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## Request for Proposal

*E-rate Category 2 Equipment*

*RFP #CUHSD-FY20-C2Network*

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### E-rate Information

FCC Form 470 #: 200012367

Entity Number:144026

NOTICE IS HEREBY GIVEN that **Chowchilla Union High School District (CUHSD)**, acting by and through its Governing Board, will receive up to, but not later than **two o'clock p.m. of the 10th day of February 2020**, proposals for the award of contract for:

**E-rate Category 2 Equipment  
RFP #CUHSD-FY20-C2**

Proposals will be emailed according to the following:

1. [erate.info@chowchillahigh.org](mailto:erate.info@chowchillahigh.org) and cc Rachel White - [rachel@erateadvisors.com](mailto:rachel@erateadvisors.com)
2. Subject line: RFP #CUHSD-FY20-C2, Form 470 #200012367
3. Attach proposal and all documents as PDF document

Failure to include all 3 components above may result in disqualification.

Each proposal must conform and be responsive to the requirements of this RFP.

Interested proposers should direct questions in writing to [erate.info@chowchillahigh.org](mailto:erate.info@chowchillahigh.org), and cc Rachel White at [rachel@erateadvisors.com](mailto:rachel@erateadvisors.com), **before February 3, 2020**. Answers to questions and any addenda, as needed, will be posted in the E-rate Productivity Center website on the date specified in the Schedule, provided herein.

The CUHSD is dependent upon E-rate funding to acquire the services identified in this RFP. Failure to obtain the requisite E-rate funding, in any contractual year, will make any contract, resulting from this RFP, voidable at the option of the CUHSD.

The CUHSD reserves the right to waive any informalities or irregularities in received submittals. Also, CUHSD reserves the right to reject any or all submittals and to negotiate contract terms with one or more proposers for one or more work items. The CUHSD retains the sole discretion

to determine issues of compliance and to determine whether a proposer is responsive, responsible, and qualified.

#### E-RATE REQUIREMENTS FOR PROPOSERS

1. **E-rate Proficiency:** CUHSD expects the Proposer to be thoroughly familiar with Proposer's responsibilities as a result of participating as a Service Provider in the E-rate program. <https://www.usac.org/sl/service-providers/default.aspx>
2. **Service Provider Identification Number:** Proposers must possess and provide a valid E-rate Service Provider Identification Number (SPIN).
3. **FCC Registration Number:** Proposers must provide a valid Federal Communications Commission Registration Number (FCCRN) and evidence of "Green Light" status with the Federal Communications Commission (FCC).
4. **FCC Form 473:** The proposer that is awarded the services based on this RFP agrees to submit the Service Provider Annual Certification (SPAC) form no later than January 30th of each year.
5. **E-rate Bulk Upload Templates:** The winning proposer shall provide the CUHSD a fully completed bulk upload template within seven (7) days of the Notice of Award. The Bulk Upload Templates can be found at [https://www.usac.org/sl/applicants/step03/form-471.aspx/#bulk\\_upload\\_templates](https://www.usac.org/sl/applicants/step03/form-471.aspx/#bulk_upload_templates)
6. **FCC Form 474:** The CUHSD prefers to pay only its discounted share of the cost of the services, therefore, the Service Provider should have the ability to offer discounted billing and invoice the Universal Service Administrative Company (USAC) using the FCC Form 474.
7. **Invoicing:** Invoicing will begin on or after July 1, 2020.
  - a. Equipment may be purchased and installation services may be rendered as early as April 1, 2020, only with written notice from CUHSD.
  - b. In such cases as mentioned in 5a, the Proposer shall not invoice USAC prior to July 1, 2020.
  - c. Invoices must be reviewed and approved by CUHSD before the Service Provider submits them to USAC for payment.
8. **Lowest Corresponding Price:** Proposal acknowledges that all pricing in the proposal submitted as a result of this RFP is considered the Lowest Corresponding Price (LCP). Any deviation of the LCP must be fully explained in the proposal.

#### E-RATE TERMS AND CONDITIONS

1. **Contingency:** The services/project procured using this RFP may be contingent upon the approval of E-rate funding as requested. Services/Products should not be delivered to CUHSD until a clear request has been issued by CUHSD to the Service Provider.

2. **Right to cancel:** The CUHSD reserves the right to cancel the services/project regardless of the status of E-rate funding.
3. **Bulk Upload Templates:** Winning proposer agrees to provide a completed bulk upload template for use in the E-rate Productivity Center. Templates can be found at [https://www.usac.org/si/applicants/step03/form-471.aspx/#bulk\\_upload\\_templates](https://www.usac.org/si/applicants/step03/form-471.aspx/#bulk_upload_templates)
4. **Program Integrity Assurance:** Winning proposer agrees to respond to any inquiries from the Universal Services Administrative Company (USAC) or the FCC within five (5) business days.
5. **Service Substitutions:** Service Substitutions must be approved by USAC prior to installing equipment or starting services.

## BACKGROUND

Chowchilla Union High School District (CUHSD) requests proposals for Network Equipment for E-rate eligible locations.

## SCOPE OF SERVICES

The desired scope of services is set forth in the Project Specifications attached to this RFP. The make and model number listed in the Project Specifications reflects the equipment most compatible with the existing environment. Alternate make and models featuring functional equivalence will be considered in line with E-rate program requirements. Proposers featuring alternate options must provide a detailed explanation of how the alternate solution meets functional equivalence.

## LENGTH OF CONTRACT

By providing a proposal according to this RFP, proposer agrees to extend pricing according to the proposal until the project is completed, not to exceed September 30, 2021. Any increase in industry pricing will not be passed on to CUHSD.

## SUBMITTAL REQUIREMENTS

### 1. BUSINESS INFORMATION

- a. Company name.
- b. Address.
- c. Telephone.
- d. Fax.
- e. Website.
- f. Name and email of main contact.
- g. Federal Tax I.D. Number.
- h. License or Registration Number.
- i. FCC Registration Number
- j. E-rate Service Provider Identification Number
- k. Type of organization (i.e. corporation, partnership, etc.). If a joint venture, describe the division of responsibilities between participating companies,

offices (location) that would be the primary participants, and percentage interest of each firm.

- l. A brief description and history of the firm, including number of years the firm has been in business and date firm was established under its given name.
- m. Number of employees (licensed professionals, technical support).
- n. Location of office where the bulk of services solicited will be performed.

## **2. RELEVANT PROJECT EXPERIENCE**

- a. Provide information about prior services furnished by your firm in the last five (5) years on a minimum of five (5) K-12 educational projects, and list the following for each project:
  - i. District name and name of contact person, title, telephone number, and email address to be contacted for a reference.
  - ii. Project name and location.
  - iii. Was the project E-rate funded?
  - iv. Briefly state relevance of projects included for consideration in this RFP.

## **SELECTION PROCESS**

Proposals will be subjected to an evaluation and selection process. The first stage will begin with a review of the response to the RFP. A proposal must meet all mandatory modules/functions to be considered. The CUHSD retains the sole discretion to determine issues of compliance and to determine whether a proposer is responsive, responsible, and qualified.

Proposals not meeting mandatory requirements or found to be incomplete will not be considered. The CUHSD may disqualify any proposer for any reason without explanation.

- 1. The CUHSD may choose to ask clarification questions in writing and include the additional information gathered in this process.
- 2. Evaluation and rating of the responses will be based on:
  - a. Information provided by the proposer in their response;
  - b. Information provided by the proposer in response to CUHSD clarification questions;
  - c. Information from reference checks;
  - d. Experience and performance history of the firm with similar services;
  - e. Experience and results of proposed personnel;
  - f. Technical capabilities and track record;
  - g. Value of services under proposed fees; and
  - h. Overall responsiveness of the proposal.
- 3. The quality of the response(s) will be evaluated using the following criteria:
  - a. Completeness
  - b. Thoroughness
  - c. Accuracy

- d. Compliance with proposal instructions
  - e. Organization and conciseness of descriptive text material
4. RFP proposals will be rated on the following:
- a. Pricing (40%)
  - b. Service, Experience, and Knowledge (20%)
  - c. Prior Experience with Proposer (20%)
  - d. References (10%)
  - e. Prior E-Rate Experience (10%)

**SCHEDULE**

The CUHSD reserves the right to change the dates on the schedule without prior notice.

EVENT	DATE
CUHSD Publishes RFP	January 9, 2020
Deadline for Questions from Proposers	February 3, 2020
CUHSD Publishes Addenda and Responses to Proposers on EPC portal	February 5, 2020
Deadline to Submit Proposals	February 10, 2020 2:00 p.m.
Award of Contract	TBD, prior to close of FCC Form 471 window

**WE THANK YOU FOR YOUR INTEREST IN THIS PROJECT!**

## PROJECT SPECIFICATIONS

- Functional equivalent devices may be offered in the proposal. If alternate options are offered, the proposer must also include documentation that supports the viability of the alternate solution.
- All proposals must be for new equipment with standard manufacturer warranty. Like-new or refurbished equipment will not be accepted.
- **E-rate eligibility must be specified. This includes items that are partially eligible. In that event, the percent eligibility must be identified.**
- Quantities listed may increase or decrease to a minor degree in order to remain within the E-rate Category 2 budget.
- Installation, configuration and activation services are not required.
- The proposed solution price must include a complete bill of materials, applicable sales tax for Madera County, California and applicable shipping.
- Proposal line items should be kept in the same order as provided in the table below.

	Make	Model	Description	Qty	Price	Ext. Price
1	HP	J9151E	SFP+ 10G Modules Single Mode, HPE J9151A Specifications HPE X132 10G SFP+ LC LR Transceiver	48		
2	HP	J9993A	SFP 10G Expansion Module for Z540R Core Switch, HPE - expansion module J9993A, Aruba 10G SFP+ Gigabit Ethernet / 10 Gigabit SFP+ x 8	4		
3	Panduit	FSCP912Y	Panduit 9um OS2 FSCP912Y Indoor/Outdoor Central Loose Tube 9um OS2 12 Fiber Indoor-Outdoor Central Tube Cable, Plenum (OFNP), 250um Fibers, 1000 Feet	1000		
4	Tripp Lite	SU20KRTHW	Tripp Lite UPS 20kVA 18kW Smart Online 12U Rackmount Hot Swap PDU 200-240V	1		
5	Sonicwall	01-SSC-1937	Sonicwall NSA 3650 Firewall	1		
6	Sonicwall	01-SSC-9785	SonicWall - SFP+ transceiver module - 10 GigE, Mfg.Part: 01-SSC-9785	1		
7	Sonicwall	01-SSC-3439	SonicWall Support 24X7 - extended service agreement - 1 year - shipment for NSA 3650 Firewall	1		
8	Panduit	FOCTT2-BKIT	Panduit Fiber Optic Cable Creation tool with Tester for 9 Micron, Fiber Optic Termination Kits, OptiCam 2	1		
9	Panduit	FLCSSCBUY	Panduit Fiber Optic Connectors, LC OptiCam for 9 Micron	8		
10	Panduit	F92ERLNLNS NM001	Panduit 1 Meter, Opti-Core Fiber Patchcord, OS1/2 2-Fiber, 1.6mm Jacket, Riser, LC-LC Duplex, Yellow, 1 Meters	36		
11	Panduit	F92ERLNLNS NM006	Panduit 6 Meters, 2 fiber OS2, LC duplex to LC duplex patch cord, riser (OFNR) rated, 16mm jacketed cable, Std IL 6 meters	24		
12	Aruba	JL256A	Aruba 2930f 48-port Switch for MDF HPE Aruba 2930F 48G PoE+ 4SFP+ - switch - 48 ports - managed - rack-mountab	2		
13	Aruba	JL075A	Aruba 3810M 16SFP+ 2-slot Switch - switch - 16 ports - managed - rack-m	1		
14	Aruba	JL083A	Aruba - expansion module for 10 Gigabit SFT+ x4 on network switch 3810M	2		

	Make	Model	Description	Qty	Price	Ext. Price
15	Panduit	FML16RAN	Panduit "OneMode-Link" Media Conversion 10GB SFP Module, FML16RAN (1 port w/ pigtail)	17		
16	Panduit	FML66RAN	Panduit "OneMode-Link" Media Conversion 10GB SFP Module, FML66RAN (6 port w/ pigtail) (6 port w/ pigtail)	1		
17	Optical Wavelength Laboratories	KF7-D83-L35 Fiber OWL 7	Optical Wavelength Laboratories KF7-D83-L35 Fiber OWL 7 Singlemode/Multimode Fiber Optic Certification Test Kit	1		
18	Noyes	M700	NOYES AFL M700 QUAD 850/1300MM 1310/1550SM UPC	1		

**END OF DOCUMENT**