

HAMPDEN-WILBRAHAM REGIONAL SCHOOL DISTRICT  
621 MAIN STREET, WILBRAHAM, MA 01095

JOB POSTING

**POSITION:** Summer Coordinator

**LOCATION:** "Academic Summer Clinic 2019" at Soule Road School

**JOB TYPE:** Orientation  
Tuesday, June 18, 2019  
9:00 a.m. – 11:00 a.m.  
**Set-up Day in Summer Academic Program**  
Monday, July 8, 2019  
9:00 a.m. – 10:30 a.m.  
**Clinic Dates**  
Tuesday, Wednesday, Thursday, July 9, 2019 – August 8, 2019  
(5 weeks, 15 days total)  
8:30 a.m. – 11:15 a.m. (student hours)  
**All staff will be expected to work all of the assigned days.**

**SALARY:** HWRSD Certified Staff: *Unit A Contract*  
Out of District Certified Staff: *hourly rate based on contract*  
**Compensation: 1 paycheck in July and 1 paycheck in August**

**JOB DESCRIPTION:**

- Oversee Summer Program
- Provide support and guidance to staff
- Ongoing communication with parents as needed
- Collaboration with director for programming

**JOB REQUIREMENTS:**

- ✓ MA Department of Elementary and Secondary Education Licensure
- ✓ Certification Area: One of the following - Elementary/Secondary/Special Education
- ✓ Valid CORI is required
- ✓ Suitable "fingerprinting" results by June 4, 2019 are required before employment can begin

**EMPLOYMENT START DATE:** June 18, 2019 (orientation)

**APPLICATION:** HWRSD Website – [www.hwrzd.org](http://www.hwrzd.org)  
Provide resume/letter of *Interest and Application* if not already on file to  
Gina Roy, Director of Student Services, 621 Main St., Wilbraham, MA 01095

**POSTING DATE:** March 20, 2019

**APPLICATION DEADLINE:** April 3, 2019

Hampden-Wilbraham Regional School District  
An Equal Opportunity Employer

*Hampden-Wilbraham Regional School District is committed to maintaining a work and learning environment free from discrimination on the basis of race, color, religion, national origin, pregnancy, gender identity, sexual orientation, marital/civil union status, ancestry, place of birth, age, citizenship status, veteran status, political affiliation, genetic information or disability, as defined and required by state and federal laws. Additionally, we prohibit retaliation against individuals who oppose such discrimination and harassment or who participate in an equal opportunity investigation.*