



School Site Council (SSC)

Agenda

TITLE I SCHOOL

School Name: Monterey Heights Elementary School

Principal: Donna Willson

SSC Chair: Frances Romero

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| Meeting Date: 10/09/2018 | Meeting Location: MHES Room 5 |
| Starting Time: 3:00 pm | Ending Time: 4:00 pm |

Participants: Elected SSC Council Members. All staff, parents and members of the public invited.

| Item/Time Limit | Actions Requested | Person Responsible |
|--|---|-----------------------------|
| 1. Call to Order/Welcome (1 minute) | | Chairperson/Co-Chair |
| 2. Roll Call (1 minute) | | Secretary |
| 3. Review Norms (1 min.) | | Chairperson/co-Chair |
| 4. Approval of Agenda and Minutes (5 min) | | Secretary |
| 5. New Business <ul style="list-style-type: none"> ● Ballots results ● Update SSC Member roster ● Review and Edit SSC bylaws ● Field trips ● Benchmark Implementation Update (40 min) | Field Trips: Site budget will be able to fund approx \$100 for field trips per grade level | Principal |
| 6. Announcements <ul style="list-style-type: none"> ● Walk to School Event 10/10 ● Red Ribbon Week 10/22-10/26 ● Harvest Fest 10/26 | | Principal |
| 8. Adjournment | | |
| Next meeting is : Tuesday November 13th | | |

| NORMS/NORMAS | |
|--|--|
| Be punctual/ Se puntual Be prepared/Ven preparado Stay within topic/ Mantente en el tema Confidentiality/Confidencialidad | Cell phones off/Celular apagado No interruptions/ No interrupciones Agree in consensus/Estar de acuerdo en consenso Stay on time/Mantenerse en el horario |

Send completed Agenda/Minutes and sign-in sheet to Victoria Vega.