

IMPORTANT SENIOR PICTURE INFORMATION

The deadline for senior pictures to be submitted for the yearbook is **February 22, 2019**. I know that this seems like a long time away, but many photographer's schedules fill up quickly. With so much to do and keep track of senior year, it's best to schedule pictures as early as possible.

Please keep in mind the following guidelines for the type of picture to submit to the yearbook:

1. **We can only accept vertical pictures. Horizontal pictures cannot fit the requirements from our yearbook company.**
2. Pictures can be submitted as a print, on a CD, or via email. The size of the print does not matter, as long as it is vertical. (yearbook@southbutler.net)
3. If you choose to submit a picture **not** taken by a photographer, please check the quality of your print. In previous years, we received several pictures printed from home computers or from picture kiosks that looked terrible and pixilated when scanned and placed in the yearbook software. If you choose to submit a digital print, please make sure that it has a resolution of at least 150DPI.
4. **Please write your student's name on the back of the picture or in your email as he or she would like it to be used in the yearbook.**
5. Pictures will not be returned.
6. We accept color **or** black and white pictures.
7. Knoch High School does not schedule pictures through a photographer; parents/guardians are responsible for this. Knoch High School does not have an official yearbook photographer. Included in this mailing are flyers for some of our local photography studios.
8. Please send the picture to my attention at the high school address.
9. We would greatly appreciate pictures by the given deadline. It is a possibility that pictures given past the given deadline may **Not Be Included** in the yearbook.
10. No selfies

It is our wish here at the yearbook that all students have an opportunity to have their senior picture in the yearbook. **If there are financial obligations that preclude your child from getting a picture taken, please contact me, and we can work something out.** If you know your child's photo will be available, but not until a later date, please let me know.

Beginning the second week of January, my class will post a list of seniors who have not turned in their pictures on the door of room 516. If you are unsure about whether your photographer has submitted your child's photo, please have them check the list before you call.

If you have any other questions, please contact me at thompsonk@southbutler.net or at 724-352-1700, ext. 4516.

Once again the due date for senior pictures is February 22, 2019

Send emailed photos to yearbook@southbutler.net

Sincerely,
Ms. Kelley Thompson
Yearbook Adviser