



1132 North Melrose Dr., Vista, CA 92083

Members of the Governing Board: Brian Cox, Mitchell Diehl, Shandon Harbor, Kristin Maccarrone, Paul Polito, Doreen Quinn, Patricia Sprotte

MINUTES – MEETING OF THE GOVERNING BOARD
February 5, 2019 – 7:30 AM

I. PRELIMINARY

a. CALL TO ORDER

Board Chair Doreen Quinn called to order the North County Trade Tech High School Board of Directors Meeting at 7:40 am on Tuesday, February 5, 2019.

b. ROLL CALL

Present: Brian Cox, Shandon Harbour, Paul Polito, Doreen Quinn, Patricia Sprotte

Absent: Mitchell Diehl, Kristin Maccarrone

Guests:

Phil Lutgen- North County Trade Tech High School

Dorothy Lee- EdTec via Teleconference

c. APPROVAL OF AGENDA

Motion: Paul Polito

Second: Patricia Sprotte

Table with 5 columns: Member, Aye, Nay, Abstain, Absent. Rows include Cox, Diehl, Harbour, Maccarrone, Polito, Quinn, Sprotte.

II. COMMUNICATIONS

a. PUBLIC COMMUNICATIONS

None.

b. BOARD CHAIRMAN/CEO REPORT:

None.

c. PRINCIPAL'S REPORT:

Phil Lutgen provided a written Principal's update to the Board. He reported on the Construction progress with the new building, provided an Enrollment update, Grants that have been submitted, MAP testing, Sports, Clubs, CTE, Lunch program and the amended sub-lease with Life Church.

d. BOARD MEMBER COMMENTS

None.



III. **CONSENT AGENDA**

- a. Approve Check Registers: October, November 2018
Paul Polito had a few questions on the check register and Phil Lutgen responded to Paul's satisfaction.
Motion: Paul Polito
Second: Brian Cox

Member	Aye	Nay	Abstain	Absent
Cox	x			
Diehl				x
Harbour	x			
Maccarrone				x
Polito	x			
Quinn	x			
Sprotte	x			

- b. Approve Minutes: November 13, 2018
Motion: Paul Polito
Second: Brian Cox

Member	Aye	Nay	Abstain	Absent
Cox	x			
Diehl				x
Harbour	x			
Maccarrone				x
Polito	x			
Quinn	x			
Sprotte	x			

IV. **ITEMS SCHEDULED FOR INFORMATION/ACTION**

- a. Principal's report: See Communication section II.c.
b. Construction update: See Communication section II.c.
c. WASC update: WASC recommendations continue to be worked on.
d. LCAP update: Phil provided a detailed handout outlining the LCAP goals.
e. Financial Presentation: Dorothy Lee with EdTec provided the financial presentation. The Board responded with questions.
Motion: Patricia Sportte
Second: Doreen Quinn

Member	Aye	Nay	Abstain	Absent
Cox	x			
Diehl				x
Harbour	x			
Maccarrone				x
Polito	x			
Quinn	x			
Sprotte	x			

- f. Discuss Current Trade Tech Loans to New Haven's LLC & to New Haven:
Mary Anne provided an update on the Loans. Paul Polito recommended that Phil Lutgen put together an analysis/plan to retire the debt. Shandon Harbour recommended a fundraising campaign.

- g. Approve 2017-18 Audit
 Deficiencies were found in the draft audit and it needs correcting. Paul Polito made a motion not to approve the draft audit until corrections are made.
 Motion: Paul Polito
 Second: Patricia Sprotte

Member	Aye	Nay	Abstain	Absent
Cox	x			
Diehl				x
Harbour	x			
Maccarrone				x
Polito	x			
Quinn	x			
Sprotte	x			

- h. Approve 2018-19 Education Protection Account
 Motion: Doreen Quinn
 Second: Patricia Sprotte

Member	Aye	Nay	Abstain	Absent
Cox	x			
Diehl				x
Harbour	x			
Maccarrone				x
Polito	x			
Quinn	x			
Sprotte	x			

- i. Approve Low Performing Student Grant Spending Plan
 Motion: Patricia Sprotte
 Second: Shandon Harbour

Member	Aye	Nay	Abstain	Absent
Cox	x			
Diehl				x
Harbour	x			
Maccarrone				x
Polito	x			
Quinn	x			
Sprotte	x			

- j. Approve 2017 Draft Tax Return
 Tabled for next meeting

- k. Approve SARC
Motion: Shandon Harbour
Second: Patricia Sprotte

Member	Aye	Nay	Abstain	Absent
Cox	x			
Diehl				x
Harbour	x			
Maccarrone				x
Polito	x			
Quinn	x			
Sprotte	x			

V. **ADJOURNMENT**

- The meeting was adjourned at 8:36am
Motion: Doreen Quinn
Second: Patricia Sprotte

Member	Aye	Nay	Abstain	Absent
Cox	x			
Diehl				x
Harbour	x			
Maccarrone				x
Polito	x			
Quinn	x			
Sprotte	x			

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Board’s presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

SPECIAL PRESENTATIONS MAY BE MADE

Notice is hereby given that, consistent with the requirements of the Bagley-Keene Open Meeting Act, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires