

GARVEY SCHOOL DISTRICT

Rosemead, California

Minutes of Reorganization Meeting
December 7, 2017

The Garvey School District Board of Education met in reorganization session on December 7, 2017, at the Education Center, 2730 Del Mar Ave., Rosemead, CA 91770.

CALL TO ORDER

The meeting was called to order at 6:30 p.m. by Board President Ronald Trabanino.

ROLL CALL

Present at the meeting were Mr. Bob Bruesch, Ms. Maureen Chin, Mr. Henry Lo, Ms. Keilley Meng, Mr. Ronald Trabanino and newly appointed Board Members Vinh Ngo and John Nunez, as well as, Superintendent Anita Chu.

Also in attendance were Ms. Grace Garner, Mr. Rene Hernandez, Ms. Staci Ma, Ms. Anna Molinar, and Ms. Maria De La Cruz.

PLEDGE OF ALLEGIANCE TO THE FLAG

Mr. Ken Tang led the recitation of the Pledge of Allegiance.

VISITORS PRESENT

Present as visitors were the persons listed on the attached Register of Attendance who signed the register and whose signatures were legible and is hereby made an official part of these minutes.

SPECIAL RECOGNITIONS

Ronald Trabanino, Henry Lo, and Keilley Meng each thanked outgoing Board Members Bob Bruesch and Maureen Chin. Mr. Bruesch is ending his third term as Board Member; Ms. Maureen Chin served one term as Board member.

Anita Chu presented a plaque of recognition to Bob Bruesch as Board Member from 2003 to 2017, and a plaque of recognition to Maureen Chin as Board member from 2013 to 2017. Mr. Bruesch and Ms. Chu received certificates of recognition from the Office of Senator Dr. Ed Hernandez, from the Office of Supervisor Hilda Solis, from the Office of Congresswoman Judy Chu, and from the Office of Assemblymember Ed Chau.

Mr. Bruesch thanked all the guests present at the meeting for their support in the past 14 years. Ms. Chin thanked Board Members, Cabinet Members, teachers and staff for the commitment to success for all students by providing the latest technology for 21st Century learning and by the pursuit of a dual language academy in the District.

Patricia Fulton, San Gabriel Kiwanis Club, thanked Bob Bruesch and Maureen Chin for their service to the community and for being a role model to young students.

Anita Chu presented a plaque of appreciation to outgoing Board President Ronald Trabanino. Ms. Chu thanked Mr. Trabanino for his vision, passion, and leadership and for his continued interest in serving the community in our District.

Lou Reade, retiree from the L.A. County Fire Department, gave his well wishes to Bob Bruesch. Mr. Reade asked for prayers and support of fire fighters, highway patrol, and volunteer agencies responding to the fires occurring now throughout Northern and Southern California. The Board held a moment of silence on behalf of those affected by the fires.

OATH OF OFFICE AND SEATING OF NEW BOARD MEMBERS

Pat Kasababian and Marion Sumimoto administered the Oath of Office ceremony to newly appointed Board Member Vinh Ngo. Mr. Ngo introduced and thanked all the guests present tonight.

Celine Leal administered the Oath of Office ceremony to newly appointed Board Member John Nunez. Mr. Nunez introduced and thanked his family and friends present tonight.

Henry Vidal administered the Oath of Office ceremony to newly appointed Board Member Ronald Trabanino to a second term as Board Member. Mr. Trabanino thanked his family and all guests attending tonight.

A reception followed immediately and the Board reconvened in open session at 8:01 p.m.

ELECTION OF BOARD OFFICERS

Election of President

Anita Chu opened the floor for nominations to the Office of President of the Board. Henry Lo nominated Keilley Meng. Nominations closed.

On the motion of John Nunez, seconded by Vinh Ngo, and carried by a vote of 5 to 0, the Board elected Keilley Meng as President of the Garvey Board of Education.

Election of Vice President

Keilley Meng opened the floor for nominations to the Office of Vice President. Ronald Trabanino nominated Henry Lo. Nominations closed.

On the motion of Ronald Trabanino, seconded by Vinh Ngo, and carried by a vote of 5 to 0, the Board elected Henry Lo as Vice President of the Garvey Board of Education.

Election of Clerk

Keilley Meng opened the floor for nominations to the Office of Clerk of the Board. Keilley Meng nominated Ronald Trabanino. Nominations closed.

On the motion of John Nunez, seconded by Vinh Ngo, and carried by a vote of 5 to 0, the Board elected Ronald Trabanino as Clerk of the Board.

Appointment of Secretary to the Board of Education

On the motion of Keilley Meng, seconded by John Nunez, and carried by a vote of 5 to 0, the Board appointed Anita Chu as Secretary to the Board of Education.

COMMUNICATION/REPORTS FROM THE BOARD AND SUPERINTENDENT

Anita Chu wished everyone all the blessings of a wonderful Christmas and new year. She thanked the Garvey team of staff and parents for the dedication and love for our students. Ms. Chu encouraged everyone to have a restful winter break. Ms. Chu invited everyone to the school performances that are being held in the next few weeks.

Henry Lo congratulated the incoming Board members. Mr. Lo commented on the recent California Schools Boards Association (CSBA) Conference and the discussion on the election of a new Superintendent of Public Instruction and a new State Governor.

Mr. Lo reminded the staff of a water conservation grant program available to schools from the San Gabriel Valley Municipal Water District. Schools within the boundaries may apply for up to \$2000 in grants.

Vinh Ngo thanked everyone for the warm welcome stating he is looking forward to working together as a Board. He spoke of the Rhythmax Show Choir performance at the L.A. County School Trustees Association (LACSTA) meeting held last night.

Ronald Trabanino spoke of his great learning experiences at the CSBA Conference and the discussion about dual language immersion programs and implementation plans.

John Nunez thanked the Board for approving his and Vinh Ngo's attendance to the CSBA Conference.

Keilley Meng congratulated the new incoming Board Members, Vinh Ngo and John Nunez. Ms. Meng wished everyone happy holidays and new year.

REPORT FROM UNION REPRESENTATIVES

Garvey Education Association (GEA)

Ken Tang, president of Garvey Education Association, congratulated the newly elected officers of the Board and incoming Board Members Vinh Ngo and John Nunez. Mr. Tang cited author Harold Geneen, "*Leadership is practiced not so much in words as in attitude and in actions.*" Mr. Tang stated his hopes for leaders to provide the leadership that our children deserve.

Mr. Tang stated that the GEA's bargaining proposal was not included in today's agenda but he hopes that this will happen at the next Board meeting and to start working together for a win-win solution as soon as possible.

Mr. Tang indicated that the California Teachers Association (CTA) has endorsed Tony Thurmond for the Office of the State Superintendent of Public Instruction, as opposed to some other candidates who are more focused on private charter schools and taking away money from public schools. Mr. Tang hopes that the District will work together with GEA and support Mr. Thurmond.

Mr. Tang wished everyone a happy holiday season and encouraged the new and returning Board members to be mindful of student learning conditions and the teachers' working conditions when making decisions in the District.

California School Employees Association (CSEA): None

REPORT FROM HEAD START/STATE PRESCHOOL REPRESENTATIVE

Dr. Sandra Gonzalez, Director of Head Start/State Preschool Program, and Bernardine Perez, Head Start Policy Committee (PC) Board Liaison addressed the Board regarding the Head Start/State Preschool Program.

Ms. Perez stated the next PC committee meeting will on December 20, 2017, at 9:00 a.m. Dr. Gonzalez stated that the Head Start Program is fully enrolled; there are 12 vacancies in the State Preschool Program. The Extended-Day (Dosage) Program has received fire clearance from the L.A. County Fire Inspector. The Licensing application is in process; a State visit is expected on January 2-4, 2018. The goal is to start the four new classes after the winter break.

Dr. Gonzalez spoke about documentation submitted for the funding application for the upcoming school year. She indicated that Part I of the application has been accepted by LACOE and staff is now working on Part II that includes data review to develop program design and budget justification. Part II will be submitted for review and feedback to LACOE in January and presented to PC and Board for approval in February. Dr. Gonzalez stated the annual health assessments are conducted once a year to get a snapshot of compliance with regulations and delivery of quality service. A team of parents and staff are scheduled to conduct the self-assessments on January 16-24, 2018. Board Members are welcome to be part of this process.

Dr. Gonzalez indicated that a planning meeting was held with LACOE to discuss program progress with the Quality Improvement Plan activities. Much progress has been noted with all of the activities implemented. LACOE will continue to monitor for full implementation and sustainability.

REPORTS FROM DISTRICT REPRESENTATIVES

- **PTA:** None
- **SELPA Community Advisory Committee (CAC):** None

HEARING OF PERSONS IN THE AUDIENCE: None

On the motion of Henry Lo, seconded by Vinh Ngo, and carried by a vote of 5 to 0, the Board approved moving Information Item A. ahead of Recess to Closed Session.

PUBLIC COMMENT PERIOD FOR CLOSED SESSION AGENDA ITEMS: None

RECESS TO CLOSED SESSION

On the motion of Ronald Trabanino, seconded by Vinh Ngo, and carried by a vote of 5 to 0, the Board adjourned to Closed Session at 9:06 p.m.,

On the motion of Vinh Ngo, seconded by Ronald Trabanino, and carried by a vote of 5 to 0, the Board waived the Board Bylaws and extended the meeting to 10:00 p.m.

RECONVENE INTO PUBLIC SESSION

The Board reconvened at 9:48 p.m.

REPORT OF ACTION TAKEN IN CLOSED SESSION

Keilley Meng reported there was no action taken in closed session.

CONSENT AGENDA

On the motion of Vinh Ngo, seconded by Henry Lo, and carried by a vote of 5 to 0, the Board approved the Consent Agenda as indicated below.

A. Board/Superintendent

1. Approval of Minutes
Regular Board Meeting – November 16, 2017
Approved.
2. Conference/Convention Attendance
It is recommended that the Board of Education approve requests for conference and convention attendance as presented. Approved.
3. Certification of Signatures
It is recommended that the Board of Education approve the certification of signatures as presented. Approved.
4. Head Start/State Preschool Budget Adjustment & Request for Advance Approvals (BAR/RAA) – Schedule I/K Revisions (2017-2018)

It is recommended that the Board of Education approve the Head Start/State Preschool Budget Adjustment & Request for Advance Approvals (BAR/RAA) for Schedule I/K revisions for Program Year 2017-2018. Approved.

B. Human Resources

1. Personnel Assignment Report 17-18-07

It is recommended that the Board of Education approve Personnel Assignment Report No. 17-18-07 as presented. Approved.

2. Declaration of Indefinite Salaries

It is recommended that the Board of Education adopt Resolution No. 17-18-09, declaring that all certificated management, classified management, confidential management, including the Superintendent, and other unrepresented employees' salaries are declared indefinite for 2017-2018. Approved.

C. Learning Support Services: None

D. Student Support Services: None

E. Business Services

1. Purchase Order Report

It is recommended that the Board of Education approve Purchase Order Report No.17-18-07 as presented. Approved.

2. Change Order – Wheeler Construction (Playground Resurfacing)

It is recommended that the Board of Education amend contract with Wheeler Construction to increase the contract by \$ 19,980.00 for a change order due to additional playground resurfacing work at Bitely School. Total amended cost of \$228,920.00 will be paid from Bond Funds. Approved.

3. Change Order – Wheeler Construction (Head Start Buildings – Williams)

It is recommended that the Board of Education amend contract with Wheeler Construction to increase the contract by \$26,096.08 for a change order due to additional work needed to complete installation of the Head Start Buildings at Williams School. Total amended cost of \$616,091.08 will be paid from Head Start Funds. Approved.

4. Contract – Higginson Architects, Inc. (Engineering Services – Sanchez)

It is recommended that the Board of Education approve contract with Higginson Architects, Inc. to provide architectural and engineering services for new modular ADA-compliant Administration Building at Sanchez School. Total cost of \$59,400.00 to be paid from Bond Funds. Approved.

5. Contract – SKC Company (Portable Building Upgrades)

It is recommended that the Board of Education approve contract with SKC Company for Phase II of upgrades to portable classrooms and offices, including repairs of roofing, flooring, and walls, at various school sites. Total cost not to exceed \$150,000.00 to be paid from Bond Funds. Approved.

6. Contract – PacificWest Energy Solutions (HVAC – Bitely)

It is recommended that the Board of Education approve contract with PacificWest Energy Solutions for engineering design services for HVAC system at Bitely School. Total cost of \$51,520.00 to be paid from Bond Funds. Approved.

7. Contract – SmartWatt Energy, Inc. (Energy Assessment – Garvey Intermediate)

It is recommended that the Board of Education approve contract with SmartWatt Energy, Inc. to provide Energy Conservation Measures Assessment for Garvey Intermediate School. Total cost not to exceed \$5,000.00 to be paid from Bond Funds. Approved.

8. Contract – PacificWest Energy Solutions (Solar Energy Consulting Services)
It is recommended that the Board of Education approve contract with PacificWest Energy Solutions for consulting services for solar energy system at Garvey Intermediate School. Total cost of \$11,570.00 to be paid from Bond Funds. Approved.
9. Notice of Completion – Universal Asphalt Co., Inc. (New Asphalt – Willard)
It is recommended that the Board of Education accept the completion of new asphalt at Willard School by Universal Asphalt Co., Inc., at a cost of \$300,105.00 payable from Bond Funds. Approved.
10. Notice of Completion – Wheeler Construction (Modular Buildings – Williams Head Start)
It is recommended that the Board of Education accept the completion of installation of four modular Head Start buildings at Williams School by Wheeler Construction, at a cost of \$616,091.08 to be paid from Head Start Funds. Approved.

REPORT AND INFORMATION ITEMS

A. Presentation on the 2017-18 First Interim Report

Anita Chu, Grace Garner, and Maricela Barba made a Power Point presentation on the 2017-18 First Interim Report.

Ms. Chu indicated that the District, just as many other districts, is facing fiscal challenges. The District has had deficit spending as a result of multiple factors, including declining enrollment and continuous increase in retirement and health and welfare benefits. District staff has been working with LACOE consultants to examine different ways to address the challenges.

Ms. Garner explained the fiscal cycle and indicated that the First Interim Report is due to the L.A. County Office of Education (LACOE) on December 15th. The report shows a positive certification where the District will be able to meet its financial obligations; however, the positive certification is based on the assumption that major expenditure reductions be made in this fiscal year and subsequent years.

Ms. Barba explained the revenue and expense assumptions that were used for the report. The revenue assumptions were based on factors, such as the State's enacted budget, P-2 Average Daily Attendance (ADA), Local Control Funding Formula (LCFF), and guidance from LACOE staff and School Services of California. Ms. Barba spoke of the trends for enrollment and attendance from 2007-08 to now, which indicates a continuous decline. She gave the breakdown of revenue sources from LCFF which include the base grant funds, supplemental/concentration funds, and TIIBG funds. Ms. Barba addressed the expenditure assumptions, including step/column adjustments, increasing costs for retirement and health and welfare employee benefits, and projected increases in Special Education costs and routine restricted maintenance costs.

Ms. Chu noted the continuous structural deficit spending shown each year as a major concern. Ms. Chu indicated that LACOE is requiring the District to develop a fiscal stabilization plan. Various team meetings have been held with union representatives and stakeholders to identify ways to achieve a balanced budget. Actions identified in the 2016-17 Stabilization Plan included: personnel cost management by reassigning funding sources from unrestricted to restricted funds where it is legally permissible, reduction in expenditures, and assigning "ending balance" funds as "committed" funds.

Ms. Chu spoke of the requirement to submit a new Fiscal Stabilization Plan with additional actions to achieve the balanced budget. Some ideas being examined include: providing an early retirement incentive plan, as was

last offered in 2003 and more extensive funding reassignments from unrestricted to restricted funds. Ms. Chu encouraged everyone to be part of the collective wisdom to achieve fiscal solvency for the District.

Ms. Barba discussed the multi-year projections for the Unrestricted Funds. In order to maintain a positive certification, Ms. Barba noted that two “adjustments” are made in the expenditures for 2018-19 and 2019-2020 showing a total reduction of \$4.9 million. Additionally, all ending balance funds are committed as “assigned.”

Henry Lo asked if the projections have taken into account the possibility for the State to experience a recession and the impact it would have on revenue. Ms. Barba stated that State has not addressed this possibility. The budget includes additional funds from Proposition 55 which is helping districts to avoid a much worse fiscal situation.

ACTION ITEMS

- A. 2017-2018 First Interim Report
On the motion of Ronald Trabanino, seconded by Vinh Ngo, and carried by a vote of 5 to 0, the Board approved the District’s First Interim Report (Positive Certification) pursuant to Education Code (EC) Sections 35035(g), 42130 and 42131, certify District’s ability to meet its financial obligations for the remainder of current fiscal year (2017-18) and subsequent two fiscal years (2018-19 and 2019-20).
- B. Head Start Board Member Liaison
On the motion of Ronald Trabanino, seconded by Vinh Ngo, and carried by a vote of 5 to 0, the Board selected Henry Lo to be the Head Start Liaison for 2018.
- C. Establishment of Regular Board Meetings for 2018
On the motion of Ronald Trabanino, seconded by Vinh Ngo, and carried by a vote of 5 to 0, the Board approved the 2018 Regular Board Meeting Schedule as presented.
- D. Los Angeles County School Trustees Association (LACSTA) Board Representative
On the motion of Ronald Trabanino, seconded by Vinh Ngo, and carried by a vote of 5 to 0, the Board appointed John Nunez as their voting representative for the Los Angeles County School Trustees Association (LACSTA) for 2018.
- E. Los Angeles County Committee on School District Organization Board Representative
On the motion of Vinh Ngo, carried by Ronald Trabanino, and carried by a vote of 5 to 0, the Board appointed John Nunez as their voting representative to elect members to the Los Angeles County Committee on School District Organization at the October/November 2018 County meeting.
- F. California School Boards Association (CSBA) – 2018 Delegate Assembly Nominations
On the motion of Ronald Trabanino, seconded by Vinh Ngo, and carried by a vote of 5 to 0, the Board nominated John Nunez as a candidate for the California School Boards Association’s (CSBA) Delegate Assembly Election for Subregion 23-A. Delegate will serve a two-year term from April 1, 2018 through March 31, 2020.

PUBLIC AGENDA ITEMS: None

OTHER ITEMS OF INTEREST TO THE BOARD

Henry Lo wished everyone happy holidays and encouraged everyone to remain aware of the issues on the upcoming election year and how it will have an impact on school districts.

Vinh Ngo announced the Garvey Education Foundation Gala Dinner on Wednesday, March 7, 2017, at 888 Seafood Restaurant. John Nunez commented on how the new tax will have a negative impact on charitable contributions.

Keilley Meng encouraged Board members to attend the holiday performances at all the school sites. Henry Lo asked for a presentation on city projects inviting representatives from the cities of San Gabriel and Monterey Park.

FUTURE MEETINGS

A list of future meetings and potential agenda topics were reviewed. The next meeting will be a regular meeting on January 18, 2018, at the Education Center. Public session will begin at 6:30 p.m., closed session to begin at 7:00 p.m.


| Meeting Date | Agenda Topic |
|------------------|--------------|
| January 18, 2018 | |
| February 6, 2018 | |
| March 8, 2018 | |

ADJOURNMENT

There being no additional items, the meeting was adjourned at 9:58 p.m.



Keilley Meng, President



Anita Chu, Secretary

REGISTER OF ATTENDANCE AT GARVEY SCHOOL DISTRICT

Jane Anderson
Brenda Cheng
Hing Chow
Ruth Chu
Diane Drange
Michael Drange
Patricia Foltyn
Kevin Hobby
Mathieu Gol
Sydney Gol
Henry Kwong
Tem L.
Gloria McDaniel Guzman
Peter Ng
Vinh Ngo
Alicia Saulino
Ted Saulino
Kerry Situ
Ken Tang
Paul Ung
Vicky Wong