



Bridges Charter School

Board Meeting

Date and Time

Monday September 17, 2018 at 6:15 PM PDT

Location

1335 Calle Bouganvilla, Thousand Oaks, CA 91360 Room 14

Agenda

	Purpose	Presenter	Time
I. Opening Items			6:15 PM
A. Record Attendance and Guests		Mike Louderback	1 m
Michael Louderback, President Erin Morrissey, Vice President Michael Flaherty, Parliamentarian Richard Urias, Treasurer Ozge Heerma Gunday, Secretary Bonnie Hodge, member Marcy Crawford, member Kelly Simon, Director Cindy McCarthy, Assistant Director			
B. Call the Meeting to Order			
C. Approval of Agenda	Vote		
D. Approval of Minutes	Approve Minutes	Mike Louderback	2 m
Approve minutes for Public Meeting of the Governing Board and Annual Organizational Meeting on August 20, 2018			

II. Presentations

III. Public Comments

6:18 PM

A. Public Comments

FYI

5 m

Persons wishing to address the Board may do so at this time upon recognition from the President. Please state your name, community or organization you represent, and the topic you wish to share with the Board. You will be given 3 minutes to make your presentation. Pursuant to the Brown Act, the Board cannot enter into formal discussion with individuals making public comments to the Board. The Board cannot take action on

any issues raised during public comments that are not on the meeting agenda. Individual members may respond to public comments during the individual Board Members section.

IV. Reports 6:23 PM

A. Governing Board	FYI	Mike Louderback	15 m
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Board Members

- Board President - Michael Louderback
 - Training at VCOE
 - Form 700 - Reminder to new board members
 - PAC meeting

B. Director and Assistant Director	FYI		15 m
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AGENDA ITEM SUMMARY

- Kelly Simon
 - Enrollment Report
 - Committees
 - Facilities Meeting with CVUSD
 - Traffic Control Meeting
 - Programmatic Audit
 - PAC Meeting
- Cindy McCarthy
 - Parent Orientation Trainings
 - Website Update
 - CCSA Conference
 - Fire Days
 - Career Counseling and Education
 - Service Learning Project

V. Consent Items 6:53 PM

A. Consent Items	Vote	Marcy Crawford	5 m
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Consent Items: Items proposed for the consent calendar are noted on the posted agenda and are considered by the Director to be of a routine nature. Any item may be removed from the consent calendar at the request of any Board member and placed under the appropriate action category. A vote will be taken for the consent calendar so that any items requiring a vote can be properly addressed. It is recommended that all consent items be approved.

- 6.1 Personnel Report
- 6.2 Financial Reports
 - 6.2.1 Approval of Checks
 - 6.2.2 Approval of Financial Statements
 - 6.2.3 Approval of Purchase Orders
 - 6.2.4 Approval of Credit Card Purchases
- 6.3 Contracts

VI. Business and Operations 6:58 PM

A. Consideration of Approval of 2018-19 Q Student Information System Service Level Agreements	Vote	Kelly Simon	3 m
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The Q Student Information System is the system the school uses for enrollment, attendance, grades, etc. Approval of this item is recommended.

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| B. Payment to Schneider Electric for Energy Efficiency Measures Financed by Prop 39 Grant - \$245,070.00 | Vote | Rudy Calasin | 5 m |
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This Prop 39 Grant money is designed to pay Schneider Electric for the installation of the new lighting and some of the air conditioning units at Bridges. Approval of this item is recommended.

VII. Parents and Community

VIII. Curriculum and Instruction

IX. Special Projects/Programs

7:06 PM

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|--|------|-------------|------|
| A. WASC Mid-Cycle Progress Report | Vote | Kelly Simon | 15 m |
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Our mid-cycle WASC visit is planned for 10/22/18. The WASC Committee requires a report describing the school's progress to be board approved and submitted prior to that visit. Our school wide WASC Action Plan is aligned with our LCAP and we have met with our stake holders, including parents and teachers, multiple times regarding this action plan. I highly recommend approval of this item.

X. Special Education

XI. Pupil Personnel

XII. Support Services

XIII. Facilities

XIV. Charter Policies

7:21 PM

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| A. Revision of BP 6153 School Related Trips | Vote | Cindy McCarthy | 10 m |
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Our field trip policy is being updated to reflect current recommendations from our insurance company. Approval is recommended.

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| B. Revision of BP 3541 Transportation for School Related Trips | Discuss | Cindy McCarthy | 5 m |
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This transportation policy is being implemented to reflect current recommendations for drivers from our insurance company. Approval is recommended.

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| C. AR 3541 Transportation for School Related Trips | Vote | Cindy McCarthy | 1 m |
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This form is in alignment with and accompanies our proposed Transportation Policy. Approval is recommended.

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| D. BP 6164 Special Education - First Reading | Vote | Kelly Simon | 10 m |
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Bridges Charter School recognizes the need to actively seek out and evaluate students who have disabilities in order to provide them with appropriate educational opportunities in accordance with state and federal law. This policy outlines our procedures for identifying, assessing, and reporting progress for students with disabilities. Approval is recommended.

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| E. BP 6164.6 Policy, Procedures, and Parent Rights Regarding Identification, Evaluation and Education | Vote | Kelly
Simon | 10
m |
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BP 6164.6 Policy, Procedures, and Parent Rights Regarding Identification, Evaluation and Education under Section 504 - First Reading

The purpose of this policy is to protect students with disabilities from discrimination on the basis of disability and to identify and evaluate learners who, within the intent of Section 504 of the Rehabilitation Act of 1973, need special services, accommodations, or programs in order that such learners may receive a free appropriate public education. Approval is recommended.

XV. Governing Board

7:57 PM

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| A. Revision of Board Meeting Schedule 2018-19 | Vote | Mike
Louderback | 1 m |
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Two modifications have been made to the board meeting schedule. All second meetings of the month have been removed from the schedule. Additionally, the California Charter Schools Conference is being held March 11-13 in Sacramento. Both Director Kelly Simon and Assistant Director Cindy McCarthy and at least one board member will be attending this event rendering it impossible for them to be at the board meeting. Approval of this item is recommended.

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| B. Consideration of Certification of Signatures for 2018-19~ | Vote | Mike
Louderback | 3 m |
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The first part of this document, certifies the signatures of the members of the governing board. In the second portion, the person's named on the list are authorized to sign orders drawn on funds of the school, including authorization to sign checks, orders for salary payment, notices of employment, contracts, etc. These certifications are made in accordance with the provisions of Education Code Sections indicated. If those authorized to sign orders shown in Part 2 are unable to do so, the law requires the signatures of the majority of the Governing Board. Approval of the is item is recommended.

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| C. Discussion and Consideration of Board Committees for 2018/19~ | Vote | Mike
Louderback | 10 m |
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We will discuss and vote on roles regarding board-led committees. The following areas are suggested:

- Budget
- Branding/Marketing
- Educational Excellence
- Facilities
- Governance
- PAC Liaison
- Technology

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| D. Response to Grievance | FYI | Mike
Louderback | 1 m |
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XVI. Pending Agenda Items

XVII. Closed Session

8:12 PM

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| A. Business Pursuant to Government Code § 54956.9 | Discuss | Mike
Louderback | 30 m |
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Consideration of Appointment, Employment, Evaluation of Performance, Discipline, or Dismissal of an Employee. (3 Cases):
1832000145 3920000034 1620000020

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| B. Return to Open Session | Vote | Mike
Louderback | 1 m |
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XVIII. Open Session**8:43 PM**

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| A. REPORT ON ACTIONS TAKEN IN CLOSED SESSION | FYI | Mike
Louderback | 1 m |
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XIX. Personnel**8:44 PM**

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| A. One-time 2% Bonus for 2017-18 Bridges Employees Returning to Bridges | Vote | Kelly
Simon | 5 m |
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1. Bonus will be paid to all Bridges employees who were employed in 2017-18 and returned in 2018-19.
2. 2% Bonus will be calculated on annual base compensation only

i. This amount does not include supplemental compensation earned by an employee (stipends, extra duty, overtime, etc.)

Approval is recommended.

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| B. Approval of Salary Schedule for Learning Center Coordinator, 2018-19 | Vote | Kelly
Simon | 2 m |
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The salary schedule accompanying the board approved Learning Center Coordinator position is recommended for your approval.

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| C. APPROVAL OF CONTRACTS FOR DIRECTOR KELLY SIMON AND ASSISTANT DIRECTOR CINDY MCCARTHY, 2018-19~ | Vote | Mike
Louderback | 2 m |
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| D. Approval of Contract for Learning Center Coordinator, Norma Delgado, 2018-19~ | Vote | Mike
Louderback | 2 m |
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| E. After School Supplementary Teacher Stipends, 2018-19 | Vote | Kelly
Simon | 10 m |
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These stipends for supplementary after school programs support learning and academic achievement for students at Bridges Charter School. Your approval is recommended.

Extensions Homework Support Stipend -- \$550

This stipend is created for a credentialed teacher to provide homework support for students in Extensions for approximately 4 hours per week per academic quarter. The stipend can be renewed each quarter depending upon need.

Lego Robotics Club Stipend -- \$500

This stipend is created for a credentialed teacher to lead an after school Lego Robotics class integrating STEAM curriculum for students in grades 3-8. The stipend can be renewed each quarter depending upon need.

XX. Closing Items**9:05 PM**

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| A. Adjourn Meeting | Vote |
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