



Center Cougar Boosters

Funds Request Application

(Revised August 2018)

The Center Cougar Boosters Club is a non-profit organization of parents, teachers/staff, and community members dedicated to enhancing the experiences of students attending Center High School. Funding requests should be submitted using the following guidelines:

1. Submit the completed Booster Club Request Form, filled out in its entirety, and include estimates/receipts for all expenditures. (Please note: If the total amount is not all needed at once, please indicate the specific months and amounts funds are needed)
2. Requests should be submitted within 10 days of next scheduled meeting so that it can be added to the agenda and the Board & General Membership are advised prior to the meeting (except in the case of an urgent action). Boosters must consider the available budget when reviewing each request.
 - a. In most cases, funding requests will be discussed and voted on during the meetings
 - b. Please Note: Not every request/need can be met, however, your support of the Boosters will be a determining factor in funds being approved. We encourage your membership, meeting attendance, and parent encouragement for membership & volunteering. Numerous requests will be scheduled in the order they are received and membership status
3. Since there may be questions or additional information needed to consider your request, you **MUST** attend the meeting that your request will be voted on-or send proper representation.
4. A majority vote from the membership must be obtained before checks can be cut.

Center Cougar Booster meetings are held the 2nd Wednesday of each month at 6p in the school library.

Please note, much of our fundraising (concerts & sporting events) is done by parents that are directly designating where the funds are to be spent. For this reason, our General Fund is not going to have much in it until after our membership drive (October) and Annual Crab Feed (early April).

Return completed form to: centerboosters@gmail.com or deliver to Booster mailbox at CHS.

Center Cougar Boosters Club is a 501(c)(3) Charitable Non-Profit – Tax ID#:32-0156441

centerboosters@gmail.com

7909 Walerga Rd, Ste 112-155

Antelope CA 95843

(916) 338-7563

www.centerhigh.org/apps/pages/CenterBoosters

Center Cougar Boosters

| | |
|---|--------------------------|
| Date of Request: | |
| Date(s) funds will be needed: | |
| Staff Member Name: | |
| Phone: | |
| Email Address: | |
| Club/Organization/Activity: | |
| Type of request (volunteer, sponsorship, financial, other) | |
| If financial, total cost of item: | Amount requested: |
| Details & purpose of funding request: | |
| How will funding directly benefit CHS students?: | |
| How many CHS students will benefit? | |
| Explanation of fundraising efforts: | |
| ***Please attach estimates/receipts*** | |

Return completed form to: centerboosters@gmail.com
Or to the CHS front office Booster Club mailbox

COUGAR BOOSTER BOARD Use Only

Approved? Y or N _____

Date Approved: _____

Becky Hammack-President

Lisa Jarrett-Treasurer

Misc. Comments by Boosters Board: