

GORDON COOPER TECHNOLOGY CENTER  
BOARD OF EDUCATION  
REGULAR SCHEDULED MEETING  
BOARD ROOM – ADMINISTRATION BUILDING  
ONE JOHN C. BRUTON BLVD.  
SHAWNEE, OKLAHOMA  
MARCH 12, 2019

NOTE: The board may discuss, make motions and vote upon all matters appearing on the agenda, such votes may be to adopt, reject, table, reaffirm, rescind, amend, modify or take no action on any agenda matter.

Members of the public who wish to address the Board of Education during the public comments agenda item must sign up prior to the start of the meeting. Pursuant to policy, comments are limited to three minutes and may only address agenda items for this board meeting. The Board will not respond to any comments and will not answer any questions.

1. Call to order, roll call, and establish a quorum.
2. Motion, discussion and vote to make the agenda an official part of the minutes and to certify that the agenda was posted by the Superintendent 24 hours prior to the meeting in the lobby of the Administration Building, and at the northwest entrance to the Administration Building.
3. Administer the Oath of Office for Zone 1 Board Member.
4. Consideration and discussion to take nominations for and vote to elect the following Board of Education officers:
  - President -
  - Vice President -
  - Clerk -
  - Deputy Clerk -
5. Motion, discussion and vote to approve or not to approve the minutes of February 12, 2019 board meeting.
6. Reports to the Board from the Superintendent and Staff.
  - Next Scheduled Board Meeting–April 16, 2019
  - Spring Break – March 18-22, 2019 (campus closed March 21-22, 2019)
  - Graduation – May 22, 2019 @ 1:00 p.m., Firelake Arena, Shawnee
  - Superintendent’s Update
7. Comments from the Public
8. Discussion and update regarding Public Safety Center.

9. Motion, discussion and vote to approve or not to approve the following out of state travel request.

**FIRST Robotics Championship – Houston, Texas - April 15-21, 2019**

Aaron Bushong, PEA Instructor      Jamie Crouch, PEA Instructor  
 Roger Farris, PEA Supervisor      David Hoffmeier, Robotics Mentor  
 Sue Ellen Frerichs, PEA Instructor

**Accreditcon – Louisville, Kentucky - May 30, 2019 – June 2, 2019**

Rusty Gilpin, Certified Programs Health Coordinator  
 Curtis Rhodes, Paramedic Instructor

10. Motion, discussion and vote to approve or not to approve the following list of items as surplus.

Items will be disposed of in accordance with policy DP-110-A1.

DESCRIPTION	QTY	PROG	GCTC#	SERIAL#	CONDITION
Misc. Computer Equipment (UPS, DVD/VHS, Router, Wireless, Switches, Projector Mount, Headset, Speakers, Cables, Video Switcher, Mini PC, Monitor, UPS, Printer, PTZ System & Camera)	2 Lots	IT	N/A	N/A	Outdated/Not Working
Misc. Curriculum (Books- MS Office, Word, Powerpoint, Excel, Adobe Illustrator, Quickbooks, Economic Education, Law of Business, Outlook, Computer Accounting, Financial Fitness, Tour of Windows DVD, Vita/Tee, Business Ethics)	7 Boxes	BET	N/A	N/A	Outdated/ Used
Misc. Curriculum (Workbooks- The Human Body in Health & Wellness, Hartman's Nursing Asst. Care )	7 Boxes	HCC-Seminole	N/A	N/A	Used/Poor
Printer- HP Laserjet 1022	1	HCC-Seminole	N/A	N/A	Used/Poor
Tool- Trim Saw 5 3/8" 18V DC 3200 RPM	1	CMT	330-2501-104	335883	Broken
Compressor- Worthington	1	CMT	N/A	EU-7212	Broken-Hole in Tank
Misc. Ink & Toner Cartridges (HP, Canon, Epson)	18	Bookstore	N/A	N/A	Obsolete-Printers not in Service
Tires- Firestone Transforce HT (LT225/ 75R16, 115/112R, Load range E)	4	Operations-Fleet	N/A	N/A	Good- Spare Parts

11. Motion and vote to convene or not to convene in executive session to discuss the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee: or to discuss negotiations concerning employees and representatives of employee groups – Oklahoma Statutes Title 25 § 307 (B)(1)(2). The following matters are proposed for discussion during executive session.

- A. FY2020 Negotiations with Gordon Cooper Federation of Teachers
- B. The employment of Troy Thompson, Criminal Justice & Emergency Services Instructor
- C. The employment of the following certified administrators for 2019- 2020.  
 Mike Matlock, Administrator  
 Brett Byrum, Administrator  
 Roger Farris, Administrator  
 Ashley Fichtner, Director of Partner School Outreach  
 Rae Ann Shafer, Administrator
- D. The employment of the following non-certified administrators for 2019-2020.  
 Ronda Brady, Administrative Assistant  
 April Dunsworth, Director of Finance  
 Tracy Farley, Public Information Officer

Neisha Haskins, Director of Adult Programs  
Joni Stanley, Evening Adult Coordinator  
Sarah Weeks, Director of Business and Career Services  
Matt Wiles, Information Services Director

E. The employment of the following adult program personnel for 2019-2020.

Jeff Auchey, Industrial Coordinator  
Donna Barton, Financial Aid Coordinator  
Austin Beard, Adult Aviation Instructor  
Charlotte Birchett, HR Coordinator  
Tim Fox, Adult Aviation Instructor  
Jeremy Frye, Ag Business Coordinator  
Rusty Gilpin, Certified Health Program Coordinator  
Melanne Greenwood, STEM Outreach Coordinator  
Robert Henson, Adult Aviation Instructor  
David Hoffmeier, BID Assistance Coordinator  
Ed Jolly, Adult Diesel Instructor  
Sharla Lee, Director of Practical Nursing  
J. Lowden, Adult Counselor  
Secret Howard, Practical Nursing Instructor  
Traci Hunt, Practical Nursing Instructor  
Vicki Mason, Hospitality Manager  
Melia Melton, Court Reporter Instructor  
Robin Mikles, Safety Coordinator  
Clarence Prevost, Alliance Broker Agent  
Curtis Rhodes, Emergency Medical Services Instructor  
Keith Roberts, Maintenance Supervisor  
Mark Saunders, Fleet/Maintenance Supervisor  
Evan Smith, East Central Oklahoma On-Line Consortium Program Coordinator  
Bob Stephens, Industrial Coordinator  
Fran Topping, Management Development Group Coordinator  
Cama Watts, Business and Entrepreneurial Coordinator

F. The employment of the following individuals, contingent upon district's receipt of sufficient Federal funding for Federal Program associated with the individuals listed below, for 2019 - 2020.

Trilby Anderson, Instructor/Data Manager (EAGLE-TANF Program)  
Gloria Wallace, EAGLE Program Coordinator (EAGLE-TANF Program)

12. President's statement of executive session.

13. Motion, discussion and vote to approve or not to approve the employment of Troy Thompson, Criminal Justice & Emergency Services Instructor, starting April 01, 2019 at an annual salary based on Bachelor's degree and step 10.

14. Motion, discussion and vote to approve or not to approve the employment of the following certified administrators for 2019 - 2020.

Mike Matlock, Administrator  
Brett Byrum, Administrator  
Roger Farris, Administrator  
Ashley Fichtner, Director of Partner School Outreach  
Rae Ann Shafer, Administrator

15. Motion, discussion and vote to approve or not to approve the non-certified administrators for 2019 - 2020.

Ronda Brady, Administrative Assistant  
April Dunsworth, Director of Finance  
Tracy Farley, Public Information Officer  
Neisha Haskins, Director of Adult Programs  
Joni Stanley, Evening Adult Coordinator  
Sarah Weeks, Director of Business and Career Services  
Matt Wiles, Information Services Director

16. Motion, discussion and vote to approve or not to approve the employment of the following adult program personnel for 2019 -2020.

Jeff Auchey, Industrial Coordinator  
Donna Barton, Financial Aid Coordinator  
Austin Beard, Adult Aviation Instructor  
Charlotte Birchett, HR Coordinator  
Tim Fox, Adult Aviation Instructor  
Jeremy Frye, Ag Business Coordinator  
Rusty Gilpin, Certified Health Program Coordinator  
Melanne Greenwood, STEM Outreach Coordinator  
Robert Henson, Adult Aviation Instructor  
David Hoffmeier, BID Assistance Coordinator  
Ed Jolly, Adult Diesel Instructor  
Sharla Lee, Director of Practical Nursing  
J. Lowden, Adult Counselor  
Secret Howard, Practical Nursing Instructor  
Traci Hunt, Practical Nursing Instructor  
Vicki Mason, Hospitality Manager  
Melia Melton, Court Reporter Instructor  
Robin Mikles, Safety Coordinator  
Clarence Prevost, Alliance Broker Agent  
Curtis Rhodes, Emergency Medical Services Instructor  
Keith Roberts, Maintenance Supervisor  
Mark Saunders, Fleet/Maintenance Supervisor  
Evan Smith, East Central Oklahoma On-Line Consortium Program Coordinator  
Bob Stephens, Industrial Coordinator  
Fran Topping, Management Development Group Coordinator  
Cama Watts, Business and Entrepreneurial Coordinator

17. Motion, discussion and vote to approve or not to approve the employment of the following individuals, contingent upon district's receipt of sufficient Federal funding for Federal Program associated with the individuals listed below, for 2019 - 2020.

Trilbya Anderson, Instructor/Data Manager (EAGLE-TANF Program)  
Gloria Wallace, EAGLE Program Coordinator (EAGLE-TANF Program)

18. Motion, discussion and vote to approve or not to approve the employment of the following individual as possible part-time evening instructor for Adult Training and Development and Industry Specific Department.

Carolyn Edwards

19. Motion, discussion and vote to approve or not to approve the Activity Fund Report and Transfer of \$151,471.00.

20. Motion, discussion and vote to approve or not to approve the Treasurer's Report and Investment Ledger for February 2019.

21. Motion, discussion and vote to approve or not to approve the following encumbrances:

2018 – 2019 General Fund – 1179 - 1293  
2018 – 2019 Building Fund – 101 – 108  
2018 – 2019 CO-OP Fund - 6  
2018 – 2019 General Fund Payroll – 70293 - 70302

22. Motion, discussion and vote to approve or not to approve the following list of purchase orders over \$500.

General Fund Payroll FY 19		
70257	Breawna Humphrey	\$3,229.50
70290	Daryl Green	\$645.90
70284	Ed Jolly	\$3,229.50
70123	Tamara Shepherd	\$968.85
70233	Sherman Harris	\$1,345.63
70297	Brenda Stone	\$2,153.00

23. Comments from the Board.

24. New Business – This business is, in accordance with Oklahoma Statutes Title 23 § 311 (A)(9), limited to any matter not known about or which could not have been reasonably foreseen prior to the time of posting this agenda.

25. Motion and vote to adjourn.

I hereby certify that this agenda was posted in the lobby of the administration building prior to 6:00 p.m. on March 11, 2019.

  
Marty Lewis, Superintendent/CEO