145.3 | BP and AR | Nondiscrimination/Harassment |
| 6.3.10 | 5145.7 | BP and AR | Sexual Harassment |

*The text in BP 5132 was changed from "A student who violates these standards shall be subject to appropriate **disciplinary action**" to "appropriate **response from school personnel**."*

*The text in AR 5132 was changed from "Hair shall be clean and **neatly groomed**" to "**well groomed**."*

The Board discussed the omission of the requirement that hats be removed when students are indoors. The decision was to leave this specificity out of the policy and allow school personnel to address the use of hat indoors on an individual basis. There are other policies which allow school personnel to require that students remove hats if the hats contain offensive language or are in any way a distraction to the learning environment.



Approval of the Board Policies and Administrative Regulations, with the above noted changes, was moved by Carol, seconded by Jackie. 5-0.

7. INSTRUCTION and STUDENT SERVICES

7.1 Low-Performing Students Block Grant Plan Recommendation to approve
Approval of the L-PSBG plan was moved by Carol, seconded by Julie. 5-0.

7.2 2019-2020 Calendar and Bell Schedule Informational Update
The Superintendent presented the draft calendar which has a student start date on Thursday, August 22. The calendar was presented to the staff and was supported by most and unanimously by the instructional staff. This will allow for the calendar to have two school closure days for professional development and/or teaming days.
The Bell schedule allows for early dismissal time of 1:00 on Mondays. It extends the instructional day by 15 minutes for grades 4 – 8 to meet the minimum required instructional minutes. This schedule allows for maximum collaboration time between instructional and non-instructional staff. Families were surveyed regarding a 1:15 dismissal on Mondays. All respondents stated that the 1:15 dismissal time would not cause any hardship. The Superintendent will communicate with families to be sure that the 15-minute adjustment will not cause hardship.
The auditor at May, Abrahamsen, and Barsanti reviewed the draft Calendar and Bell Schedule and approved them in meeting instructional minutes and minimum number of school days (180 instructional days).

7.3 2019-2020 projected enrollment and classroom configurations Discussion
The Superintendent Report informed the Board of the projected enrollment for 2019-2020 (16 students in TK-3; 5 students in 4th- 8th).

The Board discussed the need to best meet the educational needs of the students. The options for classroom configurations are:

- 1. Maintain the current configuration of TK-3rd and 4th -8th.*
- 2. Maintain the current configuration and place an instructional aide in the primary grades classroom.*
- 3. Have a configuration of TK-2nd and 3rd- 8th.*
- 4. Have a schedule so that the 3rd graders move between the two classrooms, placing them in the classroom for each subject that best meets their academic needs.*
- 5. The same as above (#4) with an instructional aide that moves with the third graders to support them in the different classrooms.*



8. FACILITIES and TRANSPORTATION

8.1 Rental of classroom to private pre-school

Informational Update

The specific pre-school teacher who looked at our facility is no longer interested (he will continue offering home daycare in another town). The Superintendent is waiting for a response from the owner of Stepping Stones (in Arcata) to see if she is still interested in opening a satellite site at Big Lagoon School, or if that will not move forward without the teacher.

9. COMMUNITY and CORRESPONDENCE

CSBA has an election for the Region 1 representative (Del Norte and Humboldt Counties). The Board supports the unchallenged candidate on the ballot.

10. CLOSED SESSION

10.1 Interdistrict Attendance Transfer Agreements

10.2 Personnel: Discipline, Dismissal, Release (Government Code section 54957)

10.3 Conference with Labor Negotiator

Agent Negotiator: Orick School District

Unrepresented Employee: Jennifer Glueck

11. RECONVENE TO OPEN SESSION

Report out on any action taken in closed session

12. FUTURE AGENDA ITEMS

Next meeting- March 12, 2019

13. ANNOUNCEMENTS

At the Redwood District Arts & Crafts Competition, Big Lagoon School had one student awarded first place, two students awarded second place, three honorable mentions, and one staff awarded two first place ribbons!

Student Art will be displayed at the Westhaven Center for the Arts.

14. ADJOURNMENT

The meeting adjourned at 7:30 pm