

Student Drop Off/Pickup & Carline Procedures

Arrival/Drop off:

CARLINE QUE: All parents are to pick-up their children through carline, which ques from COMMERCIAL ST. This direction is per the City of Springdale.

All children must be dropped off between the times of 7:30 am and 7:55 am. Parents must pull up to the crosswalk and wait for faculty member to unload their child. Children are to enter the building via the ramp door to the auditorium or leave their parents' car to go to the cafeteria for breakfast.

****DO NOT** drop off child before crosswalk or before a faculty member unloads your child. This is a safety measure for the protection of your child.

After 7:55, parents must accompany their child to the front office to be checked in.

Dismissal/Pickup:

****Early checkout ends at 2:30 pm. After 2:30 pm, all parents MUST enter carline to pick up their child.**

All children will be dismissed from the auditorium. Students will be dismissed from building via ramp door. Parent are to enter our parking lot from **COMMERCIAL ST.** Dismissal will begin at 3:00 pm. If a student is taking excessively long to exit the building, parents will be directed by faculty member to re-enter the carline to pick up their child.

****Please Note!** We will be dismissing in a double carline. It is important that all are cautious while navigating through our parking lot, for the protection and safety of our children and faculty members. **PLEASE FOLLOW THE DIRECTIONS OF OUR FACULTY MEMBERS.**

Dismissal will end at 3:20 pm. Children WILL NOT be sent to after school care, as this program is its own entity and does not belong to OMA. Per DHS, your child has to be enrolled in the aftercare program in order to be sent to after care.

After 3:20 pm, parents must notify the office that they are running late and estimated time of arrival. After 3:20, all children are to be picked up in the front office.