

EAST WINDSOR REGIONAL SCHOOL DISTRICT BOARD OF EDUCATION

MINUTES of the REGULAR MEETING on AUGUST 18, 2016

The Board of Education of the East Windsor Regional School District, Hightstown, NJ, held a regular meeting and on Thursday August 18, 2016 at 6:30 p.m. in the Hightstown High School Cafeteria located at 25 Leshin Lane, Hightstown, NJ.

Members Present: Pete Bussone, Paul Connolly, Erica DiRaimondo, Bertrand Fougnyes, Christine Harrington, Robert Laverty, Kennedy Paul

Member(s) Absent: Tracy Healy, Alice Weisman

Also Present: Dr. Richard Katz, Chief School Administrator
Paul M. Todd, SBA/Board Secretary
David Coates, Board Legal Counsel

1. WELCOME: Board Vice President Paul Connolly called the meeting to order at 6:30 p.m.

2. SUNSHINE NOTICE

Mr. Connolly read the Open Public Meeting Act Statement: "Written advance notice of this meeting has been given in accordance with law. Minutes of this meeting are kept by the Board Secretary and are available to any member of the public requesting them at the Administration building, 25A Leshin Lane, Hightstown, NJ. Minutes will be provided at cost and in accordance with Board policy." Mr. Connolly asked "Are there any Board members present who believe this meeting to be in violation of the Open Public Meeting Act?" (No one objected.) "There being none, we may proceed."

3. PLEDGE OF ALLEGIANCE

4. A. MOTION TO APPROVE AGENDA

Action: Mr. Paul moved, seconded by Mr. Fougnyes, to approve the agenda as submitted.

Vote: By a roll call poll of the Board, with all Board members present voting yes, Motion to approve carried unanimously.

4. B RESOLUTION FOR EXECUTIVE SESSION

Action: Mr. Paul moved, seconded by Mr. Fougnyes, to approve the following resolution:

"BE IT RESOLVED, that the Board of Education of the East Windsor Regional School District will hold two executive sessions during its Meeting on Thursday August 18, 2016.

These closed session's concern:

1. Residency Hearing
2. Student Matters: Bullying
3. Student Matter
4. Personnel
5. Negotiations
6. Attorney Client Privilege

Minutes of these closed sessions will be available in accordance with board policy when the need for confidentiality no longer exists."

Vote: By a roll call poll of the Board, with all Board members present voting yes, Motion to approve carried unanimously.

4. EXECUTIVE SESSION – The Board went into closed session at 6:06 p.m.

4A. Return to Open Session – 7:48 p.m. Upon returning to open session, the Board took the following action:

Mr. Paul moved to uphold the administrative residency determination of July 8 that students #402384 and #402047 are not residents of the EWRSD and are not eligible to attend on a tuition free basis.

Second: Mr. Fougnyes

Vote: On a roll call poll of the Board, with all Board members present voting yes, motion to approve was carried unanimously.

5. FIRST OPPORTUNITY FOR BOARD MEMBERS COMMENTS

Ms. Harrington spoke about high school students transitioning to college; helping them choose their path is crucial. We need to guide them to help pick the courses that will promote their career path.

Mr. Lavery spoke on the district transition to Google drive.

Dr. Katz noted if anyone needs assistance with creating new accounts just let him know.

Mr. Connolly commented on his recent visit to former board member Suzann Fallon. She is going through a hard time at this moment and please keep her and her family in your prayers.

6. FIRST OPPORTUNITY FOR PUBLIC COMMENT: no one spoke

7. FIRST READING OF BOE POLICIES

The following policies are submitted to the Board for **FIRST READING** and discussion:

- **P 2468 Independent Educational Evaluations – Recommended - New**
- **P 5111 Eligibility of Resident/Nonresident Students – Mandated – Revised**
- **P 8550 Outstanding Food Service Charges – Recommended - Revised**

2468 Independent Educational Evaluations – Recommended – New

In accordance with Federal and State law and regulations, the East Windsor Regional School District conducts evaluations for students in order to identify educational disabilities. Reevaluations are also conducted every three years for students who qualify for special education and related services. If parents disagree with the results of an evaluation conducted by the Child Study Team, or if they request an evaluation in an area that was not assessed, the district has two options: 1) grant the independent educational evaluation, or 2) file for due process in order to demonstrate that the evaluations conducted were appropriate. Adopting a policy for independent educational evaluations serves the dual purpose of outlining the procedure for obtaining an evaluation as well as setting reasonable and customary fees for such evaluations.

5111 – Eligibility of Resident/Nonresident Students (M) (Revised)

A few recent revisions to N.J.S.A. 18A:38-1 et seq., Persons Who May Attend Schools, and an update to the related administrative code, N.J.A.C. 6A:22 Student Residency, requires several revisions to Policy and Regulation Guides 5111. The two substantive changes resulting from new legislation include a provision to permit a student to remain in school for the remainder of the school year if the move is a result of domestic violence, sexual abuse, or other family crisis and a provision permitting the school district to request from the New Jersey Motor Vehicle Commission the parent's name and address for use in verifying a student's eligibility for enrollment in the district in the case of a dispute. The additional revisions in the Policy and Regulation Guide provide clarification to existing language or are minor revisions. Just a reminder, in 2003 the New Jersey Department of Education (NJDOE) informed all school districts that Federal and State laws prohibit denying enrollment of students in public schools on the basis of immigration status.

In April 2014, the American Civil Liberties Union of New Jersey (ACLU-NJ) identified many school districts that required overly restrictive forms of identification for an adult to enroll a child in school contrary to Federal and State laws. This Policy and Regulation Guide is consistent with Federal law and New Jersey statutes and administrative code. School districts should be sure any registration forms developed and used by the district are consistent with the provisions of this Policy and Regulation Guide.

Policy 5111 is **MANDATED** Regulation Guide 5111 is **MANDATED**

8550 – Outstanding Food Service Charges (Revised)

This Policy Guide was developed and provided to school districts in Policy Alert 206 - July 2015 in response to legislation regarding outstanding food service charges. The current Policy Guide indicates the school district will report to the Department of Children and Families (DC&F) if a parent repeatedly sends their child to school without lunch or lunch money and refuses to meet with the Principal or designee to resolve the matter as the parent's conduct may meet the legal definition of "abuse." The DC&F recently contacted our office requesting a modification in this Policy. The current Policy Guide *presumes* a child is an "abused" child under these circumstances and requires a report to DC&F. The DC&F requested the Policy be revised to not *presume* a child is abused under these circumstances, but require the Principal or designee to consult with the County Board of Social Services and the DC&F. The DC&F has informed Strauss Esmay that it will determine if a Child Protection Report; an investigation into the potential of child abuse or neglect; or if a Child Welfare Assessment, a determination that a family may be in need of assistance; is required. This is only required if the district needs or wants to address a food service charge problem. Policy Guide 8550 is **RECOMMENDED**

8. SECOND READING OF BOE POLICIES

The following Policies and Regulations are submitted to the Board on **SECOND** reading for approval:

- R 2431.2 Medical Examination Prior to Participation on a School-Sponsored Interscholastic or Intramural Team or Squad (M) (Revised)
- P 5310 Health Services (Mandated) (Revised)
- P 5330.01 Administration of Medical Marijuana (Mandated) (New)
- P & R 8462 Reporting Potentially Missing or Abused Children (Mandated) (Revised)

R 2431.2 – Medical Examination Prior to Participation on a School-Sponsored Interscholastic or Intramural Team or Squad (M) (Revised)

The "Scholastic Student-Athlete Safety Act" revised sections of N.J.S.A. 18A and was approved June 27, 2013. The new law included a new student-athlete cardiac screening requirement, a professional development training module for physicians who complete these screenings, the development and distribution of a sudden cardiac arrest pamphlet, and the development of a Preparticipation Physical Evaluation (PPE) Form to include history and physical examination requirements. On April 29, 2014 all school districts received a New Jersey Department of Education (NJDOE) Memorandum with the Scholastic Student-Athlete Safety Act material that included guidance and direction of the PPE Form that included a Preparticipation Physical Evaluation History Form, an Athlete with Special Needs Supplemental History Form, a Physical Evaluation Form, and a Clearance Form. The April 29, 2014 Memorandum indicated the Administrative Code would need to be revised to include the N.J.S.A. 18A revisions made by the Scholastic Student-Athlete Safety Act. Administrative code N.J.A.C. 6A:16 was recently revised to incorporate these revisions required by the Act. Policy Guide 2431 and Regulation Guide 2431.2 have been revised to incorporate these revisions. This Regulation 2431.2 is **MANDATED** for districts that have school-sponsored interscholastic or intramural teams or squads.

5310 – Health Services (M) (Revised) The recent revisions to N.J.A.C. 6A:16-2 have caused several revisions to Policy and Regulation Guide 5310 – Health Services. The defibrillator requirement has been added to this Policy and the new administrative code requirements for medical examinations prior to participation in school-sponsored interscholastic or intramural team or squad has also been added to this Policy and Regulation Guide. These medical examination requirements are the same revisions made in Policy Guide 2431 and Regulation Guide 2431.2 in this Policy Alert. Policy 5310 is **MANDATED**

5330.01 – Administration of Medical Marijuana (M) (New) N.J.S.A. 18A:40-12.22 (P.L. 2015 Chapter 158) was recently approved requiring school districts to develop a policy authorizing parents, guardians, and primary caregivers to assist a student in the medical use of marijuana pursuant to the “Compassionate Use Medical Marijuana Act” (N.J.S.A. 24:6I-1 et seq.) while on school grounds, aboard a school bus, or attending a school-sponsored event. N.J.S.A. 18A:40-12.22 indicates the Policy must: establish protocols for verifying the New Jersey Department of Health registration process for the primary caregiver and the student; identify locations on school grounds where the medical marijuana may be administered; and prohibit the administration of medical marijuana to a student by smoking or other form of inhalation. The legislation indicates the Commissioner of Human Services and the State Board of Education may, in consultation with the Commissioner of Health, adopt rules and regulations. Strauss Esmay has developed a new Policy and Regulation Guide 5330.01 – Administration of Medical Marijuana for school districts to consider adopting until the New Jersey Department of Education (NJDOE) provides school districts additional guidance. A Board may want to adopt these Guides to be used until additional guidance is provided by the NJDOE or delay the formal Board adoption of these Guides and use the Policy and Regulation Guides as guidance if a parent request is submitted to the district. Strauss Esmay has no timeline for the NJDOE guidance on this issue. N.J.S.A. 18A:40-12.22 requires districts adopt a Policy permitting the administration of medical marijuana on school grounds, aboard a school bus, or at a school-sponsored event. Policy Guide 5330.01 is **MANDATED**

8462 – Reporting Potentially Missing or Abused Children (M) (Revised) Recent revisions to N.J.A.C. 6A:16-11.1 – Reporting Potentially Missing, Abused, or Neglected Children and Attempted or Completed Suicide, requires one significant revision in Policy Guide 8462. The revised administrative code indicates “... any employee, volunteer, or intern with reasonable cause to suspect or believe a student has attempted or **completed suicide** shall report the information to a division in the **Department of Human Services**. The old code had **contemplated suicide** where the new code has **completed suicide**. In addition, the old code had the report going to the **Department of Children and Families** as the new code has the report going to the **Department of Human Services**. One additional change was made in this updated Policy Guide regarding the telephone number to report abuse. The updated Guides include the same telephone number to report abuse as the previous Guides and adds “or any other telephone number designated by the appropriate child welfare authorities.” This revision will not require the Board to immediately change the Policy in the event the authorities designate another telephone reporting number for reporting purposes. Policy & Regulation 8462 are **MANDATED**

Action: Mr. Paul moved, seconded by Mr. Fougny to approve the above policies as submitted on **SECOND** reading. **Vote:** on a roll call poll of the Board with all members present voting yes, motion to approve carried unanimously

9. SUPERINTENDENT’S REPORT

Dr. Katz commented on the upcoming new teacher orientation. He noted that we have a great program set up for them and thanked Ms. Servillo, Assistant Superintendent for Personnel for all her hard work in putting it together. He then turned the forum over to Paul Todd, BA for a building and grounds update.

AUGUST 18, 2016

Mr. Todd covered the following topics:

- Current SDA projects: Update WCB and GNR partial roof renovations
- Landscaping
- MHK athletic field water treatment device
- Library at MHK improvements
- Technology: fiber upgrades at HS and MHK
- Security door access plan
- WCB room dividers in gym and library
- New lockers at HS
- Athletic trainer's room relocated
- New playground equipment at elementary schools
- Kitchen equipment upgrades
- Additional serving line at WCB

10. SECOND OPPORTUNITY FOR BOARDMEMBERS' COMMENTS

Ms. Harrington commented on the policy regarding independent educational evaluations.

11. SECOND OPPORTUNITY FOR PUBLIC COMMENTS: none

12. MOTION TO APPROVE ROUTINE ITEMS BY EXCEPTION

Mr. Paul moved, seconded by Mr. Fougny as follows:

"Having read and reviewed the materials received, I move that the Board approve the following Routine agenda items as submitted

A. Staffing

B. Bullying Report as discussed at the July 11, 2016 meeting

C. Approval of MOA Sidebars with East Windsor Educational Association (EWEA) for Extra pay positions for clubs at HHS: DECA, Leadership Club, Artist Union, Writer's Block

The Superintendent recommends amendments to Article XXI, Salaries in the agreement between the Board of Education and the East Windsor Education Association. The terms of these sidebars shall be incorporated into extra pay positions in the successor agreement.

D. Approval for District Professional Development Plan & District Mentoring Plan for the 2016-2017

The district-level professional development plan (PDP) has been developed in accordance with all regulations as specified in N.J.A.C. 6A:9C-4.2 for non-tenured teachers including novice provisional teachers who hold a CE or CEAS.

E. Renewal of Contract with Princeton Healthcare System Employee Assistance Program

This contract is an agreement between East Windsor Regional School District and Princeton HealthCare System Employee Assistance Program (EAP) for the District to retain behavioral health services for its staff. For the purpose of this contract, the term employee shall include district employees, spouses, dependent children and members of the immediate household.

F. Travel and Related Expenses

2016-17 Balance Forward 14,193.81

J. Cuevas	Curric	Oct 12-16, 2016	Registration to attend WIDA National Conference 2016, Philadelphia, PA	620.00	620.00
E. Servillo	Personnel	Oct 11-14, 2016	Registration to attend AASPA Annual Conference, Orlando, FL	800.00	800.00
E. Servillo	Personnel	Oct 11-14, 2016	Anticipated expenses to attend AASPA Annual Conference, Orlando, FL	1585.00	1585.00
M. Beckman	Student Services	Oct 20-21, 2016	Registration to attend 2016 FEA/NJPSA Fall Conference, Long Branch, NJ	275.00	275.00
M. Beckman	Student Services	Oct 20-21, 2016	Anticipated expenses to attend 2016 FEA/NJPSA Fall Conference, Long Branch, NJ	350.00	350.00
J. Cuevas	Curric	Sept 28, 2016	Makeup date (from July 14) to attend Stronge TEPEP/LEPES Training, Piscataway, NJ	0	0

August 18 Total	\$3,630.00
Sub Total	\$17,823.81
Adjustments	0
YTD Total	\$17,823.81
Maximum expenditure for 2016-17	\$109,965.00

G. Overnight Field Trip

The HHS Peer Group overnight trip to the Princeton Blairstown Center, Hardwick, NJ on Sept. 23-25, 2016.

H. Donations: to HHS Freshman Orientation Barbeque

SHISEIDO AMERICA INC. has donated a check for \$150 to Hightstown High School to be used for the annual Freshman Orientation/BBQ on September 2 which benefits the incoming freshman class.

Acknowledgement info: Mr. Ladio Hanzer President, & Mr. John Zoller Compliance Director, Shiseido America, Inc. 366 Princeton-Hightstown Road, East Windsor, NJ 08520

SAKER SHOP RITE CORPORATION has donated a \$100 gift card to be used for the annual Freshman Orientation and Barbeque on September 2, 2016. Acknowledgement info: Ms. Christine Savage-Burns, Corporate contact, Mr. Richard Saker, President, and Mr. Mike McDonald, Store Manager, Saker Corporation 922 State Route 33, Freehold, NJ 07728

I. Out of District Placement in Public and Private Schools

Collier School

Increase Tuition February 22, 2016 through June 22, 2016

Student: #401051 P.O. B16-02898A Account #20-250-100-560-00-40-10 RSY \$ 2,500.00

AUGUST 18, 2016

Collier School

Tuition July 5, 2016 through June 22, 2017

Student: #401051	P.O. 17-01108	Account #11-000-100-565-02-25-07	RSY	\$ 65,626.00
Student: #402692	P.O. 17-01107	Account #11-000-100-565-02-25-07	RSY	\$ 65,626.00

Eden Autism Services – The Eden School

Tuition July 5, 2016 through June 21, 2017

Student: #101460	P.O. 17-01181	Account #11-000-100-566-00-25-07	RSY	\$ 122,425.38
------------------	---------------	----------------------------------	-----	---------------

East Mountain School – Carrier Clinic

Tuition July 5, 2016 through June 22, 2017

Student: #720492	P.O. 17-01180	Account #11-000-100-565-02-25-07	RSY	\$ 73,415.43
------------------	---------------	----------------------------------	-----	--------------

Mercer County Special Services School District – Personal Assistant

Tuition July 11, 2016 through August 12, 2016

Student: #720114	P.O. 17-01104	Account #11-000-100-565-00-25-07	ESY	\$ 4,875.00
Student: #102304	P.O. 17-01105	Account #11-000-100-565-00-25-07	ESY	\$ 4,875.00

The Newgrange School of Princeton, Inc.

Tuition September 6, 2016 through June 21, 2017

Student: #720474	P.O. 17-01184	Account #11-000-565-00-25-07	RSY	\$ 64,797.06
Student: #602686	P.O. 17-01185	Account #11-000-565-00-25-07	RSY	\$ 27,856.68

The Rugby School at Woodfield

Tuition July 11, 2016 through August 19, 2016

Tuition September 8, 2016 through June 30, 2017

Student: #103957	P.O. 17-01187	Account #11-000-100-566-00-25-07	RSY	\$ 67,642.29
Student: #101430	P.O. 17-01191	Account #11-000-100-566-00-25-07	RSY	\$ 67,642.29
Student: #104983	P.O. 17-01192	Account #11-000-100-566-00-25-07	RSY	\$ 78,731.19

J. Approve Post School Outcomes Survey of Students with Disabilities New Jersey Department of Education Office of Special Education Programs Cohort V: 2014-2015 Student Exiters July 1, 2016 to September 30, 2016 District: EWRSD

In compliance with the Individuals with Disabilities Education Act (IDEA) 2004, all New Jersey districts must conduct a post-school outcomes survey of students with disabilities who have exited school within a designated year. The New Jersey Department of Education (NJDOE), Office of Special Education Programs (OSEP) must report the results to the United States Department of Education, Office of Special Education Programs. The East Windsor Regional School District has been identified to participate in the survey of students with disabilities who exited school during the 2014-2015 school year. Students to be surveyed include students who graduated, aged out (age 21), dropped out (ages 14 and above) or moved and are not known to be continuing.

Name: Contract for Conducting Post-School Outcomes Survey of Students with Disabilities

Type of Service: Survey Reimbursement from the NJDOE/OSEP for documented allowable expenses to complete the Post-School Outcomes Survey

K. Approve K-8 Health Services Physician Contract for 2016-17

Dr. Howard Cohen of Old Bridge NJ Family Medicine has provided K-8 health service needs and sports physicals, for several years and has developed a good working relationship with the K-8 nurses. It is in the District's best interest to continue with Dr. Cohen as the EWRSD elementary school physician for the 2016-17 school year for the following services:

AUGUST 18, 2016

1. Perform K-8 student sports physical exams throughout school year as arranged by school nurse.
2. Review and sign all appropriate medical requests for student home instruction.
3. Review and approve all standing orders for emergency situations.
4. Consult and advise school district on specific student health issues and problems.
5. Consult and advise school district regarding exclusion and readmission of students in connection with communicable diseases.
6. Act as liaison between school district, district nurses and student's physicians for specific issues regarding student's health.
7. Develop and recommend medical guidelines to insure district is in compliance with State laws such as concussion protocols.
8. Perform specific physical exams of K-8 students at request of school district.

The District will compensate Dr. Cohen for above services for a flat rate of \$27,500. payable in 10 monthly installments of \$2,750 beginning September, 2016 and ending June, 2017.

L. Professional Services for Students

The special education department requires services of consultants to provide children with disabilities a free appropriate public education as defined by The Individuals with Disabilities Education Act (IDEA).

Name	Type of Service	Rate	Not to Exceed	P.O. Number
Dr. Howard Cohen P.A.	K-8 School Physician/Health Services Provider	\$2,750.00 Per Month	\$27,000.00	17-01173
Bayada Home Healthcare	Nursing Services	Per fee Schedule	\$80,000.00	17-01174

M. Approve School Nursing Plan for 2016-2017

Annually each school district must develop a School Nursing Plan. The plan was developed by East Windsor Regional School District nursing staff and reviewed by administration.

N. Board Approval of District Food Service Prices for 2016-17

This information is included in the application for Free and Reduced Price Meals and various other district documents. The prices have stayed the same for all grades from last year.

<u>Lunch Prices</u>		<u>Breakfast Prices</u>	
Elementary	2.25	Elementary	1.00
Middle School	2.40	Middle School	1.00
High School	2.60	High School	1.50
Reduced Lunch (all schools):	.40	Reduced Breakfast (all schools):	.30

O. Change Order #1: C&M Door Controls Inc.

Change order #1 as received from Garrison Architects with the Contractor C & M Door controls. Inc.

This change order is a credit in the amount of \$2,500.00 as a credit for the unused allowance.

Original Contract Sum was: \$ 56,345.00

Contract Sum will be decreased by this change order in the amount of: (\$ 2,500.00)

New contract sum including this change order will be: \$ 53,845.00

The contract time is unchanged. Date of substantial completion as of the date of change order is unchanged.

P. Resolution to Designate 24/7 Security Inc. as the Sole Source Provider for School Bus Security Related Equipment and Services

The District recognizes the need for security related equipment and services. This especially true for our buses as well. It is advisable to designate a sole source provider for this transportation related radio and video equipment by **resolution**.

AUGUST 18, 2016

Whereas, the District has ongoing and current installations of security related camera equipment from our existing provider 24/7 Security Inc. along with ongoing maintenance and support for this equipment, and
Whereas, greater operational efficiency is obtained by limiting the number of vendors involved with security equipment and services, and
Whereas there is a legitimate concern the District security could be compromised by allowing site inspections of our security related infrastructure as a part of open public bidding,
Now Therefore be it Resolved to designate the firm 24/7 Security Inc. as sole source provider for school bus security related equipment and services.

Q. Approve 15-16 Shared Time Vocational School Contract

Board approval is recommended for the submitted agreement for students who attended the 15-16 shared time vocational program. PO: #16-03870 Acct.: 11-000-100-563-00-00-07 Amt.: \$200,000.

R. Resolution to Participate in Coordinated Transportation

1. Educational Services Commission of NJ

As the East Windsor Regional School District needs to transport its special education, non-public and vocational school students to specific destinations, it is in the best interest of the District to renew its coordinated transportation agreement with the Educational Services Commission of New Jersey (formerly called Middlesex Regional Educational Services Commission) for the purpose of organizing and scheduling routes to achieve the maximum cost effectiveness in this effort for the 2016-2017 school year.

2. Mercer County Special Services School District

The attached is an agreement between the Mercer County Special Services School District (MCSSSD) Board of Education and East Windsor Regional School District Board of Education. The MCSSSD will serve as the Local Education Agency and EWRSD is the Participating District for the coordination of a transportation system (Mercer Cooperative Transportation System) for handicapped pupils/special education routes. This agreement is for the 2016-2017 school year.

3. Monmouth-Ocean Educational Services Commission

Resolved, that the EWRSD Board of Education re affirms its continued participation (contract was initially approved at Feb. 8, 2018 meeting) in a cooperative agreement with the Monmouth-Ocean Educational Services Commission (MOESC) for the 2016-2017 school year. This agreement is for coordinated transportation with MOESC for special education, nonpublic, public and or vocational school students to specific destinations; and that the MOESC will organize/schedule routes to achieve the maximum cost effectiveness, and expires June 30, 2018.

S. Resolution Authorizing the Use of Awarded Vendors through State Contract and Cooperative Purchasing Programs

WHEREAS, the East Windsor Regional School District (EWRSD) Board of Education, may by resolution and without advertising for bids, purchase any goods or services under NJ State approved Cooperative Purchasing Programs; and

WHEREAS, the EWRSD Board of Education has the need on a timely basis to purchase goods and services utilizing Cooperative Purchasing Programs; and

WHEREAS, the EWRSD Board of Education may enter into contracts with the referenced Cooperative Purchasing Programs vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable;

NOW THEREFORE BE IT RESOLVED, the EWRSD Board of Education authorizes the Purchasing Agent to purchase certain goods or services from those approved NJ State approved Cooperative Purchasing Programs; and

BE IT FURTHER RESOLVED, that Paul M Todd, Board Secretary shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services; and

BE IT FURTHER RESOLVED, that the expiration date of the contracts between the East Windsor Regional School District Board of Education and the referenced Cooperatives not exceed the amounts as stated.

Vendor	Cooperative	Contract #	Description	\$ Amount Not To Exceed
<i>Allied Fire & Safety</i>	Ed. Data	6876	Fire Suppression Inspections	10,000.
<i>Bio Shine</i>	MRESC	14/15 – 34	Custodial, maintenance, vehicle supplies	150,000.
<i>Bucks County Int'l. Inc.</i>	State Contract	79714	Vehicle parts	75,000.
<i>Dell Marketing</i>	State Contract	89967	Computers, laptops and accessories	225,000.
<i>Dell Marketing</i>	State Contract	89850	Software	10,000.
<i>Ferguson Enterprises</i>	MRESC	12/13/ - 34	Custodial, maintenance, vehicle supplies	30,000.
<i>Grainger</i>	State Contract	79875	Custodial, Maintenance, vehicle supplies	150,000.
<i>Haney Paint Center</i>	State Contract	82223	Paint and paint supplies	20,000.
<i>Kistler O'Brien Fire Protection</i>	Ed Data	6878	Inspection/Service for Sprinkler System	20,000.
<i>Lawson Products</i>	State Contract	73756	Custodial, maintenance, vehicle supplies	10,000.
<i>Princeton Chevrolet</i>	State Contract	79153	Vehicle parts	20,000.
<i>QAPLA Enterprises</i>	Ed Data	6880/6889	Various inspection services for folding doors/bleachers/curtains	10,000.
<i>School Outfitters</i>	ED Data	6848	Dry erase boards	10,000.
<i>SHI International Corp.</i>	State Contract	89851	Upgrade VM ware	10,000.
<i>Really Good Stuff</i>	Ed Data	7236	School Supplies	10,000.
<i>Aristotle Corp.</i>	Ed Data	15679	School Supplies	10,000.
<i>Lakeshore</i>	Ed Data	7236	School Supplies	10,000.
<i>Kaplan Early Learning</i>	Ed Data	3527	School Supplies	10,000.
<i>Early Childhood</i>	Ed Data	7236	School Supplies	10,000.
<i>Cascade</i>	Ed Data	84403	School Supplies	10,000.
<i>School Specialty</i>	Ed Data	7236	School Supplies	25,000.
<i>Carolina Biological Supply Co.</i>	Ed Data	7548	School Supplies	25,000.
<i>Kurtz Bros.</i>	Ed Data	7236	School Supplies	25,000.
<i>NJ Business Systems Inc.</i>	State Contract	88738	Data / Network Security	25,000.
<i>Bus Parts Warehouse</i>	State Contract	A42088	Vehicle Replacement Parts	25,000.

T. 2016-17 JOINT TRANSPORTATION AGREEMENTS for Board Approval

1. Robbinsville Public School District
2. Cranbury Public School District
3. Lawrence Township School District

BE IT RESOLVED to approve the transportation agreements for the 2016-17 school year listed below:

1. ROBBINSVILLE is the **JOINER District** and **EWRSD** the **HOST District** for the following route (destination):

Host District's (EWRSD) Route #	Destination	# of Host (EWRSD) District Students	# of Joiner (Robbinsville) Students	Joiner (Robbinsville) Annual Cost
520SP	St. Paul's Catholic School	39	2	\$1,768.

2. CRANBURY is the **JOINER District** and **EWRSD** is the **HOST District** for the following routes (destinations):

Host (EWRSD) Route #	Destination	# of (EWRSD) Students	# of Joiner (Cranbury) Students	Joiner Annual Cost
520SP	St. Paul Catholic School	39	3	\$2,652.00
208ND	Notre Dame High School	54	1	884.00

3. LAWRENCE is the **HOST District** and **EWRSD** is be the **JOINER District** for the following routes (destinations):

Host District's (Lawrence) Route #	Destination	# of Host (EWRSD) Students	# of Joiner (EWRSD) Students	Joiner (EWRSD) Annual Cost
RUB-1	Rubino Academy	5	1	\$14,940.00

U. Approve Horizon Environmental Group Inc. for Asbestos Management & Environmental Testing Services

Board approval is recommended to award a Professional Service Contract to Horizon Environmental Group, Inc. for Asbestos Hazard Emergency Response Act (AHERA) Asbestos Management Services including inspections, and environmental testing services from July 1, 2016 to June 30, 2017 per attached proposal.

Account #11-000-261-420-61-17-07 PO # 17-0020

V. Roosevelt Tuition Contract for 2016-2017

East Windsor is the receiving District for the Roosevelt Public School District's seventh through twelfth grade students. The Memorandum of Agreement (tuition contract) for the 2016-2017 school year is attached for Board approval. The contract reflects a modest increase of 2%.

2016-2017 TUITION RATES EAST WINDSOR REGIONAL SCHOOL DISTRICT & ROOSEVELT PUBLIC SCHOOL DISTRICT

THIS AGREEMENT, made this 18th day of August between the Board of Education of the East Windsor Regional School District, Mercer County, New Jersey, hereinafter designated "East Windsor" and the Board of Education of the Borough of Roosevelt, Monmouth County, New Jersey, hereinafter designated as "Roosevelt"; **WHEREAS**, East Windsor and Roosevelt wish to continue to maintain a sending/receiving relationship for Roosevelt's 7th through 12th grade students whereby Roosevelt, as the sending district, and East Windsor, as the receiving district, provide for the education of Roosevelt's 7th through 12th grade students - at its middle school for grades 7 and 8 and Hightstown High School for grades 9-12; and

WHEREAS, East Windsor and Roosevelt wish to provide for a method to calculate and provide for the payment of the "students sent and received" pursuant to NJAC 6:20-3.1 and also wish to establish a more formalized understanding of mutual interaction and communication, for a term of one year from **September 1, 2016 through June 30, 2017**,

NOW THEREFORE, it is mutually agreed as follows:

- Roosevelt shall be entitled to send its residents' school children of grades 7 through 12 to East Windsor schools during the term of this agreement.
- Roosevelt agrees to pay East Windsor tuition charges which shall be fixed as follows:

A. Methods of Determining Tuition Charges:

- Commencing with the 2016 - 2017 school year, the projected tuition charge **per pupil** for **middle school students** will be **\$11,681.00** (eleven thousand six hundred eighty one dollars).

AUGUST 18, 2016

The projected tuition charge **per pupil for high school students** will be **\$11,893.00** (eleven thousand eight hundred ninety three dollars). **Special Services** will be **\$13,876.00** (thirteen thousand eight hundred seventy six dollars) consisting of 6 periods at **\$2,267.00** (two thousand two hundred sixty seven dollars) per period.

The total projected enrollment from Roosevelt is 29 students for the 2016-17 school year.

2. Both parties agree that when the actual tuition costs per student are finalized, any underpayment or over-payment of tuition will be paid in the second year following the tuition year. It is further agreed that the net amount due East Windsor will not exceed \$250 per student times the actual number of students covered by this contract.

3. Tuition cost for Roosevelt special education students placed out of district will be the responsibility of Roosevelt. However, the Roosevelt Chief School Administrator/Principal (CSA/Principal) and Child Study Team will be consulted on any placement decision at its inception by the East Windsor Child Study Team. Notice will be given to the Roosevelt Child Study Team regarding the IEP meeting to discuss this change of placement.

4. The Roosevelt CSA/Principal will be consulted at the inception of all proposed changes in placement that incur cost due to transportation or tuition such as but not limited to vocational or alternative school. This notice will be made prior to any parental notification of these proposed changes.

5. Any and all costs for the transportation of Roosevelt students to East Windsor will be the sole responsibility of Roosevelt. East Windsor agrees to offer whatever transportation jointure agreements are possible on an annual basis.

6. Tuition charges shall be paid annually (Sept. - June) in ten (10) monthly payments by Roosevelt to East Windsor upon Board approval at the regularly scheduled Board of Education meeting.

B. Articulation between Districts:

1. Both East Windsor and Roosevelt agree that articulation and communication between the two districts is a necessary part of this contract. This articulation and communication will be through the Chief School Administrator (CSA) of East Windsor and the CSA/Principal of Roosevelt. Board of Education meeting agendas will be mailed routinely to each other through the CSA of East Windsor and the CSA/Principal of Roosevelt. A CSA or CSA/Principal may request his or her counterpart to place an item or items on a Board of Education meeting agenda. If the CSA or CSA/Principal agrees, said item(s) will be placed on the agenda and the requesting district will be able to make a presentation at that time. The Board of Education holding the meeting will determine after hearing the presentation what time limits will be set on any ensuing dialogue.

2. In an effort to enhance communication and articulation between the districts East Windsor and Roosevelt agree to:

(a) have East Windsor forward standardized test scores and report card information for all residential students being sent from Roosevelt to East Windsor to the CSA/Principal of the Roosevelt School District;

(b) allow for articulation and interaction in the area of staff development activities and district committees exploring educationally related matters.

3. East Windsor agrees to provide a program of orientation for Roosevelt sixth graders and their parents in the spring of the school year prior to 6th graders entering middle school including a one day orientation at Kreps Middle School.

4. East Windsor agrees to provide Roosevelt with a copy of its policy manual and to advise Roosevelt of any policies which may be revised or replaced that concerns/relates to the middle school or high school program.

C. Other Provisions

1. In consideration of the payment by Roosevelt to East Windsor of the sums set forth above, all Roosevelt students covered under this agreement shall be admitted into East Windsor's middle or high school and taught therein during the term of this agreement, and such children shall be entitled to and shall receive like and equal instruction to that imparted to East Windsor children of like ages, grades, and departments and shall be accorded all the rights and privileges enjoyed by the resident students of East Windsor in attendance at the schools therein.

2. If during the length of this agreement Roosevelt wishes to expand its sending relationship to include additional grade levels, East Windsor agrees to negotiate that possibility.

3. Roosevelt and East Windsor agree to commence negotiations at least three months prior to the expiration of this Agreement to consider renewal or extension of this Agreement for a further term.

IN WITNESS WHEREOF: The parties hereto have caused these presents to be signed by their respective Presidents and their corporate seals be hereto affixed and attested by their Secretaries the day and year first above written.

W. Declaration for Removal of Surplus Property: Technology Equipment

The Technology Center is in possession of devices that are no longer of useful service to the district. Upon request for quotes, the recycling company, Technology Exchange, located in Newtown, PA has provided the highest quote/offer to buy this equipment at \$4,215.00.

AUGUST 18, 2016

List of Technology Items

162 desktop computers	1 laptop Wi-Fi Chip
11 laptops	198 nComputing modules
1 printer	47 nComputing cards
312 monitors	8 PCI Network cards
23 512 MB memory modules	1 printer network card
1 card printer	2 projectors
8 document cameras	1 scanner
2 security carts	1 SCSI card
2 graphics cards	200 sound bars,
1 laptop battery	33 wireless NIC's
1 laptop power brick	

(A detailed list with model/serial #'s are on file in the technology dept. and BA's office).

X. Shared Services Agreement with Educational Information & Resource Center (EIRC)

Board approval is requested for the EWRSD (client) to enter into an inter-local agency/shared service agreement/consortia with the Educational Information & Resource Center (provider) as a resource for products and services per 40A:65-1 et.seq. (Uniform Shared Services and Consolidation Act) and per NJDOE Statute 18A:6-95.1 for the 2016-2017 school year.

Y. Board Secretary and Treasurer's Report for June, 2016

WHEREAS, the Board of Education has received the report of the Board Secretary and Treasurer for the month of **JUNE, 2016** submitted pursuant to N.J.S.A 18A:17-9, and WHEREAS, in compliance with N.J.A.C. 6:20-2A.10 (d) the Board Secretary has certified that, as of the date of the reports, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education; and WHEREAS, the report of the Treasurer of School Monies is in agreement with the Report of the Board Secretary; NOW, THEREFORE BE IT RESOLVED, the Board of Education accepts the above referenced reports and certifications, and certifies that after review of the Secretary's Monthly Financial Report (appropriation section), and Treasurer's Report, to the best of its knowledge, no major account or fund has been over expended in violation on N.J.A.C.6:20-2A.10 (a) (1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

Z. Transfer Report for June, 2016

The EWRSD Board of Education certifies to the best of its knowledge that no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year. **RESOLVED**, that the Board of Education ratifies the attached transfers between budget line items that have been approved by the Superintendent of Schools and reported to them pursuant to Board policy and State regulation.

AA. Meeting Minutes for May 23, June 6, and June 22, 2016 Regular Meetings

BB. Professional Service: Board Attorney

It is prudent to approve the firm Turp, Coates, Essl and Driggers, P.C. of Hightstown, NJ as the District Board of Education Attorney for professional legal services; and associated fees, going into the 2016-2017 District budget year; amount not to exceed \$40,000. *PO #17-00063 Account #11-000-230-331-00-03-07*

CC. Bill List for August 18, 2016 in the amount of: \$17,758,090.02

AUGUST 18, 2016

Discussion on exception items:

Mr. Connolly noted the Board is thankful for the donations to the freshmen barbeque. Mr. Connolly also commented on the sidebars approved for clubs in the EWEA contract; it is great that our teachers are so involved.

Mr. Paul commented on the joint transportation agreements; the high number of students going to other schools.

Vote on exception items. *On a roll call poll of the Board, with all members present voting yes, motion to approve carried unanimously.*

Move to Adjourn: *Ms. Harrington*

Recorded and respectfully submitted by _____
Paul Todd, BA/Board Secretary