



DISCOVERY CHARTER SCHOOL BOARD OF DIRECTORS

REGULAR MEETING OF THE BOARD OF DIRECTORS DISCOVERY CHARTER SCHOOL

Discovery Phoenix, Room 2 - 4021 Teale Ave, San Jose CA
Tuesday, October 16, 2018

Minutes (Revised)

I. CALL TO ORDER

- A. President Spieler called the meeting to order at 6:38 P.M.
- B. President Spieler established the existence of a quorum, with the following members present: Ms. Eagle, Mr. Foisie, Ms. Lee, Ms. Sanchez, and Mr. Spieler
- C. The agenda was approved as submitted. Motion by Ms. Sanchez, Second by Mr. Foise, Aye: Ms. Eagle, Mr. Foisie, Ms. Lee, Ms. Sanchez, Mr. Spieler
- D. The Pledge of Allegiance was led by Mr. Spieler

II. CLOSED SESSION

- Proposed MOU with Moreland School District (Government Code section 54956.8)
- Potential litigation (1 case - GCS 54956.9)
 - (2 cases)

III. OPEN SESSION 7:15PM

A. PUBLIC COMMENTS

This portion of the meeting is set aside for members of the audience to make comments or raise issues that are not specifically on the agenda or those items that are on the agenda. These presentations are limited to three (3) minutes per person and the total time allotted to non-agenda items will not exceed fifteen (15) minutes

- Sinead Dyer: Field Trip Coordinators are struggling to get parent drivers, not coming into volunteer jobs, or volunteering at events like Fall Festival. Reliable parents will be burnt out (covering extra shifts). Lower parent participation may contribute to low community building.
- Jennie Brown, Lead CC and Brooke Brooks: low parent participation this year, compared to previous years. 13 not participating, exceptions, and not in the classroom.

IV. REPORTS

- A. Report on Closed Session: Discussed MOU School District, Potential Litigation
- B. Student Council Report, President Dina, 8th Grade: Focusing on Environmental Awareness, Campus Beautification, Spirit Week Environmental Theme, Hoping to fix locks to the bathroom.
- C. Staff Round Table: Visual Learning Group
Colleen Lewis 7th Grade, Jenna Bryon 2nd/3rd Grade, Jennie Hare 6th Grade led Visual Learning techniques with doodling and art. They shared with the board how staff can use visual note taking around curriculum. They brought examples and lessons, including how their work was shared in the new book by Susan Daniels: Visual Learning and Teaching: An Essential Guide for Educators K-8
- D. PSC Report Phoenix Campus
Pooja Chopra and Karen Yorn, PSC Phoenix Co-Presidents –
- New Parent Training had 134 parents attended, 103 Positive Training attended. Next year they are hoping to have 2 separate options for weekend training, as well as a PSC Coffee event for next year.
 - Back to school picnic and Tie dye was well-attended, with money back from Kona Ice. Possibly have a lunch truck option next year.
 - Began the gathering sponsorships for the School Directory
 - Laura Davis, Recess and Curb Lead is sending weekly emails with positive messaging.
 - Upcoming: Fall Festival Oct 20, NEW: Taste of Discovery, shopping bag, free for teachers
 - Donuts w/ Debby: Oct 27
 - Upcoming Restaurant Nights
 - Scholastic Book Fair and collecting books for donation
- Jennie Brown, Lead CC –
- On scheduling parents: most difficult year to schedule to date. Families new to Discovery, not all knowing the process, with messaging from the website, and complaining to the administration. Misunderstanding of scheduling committee “working with parents’ schedules”, being able to volunteer outside school hours or on weekends, meanwhile teachers may be struggling. Wording on the website or at orientation may need to be clearer.
 - Brooke Brooks said DCS Ranked number 2 for charter school, marketing may need to show that DCS is doing well because of parent involvement, while another benefit to that is getting a glimpse into your child’s world. Language or marketing may be needed, according to County requirements
 - Jennie and Brooke will report back to the board at a later date.
- E. Superintendent/Phoenix Campus Director Report
Debby Perry –
- Working with new programs and systems, county audit. Debby and Miki coming up with both schools ideas: t-shirt and picnic, more events to talk about. Connecting with similar DCS-like schools in Los Angeles, schools like in the documentary, “August to June”.

- Payroll is twice a monthly. Will soon be using Paylocity, to turn in hours online. Debby is now in training for it. Going live in December, starting in November. Streamlining from paper.
 - Staff Development Day: Team building bike day donated to Boys & Girls Club. Next Staff Development Day will be discussing differentiation. School library to be more accessible to all students for more middle school students.
 - Falcon teachers observed Phoenix teachers on campus during their last school break.
 - Next Development Day is in the Spring, Discovery and Falcon together.
 - Working with Phoenix Student Council on finding solutions to fixing the bathroom, Mobile Modular will fix and President Dina to help with students on messaging.
- F. Falcon Campus Director Report (Miki Walker)
- October Break: Box City, lots of feedback from the whole community. Good feedback from parents. Prep work done with neighbors. Cleanup went well. Originally a possible Saturday workday, but not needed this time.
 - Parents in the classroom: New teachers were excited with parent participation
 - Last Wednesday, 2-8th grade teachers are working on reading assessment, online platform Reading Inventory (SRI), implemented NOVARE
 - Campus Campout: 275 signed up, 200 came not all stayed over, but still participated
- G. Financial Report (EdTec) Crystal
- Homeschool is word of mouth, but good revenue.
 - Crystal suggesting to come at the end of the year, but also November and December. Already scheduled for March and May and June.

V. ACTION / DISCUSSION / INFORMATION ITEMS

- A. Act to approve MOU with Moreland School District. Negotiations from the last couple years. Motion: Ms. Eagle, Second: Ms. Lee, Aye: Ms. Eagle, Mr. Foisie, Ms. Lee, Ms. Sanchez, Mr. Spieler
- B. Enrollment update & Fund Drive (Debby Perry): Both schools working on empty spots. Fund Drive 31% Falcon. Phoenix Team is working on Fund Drive 30%. Hard push during Giving Tuesday in November.
- C. Charter Renewal Phoenix – Progress (Debby Perry): Staff is meeting for the addendum, Life of the Kindergartner, Life of the 6th Grader. Waiting for County to come up with the new matrix.
- D. Creation of committee to evaluate extended care scholarships: Ian for Chair would like to create a board committee with members involved with Extended Care for guidance. Only board members, fact finding and policy. Members will include: Ms. Eagle, Mr. Foisie, Ms. Lee, Ms. Sanchez, Mr. Spieler. Motion to create committee: Mr. Spieler, Second: Ms. Sanchez, Aye: Ms. Eagle, Mr. Foisie, Ms. Lee, Ms. Sanchez, Mr. Spieler
- E. Act to approve changes to Social Media Policy: Board Policy Number 181016.1 Motion to approve: Ms. Sanchez, Second: Ms. Eagle, Aye: Ms. Eagle, Ms. Lee, Ms. Sanchez, Mr. Spieler, Nay: Mr. Foisie.
Debby will update policy, and Miki and Debby to draft form to send to teachers.

- F. Pulled Item for 9/22/2018 Regular Board Meeting: Date was incorrect, updated the agenda with the correct date “9/20/2018”, Motion: Ms. Eagle, Second: Ms. Sanchez, Aye: Ms. Eagle, Mr. Foisie, Ms. Lee, Ms. Sanchez, Mr. Spieler
- G. Pulled Item from Special Meeting 9/27/2018: Word “Agenda” corrected with “Minutes”, Times recorded were changed from “Min” to “PM.” Motion: Ms. Eagle, Second: Mr. Foisie, Aye: Ms. Eagle, Mr. Foisie, Ms. Lee, Ms. Sanchez, Mr. Spieler

VI. APPROVAL OF CONSENT CALENDAR (ACTION)

These agenda items are considered routine and will be approved in one action without discussion. If a Board member requests that an item be removed from the Consent Calendar or a citizen wishes to speak to an item, the item will be considered under Action Items.

VII. BOARD MEMBERS’ REPORTS / CORRESPONDENCE / BOARD OPERATIONS / RECOGNITION

This is an opportunity for Board members to address activities, correspondence, and operations and to acknowledge or recognize specific programs, activities, or personnel.

- A. Board Operations: Barb made mention that staggering board members is good for the board. Gladly to remind webmaster to update website calendars.
- B. Reports: Committees/Correspondence/Activities:
 - Board Finance Committee: Mr. Foisie, Chair. Ms. Sanchez, Ms. Perry, and other possible members of the community.
 - Christiana, suggested joining Discovery Experience and Diversity under Strategic Plan, but the Board concluded that those two committees have different objectives.
 - Gladly attended Falcon Box City and was impressed by the creativity of the whole community. She enjoyed herself!
- C. Board Calendar: Due to a possible overnight field trip chaperone opportunity, the Board considered moving meeting to November 8, 6:30pm, Thursday, 7th 7pm, Wednesday as a backup, 3rd back to 13th.
- D. Future Agenda Items: Parent Participation

VIII. ADJOURN

- The board adjourned at 9:37 PM.