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**HACKETTSTOWN BOARD OF EDUCATION
REORGANIZATION BOARD MEETING**

January 3, 2018

MINUTES

The annual reorganization board meeting of January 3, 2018 of the Hackettstown Board of Education was called to order at 7:15 p.m. in the high school cafeteria by Board Secretary, Gail Woicekowski. Ms. Woicekowski read the following statement followed by the pledge of allegiance: "In accordance with the State's Sunshine Law, adequate notice of this meeting was provided by mailing a notice of the time, date, location and, to the extent known, the agenda of this meeting, to the *Warren Reporter* and the *Express Times*. Copies of the notice have also been posted in each of our schools, the Board Office located at 315 Washington Street, and filed with the Municipal Clerk of the Town of Hackettstown. And further, please be advised that, meetings of the Hackettstown Board of Education are videotaped for next day posting on the District website. The Board of Education reserves the right to edit the videotaped record of its meetings in order to protect student or staff member privacy."

ELECTION RESULTS

Ms. Woicekowski read the results of the election held on November 7, 2017, a copy of which is attached to these minutes.

OATH

Ms. Woicekowski administered the oath of office for newly elected members – Malainie Hibler, Robert Moore and Bo Soobryan - representing the Hackettstown School District.

ROLL CALL

Members present: Mr. Gus Bordi
Mr. Shawn Burke
Ms. Amy Cochran
Mr. Michael Herbst
Ms. Malainie Hibler
Ms. Mary Beth Maciag
Mr. Robert Moore
Dr. Bo Soobryan
Ms. Michele Wehmeyer

Also present: Mr. David C. Mango, Superintendent of Schools
Ms. Gail Woicekowski, Board Secretary
Mr. Mark Toscano, Board Attorney
Mrs. Debra Grigoletti, Director of Curriculum and Instruction
Mr. John Morsillo, Technology Technician I

Members absent: Dr. Giovanni Cusmano
Ms. Lori Prymak

PUBLIC COMMENT – None

PRESIDENT

Motion: Mr. Bordi Second: Mr. Burke

Be it resolved that nominations be opened for the Office of President of the Hackettstown Board of Education. Carried in a voice vote – unanimous.

Motion: Mr. Bordi Second: Ms. Cochran

Be it resolved that Michael Herbst be nominated for the Office of President of the Hackettstown Board of Education. Carried in a voice vote – unanimous.

Motion: Mr. Moore Second: Ms. Maciag

Be it resolved that nominations be closed for the Office of President of the Hackettstown Board of Education. Carried in a voice vote – unanimous.

Roll Call Vote for Mr. Bordi – Yes: Mr. Bordi; Mr. Burke; Ms. Cochran; Ms. Hibler;
Ms. Maciag; Mr. Moore; Dr. Soobryan; Ms. Wehmeyer
No:

Mr. Herbst elected as Board President.

Ms. Woicekowski turned the meeting over to Mr. Herbst.

VICE PRESIDENT

Motion: Dr. Soobryan Second: Ms. Maciag

Be it resolved that nominations be opened for the Office of Vice President of the Hackettstown Board of Education. Carried in a voice vote – unanimous.

Motion: Mr. Bordi Second: Mr. Burke

Be it resolved that Michele Wehmeyer be nominated for the Office of Vice President of the Hackettstown Board of Education. Carried in a voice vote – unanimous.

Motion: Dr. Soobryan Second: Ms. Maciag

Be it resolved that Amy Cochran be nominated for the Office of Vice President of the Hackettstown Board of Education. Carried in a voice vote – unanimous.

Motion: Dr. Soobryan Second: Ms. Cochran

Be it resolved that nominations be closed for the Office of Vice President of the Hackettstown Board of Education. Carried in a voice vote – unanimous

Roll Call Vote for Ms. Wehmeyer – Yes: Mr. Bordi; Mr. Burke; Ms. Cochran; Mr. Herbst;
Ms. Wehmeyer
No: Ms. Maciag; Mr. Moore; Dr. Soobryan
Abstain: Ms. Hibler

Ms. Wehmeyer elected as Vice-President.

BOARD COMMENT ON A SECTION AGENDA ITEMS

Motions are accepted by Dr. Soobryan and Mr. Bordi.

ADOPTION OF BOARD POLICY MANUAL AND PARLIAMENTARY PROCEDURE

Motion: Dr. Soobryan Second: Mr. Bordi

Be it resolved, that the Board of Education hereby adopts all existing board policies and regulations and Roberts Rules of Order as the official parliamentary procedure manual.

Carried in a roll call vote – unanimous.

ESTABLISHMENT OF BOARD MEETING DATES

Motion: Dr. Soobryan Second: Mr. Bordi

Be it resolved, that the Hackettstown Board of Education establishes a regular meeting schedule at which regular business will be conducted to be the third Wednesday of each month at 7:00 p.m. in the Hackettstown High School Media Center, unless otherwise specified, as per the amended, attached calendar.

Carried in a roll call vote – unanimous.

AUTHORIZATION OF SIGNATURES

Motion: Dr. Soobryan Second: Mr. Bordi

Be it resolved, that the Board of Education authorize the signatures on checking and savings accounts, and further, authorize a resolution for signatories and facsimile signatures.

Carried in a roll call vote – unanimous.

APPROVE UNIFORM CHART OF ACCOUNTS

Motion: Dr. Soobryan Second: Mr. Bordi

Be it resolved, that the Board of Education approve the Uniform Minimum Chart of Accounts for New Jersey Public Schools.

Carried in a roll call vote – unanimous.

ADOPT CODE OF ETHICS

Motion: Dr. Soobryan Second: Mr. Bordi

Be it resolved, that the Board of Education adopt the New Jersey School Board Member Code of Ethics pursuant to N.J.S.A. 18A:12-24.1, as read.

Carried in a roll call vote – unanimous.

BUDGET TRANSFER AUTHORIZATION

Motion: Dr. Soobryan Second: Mr. Bordi

Be it resolved, that the Board of Education pursuant to N.J.S.A. 18A:22-8.1 authorizes the Superintendent in conjunction with Business Administrator/Board Secretary to approve line item transfers as necessary between board meetings and such transfers shall be reported to the Board of Education, ratified and duly recorded in the minutes of the next regular meeting.

Carried in a roll call vote – unanimous.

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DESIGNATE QUALIFIED PURCHASING AGENT

Motion: Dr. Soobryan Second: Mr. Bordi

Be it resolved, that the Board of Education appoint the Business Administrator/Board Secretary, Gail M. Woicekowski, as the district purchasing agent to implement policy and procedure in accordance with Chapter 18A:18A etc., "Public School Contracts Law".

Carried in a roll call vote – unanimous.

DESIGNATE BID AND QUOTE THRESHOLDS

Motion: Dr. Soobryan Second: Mr. Bordi

Be it resolved, that the Board of Education approve the following resolution:

WHEREAS, the district's appointed purchasing agent, Gail Woicekowski, pursuant to N.J.S.A. 40A:11-9(g), and

WHEREAS, if the purchasing agent is qualified, the board of education may establish a bid threshold up to \$40,000, now therefore,

WHEREAS, the quote threshold is 15% of the bid threshold pursuant to N.J.S.A. 18A:18A-3

BE IT RESOLVED, that the Board of Education designate a bid threshold of \$40,000 and a quote threshold of \$6,000.

Carried in a roll call vote – unanimous.

PAYMENT OF BILLS BETWEEN BOARD MEETINGS

Motion: Dr. Soobryan Second: Mr. Bordi

Be it resolved, that the Board of Education pursuant to N.J.S.A. 18A:19-4.1 authorizes the Board Secretary to approve the payment of bills between board meetings. Such approval shall be presented to the board at the next meeting for ratification.

Carried in a roll call vote – unanimous.

APPOINT BOARD SECRETARY

Motion: Dr. Soobryan Second: Mr. Bordi

Be it resolved, that the Board of Education hereby appoints Gail M. Woicekowski to serve as Board Secretary of the Hackettstown Board of Education for 2018.

Carried in a roll call vote – unanimous.

NEW BUSINESS

- Mr. Bordi had a suggestion for committees. He stated there is currently is no liaison to the town council. Mr. Bordi felt it would be good for a board liaison to attend town meetings each month.
- Mr. Herbst asked Mr. Bordi if he would like to be the liaison.
- Mr. Herbst, as the Board President, commented as to what direction the Hackettstown Board of Education should head. He also spoke about the previously moving of the line over the years to accommodate the growing population in the schools.
- Ms. Maciag asked what the cost for busing for grade based schools would be.

- Mr. Herbst stated that the going to grade based schools would 1) be an immediate step to fixing the solution and 2) be educationally sound for the students.
- Mr. Herbst stated once committees are formed, each committee should meet and list pros, cons of grade based schools.
- Ms. Cochran spoke about the UCA National Cheerleading Competition. The Student Activity committee met prior to the 1/3/18 meeting to go over logistics. (A copy of the Itinerary is attached to the minutes).
- Mr. Burke questioned if there is a defined disciplinary policy for these events. Does it fall under the policy of the district. Mr. Burke stated back in the day, repercussions were stronger when students were away.
- Mr. Toscano replied that it falls under the policy of the district. He also stated school rules apply for school approved events. Typically on class trips and not sporting events.
- Ms. Soobryan questioned about the medical coverage and malpractice for the cheerleaders to attend UCA Nationals.
- Ms. Woicekowski replied that if anyone got hurt it would follow any other sporting event and would be covered by the district's Student Accident Policy.
- Ms. Wehmeyer asked if there is a policy to cover this and which would be used.
- Mr. Toscano replied it would be under the Field Trip Policy and should be added to the permission slip that parents need to sign.
- Mr. Mango replied that the Policy Committee will get together to add competitions that are out of state for 1st reading prior to the competition.

PUBLIC COMMENT

- Mr. Bordi asked if the Athletic Department supported the cheerleaders going to UCA Nationals.
- Mr. Mango replied that Mr. Grauso supported the cheerleaders going after certain steps were followed. He stated the way it came about and how the athletic department was notified was not fully appropriate. Mr. Mango stated the districts backs were against the wall and it became very confrontational with the social media craze. He said social media took over before the board members got together to speak about the competition.
- Mr. Bordi questioned if the board can be assured that the cheerleading coaches have been properly trained in policy and protocol.

MOTION TO APPROVE CHEERLEADERS TO ATTEND UCA NATIONALS

Motion: Ms. Cochran Second: Mr. Moore

Be it resolved, that the Board of Education approve the Hackettstown High School Cheerleading Team to participate in the UCA National Cheerleading Competition from February 8, 2018 – February 12, 2018 at Walt Disney World, Orlando, FL.

Carried in a roll call vote – unanimous.

Mtg. Date: 1/3/18

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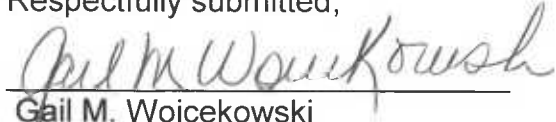
ADJOURNMENT

Motion: Dr. Soobryan

Second: Ms. Maciag

Be it resolved that the Board adjourn at 8:00 pm. Carried in a voice vote – unanimous.

Respectfully submitted,



Gail M. Woicekowski
Board Secretary



Michael Herbst
Board President