



6578 Santa Teresa Boulevard, San Jose, CA 95119, Phone: (408) 227-8300, Fax: (408) 629-7183

Del Roble Elementary School

5345 Avenida Almondros,
San Jose, CA 95123
408.225-5675 ext. 312200

Dear Students, Parents, and Guardians:

Welcome to the 2019-2020 school year at Del Roble School. The staff and I are looking forward to working with you and your child as we continue to focus on student success. If you have any questions, concerns, or suggestions for us during the year, please feel free to call the school at **408- 225-5675 ext. 312200**. Our school office hours are 7:50 AM-3:30 PM.

Saturday, August 10th **CLASS LISTS POSTED** at the front of the school after 8:00 AM.
ALL CLASS ASSIGNMENTS ARE TENTATIVE UNTIL 08/30/19.

Wednesday August 14th **FIRST DAY OF SCHOOL!** All students start at 8:10 AM and end day at 1:30 PM. Teachers will have their names posted on chairs on the blacktop where the children will line up and enter on the first day of school. Teachers will be on hand to direct students to classes on the first day of school.

August 14th- 20thEARLY DISMISSAL for ALL Grades is at 1:30 PM

Wednesday, August 21st REGULAR SCHEDULE Begins:

- TK/Kinder 8:10-1:45
- Grades 1st -3rd 8:10-2:15
- Grades 4th - 6th 8:10-2:30
- *EVERY Tuesday is early dismissal for ALL grades at 1:30 PM*

*******For the SAFETY of all the students and staff*******
DO NOT DRIVE OR PARK IN THE PARKING LOT

ARRIVAL AND DISMISSAL

School starts at 8:10 a.m. Students are not to arrive on campus earlier than 7:50 AM each morning. **We cannot provide supervision before 7:50 AM.** Students are to leave the campus immediately after dismissal unless the teacher has notified otherwise. Students should not wait for older siblings who have a later dismissal time. If your child consistently arrives at school before 7:50 am **or** is picked up after 1:45 (TK-Kinder), 2:15 (1-3) after 2:30 (4-6 grades) a referral may be made to the District's Safe School Specialists.

ATTENDANCE

Attendance is expected every day that school is in session. If you are absent for an illness a doctor's note is expected the day you return. A parent is to call the office for each day the student is not in school. Please call 408-225-5675, push #1 and leave student name, name of teacher, reason for absence. If the student is tardy or checked out early a doctor/dentist note is required. To check on school hours and events please call 408- 225-5675 and push #4.

AFTER HOURS INFORMATION: You can leave messages between the 3:30 PM and 7:30 AM hours when the school is closed. For school information, please call 408-225-5675 and push #4.

EMERGENCY/CHANGE OF ADDRESS OR PHONE NUMBER

Notify the school immediately if you change your address, home phone number or work-phone number. This is for the protection of your child. In case of an emergency, we must be able to contact you.

PARKING ZONES

Please Do Not Park in a Red Zone at any time.

Please park on Avenida Almendros or other nearby neighborhood streets to drop off/wait for your child (ren). Children are to take advantage of the crossing guards at the crosswalk. Children are to walk on the sidewalk around the parking lot. They are not to walk through the parking lot.

Handicap spaces are limited. Please do not abuse your handicap placard.

BICYCLES

Only students in grades 4-6 have permission to ride bicycles to school. Walking is a good form of exercise. Before a student can ride a bicycle, he/she must pick up a Student Bicycle Rider Pledge and Registration form from the office. The student and parent must sign it. Students must wear a safety helmet when riding a bicycle to school. Please remember to bring a lock! Skateboards and scooters are not allowed on school grounds.



CAFETERIA PROGRAM

Student Lunch \$3.00, milk included.

Grab-N-Go breakfast \$1.25

(.50 juice/milk only or \$1.00 a-la-carte snack only)

9:30 am for TK/Kindergarten

9:55 am for 1-3 grades

10:15 am for 4-6 grades

Prepaid Lunch Tickets may be purchased 7:50 am-1:00 pm. Checks payable to Oak Grove School District.

EZSchoolPay.com to set up auto-pay for meals

Free or Reduced, if you qualified for Free or Reduced lunch last year, children will be served at that rate through September. Applications need to be renewed each year. Applications are distributed the first week of school and must be returned or register students online to continue the program after September.

Please LABEL:

Write your child's name on the inside of all belongings (sweaters, coats, jackets, lunch-pails, etc.)

PARENT COMMUNICATION

Parent letters, schoolwork and District information go home weekly. Please check your child's backpack and homework folder often. **Updated Email/phone are vital** to the communication success at Del Roble.

- Please update information in the office –

BIRTHDAYS AND OTHER PERSONAL EVENTS

Birthday balloons, flowers, party favors, cupcakes, etc. are not acceptable for birthday celebrations.

We encourage donating a book to the classroom in honor of your child's birthday.

CLASSROOM VISITATION

During the school year, you are welcome to visit your child's classroom. Please arrange with your child's teacher 24 hours in advance, if you wish to come into the classroom during instructional time. In the interest of school safety, please come into the office and sign in whenever you wish to come into the building.

EARLY DISMISSAL

Should it be necessary for your child to leave early during school hours, it is mandatory for a parent or guardian to **come into the office to sign him/her out**. This is our way of ensuring protection for your child. Your child may not be checked out to anyone who does not have his or her name on the child's emergency card. The person checking out the student may be asked to provide identification. Frequent early checkouts disrupt the academic day and will be reported to the principal and/or Safe School Specialist.

CELL PHONES

See District handbook for guidelines

EQUIPMENT FROM HOME

Toys, playground equipment, electronic gadgets, dangerous objects, scooters, shoes with rollers, skateboards, etc., are NOT permitted on school property. There is always the danger of damage/loss of equipment or a child being hurt with items brought from home. There is also the concern that these items could distract from academic instruction. If these items are brought to school, they will be confiscated and held in the office until the parent or guardian can come to retrieve them or the last day of school. Items not claimed by parents will be disposed of at the end of the year.

SCHOOL CROSSINGS ON SNELL

Students living on the East Side of Snell Avenue must cross Snell only at intersections with traffic lights. It is extremely dangerous to attempt to cross at any other point. The San Jose Police Department patrols this area to enforce this safety precaution.

Stay connected:

School website: www.delroble.ogsd.net

District website: www.ogsd.net

Lunch payment: ezschoolpay.com (Call school to receive ID#)

Before & After School Care: See attached

Peachjar.com: All community fliers in one place

Email: teacher/staff is first initial last name @ogsd.net (example marellano@ogsd.net)

Parent portal: Access to your student's information (look for email invitation)

We hope you have found this information helpful to start the year.

Once again, if you have any questions please do not hesitate to call our office.

Patricia Mondragon, Principal