

Legacy Early College High School

Student / Parent Handbook

2018-2019

516 North Main Street

Taylor, TX

512 352 9596

www.taylorisd.org



Vision...

"Taylor ISD will be the district of choice as we pursue educational excellence."

Mission...

"Taylor ISD is preparing every student to compete in a global society through a premium educational experience and strong partnerships."

Core Values...

Relationships / Innovation / Passion / Excellence

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INFORMATION FOR STUDENTS AND PARENTS

Topics in this section of the handbook contain important information on academics, school activities, and school operations and requirements. Take a moment with your child to become familiar with the various issues addressed in this section. It is conveniently organized in alphabetical order to serve as a quick-reference when you or your child has a question about a specific school-related issue. Should you be unable to find the information on a particular topic, please contact the campus at 512-352-9596.

ABSENCES/ATTENDANCE

See district handbook for detailed explanation of Absences and Attendance.

Driver's License Attendance Verification

To obtain a driver's license, a student between the ages of 16 and 18 must provide to the Texas Department of Public Safety a form obtained from the school in which the student must meet the outlined criteria established by the Texas Department of Public Safety.

ACADEMIC INTEGRITY

Philosophy

Honesty and integrity are values that hold each person to tell the truth and to defend the truth. Honesty supports intellectual growth and creates a fair learning environment. Integrity is firm adherence to our values with or without the presence of others. In an environment of honesty and integrity, the work we turn in as our own is our own.

Although we understand academic pressures, we firmly believe that cheating denies the value of education, damages the ethical character of the individual student, and undermines the integrity of our school community. The Academic Integrity Policy affirms that we value learning for its own sake, and that we therefore demand personal integrity and intellectual honesty in all academic work.

Definition:

Having academic integrity means valuing and demonstrating positive regard for:

- Intellectual honesty
- Personal truthfulness
- Learning for its own sake
- The creations and opinions of others (i.e., intellectual property)

You are acting with academic integrity to the extent that you demonstrate these values, and in particular:

- Take full credit for your own work, and give full credit to others who have helped you or influenced you, or whose work you have incorporated into your own.
- Represent your own work honestly and accurately.
- Collaborate with other students only as specifically directed and authorized.
- Report breaches of academic integrity to a teacher, counselor, or administrator.

What is cheating?

Cheating is defined as seeking to obtain (or aiding another to obtain) credit or improved scores through the use of any unauthorized or deceptive means.

Some examples of what cheating looks like:

- Presenting information collected, organized, or envisioned by someone else as your own (with or without the author's permission) or allowing someone else to present your work as his or her own.
- Taking shortcuts (such as unauthorized use of study aids) that allow you to bypass steps of an assignment.
- Using forbidden material to "help" during an exam, such as cheat sheets, graphing calculators, or cell phones.
- Asking about or sharing questions and/or answers to quizzes and exams.
- Submitting the same work for more than one assignment without express permission from your teacher(s).
- Altering corrections or scores with the intent of changing your grade.
- Misrepresenting yourself in any way to your teachers in regard to the work you have done, such as saying you've turned in an assignment when you did not, or that you've worked hours longer than you actually did to complete an assignment.
- Fabricating information to try to earn more time, more credit, or grading leniency on an assignment, project, or exam.
- Missing class in order to avoid turning in an assignment or taking a test.
- Doing more or less than your share of a group project without permission from your teacher.

Consequences for Violations

Legacy ECHS considers violations of the Academic Integrity Policy as a serious offense and has therefore instituted the consequences listed below. The consequences apply on a school-wide basis, i.e., a violation in one class follows a student to a different class within the school.

First Offense

- The student will have a reduction in grade/credit (up to, and including, an "F" grade/"0" credit) on the assignment, exam, test, or quiz based upon the teacher's grading system.
- The student's semester grade may, at the teacher's discretion, be lowered by one full letter grade.
- The teacher will confer with the student and contact the parent/guardian by phone or e-mail to review the academic dishonesty incident within two school days of becoming aware of the incident.
- The teacher will submit a written referral to principal
- Principal will meet with the student and the counselor, and document the incident/follow-up action.
- Disciplinary actions may include, but are not limited to, a warning and a signed student/parental statement that acknowledges the violation/penalty, and indicates an understanding of further consequences for any subsequent offenses. Additionally, a student will be suspended from school, even on a first offense.

Second Offense

Consequences listed in the First Offense and one or more of the following:

- A conference will be held with an administrator, parent/guardian, teacher, counselor, and student, and the incident/follow-up action will be documented in TEAMS.
- The student will be given an "F" for the nine-week grading period in which the incident occurred.
- The student will be dropped from the class with a grade of "F."
- The student will be suspended from school.

Third/Continuing Offenses

Consequences listed in the First Offense and one or more of the following:

- A conference will be held with an administrator, parent/guardian, teacher, counselor, and student, and the incident/follow-up action will be documented in TEAMS.
- The student will be dropped from the class with a grade of “F.”
- The student will be suspended from school.
- The student may be dismissed from Legacy ECHS.

Appeals Process

Students wishing to contest decisions resulting from the administration of the Academic Honesty Policy may submit their appeals in writing to the principal.

Violations of academic integrity in a Temple College class may result in immediate dismissal from Legacy ECHS as well as from Temple College.

ACADEMIC PROGRAMS

The school counselor and college readiness teachers work together to provide students and parents information regarding academic programs to prepare for higher education and career choices.

Legacy ECHS students take both high school and college level courses. Legacy students graduate on the Distinguished Program and have the opportunity to graduate with an Associate of Arts Degree from Temple College

Legacy students must follow the Taylor ISD policy as well as the Temple College policy on academic dishonesty.

Academic Dishonesty includes, but is not limited to, the following:

- Claiming credit for work which is not one’s own (copying homework, copying test answers, submitting information downloaded/purchased from the internet, etc.).
- Allowing others to claim credit for the work (allowing others to view your homework or assignments, etc.).
- Using notes or other unauthorized material, or being involved in unauthorized communication during a test.
- Copying published works without proper source attribution (including the downloading of computer files), either directly or with only minor editing.
- Deceptive submission of work for one class that had already been accepted for credit, in its present form, in another class.
- *Students who participate in any of these activities will be referred to the Principal and action will be taken dependent upon the situation and HISD or TISD Policy.*
- *See APPENDIX I for Temple College policies & procedures regarding academic integrity while enrolled in dual credit courses.*

AWARDS AND HONORS

Academic Awards

The purpose of academic awards will be to encourage and recognize academic achievement. Subject area academic awards will be given to Freshmen, Sophomores, Juniors, and Seniors for excellence in high school level courses.

National Honor Society

- **Membership:** Membership in the National Honor Society is both an honor and a responsibility. Students selected for membership are expected to continue to demonstrate the qualities of scholarship, service, leadership, and character by which they are selected. Members of a National Junior Honor Society at the middle school who move to high school do not automatically become members of the National Honor Society. Ninth graders are not eligible for membership in the National Honor Society; membership is reserved for sophomores, juniors and seniors.
- **Selection:** Students may not apply for membership in the National Honor Society. Membership is granted only to those students selected by the faculty council. A student is eligible for consideration by the faculty council should he/she has earned a cumulative average grade of 90 or an average grade that can be rounded to a 90. At this point the selection process precedes as follows:
 1. Each eligible student is presented a letter requesting that the student present to the chapter advisor lists of his/her active memberships in at least three school, civic or church organizations and his/her involvement in at least two service projects within the last year on a Student Activity Information Form.
 2. From those students who respond by completing the Student Activity Information Form, a rating form is prepared containing the name of each eligible student. This form is presented to the faculty. Faculty members are asked to rate these students in terms of character, leadership and service on a scale of one to four. Faculty members may have these students in class, know them from the students' involvement in clubs and organizations, or have been involved with the student in the context of a school activity. A faculty member may also decline to rate one or more of the students on the form.
 3. Students who achieve a cumulative rating of 3.5 or better after the lowest rating in each category has been dropped are presented to the Faculty Council for final selection.
- **Disciplining Members.** **A member is never automatically dismissed** for failing to maintain standards. In order for a member to be dismissed, reprimanded or placed on suspension, a hearing must be conducted by the faculty council. Members should understand fully that they are liable for disciplinary action if they do not maintain the standards of scholarship, leadership, service, and character that were used as a basis of their selection. They should also be informed that they are allowed limited warnings during their membership, but that in the case of a flagrant violation of school rules or civil laws, a warning is not necessarily required for dismissal. **Furthermore, a student who is dismissed or who resigns may never again become an Honor Society member. For this reason, faculty councils should use dismissal sparingly.** Other acceptable disciplinary measures include:
 1. Letters of warning and/or reprimand.
 2. Suspension of chapter privileges of membership for a period of time.
 3. Request that the student receive special counseling.

The chapter adviser is responsible for the periodic review of standing members' compliance with National Honor Society standards. The adviser should inform the errant member in writing of the nature of the violation, the time period given for improvement, and the possible consequence of non-improvement.

It is helpful to both student and the adviser to follow the letter with a conference. If the student does not make the improvement in the specified time, that student is liable for whatever disciplinary measures are considered appropriate by the faculty council.

Should it become necessary to convene a hearing to consider disciplinary action, the student will be notified in writing of the violation and the possibility of dismissal. A parent/guardian may be present with the member but the primary focus of the hearing should be to allow the member to present his or her case. If a member is dismissed, written notice of the decision should be sent to the member, his or her parents and the principal. The member must then surrender the NHS emblem and membership card to the chapter adviser. If the student is unwilling to do this, the matter should be treated as a school disciplinary matter.

The dismissed member may still appeal, under the rules that govern disciplinary appeals in the Taylor Independent School District following the normal channels for an appeal process. The National Council and the NASSP shall not hear or make any decisions regarding appeals in dismissal cases.

Silver Cord

Taylor High School, in an effort to provide students with opportunities to develop to their fullest potential and to become valuable contributors to society, initiated the Silver Cord Service Program. It is our belief that students who interact positively within their community not only will benefit the community but also will develop their own leadership and citizenship skills. To encourage and reward volunteerism and community service, the Silver Cord program will recognize students who each year who have made significant contributions to the community through their service.

Seniors who have completed a minimum of 160 hours of approved service during their four years at THS will be awarded a silver cord and will be recognized during the graduation commencement ceremony. While it is suggested and highly encouraged that students complete 40 hours of approved service each year to reach the 160 total hours, students may accumulate their 160 hours in varying amounts during their four years at THS. Additionally, underclassmen that attain a minimum of 40 hours of approved service during a school year will be awarded a certificate and will be honored during the annual Spring Awards Assembly.

A log of student completion of approved service activities will be maintained for all students by an assigned staff member. To constitute an approved area of service the following criteria must be met:

- The approved service hours must be attained during non-school time.
- The approved service hours must be completed for non-pay.
- The approved service hours from any one project or area may not exceed more than 40 hours.
- The approved service hours must be approved by the faculty advisor before being undertaken.
- The approved service hours must be submitted to the advisor with appropriate documentation.

For any student interested in being a part of this program or for more information please contact John Matthews who works with Taylor I.S.D. Family Services at 352-3910.

Superintendent's Scholars

Taylor ISD and the Superintendent of Schools will recognize students annually based on high academic performance each semester of the current school year.

The Superintendent's Scholar requirements must include all of the following:

1. To be eligible, each semester, the recipient must be enrolled in four of the classes listed below, of which two shall be upper level courses (Pre-AP, AP, Dual Credit). Upper classmen may be eligible for an exception if they have met the graduation requirements in prior semesters referenced in the chart below.
2. Each recipient must qualify in the four "select" classes with at least a 95 semester average in each regular class and a 90 (no points added) in each PAP, AP, or dual credit class. No nine-week grade lower than 85 is allowed in any class taken during the semester for which the student qualifies.
3. Each recipient must be in good standing at Taylor High School or Legacy ECHS. A student with a disciplinary issue that results in an out-of-school suspension, an assignment to the Taylor Opportunity Center DAEP or an assignment to the Juvenile Justice Alternative Education Program (JJAEP) will be disqualified.
4. Qualified summer dual credit courses taken prior to the school year may be counted for the following year.

5. Calculations for the fall semester will be based on the semester average. Calculations for the spring semester will be based on grades available at the end of the 3rd Nine-week grading period and final grades received in May (end of year) for dual credit courses.

ENGLISH	HISTORY	MATHEMATICS	SCIENCE	LOTE
English I PAP English I	World Geography PAP World Geography	Algebra 1	Biology PAP Biology AP Biology	Spanish I Latin I ASL I
English II PAP English II	World History PAP World History AP World History	Algebra 2 PAP Algebra 2	Chemistry PAP Chemistry	Spanish II Latin II ASL II
English III AP English III	US History AP US History	Geometry PAP Geometry	Physics AP Physics	PAP Spanish III PAP Latin III ASL III
English IV AP English IV	Government AP Government Economics AP Economics	Pre-Calculus PAP Pre-Calculus AP Calculus AB Statistics Ind. Study in Math	Aquatic Science Anatomy & Phys Scientific R&D	AP Spanish IV AP Latin IV ASL IV

CLASS SCHEDULES

Due to the rigor of the Legacy Early College High School program, requests for schedule changes are difficult to honor. Legacy Early College High School does not have control over the days and times that college courses are offered and as a result, our high school schedule is usually built to accommodate college classes.

Both core and elective courses are selected with the goal of 1) graduating from high school on the Distinguished Achievement plan and 2) earning a minimum of 30 college credits towards an associate degree. Therefore, scheduling is often a difficult, time consuming process and once the schedule has been set, student initiated changes will not be made.

Students will take 8 classes each semester with the following exceptions for Juniors and Seniors who have passed STAAR and the TSI:

- Seniors who have passed all STAAR and TSI assessments, have earned no less than 24 credits to graduate at the end of the Spring semester will be allowed to enroll in 6 classes each semester during their Senior year.
- Juniors who have passed all STAAR and TSI assessments exams and who have sufficient credits will be allowed to enroll in 7 classes during their junior year.
- While on campus during school hours, students will be in class or under teacher supervision. Students not supervised and without Administration's permission to be in common areas will be subject to disciplinary action.

COLLEGE CREDIT COURSES

Legacy ECHS provides students the unique opportunity to earn a two year college degree from Temple College while attending high school. There are multiple steps that must be taken in regards to testing, applications and registering for classes. The Legacy Early College High School staff will assist students with all procedures for enrolling in college courses. All Legacy students must complete a Temple College application, even freshmen so that they have access to Temple College facilities. Below is a general outline of processes and procedures for enrollment in Temple College courses. Students are walked through this process every semester.

- A Temple College Registration/High School Counselor Verification Form must be completed prior to enrollment with Temple College.
- All Legacy students must complete a Temple College application
- All Legacy students must have an up to date meningitis vaccination.
- According to the district criteria and guidelines, students may be awarded credit toward high school graduation for completing a college-level course in an accredited college or university that is not in a partnership program with the district. To be eligible to enroll in and be awarded credit toward state graduation requirements, a student shall have the approval of the Legacy ECHS principal and/or counselor. The course(s) for which credit is awarded shall provide advanced academic instruction beyond or in greater depth than the essential knowledge and skills for the equivalent high school course.
- The dropping or failing of a college course may result in limitations on college classes that may be taken by the student in subsequent semesters as well as a “W” on the student’s official college transcript. Students who fail a dual college credit course will be required to take credit recovery for their high school credit. Any student who wishes to retake the college course for college credit will do so at their own cost.
- Dropping a college course will require Legacy ECHS administrator approval.
- A numerical grade below a 70 in a college course has serious ramifications such as probation and or suspension. Probationary status or suspension from Temple College may result in dismissal from Legacy.

DRESS AND GROOMING

If a student wears inappropriate clothing and a parent is unavailable or cannot provide a change of clothing in a timely manner, the student will change into appropriate clothing if available from the front office or go to ISS for the day

- **Females: The neckline of a shirt/top/dress must touch** the upper chest along its entire edge. The back of shirt must cover the student’s lower back when the student is seated. Shoulder straps must be at least 2 inches wide.
- **Males: All shirts must have sleeves, and all buttons, except the top collar button, must be buttoned. Shirts extending below the fingertips must stay tucked in.**
- Regular earrings may be worn in the ears. Jewelry/accessories will be free of pointed parts. Necklaces/ chains will be of normal length /weight. No piercings, or look-alike piercings, beyond the ears; no plugs, gauges, extra large earrings, spike earrings, etc. in the ears. Covered piercings are prohibited.
- **Dresses, skirts, and shorts must be 2-inches above the knee or longer**
- **The crotch of a garment must be worn higher than mid thigh.** Belts are to be worn at the waist with the end of belt through the belt loops. No sagging or over-sized pants. No pants, shorts, skirts with see-thru holes or rips above the fingertips.
- Students must wear shoes and laces must be tied. All shoes must have a manufactured back as part of the shoe.

- Students will keep their heads uncovered inside the building. The only exceptions are in situations where health code regulations and religious observances apply. Sunglasses must be put up inside building.
- Students' clothing and bodies should be free of writing and/or drawings in ink and/or marker.
- Students must have the appropriate school ID on their person, while on campus. Students must bring their IDs to school functions. Students will be required to pay to replace defaced or damaged IDs for a \$5 charge.
- Official fatigues, camouflage clothing or military style combat clothing are not permitted; however, students may wear one piece of camouflaged clothing at a time.
- Dress will be neat, clean and modest. No unusual colors, styles, or accessories are allowed e.g. pink hair, Mohawks and Fauxhawks over 2 inches, "carved" designs depicting gang related designs, shower caps, combs, hair picks, or long bangs.
- The District **prohibits any pictures, emblems or writing on clothing that are lewd, offensive, vulgar, violent, obscene, or that advertise or depict tobacco products, alcoholic beverages, and drugs.** This also applies to all of a student's possessions, e.g. backpacks and binders. Undergarments will not be visible.
- Clothing and accessories, as well as manners of dress, associated with unauthorized groups are not permitted. Examples include bandanas, colored shoestrings (red or blue), pants rolled tight at the ankle, towels or T-shirts thrown over the shoulder or neck.
- Chains or chain wallets are not allowed
- Ankle monitors must be covered.
- School administration will have final say on dress code policy.

EXPECTATIONS

All students and parents have agreed to the following commitments to Legacy ECHS:

- All freshmen will attend, and be positive participants in the Summer Academic Academy.
- Students will not be allowed to exit the program once the school year starts.
- Make education a high priority, including positive participation in class and school activities, and work to achieve my potential.
- Devote a minimum of 2-3 hours each evening to homework, studying, and/or reading.
- Be punctual and maintain good attendance in all classes.
- Take responsibility for own learning, behavior, and successes.
- Pass the Reading and Writing section of the TSI exam by the end of 10th grade year and all sections by the end of the 11th grade year. Attend required classes and tutoring to achieve this goal.
- Replace lost or destroyed property: Example: school equipment, textbooks and supplies.
- Show respect for everyone in the school community (students, staff, and visitors) and respect the rights of others to learn and succeed.
- Behave in a manner that shows respect for the college, school facilities, and equipment.
- Maturely handle the freedoms and scheduling of a college setting
- Demonstrate the ability to make mature, independent, productive choices, and accept responsibility for those choices.
- Adhere to the technology agreements of Taylor ISD and Temple College.
- Attend tutorials when needed and ask for personal and academic help

- Complete all high school graduation requirements of my district campus and remain dedicated to achieve an Associate’s Degree at Temple College.
- Plan to continue in college after graduation from Legacy ECHS.
- Processes, procedures and rules outlined in the Parent/Student Handbook (Legacy ECHS or district) will be followed. Not adhering to classroom, campus and district expectations may result in being dismissed from Legacy ECHS. Assignment to DAEP will result in an immediate status review by the Exit Committee. A DAEP placement that causes a student to not meet set graduation date based upon 9th grade entry into LECH may result in removal from the Legacy program.
- Maintain the required grade point average in high school (70%) and college courses (70%). Students may be dismissed from the program if retained in any core subject (math, science, history, English) or if their GPA falls below 2.0 in high school or college classes.
- Attend summer school if recommended by the principal or counselor.
- Attend STAAR boot camp if any portion of the STAAR is not passed.
- Take the summer administration of the STAAR if any portion of the STAAR is not passed.

Students failing to comply with the academic, discipline and attendance requirements of Legacy ECHS will be placed on a probationary contract. Procedures for Probationary Contracts and the Exit process are found within this handbook. The contracts will be used to support and develop a plan of action to ensure success of all students. Failure to comply with the contracts will result in an Exit Committee interview to determine status.

There are three types of Probationary Contracts:

- 1) **Discipline Probationary Contract** (persistent misbehavior or defiant behavior that causes a disruption to the learning environment),
- 2) **Academic Probationary Contract** (poor academic performance), and
- 3) **Attendance Probationary Contract.**

EXTRACURRICULAR ACTIVITIES, CLUBS, AND ORGANIZATIONS

Legacy ECHS is an academically focused school that requires students to complete a rigorous curriculum. Our students are committed to graduate under the Distinguished Achievement Plan and obtain a minimum of thirty college credits. In order to ensure academic success, students will not be allowed to be involved in extra-curricular activities, clubs or organizations that would cause them to be absent from their academic classes. Student interest will drive the creation of clubs and organizations at Legacy ECHS.

Participation in school-sponsored activities is an excellent way for a student to develop talents, receive individual recognition, and build strong friendships with other students; participation, however, is a privilege, not a right.

The following requirements apply to all extracurricular activities:

- Students who do not maintain a minimum grade of 70 in all high school and college level classes may not participate in extra-curricular activities for at least three school weeks
- A student with disabilities who fails to meet the standards in the individualized education program (IEP) may not participate for at least three school weeks.
- An absence for participation in an activity that has not been approved will receive an unexcused absence.

Offices and Elections

Club Officers – Limitations on Elected Positions

In order to ensure that students are able to carry out student club/organization officer positions with quality, the following limits have been established:

- 1) A student may serve as president of no more than two student clubs/organizations; and
- 2) May hold no more than four student clubs/organizations officer positions (any rank combination).

Student Government

Legacy ECHS Student Government is to establish and maintain a line of communication between students, faculty, and administration. The Student Government shall also coordinate all school and club activities to promote a well-balanced program. These activities include all elections, Homecoming festivities, and prom.

Student Government will have three representatives from each grade level elected by the students from each class. The Student Government President and Vice President will be elected from the senior class. All other officer positions are open to underclassmen. Student government elections will take place in May so that Officers and Representatives are in place to assist with Freshmen Academy.

Members of Student government must maintain a minimum grade of 80 in all classes, including college classes. An officer or representative who fails to maintain appropriate grades will be allowed the opportunity to re-establish their status within the next three weeks. Failure to regain eligibility will result in suspension and his/her replacement. All members of Student Government will sign and abide by the Code of Conduct.

EXEMPTION POLICY – END OF YEAR EXAM

All students will be required to take the first semester and second semester exams. Students who take AP exams may be exempt from second semester exam in the AP subject area under the following criteria.

Exemption criteria for second semester AP courses:

- 1) 80-84 average with no more than one absence, excused (A) or unexcused (U) from that class.
- 2) 85-94 average with no more than two absences, excused (A) or unexcused (U) from that class.
- 3) 95-100 average with no more than three absences, excused (A) or unexcused (U) from that class.

GRADES

Please refer to TISD Handbook for the following:

Make Up Procedures for All Failing Grades

Late Work Guidelines

College Grades

It is extremely important that students maintain high averages in their college courses as these courses are part of their academic record as well as part of the student's GPA and Class rank. Students who do not maintain their grades may be put on probation and or academic suspension by Temple College and or Legacy ECHS. Probation and or suspension place students in danger of being dismissed from the Legacy ECHS program.

Parents can show their support by reviewing college grades via TConnect. In order to access TConnect have your child log-in to TCONNECT and show you grades for each Temple College course.

Legacy ECHS staff does not have access to Temple College grades. Therefore, it is extremely important that students complete all assignments and request assistance from Legacy staff if they are struggling in a college course.

College Grading System

Temple College submits semester grades to Legacy ECHS so the college grades can be posted on the high school transcript. If a student receives a D (60-69) in a college course the numerical grade will be posted and the student will receive the appropriate credit. Grades below 70 in a dual credit course can result in academic probation or suspension from Temple College. Students placed on academic probation or suspension by Temple College risk dismissal from the Legacy program. To maintain academic eligibility, a student may be requested to retake a college course at personal expense.

If a numeric grade is not available, the conversion chart below will be used:

A = 95

B = 85

C = 75

D = 70

F = 55

GRADUATION ACTIVITIES

Graduation activities will include:

- Graduation Practice (required)
- Baccalaureate Ceremony (optional)
- Graduation Ceremony (required)

Graduation Expenses

Caps and gowns for the Legacy graduation ceremony and the Temple College graduation are loaned to seniors and must be returned in good condition. Students must purchase a graduation tassel. Purchases such as invitations, senior ring, and senior picture are optional and are at personal expense.

Graduation Speakers

The two highest ranked Legacy ECHS students will have the opportunity to deliver an address at graduation. However, if the student received a disciplinary referral at any time during senior year, he or she will not be eligible to speak at graduation.

The Pledge of Allegiance and Welcome will be delivered by a senior selected by a faculty committee. This student will represent the ideals of Legacy Early College High School in terms of academic excellence, perseverance, and service to Legacy and the community.

IDENTIFICATION

Students must display the appropriate school ID (Legacy & Temple College) on their person, while on campus. Students must bring their IDs to school functions. Students will be required to pay to replace defaced or damaged IDs for a \$5 charge.

PARENT PARTICIPATION IN STUDENT SUCCESS

Parents are an important part of student success. Please sit with your student every weekend to review the grades from the previous week. Parents may access student grades through Parent Portal. TxCONNECT is available through the Taylor ISD website under the Parent/Student heading.

PERSONAL PROPERTY PROTECTION

The Legacy ECHS community would like to assume that all students will respect other people's property, but unfortunately, that is not always the case. Students are responsible for protecting their personal property from theft or vandalism. While the campus is well supervised, school officials cannot be everywhere at all times. Students are responsible for the security of personal property. Backpacks and personal belongings should not be left unattended.

RELEASE OF STUDENTS FROM SCHOOL

Doctor's appointments must be scheduled at times when the student will not miss instructional time. There are strict policies regarding missed college classes. Absence from a college class can result in a student being dropped from the class by a Temple College instructor.

A student who needs to leave school during the day must bring a note from his or her parent that morning and follow the campus sign-out procedures before leaving the campus. Otherwise, a student will not be released from school at times other than at the end of the school day.

Off Campus Lunch

Taylor ISD is a closed campus district. No students are allowed to leave campus for lunch.

SOCIAL EVENTS

School rules apply to all school social events. Legacy ECHS students who wish to invite students from other schools to a Legacy event must complete a guest form and receive permission from the principal for the guest to attend. A student attending a social event will be asked to sign in when arriving and out when leaving before the end of the event; anyone leaving before the official end of the event will not be readmitted.

STANDARDIZED TESTING

STAAR (State of Texas Assessments of Academic Readiness)

(End of Course (EOC) Assessments for Students in Grades 9-12)

Beginning with 9th graders in the 2011-2012 school year and beyond, End of Course (EOC) assessments will be administered for the following courses:

- English I, English II
- Algebra I
- Biology
- United States History

Satisfactory performance on the applicable assessments will be required for graduation.

There will be three testing windows during the year in which a student may take an EOC assessment. These windows will occur during the fall, spring, and summer months.

A student who does not achieve the Recommended Level II score on any individual STAAR EOC assessment will be required to retake that assessment.

STAAR Alternate assessments, for students receiving special education services, will be available for eligible students, as determined by the student's ARD committee. These particular EOC assessments may have different testing windows than the general assessments, and the ARD committee will determine whether successful performance on the assessments will be required for graduation.

STAAR-L, which is a linguistically accommodated assessment, will be available for students who have been determined to be limited English proficient (LEP) and who require this type of testing accommodation per the student's LPAC committee.

TSI Testing

The TSI is a state-legislated program designed to improve student success in college. Part of the program is an assessment to determine college readiness in reading, writing and mathematics. Students are required by law to take an assessment test approved by the Texas Higher Education Coordinating Board (THECB).

All ninth graders will take the TSI reading and writing portions of the assessment spring semester. The math portion of the TSI is taken in the spring semester that students are enrolled in Algebra II. Students must meet the college readiness scores set by THECB to enroll in dual credit courses.

Mathematics: 350

Reading: 351

Writing: a score of 5 in the essay section or a 4 on the essay and a score ranging from 363 to 390 on the multiple-choice section.

TECHNOLOGY

Students will be issued an Apple MacBook at the beginning of each school year. The MacBook is property of Taylor Independent School District, and the student is 100% responsible for loss of, theft of, and/or damages to the computer. If a computer is lost due to neglect, the student will face disciplinary action.

For safety purposes, the district permits students to possess personal mobile telephones; however, these devices must remain turned off during the instructional day, including during all testing, unless they are being used for approved instructional purposes. A student must have approval to possess other telecommunications devices such as netbooks, laptops, tablets, or other portable computers.

Headphones, mp3 players, and cellular devices may only be used before school, after school, or during lunch. They must be put away and/or powered off during the regular school day, including passing periods.

The use of mobile telephones or any device capable of capturing images is strictly prohibited in locker rooms or restroom areas while at school or at a school-related or school-sponsored event.

Texas Education Code 37.082 (possession of paging devices/phones) empowers the school to charge students/parents a fee not to exceed \$15.00 for the return of a paging device/cell phone. Cell phones must be off and **PLACED IN THE PROVIDED WALL POCKETS** in the classroom unless teacher permission is given for classroom use. Students may use cell phones during passing periods and at lunch. Consequences for violating the cell phone guidelines:

- 1st offense - Student may pick up cell phone after the student's last class of the day. Student is assigned detention.
- 2nd and all subsequent offenses - Parents or emergency contacts can pick up cell phone and pay \$15 fine.

Confiscated telecommunications devices that are not retrieved by the student or the student's parents will be disposed of after the notice required by law. [See policy FNCE.]

In limited circumstances and in accordance with law, a student's personal telecommunications device may be searched by authorized personnel. [See Searches in this handbook and policy FNF.]

Any disciplinary action will be in accordance with the Student Code of Conduct. The district is not responsible for damaged, lost, or stolen telecommunications devices.

TOP LEGACY EARLY COLLEGE HIGH SCHOOL SCHOLARS

The Top LECHS Scholars will be the 2 highest ranking members of the senior class. The top scholar accolades will be based upon weighted grade point averages as calculated by TISD.

VEHICLES ON CAMPUS

Vehicles parked on school property are under the jurisdiction of the school. School officials may search any vehicle any time there is reasonable cause to do so, with or without the permission of the student. A student has full responsibility for the security and content of his or her vehicle and must make certain that it is locked and that the keys are not given to others. [See also the Student Code of Conduct.] If a vehicle does not have valid, current parking sticker or is parked illegally, that vehicle will be subject to tow at the owner's expense.

Legacy Early College High School
Parental Involvement Plan
2018-2019

INTRODUCTION:

Legacy Early College High School recognizes that a child’s education is a responsibility shared by the school and family all through the child’s school career. We support the goal of the school being responsible for educating all students effectively with the school and parents working as knowledgeable partners. To the extent practicable, Legacy ECHS will provide parents with limited English proficiency as well as parents with disabilities opportunities for participation to support the educational success of their students. All students will benefit from increased family and community engagement that provides positive educational and career opportunities that support student achievement; therefore, Legacy Early College High School will foster and support parental involvement.

Legacy ECHS is a school where students, parents, families, and staff are respected, welcomed, honored, and feel connected as we work together to increase student achievement. Our Parent Involvement Plan is a part of our overall school improvement plan to increase student achievement in all academic areas. Research proves that parent involvement increases student achievement. Parents of students of all grade levels will be included in a variety of comprehensive and coordinated activities that encourage active parental involvement. Recognizing that communication between home and school should be regular, two-way, and meaningful,

PART I. GENERAL EXPECTATIONS

Legacy Early College High School agrees to implement the following statutory requirements:

Consistent with section 1118, the school will work to ensure that the required school level parental involvement policies meet the requirements of section 1118 of the ESEA, and each include, as a component, a school-parent compact consistent with section 1118(d) of the ESEA.

Legacy ECHS will notify parents of the policy in an understandable and uniform format and, to the extent practicable, in a language the parents can understand. The policy will be made available to the local community and updated periodically to meet the changing needs of parents and the school.

Legacy ECHS will provide reasonable support for parental involvement activities under section 1118 of the ESEA as the parents may request.

Legacy ECHS will be governed by the following statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with this definition: Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring—

that parents play an integral role in assisting their child’s learning;

that parents are encouraged to be actively involved in their child’s education

that parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child;

PART II. DESCRIPTION OF HOW LEGACY EARLY COLLEGE HIGH SCHOOL WILL IMPLEMENT REQUIRED SCHOOL PARENTAL INVOLVEMENT POLICY COMPONENTS

Legacy ECHS will take the following actions to involve parents in the joint development of its school parental involvement plan under section 1118 of the ESEA:

A. Legacy will provide information to parents in both English and Spanish about:

1. Legacy ECHS will hold an annual meeting to inform parents of the school's participation in Title I, Part A programs, and to explain the Title I, Part A requirements and the right of parents to be involved in Title I, Part A programs.

B. Legacy ECHS will convene the meeting at a time convenient for parents and will offer a flexible number of additional parental involvement meetings, such as in the evening or Saturday mornings so that as many parents as possible are able to attend. The school will invite all parents of children participating in Title I, Part A programs to this meeting, and will encourage them to attend, by:

Posting information on the website
announcements
Readiness class

Sending home
Sending reminders through College

C. Meetings will share information on:

1. The recommended role of the parent, student, teacher, and school
3. Ways for the parents to become involved in the school and his or her child's education.
4. Activities planned throughout the school year to encourage parental involvement.
5. A system to allow the parents and teachers to communicate in a regular, two-way, and meaningful manner with the child's teacher and the school principal.
6. A calendar of scheduled school events that parents are encouraged to attend.

D . Schedule at least two opportunities per year for parents to learn about post-secondary education

1. visit college campuses with their student (University of Texas, Texas State, Texas A&M).
2. Invite parents to presentations by College Representatives on our campus

E.. Plan and engage in activities that will be beneficial in encouraging communication with parents while promoting responsible parenting.

1. Encourage parents to use TEAMS to track grades
2. Provide parents with information on assignments in google classroom and schoology so that they can see assignments, quizzes and tests
3. College Readiness teachers will send emails to parents of students whose high school grades have slipped below a 70 and assign students to interventions.
4. College Readiness teachers will monitor college grades when possible and inform parents when students' college grades fall below 70 and make recommendations for tutoring and interventions.
5. The Legacy ECHS calendar and the Temple College calendar will be posted on our school website so parents are aware of testing dates

F. Acknowledge that parents play an integral role in assisting student learning and developing future educational plans.

1. To support parents in their important role, Legacy will invite parents to a 1 on 1 meeting to assist students and parents plan for post-secondary opportunities.
2. Each junior parent and each senior parent will be offered the opportunity to meet with the school counselor to discuss, evaluate and plan for life after graduation.

G. Legacy ECHS will report on the state of the school and provide:

- an overview of curriculum, academic assessment, proficiency levels students are expected to meet,
- expectations of both parents and teachers, and how parents can assist and make a difference in his or her child's education.

H. LECHS will at the request of parents, provide opportunities for regular meetings for parents to formulate suggestions and to participate, as appropriate, in decisions about the education of their children. The school will respond to any such suggestions as soon as practicably possible via email, phone or in-person conference.

I. Each parent will receive an individual student report about the performance of their child on the State assessment in at least math, language arts and reading through TEA.

J. LECH will provide each parent timely notice via email and or written notice if their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in section 200.56 of the Title I Final Regulations (67 Fed. Reg. 71710, December 2, 2002)

J. LECHS will provide materials and training to help parents work with their children to improve their children's academic achievement, by offering digital education training and covering the use of TEAMS, D2L, Schoology and Google Classroom

L. Legacy will conduct a 2 day College Application event during the summer that provides students and parents the opportunity to begin, complete and submit college applications with assistance from the Legacy staff.

M. Legacy will have an Open-house meeting for parents to review first semester and provide information for second semester.

N. Legacy will provide all parents of eighth graders the opportunity to learn the benefits of early college high school by having an evening as well as a Saturday open house. In addition, all parents of students who have completed an interest form will be offered a 1 to 1 interview with a member of the Legacy staff so they can make an informed decision in regards to attending Legacy.

O. Welcome parents into Legacy ECHS.

1. Give the parents our policy, which encourages parents to:

- a. Visit a child's classroom during regular school hours and scheduled events.
- b. Pick up a child if necessary either outside the school building at regular pick-up places or through a checkout system in the office.
- c. Visit with the counselor/and or principal whenever a need arises.

2. Publish a volunteer resource book that lists and matches the interests and availability of volunteers to school staff members; the survey that shows parental interests, frequency of wish to participate (may be only once a year), and listing options for those available to work at home will be included.

- a. A volunteer sign-in sheet in the resource book will be located in the outer office.
- b. Parents entering the building will be encouraged to volunteer their services.
- c. The resource list and survey will be included in the resource book.. Recognize that a parent is a full partner in the decisions that affect his or her child and family by publishing the school's process for resolving parental concerns (defining the problem, the chain of command, and how to develop solutions) in the Legacy ECHS handbook.

1. Parental conferences in person or on the phone will offered to parents whose students need additional support to be successful.
2. College readiness teachers will notify parents when child's grades are below 70.
3. College Readiness teachers will monitor college grades in classes where college instructors use D2L. Parent will be notified if grade is below a 70.
4. Include parents on the handbook committee to review and update handbook annually.
5. Extra copies of the handbook will be distributed upon requests.

P. Legacy ECHS recognizes that community resources strengthen programs, family practices, and student learning and will take advantage of community resources.

1. A parent advisory committee made up parents, community members and business honors will be established to provide advice and guidance for school improvement.

2. Work with community/business members to help with and promote activities within the school to strengthen school programs, family practices, and student learning.

- Ask for volunteers to visit classrooms.
- Ask for monetary or human resource support for activities/programs.
- Ask for referral services
- Establish a robust service learning programing providing Legacy students the opportunity to partner with schools and businesses.
- Publish partners of Legacy ECHS in our newsletters and in the newspaper.

Q. Support the development, implementation, and regular evaluation of the program to involve parents in the decisions and practices of the school district by including parents in the Campus Improvement plan, Title I plans, handbook revisions, and in the PTO. Parent evaluation surveys will be disseminated at the end of each year and will be included as a part of the school/district evaluations of programs.

1. Show parental involvement as an asset to the school.
2. Annually review and update the parental involvement plan and give it to the superintendent and distribute to all parents through our website or a hard copy.

STUDENT – PARENT – SCHOOL COMPACT

Legacy ECHS is committed to providing students with the opportunity to build and increase their self-responsibility and self-esteem by recognizing that success is not accidental, but that it comes through planning, determination and hard work. A student-parent-school compact has been developed that outlines how parents, students and the entire school staff will share the responsibility for improving student achievement. At New Year's, we refer to them as resolutions. A resolution is a promise to action. The LECHS compact addresses the student, the parent and the school with a "promise to action" agreement of specific behaviors that are necessary in order to reach education excellence. Providing children with the opportunity for academic success is a team effort. It takes the commitment of the students, parents and the school. Please read over the compact with your child, talk about the six "promise to action" agreements under each section, sign the compact and return it with your child.

We understand how important it is for all of us to work together. We hope that you will join us in steadfastly working toward academic excellence for your child by making this commitment.

STUDENT: In order to do my very best in school, I agree to the following:

1. I will respect all teachers, school staff, and other students.
2. I will come to school ready to learn.
3. I will do my best with daily schoolwork.
4. I will spend time at home each day, reading and completing homework.
5. I will respect school property.
6. I will practice school/life skills so that I am a responsible, courteous, and dependable student.

PARENT: As a parent of a LECHS student, in order to provide my child with every opportunity to be successful, I agree to the following:

1. I will communicate with my child's teachers on a regular basis and participate in parent activities whenever possible.
2. I will make sure my child comes to school ready to learn, attends school regularly and arrives on time.
3. I will provide my child a time for daily studying in a quiet and organized place.
4. I will spend time reading with my child or make sure my child reads daily.
5. I will participate with the school to reinforce responsibility, courtesy, and dependability qualities in my child.

SCHOOL: In order to give students every opportunity to be successful, we agree to the following:

1. We will provide appropriate curriculum and instruction to promote academic success for all students.
2. We will provide opportunities for parent participation in school activities.
3. We will provide a safe, orderly, and nurturing learning environment.
4. We will provide clear evaluation of student progress and behavioral performance.
5. We will teach and model school/life skills.
6. We will work cooperatively with parents toward greater student success.

Student Name: _____ Student Signature: _____

Parent Signature: _____ Date: _____

School Administrator Signature: _____

Compacto de Estudiante-Padres-Escuela Lista de comprobación de participación de padres

La escuela primaria de Legacy ECHS Ise compromete a proporcionar a los estudiantes la oportunidad de crear y aumentar su auto-responsabilidad y la autoestima mediante el reconocimiento de que el éxito no es accidental, sino que se trata a través de la planificación, determinación y diligencia mostrada.

Un compacto entre estudiante-padres-escuela se ha desarrollado cual describe cómo los padres, estudiantes y el personal de la escuela debe compartir la responsabilidad de mejorar el rendimiento estudiantil.

En Año Nuevo, nos referimos a ellos como las resoluciones. Una resolución es una promesa a la acción. El compacto Legacy ECHS se dirige a los estudiantes, los padres y la escuela con una "promesa a la acción" de acuerdo con los comportamientos específicos que son necesarios para alcanzar la excelencia educativa.

Proporcionando a los niños la oportunidad para el éxito académico es un esfuerzo de equipo. Se necesita el compromiso de los estudiantes, los padres y la escuela. Por favor, lea el compacto con su hijo, hable acerca de las seis "promesas a la acción" y los acuerdos correspondientes a cada sección, firmar el compacto y devuelvalo con su hijo. Entendemos lo importante que es que todos trabajemos juntos. Esperamos que se unan a nosotros en la firmeza de trabajo hacia la excelencia académica de su hijo en hacer este compromiso.

Estudiante: Para poder hacer lo mejor en la escuela, yo prometo:

1. Enseñar respeto a las maestros, personal de la escuela y otros estudiantes.
2. Venir a la escuela preparado para aprender.
3. Hacer lo mejor en mi trabajo cada día.
4. Tomar tiempo cada día en casa, leyendo y cumpliendo con tarea.
5. Respetaré la propiedad de la escuela.
6. Practicaré destrezas escolares/vida para ser responsable, cortés y confiable.

Padres: Como padre de un estudiante de LECHS, para poder proveerle a mi hijo cada oportunita para tener éxito, yo prometo:

1. Comunicaré con la maestra de mi hijo con frecuencia y participar en actividades para involucrarme cuando sea posible.
2. Asegurarme de mandar a mi hijo a tiempo a la escuela preparado par aprender y hacer todo posible para que mi hijo asiste regularmente a la escuela.
3. Provear un tiempo y lugar apropiado cada día para que mi hijo pueda estudiar.
4. Pasar tiempo con mi hijo leyendo y asegurandome que lee cada día.
5. Participar con la escuela para promover responsabilidad, cortesía y confianza en mi hijo.

Escuela: Para poder darles a los estudiantes cada oportunidad para tener éxito, estamos acuerdo con lo siguiente:

1. Vamos a ofrecer currículo e instrucción apropiadas para promover el éxito académico para todos los estudiantes.
2. Vamos a ofrecer oportunidades de participación de los padres en las actividades escolares.
3. Vamos a proporcionar ambientes de aprendizaje seguros, ordenados y cuidados.
4. Vamos a ofrecer una evaluación clara del progreso del estudiante y el rendimiento de comportamiento.
5. Vamos a enseñar y modelar destrezas de la escuela / habilidades para la vida.
6. Vamos a trabajar cooperativamente con los padres hacia el éxito máximo de los estudiantes.

Student Name: _____ Student Signature: _____

Parent Signature: _____ Date: _____

School Administrator Signature: _____

ADD APPENDIX I HERE – TC POLICIES & PROCEDURES