

AR
 LISA Academy-Chenal Elementary School (LISA Academy District)
 12200 Westhaven Drive
 Little Rock AR 72211
 5014763309

School Parent and Family Engagement Plan

| | |
|--|---|
| School Name: | LISA Academy Chenal |
| Facilitator Name: | Emrah Unal |
| Plan Review/Revision Date: | 9/24/2019 |
| District Level Reviewer, Title: | Fuat Bakisli, District Engagement Coordinator |
| District Level Approval Date: | 9/25/2019 |

Committee Members, Role:

(Select "Repeat" to open more entry fields to add additional team members)

| First Name | Last Name | Position |
|------------|-----------|------------------------|
| Emrah | Unal | Engagement Coordinator |
| Jessica | Wright | Principal |
| Mallory | Sanders | Teacher |
| Quantia | Fletcher | Parent - PTO President |
| Krystle | Hula | Dean of Students |
| Sonjia | Hubbard | Counselor |

1: Jointly Developed

(Describe/List how parents will be involved in the development of the school parent and family engagement plan and how parents will be involved in the planning, review, and improvement of parent and family engagement programs.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

Parents will be included in the committee that reviews the Parent and Family Engagement Plan.

All parents are invited to participate in a parent survey twice per year to give their input regarding school programs.

We will review the Parent and Family Engagement plans monthly during PTO meetings. PTO meetings are held the first Monday of every month at 5:30 pm.

Parents will be invited to join these meetings via e-mails, newsletters, and school website.

2: Annual Title I Meeting

(Describe/List when (provide the month/year or month/day/year) the school will hold the Annual Title I meeting to inform parents of the requirements of Title I and the school's participation as well as the parents' rights to be involved. The Annual Title I meeting should not be used to ask for parent input, but provided as an opportunity to disseminate information and distribute copies of the revised parent and family engagement policy.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

Annual Title I Meeting will be held on Monday, November 4th 2019.

Parents will be included in the committee that reviews the Annual Title I school improvement plan.

LISA Academy Chenal Elementary School will conduct, with the involvement of parents, an annual review of the content and effectiveness of this parent and family engagement policy in improving the quality of its Title I programs.

3: Communications

(Describe/List how the parent and family engagement policy will be distributed to parents and how the school is going to communicate with parents including information about how the school will provide information related to school and parent programs, meetings, and other activities to parents in a format, to the extent practicable, and in a language that parents can understand.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

Weekly newsletters, website news, and links, social media accounts specifically Facebook events and posts, parent-teacher conferences, home visits, text and voice messages.

LISA Academy offers many other programs to enhance parent and family engagement. A recent innovation has been the addition of the VOLY website, which allows parents to sign up and choose from existing opportunities to volunteer in the schools.

Staff may use various ways to translate the information that will be provided in a language the parents can understand such as Gmail translate, TransACT, phone translation, and interpreter (staff in the school).

This Parent and Family Engagement Plan will be posted on the school website by October 1, 2019. ADE's Family and Community website link will be posted on the school website.

Parent-Teacher conferences days are scheduled two times per year (September 20, 2019, and February 14, 2020), teachers have office hours every week when parents may schedule meetings.

4: School-Parent Compact

(Describe/List the process the schools will follow to jointly develop with parents a school-parent compact.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

LISA Academy Chenal Elementary School will work with parents to create a School-Parent-Compact.

Our school's Family Engagement Committee works with our staff and our PTO to develop a School-Parent-Compact.

5: Reservation of Funds

(If the district receives more than \$500,000 in Title I allocation, then it must reserve 1 percent for parent and family engagement activities. A minimum of 90% of that 1% must go to the schools, with priority given to high-need schools. If the school is allocated a percentage of the 1 percent, describe/list how the school will share with parents the budget for parent and family engagement activities and programs and how parents will be involved in providing input into how the funds are used.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

During the Annual Title I Meeting, the committee will discuss how funds being used for parent and family engagement activities.

6: Coordination of Services

(Describe/List how the district and/or school will coordinate with other organizations, businesses, and community partners to provide additional supports and resources to families.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

District and school public relations coordinators will reach out community partners by visiting or inviting them to our school.

The Parent Academy also offers coordination with other parent activities, as members of the community present related resources of interest to our families, such as financial aid, budgeting, and literacy training. We plan to provide pamphlets offering community resources to parents in the coming school year.

We have worked to build partnerships with a local bank. They are excited to sponsor events and help us continue to build networks within our community.

7: Building Capacity of Parents

(Describe/List activities, such as workshops, conferences, classes, online resources, Academic Parent-Teacher Team meetings, and any equipment or other materials that may be necessary to support parents in helping their student's academic success.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

LISA Academy Chenal Elementary School will hold parent meetings, conferences and activities regularly throughout this year will provide flexible meeting times to increase parent and family engagement and build staff and parent capacity to engage in these types of efforts. These meetings will include the 2 state-mandated parent/teacher conferences each year. Families will be given information on how to access the ADE website and tools for parents.

Family BBQ - we provide lunch to all families on a Saturday. During this event we also provide information about school curriculum, online learning platforms, and volunteer opportunities.

Each school event will also include an opportunity for parents to join our Parent Teacher Organization.

Parent Academy

8: Building Capacity of School Staff

(Describe/List activities such as workshops, conferences, trainings, webinars, online resources, and Academic Parent-Teacher Team meetings that will be used with school staff to build their capacity to work with parents as equal partners. Describe/List methods of parents’ assistance for building staff capacity. Describe/List actions the school will take to provide other reasonable support for parent and family engagement activities.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

Parents will be invited to participate in surveys twice annually that will include questions regarding the parent and family engagement efforts' success.

A parent and family engagement survey will be drafted by school administrators, faculty, and the PTO. Parent meetings will be held to address and make improvements to the policy for any barriers that are determined. Parents will be asked to make verbal suggestions to the parent and family engagement policy. The administration will routinely collect parent participation documentation through sign-in sheets for workshops, meetings, and conferences; schedules; brochures; meeting notes; and other means as appropriate throughout the school year. This documentation is available upon request and is maintained by the school administration.

LISA Academy Chenal Elementary will use the findings from the evaluation process to make recommendations for parent and family engagement policy revision and/or provide suggestions for designing school improvement policies and staff development as they relate to parent and family engagement using the process described above.

9: Building Capacity - Discretionary

(The school parent and family engagement policy/plan may include additional sections describing other discretionary activities that the school, in meaningful consultation with its parents, chooses to undertake to build capacity.)

Did the School and Parents choose to include any Discretionary (Optional) Components in the School Parent and Family Engagement Plan?

Annual Language and Cultural Festival will be held on February 1, 2020.

(See complete [Arkansas Guide for School Parent and Family Engagement Plan](#) for references)

District Feedback:

| | Attention: Changes Needed! | In Compliance | Comments | Date of Feedback |
|-----------------------------------|-----------------------------------|-------------------------------------|-----------------|-------------------------|
| 1: Jointly Developed: | <input type="checkbox"/> | <input checked="" type="checkbox"/> | | 9/25/2019 |
| 2: Annual Title I Meeting: | <input type="checkbox"/> | <input checked="" type="checkbox"/> | | 9/25/2019 |
| 3: Communications: | <input type="checkbox"/> | <input checked="" type="checkbox"/> | | 9/25/2019 |

| | | | | |
|--|--------------------------|-------------------------------------|--|-----------|
| 4: School-Parent Compact: | <input type="checkbox"/> | <input checked="" type="checkbox"/> | | 9/25/2019 |
| 5: Reservation of Funds: | <input type="checkbox"/> | <input checked="" type="checkbox"/> | | 9/25/2019 |
| 6: Coordination of Services: | <input type="checkbox"/> | <input checked="" type="checkbox"/> | | 9/25/2019 |
| 7: Building Capacity of Parents: | <input type="checkbox"/> | <input checked="" type="checkbox"/> | | 9/25/2019 |
| 8: Building Capacity of School Staff: | <input type="checkbox"/> | <input checked="" type="checkbox"/> | | 9/25/2019 |
| 9: Building Capacity - Discretionary: | <input type="checkbox"/> | <input checked="" type="checkbox"/> | | 9/25/2019 |