

**SANGAMON AREA SPECIAL EDUCATION DISTRICT
BOARD MEETING**

2500 Taylor Avenue
Springfield, IL 62703

October 9, 2018
9:00 a.m.

I. Roll Call

Mr. Brue called the meeting to order at 9:00 a.m. Roll call was taken:

Members Present: Dr. Goble, Mr. Heavner, Mr. Alexander, Mr. Runge, Mr. Brue, Mr. Polanin, Ms. Larson, Mr. Reedy

Members Absent: Mr. Page, Dr. Laird, Mr. Root, Dr. Ehrman, Mr. DePatis

Also Present: Mr. Strawn, Ms. Assalley, Ms. Williams, Ms. Horn

II. Closed Session

The meeting adjourned to Closed Session at 9:00 a.m. after passage of a motion by Mr. Heavner, seconded by Mr. Reedy. The motion passed with an 8:0 roll call approval.

III. Director's Report

A. Non-Certified employee request for extended Medical Leave

Mr. Strawn notified the Board that this request has been rescinded as the employee has resigned.

B. Potential termination of non-certified employee

Mr. Strawn notified the Board that this issue is no longer in question as the employee has resigned.

C. Discuss/Approve FY18 Audit

Mr. Strawn informed the Board that SASED just received the draft FY 2018 Audit copy and has not had the opportunity to review before Board approval. Mr. Strawn notified the Board that SASED was aware and in agreement of one finding of noncompliance with regard to uniform guidance rules pertaining to small purchases. SASED will seek an extension of the due date of the AFR to the ROE.

D. 1st Reading of proposed changes to Board Policy, Article 4F

Mr. Strawn informed the Board that due to the impending finding of non-compliance that SASED is to formally receive regarding uniform guidance rules pertaining to small purchases, SASED has recommended changes to the policy manual to outline procedures for small purchases both with the use of IDEA funds

as well as with Educational funds. Some of the changes include, ensuring that at least two quotes were obtained when pricing items, attaching all documentation to the purchase order request and, if applicable, documentation of the reason why two price quotes could not be obtained.

E. Certified Staff Member Retirement Notice

Mr. Strawn notified the Board that our certified Vision Itinerant has requested to retire at the end of the 2022-2023 school year. The staff person is eligible for the five percent yearly retirement incentive. Ms. Larson made the motion to accept the retirement request, seconded by Mr. Alexander. The motion was approved on an 8:0 roll call vote.

F. Flow-Through Updates

ISBE has notified Districts and Special Education Cooperatives that starting with fiscal year 2020, all IDEA Flow-Through and IDEA Preschool funds will now flow directly to the districts versus coming through the Special Education Cooperatives. SASSED has been working with ISBE on how this change will take place and what measures need to be put in place to facilitate this process. Areas of concern that have been raised with ISBE include the use of carryover funds in the beginning of the fiscal year and unexpended grant funds at the end of the fiscal year. SASSED is required at the end of the current fiscal year to determine how any leftover funds will be distributed to the districts. This money will then become each district's carry-over funds. The carryover funds will have to be expended before the district even touches their grant allotment. This could cause a potential impact to the districts being able to expend all of these funds as it appears at this time to be close to nine hundred thousand dollars in left over IDEA flow-through funds being disseminated back to districts. The recommendation was made for this current fiscal year to look at any further improvements SASSED needs to make to the building, including connecting to the city sewer system as well as upgrading the SASSED parking lot to accommodate the busses in order to spend down the left over IDEA funding. SASSED would also like to see if there are any in-district needs that can be met with these funds. The recommendation was also made to have Ms. Williams continue to handle the district's individual grant submissions and reporting requirements.

G. SASSED Central Report

SASSED Central's current enrollment is seventy-nine students with one student set to transition back to district before the end of the first semester. SASSED Central currently has six students from the Chatham school district, with one student being an elementary student. Ms. Horn informed the Special Education Director at Chatham that with the limited availability of elementary placements, if a member district needs to place a student, the Chatham student would have to be sent back to district.

SASSED Central also held their first Trauma Informed Training and has since developed a Trauma Committee to look at ways they can implement these techniques. A second in-service day is scheduled in January 2019, and they would

like to do a second trauma training during this time. Subsequent to these two trainings, SASSED Central would be considered a Trauma Informed School. The recommendation was made to include any in-district staff that could benefit from this training. Ms. Horn also stated that she would track the instances of restraints and ITOs and compare them to last year to see if this training results in a reduction in these instances.

IV. Consent Agenda

The Consent Agenda contains approval of minutes from the regular session on September 11, 2018 and approval and sealing of executive session minutes from that date. The Agenda also contains Financial Reports, Bills Payable and a Personnel Report, indicating the hiring of Rebecca Williamson to a certified staff position as well as the resignation of Jayne Bertoglio from a certified staff position. The report also includes the hiring of Patience Cheneyon, Jamie Drury, Kristin Walker and Ronnie Wilson, to non-certified staff positions, and the resignation of Shelia Karrick from a non-certified position. Mr. Heavner made the motion to approve the Consent Agenda, seconded by Dr. Goble. The motion carried on an 8:0 roll call vote.

V. Other Business

Mr. Strawn informed the Board that on October 17th, SASSED will be holding another Administrator's Academy with Brandon Wright. SASSED has opened this up to other districts this year. Mr. Strawn will resend the link to districts for staff to register. The meeting will be held out at CACC. Lunch will be provided.


VI. Recognition of Visitors

Shelly Nicholson

VII. Adjournment

Mr. Polanin made the motion to adjourn at 9:44 a.m., seconded by Mr. Alexander. The motion carried 8:0.


Mr. Matt Brue, Chairman


Mr. Darren Root, Secretary
Dr. Adam Ehrman, Vice Chairman