

# Quaker Valley School District

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## EDUCATIONAL SERVICES COMMITTEE MINUTES

March 8, 2011

<b>Committee Members Present</b>	<b>Directors Present</b>
Ms. Sarah Heres	Mr. Gianni Floro
Mr. Robert Riker	Mr. Dave Pusateri
Dr. Heidi Ondek, administrative liaison	Mr. Mark Rodgers
Dr. Jillian Bichsel, administrative liaison	
<b>Others Present</b>	
Dr. Joseph H. Clapper	Mica Rollock, student representative
Mr. Karlton Chapman	Erica Haybron, student representative
Ms. Christine Kardong	Ms. Martha Smith

### 1.0 EDUCATIONAL FOCUS

- 1.1 Osborne teacher Ms. Floro provided information about Words Their Way, an approach used to teach young students how to study words and to apply their knowledge to spelling. It is a developmental process that begins with letters and letter patterns, and evolves to the point of students learning relations among Latin roots.

### 2.0 STUDENT REPRESENTATIVE

- 2.1 Erica Haybron and Mica Rollock provided a report of their year spent as student representatives to the school board. Included were suggestions for improving student representative participation, and how to make the position more attractive to students by better communicating the benefits of serving.

### 3.0 EDUCATIONAL LEADERSHIP

- 3.1 Ms. O'Farrell and Ms. Marth updated the board members on the available paths students may take in learning math. Many options exist, whether students excel, or need a slower pace.
- 3.2 It was requested that the board approve the discarding of outdated library material.
- 3.3 Information was provided about the 4-year cohort graduation rate for the 2011 AYP reporting year.

Due to a new method of calculation, graduation rates across the commonwealth will appear to go down. This is due to counting students who leave school as "drop outs," whether or not they, in fact, dropped out. This includes special education students who do not graduate with their class, but remain in school until age 21.

4.0 STRATEGIC PLAN & PROFESSIONAL DEVELOPMENT

4.1 There was no strategic plan report, though the math and spelling presentations addressed aspects of the plan.

5.0 CO-CURRICULAR LEADERSHIP

5.1 A student activities and athletics report was attached to the agenda.

5.2 It was requested that the board approve the proposed middle school "Camp QV" on Saturday, May 7 and Sunday, May 8, 2011 to Raccoon Creek State Park, at no cost to the district.

6.0 EDUCATIONAL SUPPORT & CONSORTIUMS

6.1 No item

7.0 PUPIL SERVICES

7.1 No item

8.0 TECHNOLOGY

8.1 The monthly technology report was attached to the agenda.

Ms. Heres moved that items 3.2 and 5.2 be placed on the legislative agenda for action.  
Mr. Riker seconded the motion.

# Quaker Valley School District

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## COMMUNITY RELATIONS/INTERGOVERNMENTAL AFFAIRS COMMITTEE MINUTES

March 8, 2011

<b>Committee Members Present</b>	<b>Directors Present</b>
Mr. Gianni Floro	Mr. Robert Riker
Mr. David Pusateri	Mr. Mark Rodgers
Ms. Sarah Heres	
Dr. Joseph Clapper, administrative liaison	
<b>Others Present</b>	
Dr. Heidi Ondek	Ms. Martha Smith
Dr. Jillian Bichsel	Ms. Christine Kardong
Mr. Karlton Chapman	

### 1.0 COMMUNITY RELATIONS

1.1 It was requested that the board approve a memorial book donation to the appropriate school library in memory of:

- Frank Loaskie, father-in-law of Carol Loaskie
- Margaret Petrakis, step-mother of Anna Petrakis
- Richard Woznicki, retired teacher

1.2 It was requested that the board approve an Act 80 day for Friday, May 27, 2011 (currently an early release day). If approved, it is estimated that the school district would save \$10,000.

### 2.0 INTERGOVERNMENTAL AFFAIRS

2.1 The Annual Convention of School Directors will take place on Wednesday, March 30, 2011.

### 3.0 INFORMATION/OTHER

3.1 Dr. Clapper announced the intention of naming a "distinguished alumni award" recipient to be honored during homecoming festivities in the fall of 2011.

Dr. Clapper informed the board members in attendance that the governor's budget (announced earlier in the day) contains funding cuts that could seriously hinder the delivery of education throughout the commonwealth.

Mr. Floro moved that items 1.1 and 1.2 be placed on the legislative agenda for action. Ms. Heres seconded the motion.

# Quaker Valley School District

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## POLICY COMMITTEE MINUTES

March 8, 2011

<b>Committee Members Present</b>	<b>Directors Present</b>
Mr. Gianni Floro	Ms. Sarah Heres
	Mr. David Pusateri
	Mr. Robert Riker
Dr. Joseph Clapper, administrative liaison	Mr. Mark Rodgers
<b>Others Present</b>	
Dr. Heidi Ondek	Mr. Karlton Chapman
Dr. Jillian Bichsel	Ms. Christine Kardong
Ms. Martha Smith	

### 1.0 FOR DISCUSSION

- 1.1 The board discussed refining procedures related to policy 110.00 *Volunteers*, to ensure our schools maintain a high level of security, while remaining welcoming to guests and encouraging the participation of qualified volunteers. The administration will examine and improve the procedures.

It was noted that the policy contains some language that is no longer relevant. In order to delete the obsolete language, the policy will appear on the April agenda for revision.

### 2.0 FOR REVIEW/REVISION

- 2.1 Policy 202.01 (Draft B) *Eligibility of Non-resident Students*  
Draft B satisfied a board member's concern for the relation of information to the school directors in cases where students are found to be ineligible to attend school in Quaker Valley. The policy is ready for a revision vote.

### 3.0 FOR FIRST READING

No item

### 4.0 FOR ADOPTION

No item

5.0 FOR ELIMINATION

No item

Mr. Floro moved that item 2.1 be placed on the legislative agenda for revision.

Ms. Heres seconded the motion.

# Quaker Valley School District

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## FINANCE COMMITTEE MINUTES

March 15, 2011

Committee Members Present	Directors Present
Mr. Rob Riker	Ms. Danielle Burnette
Mr. Mark Rodgers	Mr. Gianni Floro
Mr. David Pusateri	Ms. Sarah Heres
Ms. Debbie Miller	Mr. Jack Norris
Mr. John Sheline, administrative liaison	Dr. Kay Wijekumar
Others Present	
Dr. Joseph Clapper	Ms. Martha Smith
Dr. Joseph Marrone	Ms. Christine Kardong
Dr. Heidi Ondek	

### 1.0 GENERAL BUSINESS

1.1 Public library board president Wayne Murphy and director Carolyn Toth provided a report for the board.

Mr. Murphy noted that the library board members realize that the governor's announced budget with its deep cuts, as presented, may seriously and adversely affect the school district. On behalf of the library board, he thanked the school board for their continued support of the library, and offered their support to the school district in any way needed.

1.2 It was requested that the board authorize the administration to increase the daily student lunch price to \$2.50 and to increase the student breakfast price to \$1.50 beginning with the 2011-2012 school year.

### 2.0 TAX COLLECTION

2.1 The real estate and earned income tax collection summaries were attached to the agenda.

### 3.0 FINANCIAL REPORTS

3.1 Mr. Sheline reviewed the capital projects fund report.

3.2 It was requested that the board approve the 2010 bond issue fund, capital projects fund, general fund and cafeteria fund financial statements ending February 28, 2011.

3.3 It was requested that the board authorize the administration to pay the February, 2011, food service fund invoices in the amount of \$147,478.16.

3.4 It was requested that the board approve the bills for the capital projects fund in the amount of \$25,514.73.

3.5 It was requested that the board approve the bills for February and March, 2011 general fund invoices in the amount of \$2,716,316.34.

3.6 It was requested that the board approve the 2010 bond issue fund invoices in the amount of \$94,350.76.

#### 4.0 BUDGET

4.1 Mr. Sheline distributed the calendarized budget for the month ended February, 2011.

4.2 Mr. Sheline described the materials provided at the board meeting for the 2011-12 budget.

4.3 Due to the governor's announced budget, Mr. Sheline and Dr. Clapper advised the board that more time should be dedicated to developing the budget. There is enough time to present the proposed final budget on May 17, 2011, and the final budget on June 21, 2011.

#### 5.0 DONATIONS

<b>Date</b>	<b>From</b>	<b>Amount</b>	<b>Reason</b>
02-11-2011	Child Health Assoc. of Sewickley	\$11,350.00	Youth Connect – ball partner proceeds
02-17-2011	Child Health Assoc. of	\$400.00	Cultural enrichment grant –

	Sewickley		Osborne Elem.
	<b>Total Donations Received: February 2011</b>	<b>\$11,750.00</b>	

## 6.0 INFORMATION

6.1 The district has received a letter from the Pennsylvania Department of Education stating that the district must stay within the index for the 2011-2012 budget.

6.2 The Edgeworth Borough Council's resolution concerning property value reassessments was provided.

6.3 The 2010-2011 gate receipts and game cost expenditures was attached to the agenda for the board members to review.

6.4 The 2010-2011 Allegheny County school district millage rates were provided. Quaker Valley remains among the districts with the lowest millage rates.

6.5 Information about a property tax appeal was provided to the board.

Mr. Riker moved that items 1.2; 3.2; and items 3.3 - 3.6 be added to the legislative agenda for action. Mr. Pusateri seconded the motion.

# Quaker Valley School District

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## FACILITIES & OPERATIONS COMMITTEE MINUTES

March 15, 2011

<b>Committee Members Present</b>	<b>Directors Present</b>
David Pusateri	Ms. Danielle Burnette
Mr. Gianni Floro	Ms. Debbie Miller
Ms. Sarah Heres	Mr. Jack Norris
Mr. Mark Rodgers	Mr. Rob Riker
Dr. Joseph Marrone, administrative liaison	Dr. Kay Wijekumar
Mr. John Sheline, administrative liaison	
<b>Others Present</b>	
Dr. Joseph Clapper	Ms. Martha Smith
Dr. Heidi Ondek	Ms. Christine Kardong
Mr. Scott Smith	Mr. Jeff Foreman

### 1. Quaker Valley Middle School

- 1.1 Mr. Foreman of Eckles Architecture provided an update on the status of the middle school project.
- 1.2 It was requested that the board authorize the administration to enter into a contract with Eckles Architecture for the analysis of the present furniture, the design and layout of the furniture throughout the procurement and installation for the middle school project for a cost not to exceed \$49,850 to be taken from the capital projects fund.

It was determined that this agenda item will be addressed at a later date.

Mr. Foreman answered questions posed by the board. More information will be provided and the formal request will wait until the April agenda.

- 1.3 It was requested that the board authorize the administration to enter into an agreement with the Sewickley Community Center, pending final legal review, for use of their field for the middle school football program from August 20, 2011 through November 1, 2011 for a sum of \$7,000, plus a \$150 per dumpster removal, \$360 for a 10 week storage unit fee and any electricity that is used.  
The cost will be taken from the capital projects fund.

Mr. Mastroianni explained that to date, the above request represents the only cost for moving co-curricular programs during the project.

## 2. Anthony Wayne

- 2.1 It was requested that the board authorize the administration to enter into a lease agreement with Steel City Landscaping for a parking area at an upfront fee of \$5,000 to prepare the area and then \$200 per month after that during the school year. The cost will be taken from the capital projects fund.

## 3. Leetsdale Borough

Mr. Mastroianni and Dr. Marrone provided information about artificial turf for the high school performance field. Included in their report was historical information about the field, its use, and problems with it as a natural grass field.

- 3.1 There was discussion regarding a request from Leetsdale for participation in the Leetsdale storm sewer project. The district solicitor will reply to the request on behalf of the district.

## 4. Facilities/Operations Report

## 5. Transportation

Mr. Pusateri moved that items 1.3 and 2.1 be placed on the legislative agenda for action.  
Mr. Floro seconded the motion.