



Mars Area School District

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Book	Policy Manual
Section	900 Community
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Adopted	July 19, 2016
Last Revised	August 18, 2016

Purpose

The Board supports and encourages the participation of parents/guardians and community residents to enhance the educational, co-curricular and extracurricular programs of the District.

Authority

The Board may adopt and enforce reasonable rules and regulations governing volunteers and their participation in the activities of the District.[\[1\]](#)

The Board directs that all volunteers shall be informed of conduct that is prohibited and the disciplinary actions that may be applied for violation of Board policies, administrative regulations, rules and procedures.[\[1\]](#)

All volunteers shall be expected to maintain professional, moral and ethical relationships with District students that are conducive to an effective, safe learning environment.[2]

Definitions

The following words and phrases, when used in this policy, shall have the meaning given to them in this section:

Certifications - refers to the child abuse history clearance statement (Act 151); the state criminal history background check (Act 34); and where applicable, the federal criminal history background check (Act 114), required by the Child Protective Services Law.[4][5]

Direct Volunteer Contact - the care, supervision, guidance or control of children and routine interaction with children.[3]

Person Responsible for the Child's Welfare - a person who provides permanent or temporary care, supervision, mental health diagnosis or treatment, training or control of a child in lieu of parental care, supervision and control.[3]

Routine Interaction - regular and repeated contact that is integral to a person's volunteer responsibilities.[3]

Assistive Volunteer - any individual who voluntarily provides services to the School District, without compensation, and who:

1. Works directly under the supervision and direction of any School District employee; and
2. Does not have routine interaction with students.

Examples of **Assistive Volunteers** include:

- Individuals who volunteer to assist in the planning or conducting of classroom celebrations.
- Concerts/Performance ushers.

Assistive Volunteers shall not have unsupervised contact with students and are not required to obtain Act 34, Act 151, or Act 114 clearances, but shall complete the Disclosure Statement Application for Volunteers and submit to a scan of his/her Driver's License annually.

Independent Volunteer - any individual who voluntarily provides services to the School District, without compensation, and who:

1. Works under the general direction and supervision of any School District employee; and
2. Provides direct services to students or may, from time to time, have or may be reasonably expected to have unsupervised contact with students.

Examples of **Independent Volunteers** include:

- Individuals who volunteer at School-Affiliated Organization (SAO)-sponsored activities within school buildings.
- Library/Classroom volunteers.
- PTO building volunteers.
- Individuals who help manage, officiate and/or perform functions ancillary to an athletic event or extracurricular activity.
- Volunteer tutors.
- Chaperones for field trips.
- Individuals who volunteer to provide counseling and/or health-related services to students.

Independent Volunteers are required to obtain Act 34, Act 151 and Act 114 clearances.

Volunteer Coach/Sponsor - any individual who voluntarily provides services to the School District, without compensation, and who:

1. Works under the general direction and supervision of a coach and/or student activity sponsor employed by the School District, and
2. Directly supervises or instructs students engaged in the activity or may, from time to time, have or may be reasonably expected to have unsupervised contact with students.

Examples of **Volunteer Coaches/Sponsors** include:

- Individuals who volunteer to serve on the coaching staff of an athletic team.
- Volunteer athletic trainers and/or equipment managers.
- Choreographers, musicians, and other individuals who provide instruction to students in the marching band, school musicals, or school plays.

Volunteer Coaches/Sponsors are required to obtain a tuberculosis (TB) test, as required by the Department of Health, as well as Act 34, Act 151 and Act 114 clearances.

Delegation of Responsibility

The Superintendent or designee shall be responsible for the selection and management of volunteers and for ensuring compliance with Board policies, administrative regulations, rules and procedures.

At the discretion of the Superintendent or designee, a volunteer's service may be discontinued at any time.

The Superintendent or designee shall develop administrative regulations, forms and procedures to implement this policy and manage the selection, use and supervision of volunteers.

The District's Administration Office shall maintain a list of all volunteers approved by the Board, along with copies of all criminal history reports and clearances required by this policy. In addition, each Building Principal and the Athletic Office, if appropriate, shall maintain a list of the names and services provided by all volunteers who provide services in his/her respective buildings. These records shall be maintained for the duration of the period that the volunteer provides services to the District and for a period of five (5) years thereafter.

Guidelines

Each prospective Independent Volunteer and Volunteer Coach/Sponsor shall complete and submit a volunteer application.

The names of all Independent Volunteers and Volunteer Coaches/Sponsors shall be submitted for approval by the Board.

The names of all Assistive Volunteers shall be submitted for approval by the Building Principal or designee.

Under no circumstances shall a volunteer be considered an employee or independent contractor of the School District. A volunteer shall not receive wages, salary, or other valuable consideration for the performance of his/her services. Holding the position of a volunteer is not a right, but a privilege conferred upon by the Board, or acting through the Building Principal of each school, within the School District. The School District reserves the right to terminate the services or status of any volunteer at its exclusive discretion.

The role of volunteers is to assist, but not replace or assume the professional or paraprofessional responsibilities or authority of, the School District staff. Volunteers shall not provide regular instruction or educational training to students enrolled in the School District.

Under no circumstances shall volunteers be permitted to administer or enforce discipline upon students enrolled in the School District.

The Building Principal or designee shall assume general authority and responsibility over all volunteers serving at this site. The Athletic Director will assume general authority and responsibility over all athletic volunteers.

Upon approval, volunteers shall be placed on the list of approved volunteers.

Approval shall be required prior to beginning service as a volunteer.

Certifications

A student, eighteen (18) years of age or older, who is volunteering for an event or activity sponsored by the school in which the student is enrolled and occurring on the school's grounds, shall not be required to submit certifications except when the event

or activity is for children in the care of a child-care service or the student will otherwise be responsible for the welfare of a child.[\[5\]](#)

All non-student volunteers shall be twenty-one (21) years of age or older.

All Assistive Volunteers shall complete the Disclosure Statement Application for Volunteers and submit to a scan of his/her Driver's License annually. An Assistive Volunteer shall not be permitted to participate as a volunteer unless the completed Disclosure Statement Application for Volunteers is submitted and a scan of his/her Driver's License is completed a minimum of two (2) weeks in advance of the date on which the volunteering is to occur.

Upon his/her initial appointment, an Independent Volunteer or Volunteer Coach/Sponsor shall be required to obtain and submit for Board approval an Act 34 Criminal History report, an Act 151 Child Abuse Clearance Statement, and an Act 114 FBI Clearance. Copies of valid clearances shall be re-submitted annually and said clearances shall be required to be renewed any time there is a break in continuous service for a period of more than one (1) school year.

An Independent Volunteer or Volunteer Coach/Sponsor shall re-submit valid Act 34, Act 114 and Act 151 clearances annually. Independent Volunteers and Volunteer Coaches/Sponsors shall obtain and submit new certifications every sixty (60) months when providing ongoing, uninterrupted service to the District.[\[7\]](#)

The costs of obtaining the required reports and clearances shall be the responsibility of the volunteer or any sponsoring parent-teacher organization or booster group.

A volunteer will not be approved if the criminal history or child abuse reports/clearances required by this policy evidence an offense which would preclude such individual from being employed in a Pennsylvania public school under Act 34, Act 114, or Act 151; in the event there is a conviction of the crimes enumerated in 24 Pa.C.S.A § 1-111; in the event that an individual is a registered sex offender on Megan's List; in the event that there is a conviction under the Controlled Substances, Drugs, Device, and Cosmetic Act; in the event there is a conviction for Resisting Arrest, Terrorist Threats, False Imprisonment, Arson, Contempt for Violation of Protection Order or Agreement, and related offenses, including, but not limited to, possession or dissemination of child pornography; any conviction for crimes involving domestic abuse or animal abuse; or any other offense involving moral turpitude and any other similar offenses.

Arrest or Conviction Reporting Requirements

Independent Volunteers and Volunteer Coaches/Sponsors shall report to the Superintendent or designee, in writing, within seventy-two (72) hours, an arrest or conviction required to be reported by law or notification that the volunteer has been named as a perpetrator in a founded or indicated report pursuant to the Child Protective Services Law.[\[6\]](#)

The Superintendent or designee shall immediately require an Independent Volunteer and Volunteer Coach/Sponsor to submit new certifications if the Superintendent or designee has a reasonable belief that the volunteer was arrested for or has been convicted of an offense required to be reported by law, was named as a perpetrator in a founded or indicated report, or has provided written notice of such occurrence.[\[6\]](#)

Failure to accurately report such occurrences may subject the Independent Volunteer and Volunteer Coach/Sponsor to disciplinary action up to and including denial of volunteer service and criminal prosecution.[6]

Child Abuse Reporting

All volunteers who have reasonable cause to suspect that a child is the victim of child abuse shall make a report of suspected child abuse in accordance with applicable law, Board policy and administrative regulations.[8][9]

Supervision

Each volunteer shall be under the supervision of a designated school administrator, teacher or other member of the school staff.

Training

Volunteers shall attend orientation and training sessions, as appropriate to the nature of their volunteer service. When training is provided for school employees relating to the legal obligations of employers and educational institutions, consideration shall be given to which volunteers should also receive that training.[10][11][12][9]

Confidentiality

No volunteer shall be permitted access to confidential student information unless the supervisor has determined that such access is necessary for the volunteer to fulfill his/her responsibilities. Volunteers with access to confidential student information shall maintain the confidentiality of that information in accordance with District policies and procedures and applicable law. If a volunteer has questions about the confidentiality of student information, the volunteer should consult with the Building Principal.[13]

Each volunteer shall affirm in writing that he/she has been provided with a copy of, has read, understands and agrees to comply with this policy.

Attachment 1 - Disclosure Statement Application for Volunteers - 10-Year PA Resident

Attachment 2 - MASD Disclosure Statement Application for Volunteers - Under 10-Year PA Resident

Attachment 3 - MASD Volunteer Application

DISCLOSURE STATEMENT APPLICATION FOR VOLUNTEERS
Required by the Child Protective Service Law
23 Pa. C.S. Section 6344.2 (relating to volunteers having contact with children)

I swear/affirm that I am seeking a volunteer position and **AM NOT** required to obtain a certification through the Federal Bureau of Investigation (FBI), as:

- the position I am applying for is unpaid; **and**
- I have been a resident of Pennsylvania during the entirety of the previous ten-year period.

I understand that if I have not been a resident of Pennsylvania during the entirety of the previous ten-year period, but have received certification from the FBI since establishing residency, I must provide a copy of the certification to my employer and am not required to obtain any additional FBI certifications.

I swear/affirm that, if providing certifications that have been obtained within the preceding 60 months, I have not been disqualified from service as outlined below or have not been convicted of an offense similar in nature to a crime listed below under the laws or former laws of the United States or one of its territories or possessions, another state, the District of Columbia, the Commonwealth of Puerto Rico or a foreign nation, or under a former law of this Commonwealth.

I swear/affirm that I have not been named as a perpetrator of a founded report of child abuse within the past five (5) years as defined by the Child Protective Services Law.

I swear/affirm that I have not been convicted of any of the following crimes under Title 18 of the Pennsylvania consolidated statutes or of offenses similar in nature to those crimes under the laws or former laws of the United States or one of its territories or possessions, another state, the District of Columbia, the Commonwealth of Puerto Rico or a foreign nation, or under a former law of this Commonwealth.

Chapter 25	(relating to criminal homicide)
Section 2702	(relating to aggravated assault)
Section 2709.1	(relating to stalking)
Section 2901	(relating to kidnapping)
Section 2902	(relating to unlawful restraint)
Section 3121	(relating to rape)
Section 3122.1	(relating to statutory sexual assault)
Section 3123	(relating to involuntary deviate sexual intercourse)
Section 3124.1	(relating to sexual assault)
Section 3125	(relating to aggravated indecent assault)
Section 3126	(relating to indecent assault)
Section 3127	(relating to indecent exposure)
Section 4302	(relating to incest)
Section 4303	(relating to concealing death of child)
Section 4304	(relating to endangering welfare of children)
Section 4305	(relating to dealing in infant children)
Section 5902(b)	(relating to prostitution and related offenses)
Section 5903(c) (d)	(relating to obscene and other sexual material and performances)
Section 6301	(relating to corruption of minors)
Section 6312	(relating to sexual abuse of children), or an equivalent crime under Federal law or the law of another state. 2

I swear/affirm that I have not been convicted of a felony offense under Act 64-1972 (relating to the controlled substance, drug device and cosmetic act) committed within the past five years.

I understand that I shall not be approved for service if I am named as a perpetrator of a founded report of child abuse within the past five (5) years or have been convicted of any of the crimes listed above or of offenses similar in nature to those crimes under the laws or former laws of the United States or one of its territories or possessions, another state, the District of Columbia, the Commonwealth of Puerto Rico or a foreign nation, or under a former law of this Commonwealth.

I understand that if I am arrested for or convicted of an offense that would constitute grounds for denying participation in a program, activity or service under the Child Protective Services Law as listed above, or am named as perpetrator in a founded or indicated report, I must provide the administrator or designee with written notice not later than 72 hours after the arrest, conviction or notification that I have been listed as a perpetrator in the Statewide database.

I understand that if the person responsible for employment decisions or the administrator of a program, activity or service has a reasonable belief that I was arrested or convicted for an offense that would constitute grounds for denying participation in a program, activity or service under the Child Protective Services Law, or was named as perpetrator in a founded or indicated report, or I have provided notice as required under this section, the person responsible for employment decisions or administrator of a program, activity or service shall immediately require me to submit current certifications obtained through the Department of Human Services, the Pennsylvania State Police, and the Federal Bureau of Investigation, as appropriate. The cost of certifications shall be borne by the employing entity or program, activity or service.

I understand that if I willfully fail to disclose information required above, I commit a misdemeanor of the third degree and shall be subject to discipline up to and including denial of a volunteer position.

I understand that certifications obtained for the volunteering purposes can only be used for that purpose and cannot be used for employment purposes.

I understand that the person responsible for employment decisions or the administrator of a program, activity or service is required to maintain a copy of my certifications.

I hereby swear/affirm that the information as set forth above is true and correct. I understand that false swearing is a misdemeanor pursuant to Section 4903 of the Crimes Code.

Name: _____ Signature: _____

Witness: _____ Signature: _____

Date: _____



Mars Area School District

DISCLOSURE STATEMENT APPLICATION FOR VOLUNTEERS

Required by Mars Area School District, pursuant to the Child Protective Service Law
23 Pa. C.S. Section 6344.2 (relating to volunteers having contact with children)



The following Mars Area School District “Disclosure Statement Application for Volunteers” form is to be completed by anyone who has been a Pennsylvania resident for less than ten (10) years and is applying to serve as an “assistive volunteer” within Mars Area School District. An assistive volunteer is “any individual who voluntarily provides services to the School District without compensation, and who works directly under the supervision and direction of any School District employee; and, does not have routine interaction with students,” as stated in District Policy 916 Volunteers. Assistive volunteers may include those who volunteer to assist in the planning or conducting of classroom celebrations or as concert/performance ushers.

The Pennsylvania Child Protective Services Law requires that “assistive volunteers” be “a resident of Pennsylvania during the entirety of the previous ten-year period.” However, Mars Area School District is aware that, as this is a growing District, many of those applying to serve as assistive volunteers are entering the District from other states and may not meet the legal requirement. Therefore, in good faith, the District has developed the following form to accommodate those individuals interested in applying to serve as an assistive volunteers and who have been a Pennsylvania resident for less than ten (10) years.

By signing this form, applicants acknowledge that all information has been understood and that all requirements, other than the 10-year Pennsylvania requirement, are met. Each applicant is also required to submit to a scan of his/her driver’s license to verify that he/she is not listed on the National Sex Offender Registry, as required under District Policy 916 Volunteers

Questions regarding this form may be directed to Mars Area School District’s Superintendent’s Office at (724) 625-1518 or 545 Route 228; Mars, Pa. 16046.

I swear/affirm that I am seeking a volunteer position and **AM NOT** required to obtain a certification through the Federal Bureau of Investigation (FBI), as:

- the position I am applying for is unpaid; **and**
- I am currently a resident of Pennsylvania

I swear/affirm that, if providing certifications that have been obtained within the preceding 60 months, I have not been disqualified from service as outlined below or have not been convicted of an offense similar in nature to a crime listed below under the laws or former laws of the United States or one of its territories or possessions, another state, the District of Columbia, the Commonwealth of Puerto Rico or a foreign nation, or under a former law of this Commonwealth.

I swear/affirm that I have not been named as a perpetrator of a founded report of child abuse within the past five (5) years as defined by the Child Protective Services Law.

I swear/affirm that I have not been convicted of any of the following crimes under Title 18 of the Pennsylvania consolidated statutes or of offenses similar in nature to those crimes under the laws or former laws of the United States or one of its territories or possessions, another state, the District of Columbia, the Commonwealth of Puerto Rico or a foreign nation, or under a former law of this Commonwealth.

Chapter 25	(relating to criminal homicide)	Section 3127	(relating to indecent exposure)
Section 2702	(relating to aggravated assault)	Section 4302	(relating to incest)
Section 2709.1	(relating to stalking)	Section 4303	(relating to concealing death of child)
Section 2901	(relating to kidnapping)	Section 4304	(relating to endangering welfare of children)
Section 2902	(relating to unlawful restraint)	Section 4305	(relating to dealing in infant children)
Section 3121	(relating to rape)	Section 5902(b)	(relating to prostitution and related offenses)
Section 3122.1	(relating to statutory sexual assault)	Section 5903(c)(d)	(relating to obscene and other sexual material and performances)
Section 3123	(relating to involuntary deviate sexual intercourse)	Section 6301	(relating to corruption of minors)
Section 3124.1	(relating to sexual assault)	Section 6312	(relating to sexual abuse of children), or an equivalent crime under Federal law or the law of another state.
Section 3125	(relating to aggravated indecent assault)		
Section 3126	(relating to indecent assault)		

I swear/affirm that I have not been convicted of a felony offense under Act 64-1972 (relating to the controlled substance, drug device and cosmetic act) committed within the past five years.

I understand that I shall not be approved for service if I am named as a perpetrator of a founded report of child abuse within the past five (5) years or have been convicted of any of the crimes listed above or of offenses similar in nature to those crimes under the laws or former laws of the United States or one of its territories or possessions, another state, the District of Columbia, the Commonwealth of Puerto Rico or a foreign nation, or under a former law of this Commonwealth.

I understand that if I am arrested for or convicted of an offense that would constitute grounds for denying participation in a program, activity or service under the Child Protective Services Law as listed above, or am named as perpetrator in a founded or indicated report, I must provide the administrator or designee with written notice not later than 72 hours after the arrest, conviction or notification that I have been listed as a perpetrator in the Statewide database.

I understand that if the person responsible for employment decisions or the administrator of a program, activity or service has a reasonable belief that I was arrested or convicted for an offense that would constitute grounds for denying participation in a program, activity or service under the Child Protective Services Law, or was named as perpetrator in a founded or indicated report, or I have provided notice as required under this section, the person responsible for employment decisions or administrator of a program, activity or service shall immediately require me to submit current certifications obtained through the Department of Human Services, the Pennsylvania State Police, and the Federal Bureau of Investigation, as appropriate. The cost of certifications shall be borne by the employing entity or program, activity or service.

I understand that if I willfully fail to disclose information required above, I commit a misdemeanor of the third degree and shall be subject to discipline up to and including denial of a volunteer position.

I understand that certifications obtained for the volunteering purposes can only be used for that purpose and cannot be used for employment purposes.

I understand that the person responsible for employment decisions or the administrator of a program, activity or service is required to maintain a copy of my certifications.

I hereby swear/affirm that the information as set forth above is true and correct. I understand that false swearing is a misdemeanor pursuant to Section 4903 of the Crimes Code.

Name: _____

Signature: _____

Witness: _____

Signature: _____

Date: _____



Mars Area School District VOLUNTEER APPLICATION

A copy of this Volunteer Application will be kept on file by the District.



Volunteer Name: _____ Date of Birth: _____
 Address: _____ Home Phone: _____
 City: _____ State: ___ ZIP: _____ Work Phone: _____
 E-mail: _____ Cell Phone: _____

IN CASE OF EMERGENCY

Emergency Contact: _____ Phone: _____
 Allergies/Medical Concerns: _____

AREA OF SERVICE

Building/department where volunteering: (check all that apply)

____ MAHS

____ MAMS

____ MACS

____ MAES

____ MAPC

____ Athletics

POSITION

Independent Volunteer — any individual who voluntarily provides services to the School District, without compensation, and who:

- (1) works under the general direction and supervision of any School District employee; and,
- (2) provides direct services to students or may, from time to time, have or may be reasonably expected to have unsupervised contact with students.

Requested Position (check all that apply):

- ____ Homeroom Parents/Guardians
- ____ Individuals who Volunteer at School-Affiliated Organization (SAO)-sponsored Activities within School Buildings
- ____ Library/Classroom Volunteers
- ____ PTO Building Volunteers
- ____ Individuals who Help Manage, Officiate and/or Perform Functions Ancillary to an Athletic Event or Extracurricular Activity

- ____ Volunteer Tutors
- ____ Field Trip Chaperones
- ____ Individuals who Volunteer to Provide Counseling and/or Health-related Services to Students.
- ____ Other (please describe):

Volunteer Coach/Sponsor — any individual who voluntarily provides services to the School District, without compensation, and who:

- (1) works under the general direction and supervision of a coach and/or student activity sponsor employed by the District; and,
- (2) directly supervises or instructs students engaged in the activity or may, from time to time, have or be reasonably expected to have unsupervised contact with students.

Requested Position (check all that apply):

- ____ Individuals Serving on the Coaching Staff of an Athletic Team
- ____ Athletic Trainers and/or Equipment Managers
- ____ Choreographers, Musicians and Other Individuals who Provide instruction to Students in Marching Band as well as School Musicals or Plays
- ____ Other (please describe): _____

REQUIRED DOCUMENTATION

All Independent Volunteers and Volunteer Coaches/Sponsors are required to obtain and submit copies of the following clearances/reports:

- **Act 34 Criminal History Report**
- **Act 114 FBI Federal Criminal History**
- **Act 151 Child Abuse History**
- **Tuberculosis (TB) Test** (Volunteer Coaches/Sponsors ONLY)

ATTACH COPIES OF THE ABOVE CLEARANCES/REPORTS TO THIS APPLICATION

The costs of obtaining the required reports and clearances shall be the responsibility of the volunteer or any sponsoring parent-teacher organization or school-affiliated organization (SAO).

Copies of all valid clearances shall be re-submitted annually and said clearances shall be required to be renewed any time there is a break in continuous service for a period of more than one (1) school year. Independent Volunteers and Volunteer Coaches/Sponsors shall obtain and submit new certifications every sixty (60) months when providing ongoing, uninterrupted service to the District.

A volunteer will not be approved if the criminal history or child abuse reports/clearances required by this Policy evidence an offense which would preclude such individual from being employed in a Pennsylvania public school under Act 34, Act 114, or Act 151; in the event there is a conviction of the crimes enumerated in 24 Pa.C.S.A § 1-111; in the event that an individual is a registered sex offender on Megan's List; in the event that there is a conviction under the Controlled Substances, Drugs, Device, and Cosmetic Act; in the event there is a conviction for Resisting Arrest, Terrorist Threats, False Imprisonment, Arson, Contempt for Violation of Protection Order or Agreement, and related offenses, including, but not limited to, possession or dissemination of child pornography; any conviction for crimes involving domestic abuse or animal abuse; or any other offense involving moral turpitude and any other similar offenses.

SIGNATURE

By signing below, I acknowledge that the above information and attachments are true and accurate to the best of my knowledge.

Signature: _____ Date: _____

Mars Area School District is an equal opportunity education institution and will not discriminate on the basis of race, color, national origin, sex and handicap in its activities, programs or employment practices as required by Title VI, Title IX and Section 504.

For Office Use Only:

The above signed form must be forwarded to the District's Personnel Administrator to verify that all clearances have been received and are valid:

ITEM	DATE COMPLETED	NO RECORD	RECORD
Act 34 Criminal History Report			
Act 114 FBI Federal Criminal History			
Act 151 Child Abuse History			
Tuberculosis (TB) Test (Volunteer Coaches/Sponsors ONLY)			

____ Approved as Volunteer

____ Not Approved as Volunteer

____ Updated Clearances for Previously Approved Volunteer

Administrator Signature: _____ Date: _____

ARREST, CONVICTION & CHILD ABUSE REPORTING REQUIREMENTS

Independent Volunteers and Volunteer Coaches/Sponsors shall report to the Superintendent or designee, in writing, within seventy-two (72) hours, an arrest or conviction required to be reported by law or notification that the volunteer has been named as a perpetrator in a founded or indicated report pursuant to the Child Protective Services Law.

CHECK ONE:

- I have been a Pennsylvania resident for the last ten (10) years.
 I have not been a Pennsylvania resident for the last ten (10) years

I swear/affirm that, if providing certifications that have been obtained within the preceding 60 months, I have not been disqualified from service as outlined below or have not been convicted of an offense similar in nature to a crime listed below under the laws or former laws of the United States or one of its territories or possessions, another state, the District of Columbia, the Commonwealth of Puerto Rico or a foreign nation, or under a former law of this Commonwealth.

I swear/affirm that I have not been named as a perpetrator of a founded report of child abuse within the past five (5) years as defined by the Child Protective Services Law.

I swear/affirm that I have not been convicted of any of the following crimes under Title 18 of the Pennsylvania consolidated statutes or of offenses similar in nature to those crimes under the laws or former laws of the United States or one of its territories or possessions, another state, the District of Columbia, the Commonwealth of Puerto Rico or a foreign nation, or under a former law of this Commonwealth.

Chapter 25	(relating to criminal homicide)	Section 3127	(relating to indecent exposure)
Section 2702	(relating to aggravated assault)	Section 4302	(relating to incest)
Section 2709.1	(relating to stalking)	Section 4303	(relating to concealing death of child)
Section 2901	(relating to kidnapping)	Section 4304	(relating to endangering welfare of children)
Section 2902	(relating to unlawful restraint)	Section 4305	(relating to dealing in infant children)
Section 3121	(relating to rape)	Section 5902(b)	(relating to prostitution and related offenses)
Section 3122.1	(relating to statutory sexual assault)	Section 5903(c)(d)	(relating to obscene and other sexual material and performances)
Section 3123	(relating to involuntary deviate sexual intercourse)	Section 6301	(relating to corruption of minors)
Section 3124.1	(relating to sexual assault)	Section 6312	(relating to sexual abuse of children), or an equivalent crime under Federal law or the law of another state.
Section 3125	(relating to aggravated indecent assault)		
Section 3126	(relating to indecent assault)		

I swear/affirm that I have not been convicted of a felony offense under Act 64-1972 (relating to the controlled substance, drug device and cosmetic act) committed within the past five years.

I understand that I shall not be approved for service if I am named as a perpetrator of a founded report of child abuse within the past five (5) years or have been convicted of any of the crimes listed above or of offenses similar in nature to those crimes under the laws or former laws of the United States or one of its territories or possessions, another state, the District of Columbia, the Commonwealth of Puerto Rico or a foreign nation, or under a former law of this Commonwealth.

I understand that if I am arrested for or convicted of an offense that would constitute grounds for denying participation in a program, activity or service under the Child Protective Services Law as listed above, or am named as perpetrator in a founded or indicated report, I must provide the administrator or designee with written notice not later than 72 hours after the arrest, conviction or notification that I have been listed as a perpetrator in the Statewide database.

I understand that if the person responsible for employment decisions or the administrator of a program, activity or service has a reasonable belief that I was arrested or convicted for an offense that would constitute grounds for denying participation in a program, activity or service under the Child Protective Services Law, or was named as perpetrator in a founded or indicated report, or I have provided notice as required under this section, the person responsible for employment decisions or administrator of a program, activity or service shall immediately require me to submit current certifications obtained through the Department of Human Services, the Pennsylvania State Police, and the Federal Bureau of Investigation, as appropriate. The cost of certifications shall be borne by the employing entity or program, activity or service.

I understand that if I willfully fail to disclose information required above, I commit a misdemeanor of the third degree and shall be subject to discipline up to and including denial of a volunteer position.

I understand that certifications obtained for the volunteering purposes can only be used for that purpose and cannot be used for employment purposes.

I understand that the person responsible for employment decisions or the administrator of a program, activity or service is required to maintain a copy of my certifications.

I hereby swear/affirm that the information as set forth above is true and correct. I understand that false swearing is a misdemeanor pursuant to Section 4903 of the Crimes Code.

Name: _____ Signature: _____ Date: _____

Witness: _____ Signature: _____ Date: _____