

Course Syllabus

HIST 2321: World History to 1500

Instructor/Department Contact Information:

Instructor: Ms. Cassandra Bell Cookson	Office Location: JBH #207
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Course Details:

Term: Fall 2018		
Course Number: HIST 2321	Course Section: OL01, OL03	Credit Hours: 3
Class Location: https://elearn.lee.edu	Class Day(s): N/A	Class Time: N/A

Course Description:

A survey of the social, political, economic, cultural, religious, and intellectual history of the world from the emergence of human cultures through the 15th century. The course examines major cultural regions of the world in Africa, the Americas, Asia, Europe, and Oceania and their global interactions over time. Themes include the emergence of early societies, the rise of civilizations, the development of political and legal systems, religion and philosophy, economic systems and trans-regional networks of exchange. The course emphasizes the development, interaction and impact of global exchange.

*****This is a sophomore-level college class. Some topics and images may be for adult audiences, controversial, and/or both. Expectations are that students will conduct themselves with respect and sensitivity to the seriousness of the topics including religious, artistic, and cultural expressions.**

Student Learning Outcomes:

Upon successful completion of this course, students will:

- Create an argument through the use of historical evidence.
- Analyze and interpret primary and secondary sources.
- Analyze the effects of historical, social, political, economic, cultural, and global forces on this period of world history

Prerequisites/Co-requisites:

READ 300 or equivalent

In our efforts to prepare students for a changing world, students may be expected to utilize computer technology while enrolled in classes, certificate, and/or degree programs within Lee College. Click on any of the [links](#) for more information:

Computer and online proficiencies helpful in this program include the ability to navigate in the Internet, login to Lee College's website and online Learning Management System (LMS), and use basic features of Microsoft Office (Create a Word Document). Due to the cost of MS Office the college has [Office 365](#) available to students at no charge (click on link for access). This can be installed on up to five different devices (home computer, tablet, etc.) Students will have access to college computer labs and the Lee College Library during normal hours as well as being able to remotely login from outside locations using personal devices.

Grades will be continuously made available to students with the LMS through Blackboard. This is accessed using the student's login and password provided when the student first registered for classes.

Supplies Requirement:

The best way to purchase the textbook is by going through Blackboard to McGraw-Hill. When you click on the first assignment in the first chapter under Course Content, you will be taken to McGraw-Hill's Connect site. Connect is the software package for the textbook. It will ask you to purchase the e-book (also called Smartbook) and a code for one or two semester access. If you plan to take the course over two semesters (dual credit students) with me, then choose the two semester option. Otherwise you may select the one semester option. You will also see an option to purchase a printout, loose-leaf, black and white version of the textbook for a reduced fee. If you need an actual printed book, then this is a good option. Once you purchase the book and code, you will then set up a user name and password and login. You only have to do this ONCE. When the account is set up and the code entered, you will be able to move back and forth between Blackboard and Connect to do your work in the course.

The campus bookstore does have physical copies of the textbook bundled with the code available for students to purchase at full price.

You may purchase a used copy of the textbook, but you still need a code. It may also delay your start in the course. McGraw-Hill offers several weeks of courtesy access which allows access to the e-book and the work on Connect. Even if you are not able to purchase the bundle right away, the courtesy access will allow you to start the coursework immediately. If you haven't started the work by the census date, then I will drop you from the course even if the due date for the work is still in the future. The census date, or day of record, is September 12th, 2018 for Fall 2018 courses. If you have not started at least one Connect assignment by that date, you will be withdrawn for non-attendance.

Textbook: Bentley and Ziegler. *Traditions and Encounters: A Global Perspective on the Past*. 6th ed. McGraw-Hill, 2015. ISBN: 007340702x

Smartbook and code required!!!

Additional books: A list of approved books for the book review will be available in Blackboard under Book Review. Check the Begin Here First folder for the link to the book review instructions and materials.

Cookson guidelines and policies

Attendance and Participation:

Monitoring attendance online is different than in a face-to-face class. While this is a flexible environment it is expected that you will "attend" class. This means participating in the discussion forum, completing and uploading your assignments on time and taking all the quizzes in a timely fashion. You should plan to login at least once a day and have time set aside to work on this course. Time management is especially critical in an online course since the material for a fifteen-week course is available to you all at once. Staying on top of your work and making continuous progress will be essential for success in this course. If after the course has started you have not completed any assignments, or

communicated with me about your late start, then I reserve the right to withdraw you for no progress in the course at my discretion. This determination will be made on the state official reporting day which is September 12th 2018.

Ultimately, it is your responsibility to initiate dropping or withdrawing the course. The last day to withdraw with a W is November 16, 2018. Be aware of the new state guidelines for withdrawal limits. If you fail to formally drop the class, your final grade will be an "F".

Discussion:

I will be posting a discussion question and asking for your response for each unit. You should be prepared to write at a minimum a paragraph or two (about 250 words) with supporting evidence from the book or your readings. One sentence or two is not enough! These discussions can continue for some time and we may have several going at once. The discussion board will be organized into separate topic areas, so you will be able to tell where the discussion is taking place.

The discussion response should be done within the time that the unit is open. Be aware that at the end of the unit, I will close the discussion in order to grade it. You will not be able to make-up that post or posts. Each discussion area has a due date marked, so you should know when to finish your work.

It is an expectation in terms of your discussion grade for you to respond to and engage with other students in addition to making a strong post yourself. I would like to see substantial responses to at least two other students' posts for a strong score on your overall discussion grade. Substantial means going behind mere agreement or me too posts to try to further draw out the discussion and add to other postings. In other words, two posts are a MINIMUM! If you only write one post, then your highest grade possible is a 67.

You will want to be as clear and specific as you possibly can. This communication medium does not display vocal tones, facial expressions, or any kind of body language, therefore it is important for you to make your written communication speak for you. Use complete sentences, proper spelling, and smilies if necessary. This is not texting and it is not a chat room. Standard English is critical! Please avoid grading another student's post and pointing out what they should have included or what they have not explained well enough. You may disagree and explain why, but I will handle the evaluation. The grading rubric associated with the discussion forum should guide you as you use the forum and write your posts and responses.

Keep in mind that your written communication is the only thing that your fellow students and I can evaluate you on. Your participation in the discussion forum is worth twenty-five percent of your final grade and I take it seriously. So write well!

Assignments:

The primary assignments for the course are the homework assignments through Connect and one reviews/essay on the supplemental books. You have the option to choose which book to review from an approved list. The list will be available as part of the assignment instructions under the link Book Review in the Begin Here First folder and also on the left side menu in Blackboard. If you are unhappy with your grade for the first review, then you have the option to complete a second review for an average of the two reviews. **You must complete the first review by the due date in order to have the option to write the second review!**

The review will be five pages, typed, double-spaced and display some attention to logic, grammar, and mechanics. You will want to begin work on reading the supplemental book as soon as possible. The book review, or average of the two reviews, is worth twenty-five percent of the final grade.

The Connect assignments are worth twenty-five percent of your grade. They will be open as long as the unit is open but try not to get behind. You should complete each assignment in the chapter before moving on. The Chapter modules are organized so that you move sequentially through the material. You will not be able to skip ahead. The Homework assignments are located in Connect but the course is set up so that you will not have to leave BB to do them. You will have to enter your code the first time you try an assignment, but after that you will be moved back and forth automatically. There is a discussion forum devoted to Connect issues entirely, so that you can ask your questions there and I will answer so that the entire class can view.

The quizzes will be based on the chapters entirely. They will be taken online through BB and are essentially open book. They are however timed, so you will need to know the material well before you take the quiz. Quizzes are open for a little over a week, but once they close, they will not be reopened.

There are ample notices throughout the course as to when the quizzes are due. Make sure you have a reliable Internet connection and quiet time to take the quiz. Once you start the quiz, you must finish and submit the quiz for the grade to count. An average of the quiz grades with the lowest grade dropped will count as twenty-five percent of your final grade.

The discussion forum and participation there is the final twenty-five percent of your final grade. Make sure you complete these assignments within the time period of the unit module.

The workload can appear heavy for an online class, but you should organize your time as to complete the chapter modules week to week.

As academic honesty is essential for college-level work, deliberately plagiarized essays or collaboration or cheating on exams will be rewarded with a zero. At my discretion I reserve the right to withdraw a student for a pattern of dishonesty and file a report with the college authorities. All students may expect their work to be checked for academic honesty and plagiarism through a program called Safe Assign. All students need to be aware of the official college policy on academic integrity:

Your grade will be determined by the following	Details	Percent of Final Average
Homework Assignments including LearnSmart modules	Homework through Connect	25
Book Review (s)	Formal written analytical assignment	25
Quizzes (lowest score dropped)	Online assessments	25
Discussions (lowest score dropped)	Participation in online forums	25

[Link to the Americans with Disabilities Act \(ADA\) Website:](#) Lee College is committed to providing all students equal access to learning opportunities as required by the Vocational Rehabilitation Act of 1973, Title V, Section 504 and the Americans with Disabilities Act of 1990 (ADA). Disability Services (DS) is the campus unit that works with students who have disabilities to provide and/or arrange reasonable accommodations. Students registered with DS, who have a letter requesting accommodations, are encouraged to contact the professor early in the semester. Students who have, or think they may have, a disability, are invited to contact DS for a confidential discussion at (832)-556-4069 or at kvillanueva@lee.edu. DS is located in Rundell Hall room 106. Additional information is available at the DS website [Access Center for Students with Disabilities Website](#).

[Attendance Policy Link:](#) Please notify me by phone or via email when you are not able to attend class. Students who have been absent from class for three hours or three sessions without notifying the instructor may be dropped for non-attendance. In addition to an attendance policy for face-to-face courses, Lee College has established, in compliance with the U.S. Department of Education, an online attendance policy found in the online catalog under [The Community and Lee College heading – Online Learning](#).

[Absences Due to Religious Holy Days Link to Catalog:](#) Students may be absent from classes for the observance of a religious holy day and will be allowed to take an examination or complete an assignment scheduled for that day within a reasonable time as established by the instructor.

[Academic Honesty Policy/Cheating Link to Catalog:](#) Academic honesty is essential to the maintenance of an environment where teaching and learning take place. It is also the foundation upon which students build personal integrity and establish standards of personal behavior. Lee College expects and encourages all students to contribute to such an environment by observing the principles of academic honesty outlined in the College's Academic Honesty Code, which is detailed in Chapter Three of the Lee College Catalog under Academic Honesty. It is the student's responsibility to understand and comply with this code.

[Title IX](#) : Lee College is committed to providing all with a learning and work environment that is free from sexual harassment and assault. If you or someone you know has been harassed or assaulted, you can find the appropriate resources, both on and off campus at [kNOw More](#). Confidential support can be found through The Bridge Over Troubled Waters. The Bridge can be contacted at 281-420-5600 (Baytown Office) or through their 24 hour hotline at 713-473-2801 and other resources can be found on the [Lee College Available Resources Page](#). All Lee College faculty are “responsible employees”, which means, as a faculty member I am required to report incidents of sexual misconduct and thus cannot guarantee confidentiality. I must provide the Title IX Coordinator with relevant details such as the names of those involved in the incident. If you want to make a formal report, you can contact Dr. Coffman directly at rcoffman@lee.edu or 281-425-6387 or email TitleIXSupport@lee.edu .

[Withdrawal / Drop Policy Link to Catalog:](#) Withdrawal from the course after the official day of record and prior to the final day for Student Drops will result in a final grade of “W” on your transcript; no credit will be awarded for a course earning a “W.” If you stop attending class, you must withdraw at the Admissions office prior to the final day for Student Drops to avoid receiving a grade of “F” for that class. The last day for Student Drops for this semester is: **November 16, 2018.**

Student Support and Services

Lee College provides academic, financial and various other supports and services to students. Information on the three commonly used academic services are listed below. For all other supports and services please check the student catalog for information.

1. [Library](#), ATC building 1st Floor, Phone: 281.425.6379
2. [The Writing Center](#), Bonner Hall, 281.425.6534
3. [Technology Help Desk](#), email: helpdesk@lee.edu, Phone: 281.425.myLC (6952)

Assignment and Test Schedule: *(Instructor reserves the right to modify this schedule as needed during the course.)*

Week		Reading Assignments and Activities	Tests / Assignment due dates
1	Aug 27 - Sep 2	Read Syllabus, complete Begin Here First folder, Begin Unit I (1-6)	Unit I due 9/24/18 at 11:59 pm
2	Sep 3 - 9	Unit I	Unit I due 9/24/18 at 11:59 pm
3	Sep 10 - 16	Unit I	Unit I due 9/24/18 at 11:59 pm
4	Sep 17 - 23	Unit I Unit II (7-12) opens 9/17	Unit I due 9/24/18 at 11:59 pm
5	Sep 24 – 30	Unit I due 9/24/18 at 11:59 pm	Quiz I opens 9/24
6	Oct 1 - 7	Unit II	Quiz I due 10/1 at 11:59 pm Unit II due 10/22/18 at 11:59 pm
7	Oct 8 - 14	Unit II	Unit II due 10/22/18 at 11:59 pm
8	Oct 15 - 21	Unit II Unit III(13-16) opens 10/15	Unit II due 10/22/18 at 11:59 pm
9	Oct 22 - 38	Unit II due 10/22/18 at 11:59 pm Unit III	Quiz II opens 10/22
10	Oct 29 - Nov 4	Unit III Unit III due 11/12 at 11:59 pm Book Review I	Quiz II due 10/29 at 11:59 pm Book review due 11/4 (SUN) at 11:59 pm

Week		Reading Assignments and Activities	Tests / Assignment due dates
11	Nov 5 - 11	Unit III Unit IV (17-21) opens 11/5	Unit III due 11/12 at 11:59 pm
12	Nov 12 - 18	Unit IV	Unit III due 11/12 at 11:59 pm Quiz III opens 11/12
13	Nov 19 - 25	Unit IV Thanksgiving 21 - 25	Quiz III due 11/19 at 11:59 pm
14	Nov 26 - Dec 2	Unit IV	Unit IV due 12/9 at 11:59 pm Book Review II (if needed) due 12/2 (SUN) at 11:59 pm
15	Dec 3 - 9	Unit IV Unit IV due 12/9 at 11:59 pm	Quiz IV opens 12/3 Unit IV due 12/9 at 11:59 pm
16	Dec 10 - 14	Final Exam Week No work accepted after 12/10 at 11:59 pm	Quiz IV due 12/10 at 11:59pm

Grade Determination:

Final Average in Percent	Letter Grade
89.50 – 100	A
79.50 – 89.49	B
69.50 – 79.49	C
59.50 – 69.49	D
< 59.50	F
Incomplete - no credit	I

A grade of "I" indicates incomplete work resulting from illness or other unavoidable circumstances. Coursework must be completed per written contract with Instructor during the following semester to earn replacement grade, otherwise it will revert to an "F". To be eligible to receive an "I" students must have completed at least 75 percent of the work required for the course in question during the original term of enrollment. Policy on this can be found in the [Lee College Catalog/Incomplete](#)