



# Burke County Middle School

356 Southside Drive ♦ Waynesboro, Georgia 30830 ♦ (706) 554-3532  
Mona L. Reynolds Ed.D., Principal

August 7, 2018

newyear5

Dear Parents/Guardians:

Welcome to Burke County Middle School for the 2018-2019 term. School and home working together should ensure a successful school year for all involved!

All BCMS students received copies of the accompanying notebook, called the **Planner**, which contain the Student Handbook for the 2018-2019 school year. In addition to the handbook, your child will be writing his/her assignments daily in the planner so that you may keep up with his/her homework and other class work. A place is also provided for your child to record the grades from major assignments. Your child's teachers may write notes to you in the planner and you may respond in writing as well. **Please review and sign your child's planner every day.** That way you can keep up with his/her progress. In addition, each planner contains your child's assigned bar code for book checkout in the media center.

Each student has been given one copy of the planner and he/she is responsible for it. If a student loses his/her planner, he/she will be charged \$6.00 for another one. The student must have the planner with him/her at all times except at lunch. The planner will be necessary for hall passes except in extreme emergencies. Periodic checks will be made to ensure that students are using their planners. Part of each day's lesson will include entering assignments in planners and checking for parent/guardian signatures. Planners will be turned in at the end of the year. Those who wish to keep them must pay \$3.00.

**Please do the following:**

1. **Read the contents of the Student Handbook portion of the Planner and discuss with your child the importance of obeying school rules and getting along with others.** You and your child's signatures below will indicate that you have reviewed the policies and rules together.
2. **Return this signed sheet to your child's teacher by Wednesday, August 15, 2018.** If rules are revised during the year, changes will be posted in homerooms and you will be notified in writing.

Let's have a great year! With home and school working together, your child should succeed!

Sincerely,

Dr. Mona L. Reynolds, Principal

For the parent: I have read and discussed these rules and procedures with my child.  
For the student: I have read and discussed these rules and procedures with my parent/  
guardian. I understand and agree to obey each and every rule.

\_\_\_\_\_  
Parent's/Guardian's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Date

“Striving For Excellence Through Teamwork”