



**ATHLOS ACADEMY OF JEFFERSON PARISH  
BOARD OF DIRECTORS MEETING**

Date: June 6, 2018

Time: 7:00pm

Location: Terrytown Playground Gym Rm. 102, 641 Heritage Ave, Terrytown, LA 70056

Board Member	Present/Absent
Ben Bourgeois	P
Kathleen Robert	P
Harvey Wier	P
Carolyn Steel	P
Landon Allen	A
John Foard	P
School Leader: Esrom Pitre ( P ) Athlos HQ: Jeff Gunther ( P ), Andrea Thomas-Reynolds ( P )	

Chair Ben Bourgeois called the meeting to order at 7:09 pm.

Topic	Discussion/Conclusion	Notes
Pledge of Allegiance (1 minute)		Ben Bourgeois
Approval of Agenda (1 minute)		Kathleen Robert Jeff Gunther stated he has one more bid that he would like to add to agenda action item: COX bid action item. <b>Kathleen Robert made a motion for the agenda to be approved with the additional of Action Item to approve the Cox bid. Carolyn Steel seconds the motion. The motion carries unanimously.</b>
Call for Conflicts of Interest (1-5 minutes)		Ben Bourgeois none
Approval of Meeting Minutes (1 minute)	Approval of May 2, 2018 Minutes	Kathleen Robert <b>Kathleen Robert makes a motion to approve the minutes as presented. Ben Bourgeois seconds the motion. The motion carries unanimously.</b>



Public Comment (6 mins)		Ben Bourgeois
<b>Board Development</b>		
Mission Statement (2 minutes)	The mission of Athlos Academy of Jefferson Parish is to provide high quality educational opportunities for the whole child through three foundational pillars: Prepared Mind, Healthy Body, and Performance Character.	Ben Bourgeois
<b>Discussion Items</b>		
Director's Report (5 minutes)	Update on on-going pre-operational tasks completed by the School Leader	<p>Esrom Pitre</p> <p>On the hiring of teachers, things are moving along quite well. Out of 1153 students, 919 fully registered: 8 in first grade, 2<sup>nd</sup> grade has 3, 4<sup>th</sup> has 18, and there is 1 opening in 5<sup>th</sup> grade.</p> <p>Leadership team traveling to Boise for professional development, and getting ready to open school in July.</p> <p>There is a meeting at the bank on the 11th -13th for team building with teachers.</p> <p>Dr. Pitre is looking for students between 9 am and 12 pm on July 30th for to come by for orientation.</p> <p>Subsequent grades on subsequent days.</p> <p>9/12: open house for k-3</p> <p>9/13: k-5 6-7 pm.</p> <p>PTO meeting with be held on 9/30 6-7 pm.</p> <p>Ms. London shared team building training information with board.</p>
Athlos Report (5 minutes)	Update on construction and launch supports provided by Athlos Academies	<p>Jeff Gunther</p> <p>Jeff Gunther reported construction is rapid, and currently working inside the building. We are on schedule for a mid July for completion. Side A is done and sealed.</p>

		On teacher and staff recruitment, Boise staff is assisting in the hiring process. coordinating with Louisiana Department of Education to ensure that all is ready for opening.
Enrollment Update (5 minutes)	Discussion of current enrollments	Jeff Gunther He refers board to Esrom Pitre's report adding 919 students out of 960 are fully registered.
Financial Review (5 minutes)	Update on pre-operational budget and recent expenses	Jeff Gunther Jeff Gunther states he will have in it in the financial system for next month. The list of actual expenses is being sent to Treasurer John Foard. Most "pre" spending is already done. The board shall see an uptick in spending this month because of Boise training. Boise staff to be coming into Jefferson more and more frequently as opening date gets closer.
Employee Hiring Progress (5 minutes)	Update on progress of employee hiring, plan to bring on contracted assistance	Andrea Thomas-Reynolds and Esrom Pitre Andrea Thomas-Reynolds states the goal is to have all teachers hired at end of this month. Currently, hiring is at 80% full. The focus this month is on looking for the paraprofessionals. Only a handful of new teachers are certified teachers. Qualified teachers were easy to hire as other schools closing in parish. English Language program conference will be held in July here in New Orleans. Andrea is trying to get some teachers to attend this conference.

Policy Review (5 minutes)	Review Policies 7104 – Procurement Policy	Jeff Gunther Jeff will send this policy to Finance Committee’s June 27th meeting for final approval.
2018-19 Budget	Review 2018-19 Budget	Jeff Gunther see above comment.
<b>Action Items</b>		
Public Comment (2 mins)		Ben Bourgeois
Charter Approval (10 mins)	Approve charter agreement	Ben Bourgeois <b>Harvey Wier makes a motion for the board to give Ben Bourgeois approval to sign the Louisiana Department of Education school charter contract, as well as include the address, and adjusted enrollment numbers and exclude collective bargaining with JPSB, and TRSL participation. Exhibit F and G as the board chair. Carolyn Steel seconds the motion. The motion passes unanimously.</b>
Public Comment (2 mins)		Ben Bourgeois
Calendar Revision (5 mins)	Approve update to school calendar for 2018-19	Ben Bourgeois Jeff stated the main change to the revised calendar is pushing back of the start date from Monday to a Wednesday to allow for more prep time, and has grade K starting a week later on the calendar. The start date us August 8th, 2018. And it the calendar also includes Columbus Day as a holiday. <b>Harvey Wier makes motion to approve new submitted calendar. Carolyn Steel seconds</b>



		<b>the motion. The motion passes unanimously.</b>
Public Comment (2 mins)		Ben Bourgeois
Approve Mascot (5 mins)	Approve mascot artwork	Jeff Gunther <b>Kathleen Robert makes a motion to approve the Athlos Academy Jefferson logo and mascot graphic as presented in all formats. John Foard seconds the motion. The motion passes unanimously.</b>
Public Comment (2 mins)		Ben Bourgeois
Approve Curriculum Order (5 mins)	Approve curriculum order for 2018-19	<b>Jeff Gunther Carolyn Steel makes a motion to approve the ordering of English, math, science , and social science curriculums. Harvey Wier seconds the motion. The motion passes unanimously.</b>
Public Comment (2 mins)		Ben Bourgeois
Review Transportation Bids (5 minutes)	Approve bid for student transportation	The vote on the bid for student transportation has been tabled for the Finance Committee meeting on June 27 <sup>th</sup> as advised by the Finance Committee to gather additional information for the decision.
Public Comment (2 mins)		Ben Bourgeois
Review Fire System Monitoring Bids (5 minutes)	Approve bid for building fire system monitoring	Finance Committee One bid for the fire system monitoring was submitted and it was from AVS. <b>John Foard makes a motion to approve bid from AVS for fire system monitoring. Harvey Wier seconds the motion. The motion passes unanimously.</b>
Public Comment (2 mins)		Ben Bourgeois
Approve Security System RFP (5 minutes)	Approve bid for security system	Finance Committee A detailed bid was submitted by United.

		<p><b>Harvey Wier makes a motion to approve the bid for the security system using United. John Foard seconds the motion. The motion is approved unanimously.</b></p>
Public Comment (2 mins)		Ben Bourgeois
Policy Approval (10 minutes)	<p>Approve Policies            4034 – Expense Reimbursement            4038 – Employee Leave            5303 – Medication Administration            5306 – Student Health Screenings            5404 – Student Dress            7202 – Bus Transportation</p>	<p>Jeff Gunther            John Foard asks for the floor to discuss the Expense Reimbursement Policy. He does not agree with new line added to this policy, and does not feel Mike Dunn has authority as outsider/contract employee. John Foard makes the recommendation to strike Line B to remove Director of School Finance.  <b>John Foard motions to approve the Expense Reimbursement policy with the striking of “by the Director of School Finance “ in line 2 B. Harvey Weir seconds the motion. The motion passes unanimously.</b></p> <p><b>Kathleen Robert makes a motion to table Medication Administration Policy for further review. John Foard seconds the motion. The motion passes uananiiously.</b></p> <p><b>John Foard makes a motion to approve Employee Leave Policy, Student Health Screenings Policy, Student Dress Policy, and Bus Transportation Policy as presented. Kathleen Robert seconds</b></p>



		the motion. The motion passes unanimously.
Public Comment (2 mins)		Ben Bourgeois
Approve New Hires	Approve employment agreements for new staff	Esrom Pitre <b>Esrom Pitre is requesting permission to hire the facilities manager, Registrar, and teachers. Kathleen Robert makes a motion for Esrom Pitre to hire Facilities Manager, Registrar, and teachers. Harvey Wier seconds the motion. The motion passes unanimously.</b>
Phone Service provider	Approve phone service supplier	Cox Communication’s bid for phone service came to \$1814 per month including phone system and network filter updated monthly. <b>Harvey Wier makes a motion to approve Cox Communications as internet provider. John Foard seconds the motion. The motion passes unanimously.</b>

Ben Bourgeois gave the floor to Chip Patterson, Director of First Tee, non-profit teaching golf and character building. Mr. Patterson described his program, relationships with other charter schools in the area, and expressed his interest in a partnership with Athlos Academy Jefferson.

Next Meeting: June 27, 2018 at 7:00pm, location at the Terrytown gym.

Adjournment: **Kathleen Robert made a motion to adjourn with no further business. Carolyn Steel seconds the motion. The motion passes unanimously.**