



# TOGETHER...

## *Smarter, Better, Higher*

### August 2019 Parent Bulletin

Royal School

1519 Queen Emma Street Honolulu, HI 96813

Ph: 587-4510

#### **Principal's Corner**

Dear Parents and Guardians:

Welcome to our 2019-2020 school year! Our faculty and staff have been working hard and have prepared fun, challenging, and enriching lessons and activities as we look ahead with anticipation and excitement to a year filled with many memorable learning opportunities for all of our youngsters.

Please welcome Andrew Rego, Sarah Waite, Areeyah Schmidt and Yukiko Tsuchihashi to our Royal School Ohana.

Please take the time to read our monthly bulletins and attachments as they contain important information. It is also important to return completed forms as soon as possible. You are also encouraged to visit our school website (<http://www.royalschoolk5.org>) for the most current and up-to-date information.

To our new students and parents, welcome aboard as we journey towards excellence. To our returning Royal School Ohana, here's to another wonderful school year.

With warmest aloha,

Eleanor Gonsalves, Principal

#### **A Message from our Vice Principal**

Welcome back!

I am excited to be starting a brand new year at Royal School! There is a ton of innovation taking place in classrooms and around campus throughout this school year, which will involve not only teachers and students, but the entire Royal ohana!

In February, we were thrilled to receive the School Design Innovation grant for our school-wide project; *Ko Mākou Mo'olelo* (Our Story). Through the grant funding, our goal is to have each student at Royal School publish a book during this school year. We are looking to community partnerships to help provide guidance and support throughout the writing and publishing process. Families will also be taking part in the writing process and celebrations!

Another innovation you will be hearing about is our Pathways program. Teachers will be taking time during second and third quarters to work with students on projects which focus on critical thinking and other career related skills. Grade levels will be working within the six Career and Technical Education (CTE) Pathway areas, which give students an introduction into the career academies offered at the high school level in Hawaii public schools. We are happy to have the support of McKinley High School as we enter into this opportunity.

Finally, a big mahalo to the parents and students who supported our first Summer Bridge this past summer! Students and teachers worked on Project Based Lessons (PBL) that helped to build Growth Mindset and critical thinking skills. We hope to continue to grow the program next summer and to be able to include more students as we continue to build a strong school design that supports all of our students at Royal School.

Thank you again for your support of our students and I look forward to continuing our work together this school year!

#### **Car Line Drop Off – Traffic Safety**

Remember to practice safe driving/pedestrian habits. Parents who walk their children to school are reminded to use the crosswalk. You are the role model for your child and other children. Jaywalking is illegal. Parents who drive are reminded to slow down and be on the alert for children and adults who are walking onto or leaving campus who may not see you and your car.

Student drop off and pick up at **Queen Emma Street parking lot** in front of the bus shelter. **DO NOT USE PUNCHBOWL LOT** which is designated for DOE staff and deliveries only. Have children exit/enter car on the RIGHT side. **Kokua Patrol** students will assist by opening car doors so that drivers do not need to leave car. Due to safety concerns students should not be on driver side of vehicles.

Children need to be ready to exit & enter the car with their belongings when you come to a complete stop. It is important to keep cars moving. You should not park nor exit your car as this will cause a backup in traffic on Queen Emma Street and create a safety hazard. As a courtesy during peak traffic hours, please **make vehicular right turns only** onto and off campus to keep the traffic flow going. Please be considerate of other drivers. Mahalo for your support in keeping our campus safe and our car line moving smoothly and safely.

Police will be notified of parents/adults who continuously ignore safety and driving rules. Every attempt will be made to politely remind adults to follow laws/rules. However, abuse of school personnel and/or **Kokua Patrol** members in the

commission of their responsibilities will not be tolerated. Police have advised the school that they (HPD) should be notified for follow-up action.

### **Car Line Pick Up – Traffic Safety**

Let your children know if they are enrolled in A+ or should meet you at bus shelter. Parents are asked to pick up their children on time by 2:30 p.m. on MTThF and 1:15 pm on Wed. Be on time, if you are going to be late, please contact school office (ph. 587-4510) so that your child does not worry if you are running late.

School office closes at 4:00 p.m. If the office has not been in contact with student's parent and if parents have not appeared by 3:00 p.m. we will notify the Honolulu Police Department and Child Welfare Services. Students will be released only to those adults specified on the emergency contact form completed by parents. A State ID must also be presented by the adult to verify identification. Please make sure to keep office updated of all changes in contact information as they occur during the school year.

### **Annual Notification of Privacy Rights**

Know your privacy rights as they apply to:

1. Student record information
2. Directory information
3. Surveys and other information collection
4. Military recruitment information

For more information on your privacy rights, the laws that protect them, and how to exercise your rights, contact your school administrator or visit <http://ferpa.k12.hi.us>.

### **Free/Reduced Meal Program**

If applying for the Free/Reduced meal program, please complete and return the paper application to the school right away to insure timely processing of applications. Online applications can be done at [ezmealapp.com](http://ezmealapp.com). Do not submit a paper application if an online application is submitted. Students, who are "Direct Certification" through the State of Hawaii, do not need to reapply. Families with multiple siblings attending public schools in Hawaii, submit only ONE application per household.

Students who received free or reduced meals last school year, are given a grace period for the first 30 "school days" of the school year. This grace period ends on September 17, 2019. All students who were eligible last year must reapply for this current school year. If an application is not received and processed by September 17, 2019, your child will need to pay full price for meals effective September 18, 2019. The breakfast price is \$1.10 and lunch is \$2.50.

### **Unpaid Meal Charge Policy**

Students who are unable to pay for their meals at the point of service shall be allowed to incur (meal only) charges for the first 21 days of school. The parent/guardian shall be responsible to repay all meal charges incurred during the first 21 days of the school year. After the first 21 days, unpaid meal charges should not exceed the cash equivalent of 7 days.

Listed are the total allowable chargeable amounts based on eligibility: Reduced price student's meal charge limit is \$4.90. Full Paid student's meal charge limit is \$25.20.

### **Balance Reminders**

Parents are reminded to keep their child's account current at all times. Balance reminders will be sent home when your child's account is low. **Cash payments only** can be made at the payment drop box in front of the office. You can also pay on line using a credit card; however there is a small service fee for using this feature. Visit <http://ezschoolpay.com>. If you have any questions, please call our office at 587-4510.

This institution is an equal opportunity provider.



### **Healthy Snacks – Guideline/Criteria**

We promote a healthy snack policy and would like to see students learn and practice health conscious choices. Parents are highly encouraged to provide snacks that meet the following USDA criteria:

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|--|---|
| Less than or equal to 200 calories             | Less than or equal to 8 grams of ZERO Trans Fat |
| Less than or equal to 2 grams of saturated fat | Greater than or equal to 2 grams of fiber       |
| Less than or equal to 200 mg of Sodium         | Less than or equal to 8 grams of sugar          |

### **Emergency Cards and the Parent Direction in Case of Disaster Forms**

Please complete and return these forms immediately and notify the school in the event that any change occurs. It is very important to have updated information in case of an emergency situation.

### **Student/Parent Handbook**

The Royal School Student/Parent Handbook information is printed in the student planner which is distributed to students in grades 2 to 5. Separate copies of the Student/Parent Handbook will be distributed to grade K-1 students. The handbook contains important school information. Please review and discuss the pertinent information with your child/children especially with regard to the following:

1. Attendance and school hours
2. Accident, Fieldtrip procedures
3. Dress code guidelines
4. Homework
5. Lost and Found
6. Meal Tracker and lunch loans
7. Disciplinary Guidelines, Student Code of Conduct

The School Compact is an important agreement that has also been included in your child's information packet. **Please read these important informational documents and sign the Compact agreement form. Return to your child's teacher by Friday, August 9, 2019.**

#### **Chapter 19**

Students will receive a copy of the amended Chapter 19 brochure which addresses student misconduct and discipline in public schools. Parents are asked to read and keep their copy for reference. Please note that "abusive language, bullying, cyberbullying, forgery, hazing, inappropriate use of internet materials/equipment" are some of the recent additions to the list of Chapter 19 misconduct offenses.

#### **AHERA Notice**

In compliance with the U.S. Environmental Protection Agency (EPA) and Asbestos Hazard Emergency Response Act (AHERA), we are required to annually notify parents, teachers, and employee organizations of the availability of the School's Management Plan. The EPA also requires us to perform periodic surveillance of the interior of each school building which contain Asbestos Containing Building Material (ACBM) at least once every six months. This visual inspection was last performed on May 24, 2012. All ACBM in this school is in good condition and we will continue to manage them in place, as recommended by our Management Plan. Our Asbestos Inspection Report and Plan is on file in our school's administration office. You are welcome to view it at any time during the normal school hours, Monday through Friday, 8:00 a.m. to 4:00 p.m.

