

AGENDA
BOARD OF TRUSTEES
CALIPATRIA UNIFIED SCHOOL DISTRICT

Date: May 13, 2019
Time: 6:00 p.m.
Place: Board Room, 501 West Main Street
Calipatria, CA 92233

Individuals who require special accommodation, including but not limited to accessible seating or documentation in accessible formats, should contact the Superintendent or designee at least two days before the meeting date at (760) 348-2151

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

II. STUDENT MATTERS

A. CFW Foundation Scholarship Award

John Greenlee, representing the CFW Foundation, will present a \$2,000 scholarship award to Patricia Rodriguez.

III. PUBLIC FORUM

Anyone wishing to speak to the Board regarding any item on the agenda, or any item of interest within the subject matter jurisdiction of the Board, may do so at this time. Individual speakers shall be allowed three (3) minutes to address the Board on each agenda or nonagenda item. The Board shall limit the total time for public input on each item to 20 minutes. Unless an item is on the agenda, there shall be no discussion or action taken by the Board.

Any member of the public who has a specific complaint about any district employee may use the District's established complaint procedure, copies of which are available at the District Office.

IV. REPORTS

A. Superintendent's Report

It is recommended that the Board receive a report from the Superintendent as information.
Written information submitted as Ref. IV A(1-2)

1. Superintendent's Report
2. ICOE Review of 2018-19 Second Interim Report - Written Information

B. Assoc. Superintendent's Report

It is recommended that the Board receive a report from the Assoc. Superintendent as information.
Written information submitted as Ref. IV B(1-2)

1. Assoc. Supt. Report
2. Migrant Education Report - Written Report

C. Family Resource Center Report

It is recommended that the Board receive a report on the Family Resource Center, submitted as Ref. IV C(1-2).

D. Local Control Funding Formula (LCFF) and Local Control Accountability Plan (LCAP)

It is recommended that the Board receive information on the Local Control Funding Formula and Local Control Accountability Plan. Comments from the public on this matter may also be received at this time.

E. Principals' Reports

It is recommended that the Board receive reports from school sites as information, submitted as Ref. IV E(1-7).

1. Fremont Primary
2. Grace Smith School
3. Young Middle School
4. Calipatria High School

- F. Counseling Office Report
It is recommended that the Board receive a Counseling Office Report from BYMS Counseling Office, submitted as Ref. IV F(1-2)
- G. ASB Report
It is recommended that the Board hear a report on Calipatria High School ASB activities
- H. Imperial County Treasury Report
Pursuant to Board Policy 3430, it is recommended that the Board receive the Imperial County Treasurer Portfolio Management Report for March 2019, submitted as Ref. III H
- I. Public Disclosure - Self-Insured Workers' Compensation Claims
The Calipatria Unified School District self-insures its workers' compensation claims. The district is a member of the SISC I - Workers' Compensation joint powers agreement (JPA). Education Code 42141 requires that the superintendent provide annual notification to the governing board regarding the estimated accrued but unfunded cost of workers' compensation claims. The JPA conducted an actuarial study and has reserved sufficient assets for unpaid claims liabilities to fund the present value of the accrued but unpaid workers' compensation claims. These monies have been paid to the JPA as part of the annual premium, therefore the district is not required to set aside additional reserves nor make any budget revisions. The EC 42141 Compliance Report is submitted as Ref. IV I(1-2).

V. CONSENT AGENDA

All items on the consent Agenda are considered by the Superintendent to be of a routine nature and are acted upon with one motion. Any recommendation may be removed from the Consent Agenda at the request of any Board Member and placed under Business.

- A. Approval of Minutes
It is recommended that the Board approve the minutes of the regular meeting of April 8, 2019, submitted as Ref. V A(1-7)
- B. Personnel Action
It is recommended that the Board ratify approval of Personnel Action and Letter of Retirement, submitted as Ref. V B
- C. Approve Financial Reports
It is recommended that the Board approve the following Financial Reports, submitted as Ref. V C(1-7).
 - 1. Cash Flow
 - 2. Revolving Cash
 - 3. Developer Fees
 - 4. CHS ASB Financial Report
- D. Approve Purchase Orders
It is recommended that the Board approve Purchase Order numbers PO19-00753 through PO19-00805 and BPO19-00087 through BPO19-00095, submitted as Ref. V D(1-3). Purchase Orders are available for viewing by the public in the Business Office during normal business hours.
- E. Ratify Commercial Warrant Registers
It is recommended that the Board ratify approval of warrant register numbers #36, #37, #38, and #39, and #40. Report submitted as Ref. V E
- F. Menus
It is recommended that the Board approve menus for June 2019, submitted as Ref. V F(1-4).

VI. BUSINESS

- A. Bond Program Update - John Greenlee
It is recommended that the Board receive an update on our Bond Program.

- B. Adopt Resolution Supporting Full-Day Kindergarten Facilities Grant Program Applications and Supporting Full-Day Kindergarten Instruction
 It is recommended that the Board adopt the Resolution of the Board of Trustees of the Calipatria Unified School District Supporting Full-Day Kindergarten Facilities Grant Program Applications and Supporting Full-Day Kindergarten Instruction. (Full-Day Kindergarten instruction is defined as a minimum of 240 instructional minutes, which the District has offered since the 2007-08 school year.)
- The resolution authorizes the District Superintendent, in consultation with Caldwell Flores Winters, to complete and submit any and all required forms and/or other documents required by the CDE, OPSC, DSA, or other agencies having jurisdiction to cause the Full-Day Kindergarten Facilities Program applications for Grace Smith Elementary School and Fremont Primary School; and funding applications to be submitted to the appropriate state agencies at the soonest possible date. Information and Resolution is submitted as Ref. VI B(1-3)
- Roll Call Vote: Dockstader _____, Estrada _____, Fong _____, Mata _____, Navarro _____, Perez _____, Widmann _____,
- C. Ratify Approval of GASB Reports Alternative Measurement Methods Service Agreement
 It is recommended that the Board ratify approval of the GASB Reports Alternative Measurements Method Service Agreement with California School Boards Association District Services Corporation. Information and Agreement is submitted as Ref. VI C(1-3).
- D. Ratify Approval of MOU with ICOE Regarding Payroll Clerk Services for 2019-20
 It is recommended that the Board ratify approval of the MOU with ICOE Regarding Payroll Clerk Services for 2019-20, submitted as Ref. VI D(1-5)
- E. Ratify Approval of MOU with ICOE Regarding the ERP System
 It is recommended that the Board ratify approval of the MOU with ICOE Regarding the ERP, the business process management system for 2019-20, submitted as Ref. VI E(1-7).
- F. Ratify Approval of MOU with ICOE for Professional Development
 It is recommended that the Board ratify approval of the MOU for K-12 mathematics professional development for 2019-20, submitted as Ref. VI F(1-5).
- G. Approve Agreement with County of Imperial - Workforce Development Office
 It is recommended that the Board approve the Agreement with Imperial County Workforce Development Office to provide services at the Calipatria-Niland Family Resource Center effective July 1, 2019 through June 30, 2022, submitted as Ref. VI G(1-8).
- H. Request Over-Night Student Trips
 Pursuant to Board Policy 6153 School Sponsored Trips: Requests for field trips involving out-of-state, out-of-country, or overnight travel shall be submitted to the Superintendent or designee. The Superintendent or designee shall review the request and make a recommendation to the Board as to whether the request should be approved by the Board. All other field trips shall be approved in advance by the principal.
- The Culinary Arts Club requests approval for a three-day field trip, May 25 through May 27, 2019, to San Diego, CA and Anaheim, CA.
- I. Request Acceptance of Donated Livestock for Benefit of FFA Farm Account
 A request has been received from Briana Larios that the Board accept donations of livestock for the benefit of the FFA Farm Account.
 "FFA needs to submit donation approvals of livestock and get check deposit approval of sold livestock to farm account." No other details have been submitted.
- J. Approve 2019-20 Migrant Education Plan
 It is recommended that the Board approve the 2019-20 Migrant Education Plan, available for viewing at the District Office during normal business hours and available on the District Webpage at www.calipatriahornets.org under Board Meeting Agenda

- K. Approve Revised 2018-19 Migrant Education Plan
It is recommended that the Board approve the revised 2018-19 Migrant Education Plan. Information is submitted as Ref. VI K(1-4).
- L. Approve 2019-20 Designation of CIF Representatives to League
It is recommended that the Board approve the 2019-20 Designation of CIF Representatives to League as follows:
1. Athletic Director
 2. High School Principal
 3. District Superintendent
- M. Review and Approve School District Integrated Pest Management
It is recommended that the Board review and approve the School District Integrated Pest Management Plan for 2019-20, submitted as Ref. VI M(1-2).
- N. Interdistrict Attendance Petitions
It is recommended that the Board approve the following Interdistrict Attendance Request for 2018-19
1. Abram Arroyo - Brawley Elementary to Calipatria (K) - Parent employment
 2. Brian Angel Martinez - Imperial to Calipatria (8) - Learning environment/Child care
- 2019-20
1. Abram Arroyo - Brawley Elementary to Calipatria (1) - Parent employment
 2. Teresa Isabella Hernandez - Brawley Elementary to Calipatria (K) - Parent employment
 3. Jude Manning - Calipatria to Westmorland - Parent employment (continuing)
 4. Maya Manning - Calipatria to Westmorland - Parent employment (continuing)
- O. Accept for First Reading Revised Board Policies, Administrative Regulations and Exhibits
It is recommended that the Board accept for First Reading the following revised Board Policies, Administrative Regulations and Exhibits. A summary of changes is submitted as Ref. VI O(1-4)
1. BP/E 0420.41 Charter School Oversight
 2. BP/AR 1312.3 Uniform Complaint Procedures
 3. AR/E 1312.4 Williams Uniform Complaint Procedures
 4. AR 1340 Access to District Records
 5. BP/AR 3100 Budget
 6. BP/AR 3260 Fees and Charges
 7. BP/AR 3515.4 Recovery for Property Loss or Damage
 8. BP/AR 4030 Nondiscrimination in Employment
 9. AR 4161.1 Personal Illness/Injury Leave
 10. AR 4261.1 Personal Illness/Injury Leave
 11. AR 4361.1 Personal Illness/Injury Leave
 12. BP/AR 5117 Interdistrict Attendance
 13. AR 5125.2 Withholding Grades, Diploma and Transcripts
 14. BP 5127 Graduation Ceremonies and Activities
 15. E 5145.6 Parental Notifications
 16. BB/E 9323.2 Actions by the Board
- P. Declare District Surplus - Water Wagon
If the Board members who are in attendance at a meeting unanimously agree that the property, whether one or more items, does not exceed \$2,500 in value, the property may be sold without advertising for bids. (Education Code 17546)
- If the Board members who are in attendance at a meeting unanimously find that the value of the property is insufficient to defray the costs of arranging a sale, the property may be donated to a charitable organization deemed appropriate by the Board or may be disposed of in the local public dump. (Education Code 17546)
- It is recommended that the Board declare the water wagon as having a value of less than \$2,500 and sold or disposed of in accordance with law.

- Q. Public Hearing Pursuant to Government Code Section 3547(a) Regarding the Initial Proposal from CUTA to the District
INFORMATION ONLY - To receive public comment on the Initial Proposal from the Calipatria Unified Teachers Association to the District, submitted as Ref. VI Q(1-10)
- R. Public Hearing Pursuant to Government Code Section 3547(a) Regarding the Initial Proposal from the District to CUTA
INFORMATION ONLY - To receive public comment on the Initial Proposal from the District to the Calipatria Unified Teachers Association, submitted as VI R
- S. Adopt District's Initial Proposal to CUTA for 2019-20
It is recommended that the Board adopt the Initial Proposal from the Calipatria Unified School District to the Calipatria Unified Teachers Association (CUTA) for 2019-20 so that negotiations may commence.
- T. Graduation and Promotion Ceremonies
 - 1. High School - June 12, 2019 (last day of school) at 8:00 p.m. at Veteran's Field
 - 2. 8th Grade Promotion - June 13, 2019 at 7:00 p.m. at the Erickson Gymnasium

ADJOURN TO CLOSED SESSION

Public Disclosure: No matters other than those announced in open session shall be acted upon during the closed session. (Government Code 54957.7)

VII. CLOSED SESSION

A. Public Employee Discipline/Dismissal/Release, pursuant to Govt Code 54957

(b) (1) Subject to paragraph (2), nothing contained in this chapter shall be construed to prevent the legislative body of a local agency from holding closed sessions during a regular or special meeting to consider the appointment, employment, evaluation of performance, discipline, or dismissal of a public employee or to hear complaints or charges brought against the employee by another person or employee unless the employee requests a public session.
(2) As a condition to holding a closed session on specific complaints or charges brought against an employee by another person or employee, the employee shall be given written notice of his or her right to have the complaints or charges heard in an open session rather than a closed session, which notice shall be delivered to the employee personally or by mail at least 24 hours before the time for holding the session. If notice is not given, any disciplinary or other action taken by the legislative body against the employee based on the specific complaints or charges in the closed session shall be null and void.

- 1. Public Employee Discipline/Dismissal/Release, pursuant to Govt Code 54957
- 2. Non Re-election of Probationary Certificated and/or or Non-Reappointment of Probationary Classified Employees
- 3. Classified 60 Day Notice of Layoff

B. Negotiations

Conference with Labor Negotiator pursuant to Govt. Code 54957.6: with: Douglas Kline

- 1. CUTA
- 2. CSEA
- 3. Management, Supervisory, Confidential

The Board shall reconvene in open session before adjourning and report closed session actions, the votes or abstentions thereon, and other disclosures required by Govt Code 54957.1. (Govt Code 54957.7)

RECONVENE TO A PUBLIC SESSION

VIII. NEW BUSINESS

A. Adopt Resolution in the Matter of Discontinuation of Services and Layoff of Classified Employees for 2019-20 School Year, submitted as Ref. VIII A (1-3).

Roll Call Vote: Dockstader _____, Estrada _____, Fong _____, Mata _____, Navarro _____, Perez _____, Widmann _____,

- B. Approve Tentative 2019-20 Certificated Assignments
It is recommended that the Board approve tentative 2019-20 Certificated Assignments, submitted as Ref. VIII B
- C. Notification of Non-Reelection of Probationary Certificated Employees
It is recommended that the Board take action to disclose the title of the position and notify probationary certificated employees of non-re-election for the 2019-20 school year, if any.
- D. Notification of Non-Reappointment of Probationary Classified Employees
It is recommended that the Board take action to disclose the title of the position and notify probationary classified employees of non-reappointment for the 2019-20 school year, if any.
- E. Schedule meeting for Closed Session Review of Superintendent Evaluation
By May 21 – The Board will meet without the Superintendent in closed session to review the evaluation drafted by the Board President, and come to agreement on its content.

VIII. BOARD DISCUSSION - BOARD MEMBER REQUESTS REGARDING FUTURE AGENDA ITEMS

IX. ADJOURN

Pursuant to Board Bylaw 9323, Regular Board meetings shall be adjourned at 9:00 p.m. unless extended to a specific time determined by a majority of the Board. The meeting shall be extended no more than once and may be adjourned to a later date.