

POLICY

**EAST WINDSOR BOARD
OF EDUCATION
PROGRAM**

2415.04/page 1 of 6

Title 1 – District-Wide Parental Involvement
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2415.04 TITLE I – DISTRICT-WIDE PARENTAL INVOLVEMENT

GENERAL EXPECTATIONS

The school district will put into operation programs, activities, and procedures for the involvement of parents in all of its schools with Title I, Part A programs, consistent with Section 1118 of the Elementary and Secondary Education Act (ESEA). Those programs, activities, and procedures will be planned and operated with meaningful consultation with parents of participating children.

Consistent with Section 1118, the school district will work with its schools to ensure that the required school-level parental involvement policies meet the requirements of Section 1118(b) of the ESEA, and each include, as a component, a school-parent compact consistent with Section 1118(d) of the ESEA.

The school district will incorporate this District-Wide Parental Involvement Policy into its school district's plan developed under Section 1112 of the ESEA.

In carrying out the Title I, Part A parental involvement requirements, to the extent practicable, the school district and its schools will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under Section 1111 of the ESEA in an understandable and uniform format, including alternative formats upon request, and to the extent practicable, in a language parents understand.

If the school district's plan for Title I, Part A, developed under Section 1112 of the ESEA, is not satisfactory to the parents of participating children, the school district will submit any parent comments with the plan when the school district submits the plan to the New Jersey Department of Education.

In the event the school district is required to reserve and spend at least one percent of the district's Title I, Part A allocation, the school district will involve the parents of children served in Title I, Part A schools in decisions about how these funds will be spent and will ensure that not less than ninety-five percent of the one percent reserved goes directly to the schools.

The school district will be governed by the following statutory definition of parental involvement, and expects Title I schools in the district will carry out programs, activities, and procedures in accordance with this definition:

Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving pupil academic learning and other school activities, including ensuring-

1. That parents play an integral role in assisting their child's learning
2. That parents are encouraged to be actively involved in their child's education at school
3. That parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child
4. The carrying out of other activities, such as those described in Section 1118 of the ESEA

In the event the State of New Jersey or the New Jersey Department of Education has a Parental Information and Resource Center, the school district will inform parents and parental organizations of its purpose and existence.

DESCRIPTION OF HOW THE SCHOOL DISTRICT WILL IMPLEMENT REQUIRED DISTRICT-WIDE PARENTAL INVOLVEMENT POLICY COMPONENTS

Below is a description of how the district will implement or accomplish each of the components outlined below (Section 1118(a)(2), ESEA).

1. The district will take the following actions to involve parents in the joint development of its district-wide parental involvement plan under Section 1112 of the ESEA:
 - The East Windsor Regional School District will notify parents about the School District Parental Involvement Policy in an understandable and uniform format and, to the extent practicable, will distribute this policy to parents in a language the parents can understand.
 - The East Windsor Regional School District will make the School District Parental Involvement Policy available to the local community.
 - The East Windsor Regional School District will periodically update the School District Parental Involvement Policy to meet the changing needs of parents and the East Windsor Regional School District.

- The East Windsor Regional School District will adopt the school-parent compact as a component of its School District Parental Involvement Policy.
 - The East Windsor Regional School District agrees to be governed by the statutory definition of parental involvement, and will carry out programs, activities and procedures in accordance with this definition.
2. The district will take the following actions to involve parents in the process of school review and improvement under Section 1116 of the ESEA:

The following will be disseminated to parents for review through newsletters, informational meetings, opening day packets, advisory committees, parent teacher organizations and school district website posting:

- District Parental Involvement Policy
 - School-Parent Compact
 - Parent Notices as they apply to the Title I, Part A Non-Regulatory Guidance
3. The district will provide the following necessary coordination, technical assistance, and other support to assist Title I, Part A schools in planning and implementing effective parental involvement activities to improve pupil academic achievement and school performance:

East Windsor Regional School District will convene an annual meeting during the first quarter of the school year at a convenient time to inform parents of the following:

- That their child's school participates in Title I
 - About the requirements of Title I
 - Of their rights to be involved
 - About their school's participation in Title I
4. The East Windsor Regional School District will, to the extent feasible and appropriate, ensure that its parental involvement strategies are coordinated with other local programs. At East Windsor Regional School District, the preschool and regional programs are a part of all school activities.
5. The school district will take the following actions to conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of this Parental Involvement Policy in improving the quality of its Title I, Part A schools. The evaluation will include identifying barriers to greater participation by parents in parental involvement activities (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority

background). The school district will use the findings of the evaluation about its Parental Involvement Policy and activities to design strategies for more effective parental involvement, and to revise, if necessary (and with the involvement of parents) its parental involvement policies.

- Each year, the East Windsor Regional School District Title I Schools will assess the school district parent involvement policy through a variety of measures including surveys conducted at its annual Title I Parent Meetings. The information gathered through the surveys will be summarized and distributed to building administrators. This information, along with parent input gathered during other meetings and parent - teacher conferences, will be used to tailor the District Title I programs to meet the needs of our community.

The school district will build the school's and parents' capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve pupil academic achievement, through the following activities specifically described below:

1. The school district will, with the assistance of its Title I, Part A schools, provide assistance to parents of children served by the school district or school, as appropriate, in understanding topics such as the following, by undertaking the actions described below:
 - New Jersey's academic content standards
 - New Jersey's pupil academic achievement standards
 - The New Jersey and local academic assessments including alternate assessments
 - The requirements of Part A
 - How to monitor their child's progress
 - How to work with educators
 - Parent-Teacher Conferences
 - School Board Meetings
 - Title I Annual Meetings
 - IEP's (Individual Education Plan)
 - ELL (District English Language Learners) Meetings
 - CST (Child Study Team)
 - Needs Assessment Surveys

2. The East Windsor Regional School District will provide parents of participating children a description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, the proficiency levels students are expected to meet, and an opportunity for parents of participating children to provide suggestions at its school board meetings, back-to-school evenings, its website parent portal, and community news.

3. The school district will, with the assistance of its schools and parents, educate its teachers, pupil services personnel, Principals and other staff in how to reach out to, communicate with, and work with parents as equal partners in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools, by:
 - Training administrators in Title I policy at its Summer Administrative Week
 - Providing Title I information and assistance to teachers, student service personnel, Principals and other staff at faculty meetings, department content meetings, and district professional development workshops
 - Communicating and distributing Title I information and assistance through its district and school websites

4. East Windsor Regional School District will, to the extent feasible and appropriate, ensure that its parental involvement strategies are coordinated with other local programs. At East Windsor Regional School District the preschool and regional programs are a part of all school activities.

5. The school district will take the following actions to ensure that information related to the school and parent programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand:
 - Correspondence to parents regarding Title I information will be sent in English and Spanish. The meetings will be conducted in English and Spanish as needed.

ADOPTION

This District-Wide Parental Involvement Policy has been developed jointly, and agreed on with parents of children participating in Title I, Part A programs. This Policy will be distributed to all parents of participating Title I, Part A children in an understandable and uniform format and, to the extent practicable, in a language the parents understand, at the beginning of each school year or when the child is determined eligible and begins participating in Title I, Part A programs.

United States Department of Education Non-Regulatory Guidance – Appendix D- District-Wide Parental Involvement Policy

Adopted: 12 December 2005

Revised: 6 June 2011